

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **17th day of June 2020 at 1:00 p.m.** for the Board to conduct the business of that meeting. Such a meeting is a **REGULAR BOARD MEETING**.

Texas Governor Greg Abbott temporarily suspended a number of open meetings provisions in response to the COVID-19 pandemic, allowing government entities, including HCDE, to conduct meetings by telephone or videoconference. Notice is hereby given that HCDE intends to conduct this regular meeting via videoconference. As required by the temporary suspension, HCDE:

- \* Has provided online written notice containing a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting this meeting via videoconference; specifically, the public may use the following free-of-charge videoconference link:<https://us02web.zoom.us/j/83393980036?pwd=dU5kUWJWUWUdnL3NRVzUxMEkwRVJtQT09>; Meeting ID: 833 9398 0036; Password: 0f4pjp
- \* Will provide the public with access and a means to participate in the called meeting; and
- \* Will provide the public with access to a recording of the meeting.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees  
June 17, 2020  
Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held June 17, 2020, beginning at 1:00 p.m. via videoconference.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Richard Cantu, Board Trustee
2. **Pledge of Allegiance to the US flag** - Mike Wolfe, Board Trustee
3. **Pledge of Allegiance to the Texas flag** - Mike Wolfe, Board Trustee
4. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the meeting addressed to [publiccomment@hcde-texas.org](mailto:publiccomment@hcde-texas.org), which will be provided to the Board. In your email, please state your name, address, topic, and comment.
5. **Reports and presentations:**
  - A. **Superintendent Monthly Report** - James Colbert, Jr.
  - B. **Report of the Board Feasibility Subcommittee** - Don Sumners
  - C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - D. **Monthly Financial Reports through 05/31/2020**- Jesus Amezcua, Assistant Superintendent for Business Services
6. **ACTION ITEMS - CONSENSUS**
  - A. Consider approval of the following Business Services items:
    1. Monthly Disbursement Report
    2. Monthly Budget Amendment Report
    3. Monthly Investment Report for May 2020
  - B. Consider approval of the following Board Meeting Minutes:
    1. 5-20-2020 Regular Board Meeting

C. Consider ratification/approval of the following Interlocal Contracts:

1. **Interlocal (revenue) contract for FY 2021 for School-Based Therapy Services in the aggregate amount of \$401,144.50 with School-Based Therapy Services** and Spring Branch ISD (200 students served in FY19) in the amount of \$401,144.50.

D. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Contract award for job no. 20/036TP Commercial Food Distributor with the following vendors:** Gordon Food Service, Inc. (20/36TP-01), and Labatt Institutional Supply Company dba Labatt Food Service (20/36TP-02) for the period of 08/01/2020 through 07/31/2021.
2. **Contract renewal option for job no. 16/052JN for Retail Energy Providers with the following vendors:** NRG Energy, Inc. dba Reliant Energy Retail Services, LLC (#16/052JN-01), and Vistra Energy Corporation dba TXU Energy Retail Company LLC (#16/052JN-02) for the period 07/26/2020 through 07/25/2021.
3. **Contract renewal option for job no. 16/053KC for Student and Educational Travel Services with the following vendor:** STA Travel, Inc. for the period 08/16/2020 through 08/15/2021.
4. **Contract renewal for job no. 16/054JN for JOC/CSP for IDIQ Public Work Minor Construction, Maintenance, and Renovation Work with the following vendors:** Aggieland Construction (#16/054JN-01); RMB Management, LLC dba Corestone Construction Services (#16/054JN-02); EcoXstream, LLC (#16/054JN-03); Dura Pier Facilities Services, Ltd dba Facilities Sources (#16/054JN-04); Generocity Services, Inc. (#16/054JN-05); Brown & Root Industrial Services, LLC (#16/054JN-06); Lee Construction & Maintenance Company dba LMC Corporation (#16/054JN-07); Mitchell Paint & Wallcovering, Inc. dba Mitchell Contracting (#16/054JN-08); Quad-Tex Construction, Inc. (#16/054JN-10), and The Edu-Source Corporation (#16/054JN-13) for the period 08/16/2020 through 08/15/2021.
5. **Contract renewal option for job no. 16/057KC for Promotional and Related Items with the following vendors:** 4imprint, Inc. (#16/057KC-01); Buffalo Specialties, Inc. (#16/057KC-03); Butler Business Products, LLC (#16/057KC-04); Blue Ribbon Promotions, LLC dba Calfee Specialties (#16/057KC-05); Challenge Office Products, Inc. (#16/057KC-06), and Marketing Magic International, Ltd (#16/057KC-07) for the period 08/16/2020 through 08/15/2021.
6. **Contract renewal option for job no. 17/034TJ Ice Cream Products with the following vendors:** JA-EN Enterprises dba JP Ice Cream Distributor (#17/034TJ-01); La Costenita Distribuidor Inc. (#17/034TJ-04); The Masters Distribution System Co., Inc. (#17/034TJ-05); Paletteria El Pibe (#17/034TJ-06), and Yumi Ice Cream Co., Inc. (#17/034TJ-07) for the period of 08/01/2020 through 07/31/2021.
7. **Contract renewal for job no. 18/047TJ Chemical Products and Services with the following vendors:** Armstrong Repair Center, Inc. (#18/047TJ-01); Auto-Chlor Services, LLC (#18/047TJ-02); Buckeye Cleaning Center-Houston (#18/047TJ-03); Ecolab, Inc. (#18/047TJ-04); Sanitech (#18/047TJ-06), and PortionPac Chemical, Corp. dba SFSPac Food Safety & Sanitation (#18/047TJ-07) for the period of 08/01/2020 through 07/31/2021.
8. **Contract renewal for job no. 18/052TJ Direct Delivery of Snacks and Beverages with the following vendors:** Sterling BV, Inc. dba Buena Vista Food Product, Inc. (#18/052TJ-01); J&J Snack Foods Sales Corp. (#18/052TJ-02); The Masters Distribution System Co., Inc. (#18/052TJ-03); JSB Industries dba Muffin Town (#18/052TJ-04); MinMor Industries LLC dba Notables (#18/052TJ-05), and The Safe + Fair Food Company LLC dba Skeeter Snacks LLC (#18/052TJ-06) for the period of 08/01/2020 through 07/31/2021.

9. **Contract renewal option for job no. 18/054TJ Restaurant Branded Food Delivery with the following vendors:** MAC Pizza Management, Inc dba Domino's Pizza (#18/054TJ-01); Domino's, Inc. dba Domino's Pizza LLC (#18/054TJ-02), and Houston Pizza Ventures, LP dba Papa John's Pizza (#18/054TJ-04) for the period of 08/01/2020 through 07/31/2021.
  10. **Contract renewal option for job no. 18/061JN for JOC-IDIQ for Modular Buildings & Related Items with the following vendors:** Aries Building Systems, LLC (#18/061JN-01); Dura Pier Facilities Services, Ltd dba Facilities Sources (#18/061JN-02), and JR Thomas Group, Inc. (#18/061JN-03) for the period 08/15/2020 through 08/14/2021.
  11. **Contract renewal option for job no. 19/035KD for Medical & Veterinary Supplies, Safety Equipment & Services with the following vendors:** Henry Schein, Inc. (#19/035KD-01); Performance Health Supply, Inc. dba Medco Supply, Masune & Surgical Supply Services (#19/035KD-02); Sid Tool Company, Inc. dba MSC Industrial Supply Company, Inc. (#19/035KD-03); NAO Global Health, LLC (#19/035KD-04); Texas Health Supply, Inc. dba Prime Medical Store (#19/035KD-05), and School Health Corporation (#19/035KD-06); for the period 07/17/2020 through 07/16/2021.
  12. **Contract renewal option for job no. 19/038KC for STEM & CTE Materials & Related Items with the following vendors:** Accelerate Learning, Inc. (#19/038KC-01); Marie Bou K12, Inc. (#19/038KC-02); MatScience, Inc. (#19/038KC-03); Microburst Learning, LLC (#19/038KC-04); TCC Learning, LLC (#19/038KC-05); Teaching Systems, Inc. (#19/038KC-06); Texas Pride Marketing (#19/038KC-07); The Burmax Company, Inc. (#19/038KC-08), and Vista School Resources, Inc. (#19/038KC-10) for the period 07/17/2020 through 07/16/2021.
  13. **Contract renewal option for job no. 19/047KC for Communications, Creative and Marketing Services & Related Items with the following vendors:** Alboum & Associates dba Alboum Translation Services (#19/047KC-01); CKP Communications Group, LLC (#19/047KC-02); Love Advertising, Inc. (#19/047KC-03), and Versa Creative Group, Inc. (#19/047KC-04) for the period 08/21/2020 through 08/20/2021.
  14. **Contract renewal option for job no. 19/048MR for Pest, Lawn, Pool Chemical Supplies & Services with the following vendors:** Copesan Service, Inc. dba Holder's Pest Solutions (#19/048MR-01), and JR Simplot Company dba Simplot (#19/048MR-02) for the period 08/21/2020 through 08/20/2021.
  15. **HCDE Interlocal Agreement with:** Premont ISD, Premont, Texas.
- E. Consider approval of the following items for Internal Purchasing:
1. **Contract renewal option for job no. 16/023YR for Nutrition Services Consultant with the following vendor:** Community Nutrition Outreach Services for the period of 06/21/2020 through 06/20/2021.
  2. **Renewal option for job no. 19/019KJ HVAC Testing and Balancing to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Campos Engineering Inc. and National Precision, LLC. for the period of 06/19/2020 through 06/18/2021.
  3. **Contract award for job no. 20/021IA for CASE for Kids After School and Summer Direct Service Providers to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** AC Language School (Chavez & Associates), Adventure Kids Playcare, Inc., Baked With Confidence, Ben DeSoto, Boykins Youth Foundations, Character You!, CoHeart Yoga, Collaborate With Christina, EDS Tech, Fostering Stars Learning & Resource Center, Inc., Houston Tennis Association, Inc., Hypothesis Haven Science Club (Hypothesis Haven LLC), KCE Champions LLC, Connecting the Dots, Lovescaping LLC, Multicultural Education and Counseling Through the Arts (MECA), Newspring, NO EGO APPAREL (NO EGO INC), Ondi Love Center Ministries, Patricia Monticello Kievlan (Patricia Marie Kievlan), STEAM Works Studio, Sterling Empowerment, Texas Tutors, Training and Leadership Consulting, Writers in the Schools and Young Audiences, Inc. of Houston. The initial contract period shall be for a term of one (1) year, from 7/01/2020 through 06/30/2021, with an option to renew annually for up to (4) additional years, subject to

annual appropriations of funding. Contract is in accordance with Texas Education Code 44.031.

4. **Contract award for job no. 20/0271A School Safety and Security Software for the Center for Safe and Secure Schools, to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** CrisisGo, NaviGate Prepared (Lauren International), and Raptor Technologies for the period of 07/01/2020 through 06/30/2021 with an option to renew annually for up to four (4) additional years.
5. **Contract award for job no. 20/0341A Contracted Services for Wellness Program for Harris County Department of Education with:** Houston Methodist Hospital for the period of 07/01/2020 through 06/30/2021 with an option to renew annually up to four (4) additional years.
6. **Contract award for job no. 20/039YR Early Head Start Child Care Partnership to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** John G. Jones Learning Center; Fellowship of Purpose Early Childhood Learning Center; Let's Learn Christian Learning Center, Inc.; and Deskot, LLC dba Kool Kids Daycare for the period of 06/17/2020 through 06/16/2021 with an option to renew annually up to four (4) additional years, subject to annual appropriations of funding.

F. Consider approval of the following Revenue Agreements:

1. **Approval of amendments # 2 and # 3 to Services Agreement between Harris County Department of Education and Stafford Municipal School District** to establish differentiated rates, increase the total contract amount, and add human resources and additional business services. The amount of the contract is increased from \$83,650 to \$225,000.
2. **Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$383,882 with Academic and Behavior School East with the following districts:** Deer Park ISD for nine (9) in-county annual contracts in the amount of \$185,445 (\$20,605 each); Channelview ISD for five (5) in-county annual contracts in the amount of \$103,025 (\$20,605 each); Barbers Hill ISD for four (4) out of-county annual contracts in the amount of \$95,412 (\$23,853 each) for the contract period of 8/24/20 through 06/03/21.
3. **Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$105,565 with Highpoint School East with the following districts:** Galena Park ISD for five (5) in-county annual contracts in the amount of \$50,245 (\$10,049 each); Barbers Hill ISD for five (5) out of-county annual contracts in the amount of \$55,320 (\$11,064 each) for the contract period of 8/24/20 through 06/03/21.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts with the following vendors:** Deskot LLC, DBA Kool Kids Daycare (RFP 20/039YR) in the amount of \$200,000, Fellowship of Purpose Early Childhood Learning Center (RFP 20/039YR) in the amount of \$110,000, John G Jones Learning Center (RFP 20/039YR) in the amount of \$75,000, and Let's Learn Christian Learning Center (RFP 20/039YR) in the amount of \$60,000. Each contract will be valid 08/01/2020 through 08/31/2021 (Fully funded by the Head Start/Early Head Start grants).
- B. **Consider approval of the fourth amendment to the lease agreement with KQC Investors, LLC for Baytown Head Start** located at 317 Massey Tompkins Road, Baytown, Texas 77521, regarding additional parking and payment therefore (\$250,000 funded by general fund and remainder funded by Head Start/Early Head Start grants).
- C. **Approval of private sale under the tax code section 34.05 of HCAD No. 034-082-062-0028** to the City of South Houston as recommended by Harris County Commissioner's Court.
- D. **Consider approval of Consulting and Training Services with Avanade LLC. Job No 20/022YR in an amount not to exceed \$100,000.**

- E. **Consider approval to increase the allowable maximum contract amount under CH Local FY 2020** for CDW-G (original \$600,000), requesting new total of \$1,200,000 (increase of \$350,000), for unexpected laptop/devices and other related purchases due to the COVID19 pandemic. Some purchases to be paid for with federal funds.
- F. **Consider approval to extend HCDE's contract for delinquent tax collection on a month-to month contract** with Linebarger, Goggan, Blair and Sampson, LLP. consistent with Harris County's month-to-month contract.
- G. **Consider approval of amendment to the depository contract with Chase Bank to allow the use of Letters of Credit from a Federal Home Loan Bank (FHLB)** in accordance with Section 2257.002-(4)(F) of the Texas Government Code. This change will allow the bank to provide Letters of Credit to properly provide collateral over (at 110%) deposits and allow HCDE to earn a higher earnings credit to offset banking fees.
- H. **Consider second reading and approval of the following revised local policies:**
  - 1. BBE(LOCAL)
  - 2. BBG(LOCAL)
  - 3. BDAF(LOCAL)
  - 4. BE(LOCAL)
  - 5. CCG(LOCAL)
  - 6. CH(LOCAL)
  - 7. CI(LOCAL)
  - 8. CKC(LOCAL)
  - 9. CKE(LOCAL)
  - 10. COA(LOCAL)
  - 11. CQ(LOCAL)
  - 12. CQB(LOCAL)
  - 13. DC(LOCAL)
  - 14. DEE(LOCAL)
  - 15. DFFA(LOCAL)
  - 16. EHBAF(LOCAL)
  - 17. FFAA(LOCAL)
  - 18. FFB(LOCAL)
  - 19. FFBA(LOCAL)
  - 20. FL(LOCAL)
  - 21. FNF(LOCAL)
  - 22. GBAA(LOCAL)
- I. **Second consideration and approval to delete Policies CRB (LOCAL) and DAC (LOCAL).**
- J. **Consider election of President and Vice President of HCDE Board of Trustees.**
- 8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
  - A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- 9. **RECONVENE** for possible action on items discussed in executive session
- 10. **INFORMATION ITEMS**
  - A. **Human Resources Information Items**

- B. **Employee Count**
  - C. **Submission of grant application for a Walmart Local Community Grants via the Education Foundation** of Harris County in the amount of \$5,000 to support Schools ABS-West's Boy's Town Social Skills and Life Skills Programs. Funds will serve 98 students.
  - D. **Vendor YAWP Records, LLC. was awarded under RFP 19/0311A-2 (CASE for Kids After School and Summer Direct Service Providers)** at the 07/17/2019 Board meeting, and under RFP 19/0311A-2 (CASE for Kids Kids Contracted Services) at the 10/16/2019 Board meeting, and under RFP 20/0121A (Contracted Services for the Teaching and Learning Center) at the 11/20/2019 Board meeting. The vendor's name appeared on the agenda items as "YAMP Records, LLC" which was incorrect. The correct name is "YAWP Records, LLC".
11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, July 15, 2020 at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", with a stylized flourish at the end.

James Colbert, Jr.  
County School Superintendent



**Regular Board Meeting**

**5.D.**

**Meeting Date:** June 17, 2020

**Title:** Monthly Financial Statements

**Submitted For:** Jesus Amezcua, Business Office

**Submitted By:** Stephanie Ritchie

**Additional Resource** Stephanie Wright

**Personnel:**

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**Information**

**Posted Agenda Item:**

**Monthly Financial Reports through 05/31/2020-** Jesus Amezcua, Assistant Superintendent for Business Services

**Subject:**

Financial Reports as of May 31, 2020

**Rationale:**

Presentation of Monthly Financial Reports

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**Attachments**

*No file(s) attached.*

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**Form Review**

**Inbox**

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 06/02/2020

**Reviewed By**

Jesus Amezcua

**Date**

06/02/2020 08:26 PM

Started On: 05/26/2020 12:22 PM

**Regular Board Meeting**

**6.A.1.**

**Meeting Date:** June 17, 2020

**Title:** May Disbursement Report

**Submitted For:** Jesus Amezcua, Business Office

**Submitted By:** Stephanie Ritchie

**Additional Resource Personnel:** Stephanie Wright

**Personnel:**

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**Information**

**Posted Agenda Item:**

Monthly Disbursement Report

**Subject:**

May Disbursement Report

**Rationale:**

May Disbursement Report

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**Attachments**

*No file(s) attached.*

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**Form Review**

**Inbox**

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 06/02/2020

**Reviewed By**

Jesus Amezcua

**Date**

06/02/2020 08:26 PM

Started On: 05/26/2020 12:22 PM

**Regular Board Meeting**

**6.A.2.**

**Meeting Date:** June 17, 2020

**Title:** Budget Amendment Report

**Submitted For:** Jesus Amezcua, Business Office

**Submitted By:** Stephanie Ritchie

**Additional Resource Personnel:** Stephanie Wright

**Personnel:**

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**Information**

**Posted Agenda Item:**

Monthly Budget Amendment Report

**Subject:**

Budget Amendment Report for June 2020

**Rationale:**

Amendments that increase/decrease a program budget must be approved by the board.

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**Attachments**

*No file(s) attached.*

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**Form Review**

**Inbox**

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 06/02/2020

**Reviewed By**

Jesus Amezcua

**Date**

06/02/2020 08:26 PM

Started On: 05/26/2020 12:22 PM

**Regular Board Meeting**

**6.A.3.**

**Meeting Date:** June 17, 2020

**Title:** Approval of Investment Report

**Submitted For:** Jesus Amezcua, Business Office

**Submitted By:** Stephanie Ritchie

**Additional Resource Personnel:** Stephanie Wright

**Personnel:**

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**Information**

**Posted Agenda Item:**

Monthly Investment Report for May 2020

**Subject:**

Consider approval of Investment report dated May 2020

**Rationale:**

In accordance with Texas Government Code, Section 2256, Public Funds Investment Act, HCDE has adopted written investment policy, CDA (LEGAL) and CDA (LOCAL) Other Revenues: Investments requiring the investment officers to prepare and submit a written report of investment transactions for the preceding reporting period to the Board of Trustees.

The attached report is for the time period May 2020.

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**Attachments**

*No file(s) attached.*

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**Form Review**

**Inbox**

Assistant Superintendent - Business  
Form Started By: Stephanie Ritchie  
Final Approval Date: 06/02/2020

**Reviewed By**

Jesus Amezcua

**Date**

06/02/2020 08:26 PM  
Started On: 05/26/2020 12:23 PM

**Regular Board Meeting**

**6.B.1.**

**Meeting Date:** June 17, 2020  
**Title:**  
**Submitted By:** Melissa Godbout  
**Recommended Action:** Approve  
**Additional Resource Personnel:**

**HCDE Goal(s):**  
**Facilities/Technology Approval Needed?:**

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**Information**

**Posted Agenda Item:**  
5-20-2020 Regular Board Meeting

**Subject:**

**Rationale:**

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**Fiscal Impact**

**Attachments**

Board Minutes

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**Form Review**

Form Started By: Melissa Godbout  
Final Approval Date: 06/10/2020

Started On: 06/10/2020 11:22 AM

**Harris County Department of Education  
Minutes of Regular Board Meeting  
May 20, 2020**

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The Harris County Board of School Trustees met in a regular board meeting on May 20, 2020 via video conference. Eric Dick, Board President, called the meeting to order at 1:01 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

**Board Members Present:** Eric Dick, Board President; Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Amy Hinojosa

**Board Members Absent:** Don Sumners; Mike Wolfe

**Board Attorney:** Sarah Langlois

**Administration:** James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support Services;

Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Carie Crabb, Senior Director Therapy Services; Stephanie De Los Santos, Director Client Engagement; Jeff Drury, Director Choice Partners; Melissa Godbout, Executive Assistant to Board of Trustees; Monroe, Director Purchasing; Venita Peacock, Director Head Start; Gayla Rawlinson, Director Center for Grants Development; CJ Rodgers, Assistant Superintendent for Education and Enrichment; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities

1. **Invocation** - Richard Cantu, Board Trustee
2. **Pledge of Allegiance to the US flag** – Andrea Duhon, Board Trustee
3. **Pledge of Allegiance to the Texas flag** – Andrea Duhon, Board Trustee
4. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the meeting addressed to [publiccomment@hcde-texas.org](mailto:publiccomment@hcde-texas.org), which will be provided to the Board. In your email, please state your name, address, topic, and comment.

*No public comment emails were received.*

5. **Reports and presentations:**

- A. **Presentation to the Board of the Meritorious Budget Award to HCDE** for excellence in the preparation and issuance of its budget for the Fiscal Year 2020 - Jesus Amezcua, Assistant Superintendent for Business Services.

*Dr. Amezcua reported that The Government Finance Officers Association awarded The Meritorious Budget Award to HCDE for the 12<sup>th</sup> year.*

- B. **Superintendent Monthly Report** - James Colbert, Jr.

*Mr. Colbert thanked the board members for taking time out of their busy schedules, including teaching their own children at home to attend the board meetings each month and also committee meetings. Mr. Colbert gave an update on the "Because We Care" Head Start food packages, reporting that during phase one, HCDE handed out 5,780 meals and during phase two HCDE distributed 12,100 meals. He stated that the number of meals going into a box has doubled from 5 to 10 meals due to having more access to food to supply in the boxes. He stated that HCDE has also been able to provide 605 PPE safety kits in the boxes during phase two. A total of 1,183 children and families have been served for phases one and two, for a total of 17,880 meals provided. He stated that many of these have been repeat customers. Mr. Colbert stated that a lot of businesses are now starting to loosen restrictions and many organizations would be re-opening starting June 1<sup>st</sup>. He stated that as the Superintendent, he is not yet comfortable with reopening HCDE facilities, and there is no sense of urgency to get back into the administration building. He stated that not only is HCDE responsible for all employees but also for every human who comes into the facilities. HCDE is currently in the process of purchasing equipment and organizing procedures for when we do eventually open back up, to ensure the safety of all visitors and employees. He stated that there may be some shift work and modified work weeks. He stated that HCDE is looking into options to honor the summer schedule and ensure the safety of employees. He stated that the process of re-opening would be re-addressed and monitored during the month of June. He stated that some school districts are looking at re-opening in the fall, and HCDE will be prepared to offer services to districts, whether they will be working remotely or from their buildings. Mr. Colbert recognized that HCDE has 4 special schools that contract with the 25 school districts in the county. He stated that he was anticipating the contracts suffering next year if schools were closed in the fall, but the Schools Division has received over 90% of its contracts for next year. Mr. Colbert stated that this was a byproduct of the quality of service that HCDE provides. He stated that because of that, even though HCDE is still on a hiring freeze, we will*

*staff our campuses as much as needed. He stated that it is important for contracts to be renewed to keep HCDE out of a budget deficit model. He stated that he and Dr. Amezcua are working diligently on the budget right now and have conducted about 25 budget meetings over the course of 3 days. He stated that he will be sending out schedules soon to have a budget meeting with the board to present options so the board can put together a budget they are comfortable with and ultimately provide information to all members so they have what they need to make a good decision. He reminded the Board that the budget process comes before the tax rate.*

C. **Report of the Board Feasibility Subcommittee** - Don Sumners  
*No report.*

D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*Danny Norris acknowledged that he, Richard Cantu and Amy Hinojosa attended a conference yesterday hosted by Congresswoman Sylvia Garcia for educators in the area. At the conference, Congresswoman Garcia gave an update on federal-level support for school districts regarding the current pandemic. Mr. Norris stated that he wants to ensure that HCDE has a line of communication open and that HCDE can get involved to help in any way possible.*

E. **Monthly Financial Reports through 04/30/2020** - Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS – CONSENSUS**

*Andrea Duhon requested to pull item 6.A.1 from the consent agenda.*

*Motion made by Andrea Duhon, seconded by Danny Norris to approve all items on the consent agenda with the exception of item 6.A.1*

*Motion passes with 5-0 voting to approve all items on the consent agenda, with the exception of item 6.A.1*

A. Consider approval of the following Business Services items:

2. Monthly Budget Amendment Report



3. Monthly Investment Report for April 2020
- B. Consider approval of the following Board Meeting Minutes:
1. 04-15-2020 Regular Board Meeting
- C. Consider acceptance of the following grant awards/submissions:
1. **Consider approval to submit a Mental Wellness Grant request application in the amount of \$916,085 to the U.S. Department of Health and Human Services (HHS) Office of Head Start (OHS) for Disaster Relief funds to implement a comprehensive mental wellness response plan to support staff, students, and families dealing with chronic stress brought on by traumatic experiences.**
  2. **Consider approval of a one-time funds grant request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for COVID-19 related activities in the amount of \$29,000 for Early Head Start.**
  3. **Consider approval of a one-time funds grant request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for COVID-19 related activities in the amount of \$356,700 for Head Start.**
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract award for job no. 20/028MJ for Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions & Related Services with the following vendors:** Ameri-Clean (#20/028MJ-01); ERC Environmental & Construction Services, Inc. dba ERC (#20/028MJ-02); Mid-Continental Restoration Company, Inc. (#20/028MJ-03); Prestige Building Group, LLC (#20/028MJ-04), and Southern Care Sweeping and Paving Company (#20/028MJ-05) for the period 05/20/2020 through 05/19/2021.
  2. **Contract award for job no. 20/029MJ for Uniforms and Related Services with the following vendors:** Blue Ribbon Styles (#20/029MJ-01); Brandit LLC (#20/029MJ-02); Buffalo Specialties, Inc. (#20/029MJ-03); Riddell/All American Sports dba Riddell (#20/029MJ-04), and Stanbury Uniforms, LLC (#20/029MJ-05) for the period 05/20/2020 through 05/19/2021.
  3. **Contract award for job no. 20/030MR for Tree Trimming, Landscaping, Debris Removal and Related Services with the following vendors:** Shawnee Mission Tree Services, Inc. dba Arbor Masters Tree

Service (#20/030MR-01); Asplundh Tree Expert, LLC (#20/030MR-02); Metropolitan Landscape Management, Inc. (#20/030MR-03), and Yellowstone Landscape Inc. (#20/030MR-04) for the period 05/20/2020 through 05/19/2021.

4. **Contract award for job no. 20/031KN for Insurance and Third Party Administration Services with the following vendors:** Brown & Brown Lone Star Insurance Services dba Alamo Insurance Group (#20/031KN-01); Arthur J. Gallagher Risk Management Services, Inc. (#20/031KN-02); Financial Benefit Services, LLC (#20/031KN-03); First Financial Administrators, Inc. (#20/031KN-04), and Kean Financial Services, Inc. dba US Employee Benefits Services Group (USEBSG) (#20/031KN-05) for the period 05/20/2020 through 05/19/2021.
5. **Contract award for job no. 20/035MJ for Flags, Flag Poles, Accessories and Related Items with the following vendor:** Eagle Flag Products, Inc. dba Eagle Mountain Flag & Flag Pole (#20/035MJ-01) for the period 05/20/2020 through 05/19/2021.
6. **Contract renewal option for job no. 16/034KC for Athletic and Physical Education Supplies and Related Items with the following vendors:** Educator's Depot, Inc. (#16/034KC-02); North Houston Athletics, LLC (#16/034KC-06); Sideline Interactive, LLC (#16/034KC-09), and Soccer 4 All, Inc. (#16/034KC-11) for the period 06/21/2020 through 06/20/2021.
7. **Contract renewal option for job no. 16/035KC for Boxes, Packaging Supplies, Freight Services and Related Items with the following vendor:** Veritiv Operating Company (#16/035KC-02) for the period 06/21/2020 through 06/20/2021.
8. **Contract renewal option for job no. 16/036CG for High Quality Printing, Copying and Related Items with the following vendors:** Houston Independent School District (PS1) (#16/036CG-01); Long Plan Printing, Inc. dba LP Printing (#16/036CG-02), and Color One Systems, Inc. dba Texas Litho (#16/036CG-04) for the period 06/21/2020 through 06/20/2021.
9. **Contract renewal option for job no. 16/040CG for IDIQ - Fire, Safety, Security, Surveillance Equipment and Installation Services with the following vendor:** Active Campus, LLC dba All Campus Security (#16/040CG-01) for the period 06/21/2020 through 06/20/2021.
10. **Contract renewal for job no. 16/044JN for JOC/CSP for On-Call IDIQ Building Controls and Related Items with the following vendors:** Automated Logic Contracting Services, Inc. (#16/044JN-01) and Digital Air Control, Inc. dba DAC, Inc. (#16/044JN-02) for the period 06/21/2020 through 06/20/2021.

11. **Contract renewal option for job no. 17/023TJ Dairy and Other Related Products with following vendor:** Borden Dairy Company (dba Borden Dairy Company of Texas, LLC) for the period of 08/01/2020 through 07/31/2021.
12. **Contract renewal option for job no. 17/026KH for Technology Products and Services with the following vendors:** Advantage Imaging Supply, Inc. (#17/026KH-04); AVES Audio Visual Systems, Inc. (#17/026KH-07); Blackboard, Inc. (#17/026KH-08); Capsuletek, LLC (#17/026KH-09); Dahill Office Technology Corporation dba Xerox Business Solutions Southwest (#17/026KH-10); EduProject ELL, LLC (#17/026KH-11); Evolve Holdings, Inc. (#17/026KH-12); GovConnection, Inc. dba Connection (#17/026KH-16); GTS Technology Solutions, Inc. (#17/026KH-17); iLearn, Inc. (#17/026KH-19); Lantana Communications Corporation (#17/026KH-22); Micro Integration & Programming Solutions, Inc. (#17/026KH-24); Nazca Technologies and Consulting (#17/026KH-26); Northwest Communications Inc. dba NW Radio (#17/026KH-28); PCPC Direct, LTD (#17/026KH-29); RLS Interests, Inc. dba Prime Systems/Directron (#17/026KH-30); Quasar Data Center, Ltd (#17/026KH-31); Teaching Systems, Inc. (#17/026KH-36); Inflow Communications, Inc. fka Total Technologies, LLC (#17/026KH-37); Troxell Communications, Inc. (#17/026KH-38); Twotrees Technologies, LLC (#17/026KH-39), and Unique Digital Technology, Inc. dba Unique Digital Inc. (#17/026KH-40) for the period 06/20/2020 through 06/19/2021.
13. **Contract renewal option for job no. 17/027KC for Recapped Tires, New Tires and Related Items and Services with the following vendors:** Goodyear Tire & Rubber Company (#17/027KC-01), and Goolsbee Tire Services, Inc. (#17/027KC-02) for the period 06/20/2020 through 06/19/2021.
14. **Contract renewal option for job no. 17/029TJ Bottled Drinking Water, Coolers, and Other Related Products with the following vendors:** DS Services of America, Inc. (dba Sparkletts) and Nestle Waters North America (dba ReadyRefresh by Nestle, a division of Nestle Waters North America) for the period 06/20/2020 through 06/19/2021.
15. **Contract renewal option for job no. 17/031TJ Bread Products with the following vendor:** Kurz and Co. for the period of 08/01/2020 through 07/31/2021.
16. **Contract renewal option for job no. 17/035TJ Site Based Pizza Program with the following vendor:** Bull's Eye Brands, Inc. (dba Smart Mouth Foods) for the period 08/01/2020 through 07/31/2021.
17. **Contract renewal option for job no. 18/042KC for Waste & Recycling Collection Services with the following vendor:** Waste Management of

Texas, Inc. (#18/042KC-02) for the period 06/20/2020 through 06/19/2021.

18. **Contract renewal option for job no. 19/034KC for Musical Instruments & Related Items with the following vendors:** Alamo Music Center, Inc. (#19/034KC-01); Universal Melody Services, LLC dba Brook May Music/H&H Music (#19/034KC-02); K&S Music (#19/034KC-03); Guitar Center Stores, Inc. dba Music & Arts Center (#19/034KC-04), and West Music Company, Inc. (#19/034KC-07) for the period of 06/19/2020 through 06/18/2021.
19. **Assignment of contract from TCG Group Holdings, LLC to Trusted Capital Group** (for Third Party Administration Agreement – 403(b) Retirement Plan and Third Party Administration Agreement – 457(b) Plan).
20. **HCDE Interlocal Agreements with:** Hunt County, Greenville, Texas; Atascosa County, Jourdanton, Texas; Quanah ISD, Quanah, Texas; Wortham ISD, Wortham, Texas; Hatch Valley Public Schools, Hatch, New Mexico; Mesa Public Schools, Mesa, Arizona, and Elkhart ISD, Elkhart, Texas.

E. Consider approval of the following items for Internal Purchasing:

1. **Contract award for job no. 20/041KJ Youth Pathways: Digital Badging Initiative / Digital/Web-Based E-Portfolio/Digital Badging System to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** AC Language School, Instructure, Inc., MyKnowledgeMap, and PHS Capital, Inc. for the period of 06/01/2020 through 05/31/2021, with an option to renew for nine (9) additional years in one (1) year increments. subject to annual appropriations of funding.
2. **Contract renewal option for job no. 16/024YR for Speech Language Pathology Services with the following vendor:** Bertha L. St. John dba Solid Rock Speech Language Clinic for the period of 06/21/2020 through 06/20/2021

Monthly Disbursement Report

*Motion made by Danny Norris, seconded by Richard Cantu to approve the Monthly Disbursement Report.*

6. A. 1.

*Richard Cantu left the meeting at 1:52 p.m.*

*Motion passes with 4-0 voting to approve. Trustee Cantu did not vote on this item.*

## 7. ACTION ITEMS - NON-CONSENSUS

- A. **Consider approval of a \$2,197,169 request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for continued funding of HCDE Early Head Start – Child Care Partnerships and Expansion grant for the 9/1/2020 to 8/31/2021 budget period.**

*Trustee Cantu returned at 1:56 p.m.*

*Motion made by Andrea Duhon, seconded by Danny Norris to approve a \$2,197,169 request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for continued funding of HCDE Early Head Start – Child Care Partnerships and Expansion grant for the 9/1/2020 to 8/31/2021 budget period.*

*Motion passes with 5-0 voting to approve.*

- B. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$89,500 for the period of 09/30/2019 through 09/29/2021.**

*Motion made by Amy Hinojosa, seconded by Danny Norris to accept the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$89,500 for the period of 09/30/2019 through 09/29/2021.*

*Motion passes with 5-0 voting to approve.*

- C. **Consider approval of master job order contract for the replacement of the Highpoint East gym walls with EMA Sports (job no. 18/067MR-01) in the total amount of \$92,753.93.**

*Motion made by Andrea Duhon, seconded by Danny Norris to approve a master job order contract for the replacement of the Highpoint East gym walls with EMA Sports (job no. 18/067MR-01)*

*in the total amount of \$92,753.93.*

*Motion passes with 5-0 voting to approve.*

- D. **Consider approval of contract with Blackboard Inc.(Job. No. 17/026KH-08) for website and mass notification services with initial start-up and remainder of FY 20 contract (6/1/20 – 8/31/20) and FY 21 ending 8/31/21 in an amount not to exceed \$55,200. (The annual maintenance agreement will be renewed in the amount of \$24,525).**

*Motion made by Amy Hinojosa, seconded by Danny Norris to approve a contract with Blackboard Inc.(Job. No. 17/026KH-08) for website and mass notification services with initial start-up and remainder of FY 20 contract (6/1/20 – 8/31/20) and FY 21 ending 8/31/21 in an amount not to exceed \$55,200. (The annual maintenance agreement will be renewed in the amount of \$24,525).*

*Motion passes with 5-0 voting to approve.*

- E. **Consider first reading of the following revised/new local policies:**

1. BBD(LOCAL)
2. BBE(LOCAL)
3. BBG(LOCAL)
4. BDAF(LOCAL)
5. BE(LOCAL)
6. CCG(LOCAL)
7. CH(LOCAL)
8. CI(LOCAL)
9. CKC(LOCAL)
10. CKE(LOCAL)
11. COA(LOCAL)
12. CQ(LOCAL)
13. CQB(LOCAL)
14. DC(LOCAL)

15. DEE(LOCAL)
16. DFFA(LOCAL)
17. EHBAF(LOCAL)
18. FFAA(LOCAL)
19. FFB(LOCAL)
20. FFBA(LOCAL)
21. FL(LOCAL)
22. FNF(LOCAL)
23. GBAA(LOCAL)

*Policy BBD (LOCAL) was removed. No action taken.*

- F. **First consideration to delete Policies CRB (LOCAL) and DAC (LOCAL).**

*No action taken.*

- G. **Contract award for job no. 20/038KJ Governmental Relations Services to the proposer offering the best value to HCDE and meeting the specifications outlined in the RFP: HillCo Partners, LLC, for the period of 06/01/2020 through 08/31/2021 in the amount of \$345,000 plus expenses, with HCDE having the option to renew the contract for four additional years in one year increments (consequently, the total term of the contract may be for a period of five years, subject to annual appropriations of funding); and approval of Budget Amendment # BA2020-05-03 in the amount of \$69,000 for FY 2020 (remaining amount of \$276,000 will be appropriated in the FY 2021 Annual Budget).**

*Motion made by Richard Cantu, seconded by Andrea Duhon to approve award for job no. 20/038KJ Governmental Relations Services to the proposer offering the best value to HCDE and meeting the specifications outlined in the RFP: HillCo Partners, LLC, for the period of 06/01/2020 through 08/31/2021 in the amount of \$345,000 plus expenses, with HCDE having the option to renew the contract for four additional years in one year increments (consequently, the total term of the contract may be for a period of five years, subject to annual appropriations of funding); and approval of Budget Amendment # BA2020-05-03 in the*

*amount of \$69,000 for FY 2020 (remaining amount of \$276,000 will be appropriated in the FY 2021 Annual Budget).*

*Motion passes with 5-0 voting to approve.*

*The board entered into Closed Session at 2:01 p.m.*

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074 and 551.072.
- A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. **Deliberate Superintendent's recommendation to award Non-Chapter 21 Contracts for 2020-2021**
- Assistant Superintendent - Business Services
  - Chief Accounting Officer
  - Chief Communications Officer
  - Chief of Staff
  - Director - Adult Education
  - Director - CASE
  - Director - Center for Grants Development
  - Director - Center for Safe and Secure Schools
  - Director - Choice Partners
  - Director - Client Engagement
  - Director - Communications and Creative Services
  - Director - Construction
  - Director - Information Technology
  - Director - Maintenance
  - Director - Purchasing Support
  - Director - Records Management
  - Director - Research & Evaluation Institute
  - Senior Director - School-Based Therapy Services
  - Executive Director - Facilities



C. **Deliberate Superintendent's recommendation to award Chapter 21 Contracts for 2020-2021**

Chapter 21 Probationary Contracts for campus personnel

6 Teachers, ABS East  
1 Assistant Principal, ABS East  
1 Principal, ABS East

3 Teachers, ABS West

3 Teachers, Fortis Academy  
1 Nurse, Fortis Academy

6 Teachers, Highpoint School East  
1 Transition Specialist, Highpoint School East

Chapter 21 Term Contracts for campus personnel

1 Counselor, ABS East  
9 Teachers, ABS East  
2 Transition Specialists, ABS East  
1 Behavior Intervention Specialist, ABS East

2 Assistant Principals, ABS West  
1 Counselor, ABS West  
1 Nurse, ABS West  
1 Principal, ABS West  
13 Teachers, ABS West  
1 Transition Specialist, ABS West

2 Teachers, Fortis Academy  
1 Counselor, Fortis Academy  
1 Principal, Fortis Academy

2 Assistant Principals, Highpoint School East  
1 Counselor, Highpoint East  
1 Principal, Highpoint School East  
11 Teachers, Highpoint School East  
2 Transition Specialists, Highpoint School East  
1 Nurse, Highpoint School East

Chapter 21 Probationary Contracts for non-campus personnel  
1 Assistant Superintendent, Administration  
1 Curriculum Director, Digital Education & Innovation, Teaching and Learning Center  
1 Instructional Coach, Schools  
1 Leadership Development Officer, Educator Certification and Advancement  
1 Manager, Teaching and Learning Center

Chapter 21 Term Contracts for non-campus personnel  
1 Assistant Superintendents, Administration  
1 Curriculum Compliance Officer, Educator Certification and Advancement  
1 Director, Educator Certification and Advancement  
1 Senior Director, Schools  
1 Curriculum & Compliance Services Director, Schools  
1 Curriculum Director, Science, Teaching and Learning Center  
1 Curriculum Director, Special Populations, Teaching and Learning Center  
1 Curriculum Director, Math, Teaching and Learning Center  
1 Curriculum Director, ELA, Teaching and Learning Center  
1 Director, Special Projects, Teaching and Learning Center  
1 Senior Director, Teaching and Learning Center

*The board entered into Opened Session at 2:26 p.m.*

9. **RECONVENE** for possible action on items discussed in executive session.

A. **Consider approval of Superintendent's recommendation to award Non-Chapter 21 Contracts for 2020-2021**

Assistant Superintendent - Business Services  
Chief Accounting Officer  
Chief Communications Officer  
Chief of Staff  
Director - Adult Education  
Director - CASE  
Director - Center for Grants Development  
Director - Center for Safe and Secure Schools  
Director - Choice Partners  
Director - Client Engagement

Director - Communications and Creative Services  
Director - Construction  
Director - Information Technology  
Director - Maintenance  
Director - Purchasing Support  
Director - Records Management  
Director - Research & Evaluation Institute  
Senior Director - School-Based Therapy Services  
Executive Director - Facilities  
Executive Director - Human Resources  
Senior Director - Head Start

*Motion made by Richard Cantu, seconded by Danny Norris to approve Superintendent's recommendation to award Non-Chapter 21 Contracts for 2020-2021.*

*Motion passes with 5-0 voting to approve.*

B. **Consider approval of Superintendent's recommendation to award Chapter 21 Contracts for 2020-2021**

Chapter 21 Probationary Contracts for campus personnel

6 Teachers, ABS East  
1 Assistant Principal, ABS East  
1 Principal, ABS East

3 Teachers, ABS West

3 Teachers, Fortis Academy  
1 Nurse, Fortis Academy

6 Teachers, Highpoint School East  
1 Transition Specialist, Highpoint School East

Chapter 21 Term Contracts for campus personnel

1 Counselor, ABS East  
9 Teachers, ABS East  
2 Transition Specialists, ABS East  
1 Behavior Intervention Specialist, ABS East

2 Assistant Principals, ABS West  
1 Counselor, ABS West

1 Nurse, ABS West  
1 Principal, ABS West  
13 Teachers, ABS West  
1 Transition Specialist, ABS West

2 Teachers, Fortis Academy  
1 Counselor, Fortis Academy  
1 Principal, Fortis Academy

2 Assistant Principals, Highpoint School East  
1 Counselor, Highpoint East  
1 Principal, Highpoint School East  
11 Teachers, Highpoint School East  
2 Transition Specialists, Highpoint School East  
1 Nurse, Highpoint School East

Chapter 21 Probationary Contracts for non-campus personnel  
1 Assistant Superintendent, Administration  
1 Curriculum Director, Digital Education & Innovation, Teaching and Learning Center  
1 Instructional Coach, Schools  
1 Leadership Development Officer, Educator Certification and Advancement  
1 Manager, Teaching and Learning Center

Chapter 21 Term Contracts for non-campus personnel  
1 Assistant Superintendents, Administration  
1 Curriculum Compliance Officer, Educator Certification and Advancement  
1 Director, Educator Certification and Advancement  
1 Senior Director, Schools  
1 Curriculum & Compliance Services Director, Schools  
1 Curriculum Director, Science, Teaching and Learning Center  
1 Curriculum Director, Special Populations, Teaching and Learning Center  
1 Curriculum Director, Math, Teaching and Learning Center  
1 Curriculum Director, ELA, Teaching and Learning Center  
1 Director, Special Projects, Teaching and Learning Center  
1 Senior Director, Teaching and Learning Center

*Administration amended this item to reflect 1 teacher at Fortis Academy instead of 2 teachers.*

*Motion made by Danny Norris, seconded by Amy Hinojosa to approve Superintendent's recommendation to award Chapter 21 Contracts for 2020-2021 as amended.*

*Motion passes with 5-0 voting to approve.*

**INFORMATION ITEMS**

- A. **Human Resources Information Items**
  
- B. **Employee Count**
  
- C. **Submission of proposal request totaling \$480,429 to the Bureau of Justice Assistance** to support the Center for Safe and Secure School's Comprehensive STOP (Student, Teacher and Officers Preventing) School Violence Program.
  
- D. **Submission of proposal request totaling \$750,000 to the Texas Workforce Commission** for Center for Afterschool, Summer and Enrichment (CASE) for Kids to implement a Youth Robotics Initiative statewide, serving a minimum of 240 students.
  
- E. **Submission of proposal request totaling \$450,000 to Houston Endowment, Inc.** via Education Foundation of Harris County for Center for Afterschool, Summer and Enrichment (CASE) for Kids to implement the Youth Pathways Initiative: Digital Badging Initiative.
  
- F. **Submission of grant application to Office of the Governor, Criminal Justice Division**, on behalf of Center for Safe and Secure Schools in the amount of \$68,390 to implement the Rolling with Restorative program in Aldine ISD. The program will expand restorative practices to 10 middle schools to help reduce

disciplinary referrals and promote school safety.

- G. **Submission of grant application to Texas Council for Developmental Disabilities** on behalf of School-based Therapy Services in the amount of \$7,500. Funds will support training on attention deficit hyperactivity disorder (ADHD) for 200 therapists and educators.
- H. **Submission of grant application to Bank of Texas/Bank of Oklahoma Financial** via Education Foundation of Harris County on behalf of Head Start in the amount of \$7,020 to support the REAL SuperMENTors Read program, which focuses on literacy skills. Requested funds will serve 195 students.
- I. **Submission of grant application to Insperity via the Education Foundation of Harris County** in the amount of \$3,600 to support Head Start's REAL SuperMENTors Read program, which promotes literacy skills. Funds will serve 100 students.
- J. **Revenue contracts less than \$50,000 (Cumulative total \$69,015.50)**
- Between Schools Division and Spring ISD, Annual Student contract(s), \$43,750.
  - Between Schools Division and Sealy ISD, Individual Student contract, \$19,541.50
  - Between Records Management and Dayton ISD, Records services, \$2,000.
  - Between Anahuac ISD and Therapy Services, Occupational Therapy, \$3,724.
- K. **CASE NOGA awards (expenditure) to implement the CASE for Kids City Connections for FY 19 - 20 with the following entities:**

- Etiole, \$2,500
- Galena Park ISD, \$4,000
- Spring ISD, 8,000
- AHA, \$26,875
- Wesley Community Center, Inc, \$5,000
- Urban Outreach Incorporated, \$5,000
- The Woods Project, Inc. \$6,000
- The Village Learning & Achievement Center, Inc.
- STEM Urban Perspective, \$5000
- St. Martha Catholic School, \$11,000
- Southwest Glen Mission, \$3,000
- Southwest Glen Mission, \$2,500
- Partnership for the Advancement and Immersion of Refugees, \$3,000
- Partnership for the Advancement and Immersion of Refugees, \$5,000
- Neighbors in Action, \$5,000
- Multicultural Education and Counseling through the Arts, \$5,000
- HYPE Freedom School, 2,500
- Houston Youth Symphony, \$5,000
- HITS Theatre, \$10,000
- FotoFest Literacy Through Photography, \$5,000
- FamilyPoint Resources, \$10,000
- Diaz Music Institute, \$6,000
- Chinese Community Center, \$5,000
- Boykins Youth Foundation, \$5,000
- Association for the Advancement of Mexican Americans (AAMA), 2,500
- Association fo the Advancement of Mexicans Americans (AAMA), 5,000
- 5Works, Inc., \$3,000
- 5Works, Inc., \$5,000
- Social Motion, \$2,500
- The Children's Museum of Houston, \$9,000
- Black United Fund of Texas, \$5,000
- Evelyn Rubenstein Jewish Community Center, \$10,000
- Alliance for Multicultural Community Services - The Alliance, 2,500
- Color of Life Community Resource and Activity Center, 5,000
- HoutstonYouth Symphony, \$2,500
- Gaining Grounds, \$10,000
- Community College Career, \$5,000
- Brentwood Community Foundation, \$5,000
- Change Happens, \$2,500
- Black United Fund of Texas, \$12,500
- YMCA of Greater Houston, \$10,000
- YMCA of Greater Houston, \$7,500
- Urban Harvest, \$3,500
- The Woods Project, Inc, \$3,000

- The Ensemble Theatre, \$2,500
- South Union Missionary Baptist church, \$2,500
- Sewa International Houston, \$2,500
- South Union Missionary Baptist Church, \$2,500
- Sewa International Houston, \$2,500
- Sewa International Houston, \$5,000
- Mufasa's Pride Rites of Passage, \$5,000
- SHAPE Community Center, \$2,500

L. **Submission of grant proposal to ACR/JAMS Foundation Initiative for Students and Youth** in the amount of \$40,000 to support the Center for Safe and Secure Schools #RollingwithRestorative – Conflict Resolution Series. Requested funds will provide training for teachers, school personnel and students in conflict resolution and support implementation of these practices during their interactions with youth, parents, and school personnel through restorative practices models.

M. **The CASE for Kids Division announced the City Connections awards to not-for-profit organizations funded by the City of Houston.** Eleven City Council Members awarded forty-eight not-for-profit organizations for delivery of afterschool projects for Grant Term 2 (March 9, 2020 to May 15, 2020) of the 2019-2020 school year in the aggregate amount of \$307,517.85.

N. **Non-monetary contracts for FY 2020**

- Between School-Based Therapy Services and Messiah College - Clinical Education experience

11 **ADJOURN** - Next regular meeting is scheduled for Wednesday, June 17, 2020, at 1:00 p.m.

*Motion made by Danny Norris, seconded by Andrea Duhon to adjourn the meeting.*



*Motion passes with 5-0 voting to adjourn the meeting.*

*The meeting adjourned at 2:29 p.m.*

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Board President

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Board Secretary

**Regular Board Meeting**

**6.C.1.**

**Meeting Date:** June 17, 2020  
**Title:** School-Based Therapy Services Contracts for FY21  
**Submitted For:** Carie Crabb, Therapy **Submitted By:** Ramielle Leday  
**Recommended Action:** **HCDE Goal(s):**  
**Additional Resource** **Facilities/Technology**  
**Personnel:** **Approval Needed?:**

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**Information**

**Posted Agenda Item:**

**Interlocal (revenue) contract for FY 2021 for School-Based Therapy Services in the aggregate amount of \$401,144.50 with School-Based Therapy Services and Spring Branch ISD (200 students served in FY19) in the amount of \$401,144.50.**

**Subject:**

Interlocal (revenue) contract for School-Based Therapy Services for FY 21 with Spring Branch ISD.

**Rationale:**

HCDE School-Based Therapy Services will provide occupational therapy, physical therapy and music therapy to Spring Branch ISD.

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**Fiscal Impact**

**Attachments**

Spring Branch ISD

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**Form Review**

**Inbox**

Carie Crabb  
Purchasing Alternate  
Purchasing  
Assistant Superintendent - Business  
Form Started By: Ramielle Leday  
Final Approval Date: 06/02/2020

**Reviewed By**

Carie Crabb  
Kendra Jackson  
Bill Monroe  
Jesus Amezcua

**Date**

05/15/2020 04:48 PM  
05/28/2020 10:15 AM  
05/28/2020 11:11 AM  
06/02/2020 08:26 PM  
Started On: 05/15/2020 03:32 PM



## School-Based Therapy Services

### Interlocal Contract Between Harris County Department of Education and

SPRING BRANCH ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Contract (the "Contract") is made and entered into between Harris County Department of Education ("HCDE") and Spring Branch ISD for the purpose of performing governmental functions and services and to state the terms, rights, and duties of the Contracting parties during the 2020-2021 school year (8/14/2020 – 8/15/2021).

#### Arrangement

HCDE agrees to provide the services as described below. Spring Branch Independent School District agrees to pay for the services within thirty (30) days of receiving an invoice for the services.

<u>Type(s) of Service(s)</u>	<u>Total Days/Hours</u>	<u>Cost Day/Hour</u>	<u>Total Cost</u>
<u>Occupational Therapy</u>	<u>640</u>	<u>\$482</u>	<u>308,480.00</u>
<u>Physical Therapy</u>	<u>170</u>	<u>\$482</u>	<u>81,940.00</u>
<u>Music Therapy</u>	<u>18</u>	<u>\$482</u>	<u>8,676.00</u>
<u>ESY</u>	<u>4.25</u>	<u>\$482</u>	<u>2048.50</u>
			<b><u>\$401,144.50</u></b>

#### Additional Terms

- This Contract may be terminated by either party without cause with thirty (30) days advance written notice. HCDE's obligations under this Contract are contingent on it acquiring and maintaining sufficient staffing through reasonable efforts to satisfy its obligations under this Contract and all similar obligations under its contracts with other districts. In the event of termination, Spring Branch ISD will compensate HCDE for services provided up to the termination date.
- This Contract constitutes the sole agreement of the parties relative to the purpose(s) of this Contract and supersedes any other oral or written understandings or agreements. This Contract may only be amended in writing with the consent of both parties. This Contract is not assignable.
- This Contract shall be construed under the laws of the State of Texas and mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.
- Each party paying for the performance of governmental functions must make those payments from current revenues available to the paying party.
- Each party acknowledges that this Contract has been authorized by the governing body of each party to the Contract.
- Neither this Contract, nor any term or provision hereof, nor any inclusion by reference shall be construed as being for the benefit of any party not in signatory hereof.
- This Contract does not create a joint venture or business partnership under Texas law.
- The total amount of this Contract is an estimate based on data provided by both parties. Invoices will be sent by HCDE for services rendered during the term of this agreement.
- In the event that the District makes a payment to HCDE with a credit card, the District agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
- HCDE will make every attempt to provide the number of days as indicated, however, some alterations in the staffing within an individual discipline may be necessary. No changes to the staffing will be made without mutual written consent. In no case will the dollar amount of the contract be exceeded without a formal contract amendment.
- In accordance with Senate Bill 9, HCDE submits fingerprints to the State Board for Educator Certification (SBEC) on all new employees, and pursues criminal history background checks annually on all HCDE employees.
- Harris County Department of Education adheres to the Uniform Grant Guidance as codified in 2 CFR Part 200, otherwise known as Edgar Department General Administrative Regulations (EDGAR).

Agreed to:

DocuSigned by:

*Richard L. Gay*

8AEA38612706462...

Richard L. Gay

, Superintendent/Designee

3/30/2020

Date

James Colbert, Jr., County School Superintendent

Date

For HCDE office use only:

Revenue Account No. 199-1-00-111-00-111-5726-0000

Contract Code \_\_\_\_\_



James Colbert, Jr., County School Superintendent

6300 Irvington Boulevard ★ Houston, Texas 77022 ★ Tel: 713.696.6300 ★ www.hcde-texas.org

**Regular Board Meeting**

**6.D.1.**

**Meeting Date:** June 17, 2020

**Title:** Contract Award for Commercial Food Distributor RFP no. 20/036TP

**Submitted For:** Jeff Drury, Choice Partners      **Submitted By:** Laura Sprehe

**Recommended Action:** Approve      **HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Trisha Prestigiaco, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua      **Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract award for job no. 20/036TP Commercial Food Distributor with the following vendors:** Gordon Food Service, Inc. (20/36TP-01), and Labatt Institutional Supply Company dba Labatt Food Service (20/36TP-02) for the period of 08/01/2020 through 07/31/2021.

**Subject:**

Choice Partners; New Contract Award; Foodservice Contract; Revenue Generating

**Rationale:**

The process enacted was Request for Proposals (RFP) to acquire proposals from vendors to provide Commercial Food Distribution to HCDE/Choice Partners members.

Two hundred forty-seven (247) invitations were extended for proposals. Four (4) responses were received from vendors. The responses were reviewed for compliance with requirements of RFP no. 20/036TP. One (1) vendor was non-responsive. Three (3) responses met criteria and requirements of the RFP, and were evaluated and scored. One (1) vendor was non-awarded, and two (2) vendors offering the best value to HCDE/Choice Partners and its members were selected for award.

HCDE/Choice Partners recommends award of a one (1) year contract from 08/01/2020 to 07/31/2021 to the vendors stated above in Posted Agenda Items. Contract no. 20/036TP will be an administrative fee of one (1%) on all sales made under this contract. The contract is governed by the Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y

**Included in current budget amendment Y/N:** N

**Attachments**

20-036TP Evaluation Summary  
 20-036TP Participation List  
 Recommendation Form

**Form Review**

Evaluation Criteria		Total Weighted Value	Buena Vista Foods (Sterling Foods)	Ben E Keith Foods (Ben E Keith Company)	Labatt Food Service	Gordon Food Service, Inc.						
<b>Averages</b>												
(1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage		40	NR	33.25	37.50	34.50						
(2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years		20	NR	12.00	19.75	18.00						
(3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform		25	NR	18.75	24.50	23.50						
(4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE		0	NR	0.00	0.00	0.00						
(5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service		5	NR	4.25	5.00	5.00						
(6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state		0	NR	0.00	0.00	0.00						
(7) Vendor's past relationship with HCDE/CP		5	NR	0.00	5.00	5.00						
(8) Marketing Plan		5	NR	4.00	5.00	4.75						
	<b>Total</b>	<b>100</b>	<b>Non-Responsive (NR)</b>	<b>72.25</b>	<b>96.75</b>	<b>90.75</b>						
Evaluation committee for this RFP: Ashley Phelps Karla Begnaud  Brian Aubin Chris Kamradt	Humble ISD Aristoi Classical Academy  Galena Park ISD Spring Branch ISD	Invitations sent to 247 prospective bidders Contracts are in accordance with TEC 44.031  It is recommended that the following awards of annual contracts:  <table style="margin-left: 40px;"> <tr> <td style="text-align: center;"><u>Contract</u></td> <td style="text-align: center;"><u>Vendor</u></td> </tr> <tr> <td>20/036TP -01</td> <td>Gordon Food Service, Inc.</td> </tr> <tr> <td>20/036TP -02</td> <td>Labatt Food Service</td> </tr> </table>					<u>Contract</u>	<u>Vendor</u>	20/036TP -01	Gordon Food Service, Inc.	20/036TP -02	Labatt Food Service
<u>Contract</u>	<u>Vendor</u>											
20/036TP -01	Gordon Food Service, Inc.											
20/036TP -02	Labatt Food Service											
<b>Non-Responsive</b>	<b>1</b>											
<b>Non-Awarded</b>	<b>1</b>											
<b>Award Threshold of 80</b>	<b>2</b>											
<b>Total Responses</b>	<b>4</b>											

# Harris County Department of Education

## Participation Detail as of 5/21/2020 10:15:11 AM (CT)

### Bid Information

Bid Creator	Trisha Prestigiacomo
Email	tjensen@hcde-texas.org
Phone	713 (696) 0742
Fax	
Bid Number	20/036TP Addendum 1
Title	Commercial Food Distributor
Bid Type	Request for Proposal
Issue Date	3/27/2020 12:00 AM (CT)
Close Date	5/11/2020 02:00:00 PM (CT)

### Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
11791 (Tasty Brands) (Tasty Brands)	Syosset, NY	03/27/2020			
23 THRU ME LLC (23 THRU ME)	Houston, TX	03/27/2020			
365 Paving & Construction LLC	Mission, TX	03/27/2020			
A.F. Import & Wholesale Co.	Houston, TX	03/27/2020			
AAA Painting	Houston, TX	03/27/2020			
Advance Pierre Foods	Blue Ash, OH	03/27/2020			
Advance Sales	Houston, TX	03/27/2020			
AdvancePierre Foods	Cincinnati, OH	03/27/2020			
Advantage office products	Houston, TX	03/27/2020			
All American Poly	Piscataway, NJ	03/27/2020			
Alpha Foods Co.	Waller, TX	03/27/2020			
American Foods Group (Skylark Meats Brands Division)	Omaha, NE	03/27/2020			
American Pride Paper and Plastic	Lakewood, NJ	03/27/2020			
American Pride Seafoods LLC (American Seafoods International LLC)	New Bedford, MA	03/27/2020			
AmeriQual Group LLC	Evansville, IN	03/27/2020			
Apple & Eve	Port Washington, NY	03/27/2020	Unsubmitted	03/27/2020	
Armstrong Repair Center, Inc.	Bellaire, TX		No Bid	04/03/2020	04/03/2020
Asian Food Solutions (Chinese Food Solutions, Inc)	Oviedo, FL	03/27/2020			
B2BDistribut, Inc.	Austin, TX	03/27/2020			
Bake Crafters Food Company	Collegedale, TN	03/27/2020			
Bearing Fruit Early Childhood Training	HOUSTON, TX	03/27/2020			
Ben E Keith Foods (Ben E Keith Company)	Fort Worth, TX	03/27/2020	Submitted	05/11/2020	05/11/2020
Berk Enterprises	Warren, OH	03/27/2020			
Best Express Foods	Cincinnati, OH	03/27/2020			
Best Practice Associates, Inc.	Houma, LA		No Bid	04/24/2020	04/24/2020
Bimbo Bakeries USA, Inc.	Horsham, PA		Viewed	04/24/2020	
Blencor LLC	Sealy, TX	03/27/2020			
BMHR - Better Man HR LLC	SAN ANTONIO, TX	03/27/2020			
BRAUN BEEF CO. INC	SAN ANTONIO, TX	03/27/2020			
BRENHAM RESTAURANT SUPPLY (CERTIFIED DISTRIBUTORS, INC.)	HOUSTON, TX	03/27/2020			
Briar Patch	Houston, TX	03/27/2020			
Bridge Point Integrated Services	Houston, TX	03/27/2020			
BRIGHTER FUTURE, INC.	Houston, TX	03/27/2020			
Brookwood Farms Inc	Siler City, NC	03/27/2020			
Brothers Produce of Dallas Inc.	Garland, TX	03/27/2020			
BTE Giftware Store (BTE Import-Export)	San Antonio, TX	03/27/2020			
BUDGET RESTAURANT SUPPLY (TAI HING CORPORATION)	Houston, TX	03/27/2020	No Bid	03/27/2020	03/27/2020
Buena Vista Foods (Sterling Foods)	Azusa, CA	03/27/2020	Submitted	05/11/2020	05/11/2020
Burkett Business	Liberty Hill, TX	03/27/2020			
Butterball (Butterball, LLC)	Garner, NC	03/27/2020			

Cafe Favorites (W.A. Kretch Co., LLC)	Lakeland, FL	03/27/2020		
Caldarella's Restaurant Supply (Caldarella's Inc)	El Paso, TX	03/27/2020		
Cargill Kitchen Solutions	Monticello, MN	03/27/2020		
Cargill Meat Solutions	Wichita, KS	03/27/2020		
Cargill Meat Solutions Corporation	Wichita, KS	03/27/2020		
CC Distributors, Inc.	Corpus Christi, TX	03/27/2020		
Cebev LLC/Juice Bowl	Boca Raton, FL	03/27/2020	Viewed	04/20/2020
Chef B Services (Boycott Ranch Dressing, LLC)	The Woodlands, TX	03/27/2020	Unsubmitted	04/22/2020
Chef's Corner Foods (Omnibus Trading Corp)	Hayward, CA	03/27/2020		
Child Care Associates	FORT WORTH, TX	03/27/2020		
CHURCHFIELD TRADING CO	SANTA YNEZ, CA	03/27/2020		
Cibus Brokerage	Addison, TX	03/27/2020	Viewed	04/20/2020
CINPAK INC.	SAN ANTONIO, TX	03/27/2020		
Cisneros Packing Co., Inc.	Raymondville, TX	03/27/2020		
Citadel Enterprises Inc	San Jose, CA	03/27/2020		
Coca-Cola Refreshments	Dallas, TX	03/27/2020		
Comida Vida, Inc.	Fairmont, MN	03/27/2020		
ConAgra Foods, Inc.	Troy, OH	03/27/2020		
Consolidated Services of North America (Ximena Ramirez)	Houston, TX		Viewed	04/22/2020
Culinary Standards (RSW Distributors, LLC)	Louisville, KY	03/27/2020		
D7 Roofing & Metal LLC	Houston, TX		Viewed	04/20/2020
Danmart, Inc	Houston, TX	03/27/2020		
Darlington (Darlington Cookie Company)	Noblesville, IN	03/27/2020		
dave's baking company (Bake R US inc)	santa monica, CA	03/27/2020	Viewed	04/22/2020
Del Monte Foods, Inc.	Walnut Creek, CA	03/27/2020		
Dem Dang Doggs, LLC	Houston, TX	03/27/2020		
Devin Distributing an Packaging	Palmhurst, TX	03/27/2020		
DFMi (D&F Marketing Inc.)	Tucker, GA	03/27/2020		
DiMare Fresh, Inc.	Fort Worth, TX	03/27/2020		
Diversified Foodservice Mfg. - DFM (D&F Marketing Inc)	Tucker, GA	03/27/2020		
Domino's Pizza (MAC Pizza Management, Inc.)	College Station, TX	03/27/2020		
Dominos, LLC	Ann Arbor, MI	03/27/2020		
Don Lee Farms (Goodman Food Products, inc.)	Inglewood, CA		Viewed	04/28/2020
Double B Foods	Arlington, TX	03/27/2020		
Double 'D' International Food Co., Inc.	Bedford, TX	03/27/2020		
Dr Pepper Bottling Company of Texas (Dr Pepper Snapple Group)	Plano, TX	03/27/2020		
Dutchboy Food Systems, Inc	Knoxville, TN	03/27/2020		
Dynamic Foods	Lubbock, TX	03/27/2020		
Efficient Consultants	Los Angeles, CA	03/27/2020		
Elite Coffee Cafe (Suite Developments LLC)	Houston, TX	03/27/2020		
Epic Harvest (Epic Harvests LLC)	Jacksonville, FL	03/27/2020		
ES Foods/East Side Entrees	Woodbury, NY	03/27/2020	Viewed	04/21/2020
Evertex LLC	Flemington, NJ		Viewed	04/22/2020
FamilyPoint Resources	Houston, TX	03/27/2020		
First Choice Foods	Fort Worth, TX	03/27/2020		
First Place Foods, LLC	Garland, TX	03/27/2020		
Fit Foodz, Inc.	Atlanta, GA	03/27/2020		
Foodscapes (Glanbia Nutritionals, Inc.)	Fitchburg, WI	03/27/2020		
Fors Lux Group (Fors Lux Group Corporation)	Houston, TX	03/27/2020		
Foster Farms (Foster Poultry Farms)	Livingston, CA	03/27/2020	Viewed	04/23/2020
Fostering Stars Learning & Resource Center, Inc	Houston, TX		Viewed	05/07/2020
Frenchy's Sausage Company, Inc.	Houston, TX	03/27/2020		
Frito-Lay	Plano, TX	03/27/2020		
FSISW, LLC	Houston, TX	03/27/2020		
Full Filled Project Inc	Plano, TX	03/27/2020		
Fusion Food Marketing & Sales	Houston, TX	03/27/2020	Viewed	04/22/2020
GDK Go Inc. DBA Dominos Pizza	Houston, TX	03/27/2020		
Glazier Foods Company	Houston, TX	03/27/2020		
Global Coffee Company	Houston, TX	03/27/2020		
Global Foods Inc.	Las Vegas, NV	03/27/2020		
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	HOUSTON, TX	03/27/2020		
Gold Creek Foods, LLC	GAINESVILLE, GA	03/27/2020	Viewed	04/20/2020
Goldkist, A Pilgrim's Pride Company (Pilgrim's Pride Corporation)	Greeley, CO	03/27/2020		

Good Harbor Fillet Co., LLC	Gloucester, MA	03/27/2020			
Gordon Food Service, Inc.	Grand Rapids, MI	03/27/2020	Submitted	05/11/2020	05/11/2020
Gregory Packaging	Bethlehem, PA		Viewed	04/22/2020	
HAH INC	Houston, TX	03/27/2020			
Hardie	Houston, TX	03/27/2020			
Harris School Solution	Niagra Falls, NY	03/27/2020			
Harvest Hill.	Stamford, CT	03/27/2020			
HCONE International IMPEX Inc (Enoch Kabutey)	Houston, PA	03/27/2020			
Healthy Lunch Box	Houston, TX	03/27/2020			
Heart Nation Inc	Humble, TX	03/27/2020			
Heart of Texas Biscuits	Waco, TX	03/27/2020			
HIGH LINER FOODS	Portsmouth, NH	03/27/2020			
Hill Country Dairies, Inc.	Austin, TX	03/27/2020			
Hinsdale Farms	Bristol, IN	03/27/2020			
Horizon Snack Foods, Inc	Livermore, CA	03/27/2020			
Hormel	Austin, MN	03/27/2020			
Horns Crew Trucking (Alvin Horn)	Longview, TX	03/27/2020			
HOT Biscuits (Heart of Texas Biscuits Inc.)	Waco, TX	03/27/2020			
Houston Urban Debate League	Houston, TX	03/27/2020			
HPC Foodservice (Hartford Provision Company)	South Windsor, CT	03/27/2020			
Ice Cream Specialties (Z.I. Rose Inc.)	Bedford, OH	03/27/2020			
Icelandic USA, Inc	Newport News, VA	03/27/2020			
Idaho Pacific	Ririe, ID	03/27/2020			
Idahoan Foods, LLC	Idaho Falls, ID	03/27/2020	Viewed	04/28/2020	
Innoseal Systems	Charlotte, NC	03/27/2020			
Integrated Food Service (Let's Do Lunch, Inc)	Gardena, CA	03/27/2020			
Interflex Inc	West Reading, PA	03/27/2020	Viewed	04/23/2020	
J.M. Smucker Company/Smucker Foodservice, Inc. (The J.M. Smucker Company)	Orrville, OH	03/27/2020			
J.O.Y. Foods, Inc.	Dallas, TX	03/27/2020			
J.R. Simplot Company	Boise, ID	03/27/2020	Viewed	04/22/2020	
Jake's Finer Foods	Houston, TX	03/27/2020	Unsubmitted	05/11/2020	
Jennie-O Turkey Store Sales, LLC	Willmar, MN	03/27/2020			
JNSFOODS	tamarac, FL	03/27/2020			
John Williams (Mrs litha child care center)	La porte, TX	03/27/2020			
Jones-Neitzel Co	Dallas, TX	03/27/2020			
Jonny Pops, LLC	St. Louis Park, MN	03/27/2020			
jp ice cream (ja-en enterprises)	Pharr, TX	03/27/2020	Unsubmitted	04/21/2020	
JTM Food Group (J.T.M. Provision's Company, Inc)	Harrison, OH	03/27/2020			
KANKO (Floyd's Chores & Odd Jobs)	Dallas, TX	03/27/2020			
Karlsburger	Monticello, MN	03/27/2020			
KD Acquisition I, LLC dba Kings Delight (Kings Delight)	Gainesville, GA	03/27/2020			
Kendrick Skipper dba Chick-fil-A at Magnolia	Magnolia, TX	03/27/2020			
Kent Precision Foods Group	St. Louis, MO	03/27/2020			
KEYIMPACT SALES & SYSTEMS	AUSTIN, TX	03/27/2020			
KeyImpact Sales & Systems, Inc.	Pasadena, TX	03/27/2020			
Kings Delight	Gainesville, GA	03/27/2020			
Kraft Heinz Foods Company	Pittsburgh, PA	03/27/2020			
Kurz & Co.	Houston, TX	03/27/2020	Viewed	04/21/2020	
La Brisa Ice Cream Co (Guadalupe Flores)	Houston, TX	03/27/2020			
Labatt Food Service	San Antonio, TX	03/27/2020	Submitted	05/11/2020	05/11/2020
Lakeland Marketing	Spring, TX	03/27/2020			
Lamb Weston	Eagle, IL	03/27/2020			
Land O'Lakes	Arden Hills, MN	03/27/2020			
Land O'Lakes/Advantage Waypoint LLC (Land O'Lakes)	Tampa, GA	03/27/2020			
Launch Point CDC, Inc.	Houston, TX	03/27/2020			
Lazo Food Brokerage (Vanessa Lazo)	Houston, TX	03/27/2020			
Liberty Office Products (Liberty Data Products, Inc)	Houston, TX		Viewed	05/08/2020	
Little Ones Daycare	Pasadena, TX	03/27/2020			
Lott Marketing	Houston, TX	03/27/2020			
Lux Bakery, Inc.	SAN ANTONIO, TX	03/27/2020	Unsubmitted	03/30/2020	
LY Electronics USA (Global XLR)	Bellaire, TX		Viewed	05/08/2020	
M.C.I. Foods/Los Cabos Mexican Foods (M.C.I. Foods, Inc.)	Santa Fe Springs, CA	03/27/2020			



Magic Seasoning Blends, LLC	New Orleans, LA	03/27/2020			
Maid-Rite Specialty Foods, LLC	Dunmore, PA	03/27/2020	No Bid	03/31/2020	05/06/2020
Masters Distribution (The Masters Distribution Systems Company, Inc.)	Arlington, TX	03/27/2020	Viewed	05/11/2020	
Master's Transportation, Inc.	Belton, MO		Viewed	04/23/2020	
McLane Global	Houston, TX	03/27/2020			
McLean Marketing	Boerne, TX	03/27/2020			
McNairn Packaging	westfield, MA	03/27/2020			
Mendoza Fresh Produce	Houston, TX	03/27/2020			
Michael Foods Inc.	Minnetonka, MN	03/27/2020			
Millunzi & Associates	The Woodlands, TX	03/27/2020			
Mrs. Clark's Foods (MCF Operating LLC)	Ankeny, IA	03/27/2020			
Muffin Town (JSB Industries, Inc.)	Chelsea, MA	03/27/2020			
Nardone Bros Baking Co Inc.	Wilkes Barre, PA	03/27/2020			
National Food Group, Inc	Novi, MI	03/27/2020			
National Precisionaire, LLC	HOUSTON, TX		Viewed	05/07/2020	
New Spectrum Educational Consultants (Civil Society Educational Consultants)	Houston, TX	03/27/2020			
Newton Brokerage (Margueritte D. Newton)	Houston, TX	03/27/2020	Viewed	04/22/2020	
Nicho Produce Co., Inc.	Edinburg, TX	03/27/2020			
Nogales Produce Inc.	Dallas, TX	03/27/2020			
NORDCO Marketing, Inc.	The Woodlands, TX	03/27/2020			
Northbourne Food Suppliers	Houston, TX	03/27/2020			
notables	Brooklyn Center, MN	03/27/2020			
NU Health Foods, LLC	Marina Del Rey, CA	03/27/2020			
Otis Spunkmeyer LLC	San Leandro, CA	03/27/2020			
Out of the Shell DBA Yangs 5th Taste	South El Monte, CA	03/27/2020	No Bid	03/27/2020	03/27/2020
Papa John's (GFPM LLC)	Houston, TX	03/27/2020			
Papa John's Pizza (Houston Pizza Venture, LP)	Houston, TX	03/27/2020			
Papa Murphy's Pizza (Limmrick Pizza Works Memorial, LLC)	Pearland, TX	03/27/2020			
Payton's Blend (Payton's Blend LLC)	Houston, TX	03/27/2020			
PepsiCo	Houston, TX	03/27/2020	Viewed	04/22/2020	
Perdue Foods LLC	Salisbury, MD	03/27/2020			
PFG Victoria (Vistar Corporation)	Cenninnet, CO	03/27/2020			
PHD Resources & Taxes	Houston, TX	03/27/2020			
Phil-Paul Tax Services	Houston, TX	03/27/2020			
Preferred Meal Systems, Inc	Berkeley, IL	03/27/2020			
Preschool Express Learning Academy	Humble, TX	03/27/2020			
Prime Central Store (Waretrack, Inc.)	HOUSTON, TX	03/27/2020			
Proview Foods LLC	Gainseville, GA	03/27/2020			
Pye-Barker Fire & Safety LLC	Humble, TX		Viewed	04/29/2020	
Quality Star Products Ltd.	Garland, TX	03/27/2020			
Quantum Foods, LLC	Bolingbrook, IL	03/27/2020			
Ramos & Harrison	Corpus Christi, TX	03/27/2020			
Rapids Wholesale (Dascoa)	Marion, IA	03/27/2020			
Red Gold, LLC (Calfed Financial Corporation)	Orestes, IN	03/27/2020			
Revolution Foods, Inc.	Oakland, CA	03/27/2020	Viewed	04/27/2020	
REXCO FOODS LLC	The Woodlands, TX	03/27/2020			
Rich Chicks, LLC	Tracy, CA	03/27/2020	No Bid	04/16/2020	04/16/2020
Rich Products Corporation	Buffalo, NY	03/27/2020	Viewed	04/20/2020	
Rising Star Academy	Houston, TX	03/27/2020			
River City Produce Co., Inc	San Antonio, TX	03/27/2020			
Rodriguez Foods LTD	Fort worth, TX	03/27/2020			
Rose & Shore	Vernon, CA	03/27/2020			
S.A. Piazza & Associates, LLC	Clackamas, OR	03/27/2020	Unsubmitted	03/27/2020	
Sargent Foods LLC	Sarasota, FL	03/27/2020			
School Choices	Spring, TX	03/27/2020			
Schwan's Food Service, Inc.	Marshall, MN	03/27/2020	Viewed	04/20/2020	
SERVPRO of Friendswood/Pearland (ABM Restoration, LP)	Pearland, TX		No Bid	05/05/2020	05/05/2020
SilverLine Distributors	Houston, TX	03/27/2020			
SimplyMeats Traceable Distribution	Bronx, NY		Viewed	04/24/2020	
Smart Mouth Foods (Bull's Eye Brands, Inc.)	Atlanta, GA	03/27/2020	Viewed	04/23/2020	
Smart Scholars Foundation	Houston, TX	03/27/2020			
SOMMA Food Group, LLC	Dallas, TX	03/27/2020			
South Mill Mushroom Sales	Kennett Square, PA	03/27/2020			

Southwest Foodservice Excellence	Scottsdale, AZ	03/27/2020			
Spur Employment, Inc.	HUNTSVILLE, AL	03/27/2020			
Stampede Meat, Inc	Bridgeview, IL	03/27/2020			
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Humble, TX	03/27/2020			
Stockwell	Oakland, CA	03/27/2020			
Strategic Partnerships, Inc.	Austin, TX		Viewed	04/30/2020	
Summit Food Brokers (Eichenlaub, Inc)	Spring, TX	03/27/2020			
SUMRALL SOLUTIONS, LLC	ELK GROVE, CA		No Bid	05/01/2020	05/07/2020
SunOpta Foods, Inc.	Edina, MN	03/27/2020			
Super Bakery	Cleveland, OH	03/27/2020			
Superior Bean And Seed (E & J AGRI, INC.)	SUDAN, TX	03/27/2020			
Sweet Dreams Gourmet/ Sugar Bunch Creations (S.D.Candy Co, Inc)	Houston, TX	03/27/2020			
Synergy-Enterprises	Addison, TX	03/27/2020	Viewed	04/21/2020	
Sysco Houston, Inc.	Houston, TX	03/27/2020	Viewed	04/20/2020	
Tampa Maid Foods, Inc	Lakeland, FL	03/27/2020			
Texas Association of African American Chambers of Commerce (TAAACC)	Austin, TX	03/27/2020			
TexBel Farms International, LLC	Houston, TX		Viewed	05/07/2020	
The Core Group	Chino, CA	03/27/2020	Viewed	04/20/2020	
The Edu-Source Corporation	San Antonio, TX		No Bid	05/11/2020	05/11/2020
THE FATHERS TABLE	Sanford, FL	03/27/2020			
The Heart of God Restoration Ministry	Houston, TX	03/27/2020			
The Hubert Company (The Hubert Comany LLC)	Harrison, OH	03/27/2020			
The Resilient Group	Houston, TX		Viewed	05/11/2020	
The Safe + Fair Food Company	Chicago, IL	03/27/2020			
The School Group	cypress, TX	03/27/2020			
TMB Screen Printing & Embroidery Spring	Spring, TX	03/27/2020			
Trident Marketing	Katy, TX	03/27/2020			
Trident Seafoods	Seattle, WA	03/27/2020	Viewed	04/22/2020	
True Brew Enterprises	Plano, TX	03/27/2020			
Truitt Family Foods	Salem, OR	03/27/2020			
T-Shirts Etc. West Houston (Clutch City Services, Limited Liability Company)	Houston, TX		No Bid	04/20/2020	04/20/2020
Tyson Prepared Foods, Inc.	Springdale, AR	03/27/2020			
UNIFRESH, INC	SAN ANTONIO, TX	03/27/2020	Viewed	04/24/2020	
UNITED Sales & Service	Arvada, CO	03/27/2020			
Uno Foods, Inc.	Brockton, MA	03/27/2020			
Visual Arts Productions	Houston, TX	03/27/2020			
VMP Nutrition, LLC	Fort Worth, TX	03/27/2020			
Wawona Frozen Foods	Clovis, CA	03/27/2020	Viewed	04/20/2020	
Werk U Out training	alvin, TX	03/27/2020			
Whitlock Packaging	Tulsa, OK	03/27/2020			
Young Audiences, Inc. of Houston	Houston, TX		No Bid	04/13/2020	04/13/2020
Youthlight, Inc.	Chapin, SC		No Bid	04/07/2020	04/07/2020
Zummos Meat Company	Beaumont, TX	03/27/2020			



Harris County Department of Education  
Choice Partners  
Proposal Recommendation Form  
Program Review

[This form is used to document due diligence by Recommendation Committee]

**To:** Purchasing Division  
**From:** Recommendation Committee

Ashley Phelps  
Karla Begnaud  
Brian Aubin

Humble ISD  
Aristoi Classical Academy  
Galena Park ISD

Job (Bid or RFP#) and Name: 20/036TP Addendum 1 Commercial Food Distributor  
Board Meeting Date: 6/17/2020  
Date: 5/22/2020

**Procurement Requirements Available:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
- From \$2,500 to \$50,000 (Requires Buyer, Purchasing Director/CFO Approval)
- Over \$50,000 (per CH Local)
- Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached RFP and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this RFP to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the execution of a contract after Board approval.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers & Director)

**Justification:**

(Any information that pertains to this job (bid or RFP))

20/036TP Addendum 1 Commercial Food Distributor

Choice Partners members will utilize this contract for Commercial Food Distributor

This contract will provide a discounted price, superior quality, and comply with state purchasing requirements as stated in TEC §44.031.

This job was competitively bid and advertised. The result of the bid generated the following responses:

Invitations were sent to	<u>247</u>	vendors
HCDE received	<u>4</u>	responses (see attached evaluation summary).

**Recommendation:**

HCDE is recommending with Choice Partners Cooperative for Gordon Food Service, Inc. and Labatt Food Service.



**Harris County Department of Education  
Choice Partners  
Instructions to Recommendation Committee**

**[This form is used to document due diligence by Recommendation Committee]**

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**To:** Recommendation Committee  
**From Choice Partners - Contract Manager:** Trisha Prestigiacomio  
**Job (Bid or RFP) # and Name:** 20/036TP Addendum 1  
Commercial Food Distributor  
**Board Meeting Date:** 6/17/2020  
**Today's Date:** 5/22/2020

Attached are the following materials for your review and possible recommendation to the Superintendent and the Board of Trustees:

Buyer Certification  
Copy of the Job (Bid or RFP) responses  
Set of Specs will be available for your review

Your responsibility for review of this job (bid or RFP) is to make sure that HCDE receives the best value for the goods and services sought. Please review the attached job (bid or RFP) and certify that all of the procurement requirements have been met in accordance with local Board Policies and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

Please remember to adhere to section 44.032 of the Texas Education Code, "Enforcement of Purchase Procedures: Criminal Penalties; Removal; Ineligibility" which deal with the penalties related to component, separate, and sequential purchases. In addition, Board policy CH Local and Legal are required to be met as part of your contractual obligation with HCDE.

It should be noted that if a required document is not provided by the bidder, the Purchasing Division will not be able to make a recommendation and or issue a purchase order.

Please review the responses to the job (bid or RFP) and submit the following forms by the required deadline for the next available Board Meeting:

**Signed Certification and Recommendation Form**

If any technicalities or changes need to be made, these must be addressed in the recommendation and presented as such to the Superintendent and the Board of Trustees.

**Agenda Item (Prepared by Buyer handling the job/bid or RFP)**

Once, a recommendation is approved by the Board, the Purchasing Division will issue an award letter and request that any pending bonds or contracts be submitted within 5 days to the District.



Harris County Department of Education  
Choice Partners  
Effectiveness and Compliance Review Form

**[This form is used to document due diligence by Recommendation Committee]**

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To: Purchasing Audit File and Jesus J. Amezcua, CPA,  
Assistant Supt. for Business  
From Contract Manager: Trisha Prestigiacomio  
Purchasing Dept: Kendra Jackson, Assistant Director  
Job- Bid or RFP# and Name: 20/036TP Addendum 1  
Commercial Food Distributor  
Board Meeting Date: 6/17/2020  
Date: 5/22/2020

**Procurement Requirements Available:**

Check One

\_\_\_\_\_ Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
\_\_\_\_\_ From \$2,500 to \$50,000 (Requires Buyer, Purchasing Director/CFO Approval)  
\_\_\_\_\_ Over \$50,000 (per CH Local)  
\_\_\_\_\_ X Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with Local Board Policies (CH Local/Legal) and Legal (Federal and State) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases. I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

**(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers and Director)**

**Regular Board Meeting****6.D.2.**

**Meeting Date:** June 17, 2020  
**Title:** Contract renewal for 16/052JN-02 for Retail Energy Providers  
**Submitted For:** Joann Nichols, Choice Partners  
**Submitted By:** Cora Day  
**Recommended Action:** Approve  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua  
**Facilities/Technology Approval Needed?:** None

**Information****Posted Agenda Item:**

**Contract renewal option for job no. 16/052JN for Retail Energy Providers with the following vendors:** NRG Energy, Inc. dba Reliant Energy Retail Services, LLC (#16/052JN-01), and Vistra Energy Corporation dba TXU Energy Retail Company LLC (#16/052JN-02) for the period 07/26/2020 through 07/25/2021.

**Subject:**

Choice Partners; Contract Renewal; Retail Energy Providers; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). One hundred fifty-eight (158) invitations were extended for proposals. Two (2) responses were received and awarded. HCDE/Choice Partners contract no. 16/052JN was awarded for one (1) year from 07/26/2016 to 07/25/2017. The contract has the option for four (4) annual renewals.

HCDE/Choice Partners recommends exercising the fourth (4th) option for renewal period 07/26/2020 to 07/25/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 16/052JN will be an administrative fee not to exceed \$.0015/mWh and minimum charge of \$.001/kWh. This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

Reliant Energy  
TXU Energy

**Form Review**

Inbox	Reviewed By	Date
Choice Partners	Jeff Drury	05/21/2020 04:19 PM
Purchasing Alternate	Yaritza Roman	05/27/2020 10:30 AM
Purchasing	Bill Monroe	05/27/2020 11:12 AM
Assistant Superintendent - Business	Jesus Amezcua	06/02/2020 08:25 PM

May 6, 2020

**Subject: Contract Renewal for 16 / 0 5 2 J N f o r R e t a i l E n e r g y P r o v i d e r s f o r H a r r i s  
Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 25, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 26, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **Wednesday, May 20, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).


Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Reliant Energy Retail Services, LLC
Authorized Signature:	
Print Name:	Scott Hart
Title:	VP, NRG C&I, Business Solutions
Date:	05/19/2020
Address:	910 Louisiana Street
City, State, Zip Code:	Houston, TX 77002
Phone:	713.537.2340
Email Address:	PBrian@reliant.com





May 6, 2020

**Subject: Contract Renewal for 16/0 52J N f o r R e t a i l E n e r g y P r o v i d e r s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 25, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 26, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **Wednesday, May 20, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).


Sincerely,



Jeff Drury, Director  
Choice Partners

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services A division of Harris County Department of Education Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	TXU Energy Retail Company LLC
Authorized Signature:	 <small>Gabriel R Castro (May 21, 2020 11:56 CDT)</small>
Print Name:	Gabe Castro
Title:	Senior Vice President
Date:	May 21, 2020
Address:	6555 Sierra Drive
City, State, Zip Code:	Irving, TX 75039
Phone:	(972) 868-3990
Email Address:	gabe.castro@txu.com



**Regular Board Meeting****6.D.3.**

**Meeting Date:** June 17, 2020  
**Title:** Contract renewal for 16/053KC for Student and Educational Travel Services  
**Submitted For:** Joann Nichols, Choice Partners  
**Submitted By:** Cora Day  
**Recommended Action:** Approve  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua  
**Facilities/Technology Approval Needed?:** None

**Information****Posted Agenda Item:**

**Contract renewal option for job no. 16/053KC for Student and Educational Travel Services with the following vendor:** STA Travel, Inc. for the period 08/16/2020 through 08/15/2021.

**Subject:**

Choice Partners; Contract Renewal; Student and Educational Travel Services; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). Thirty (30) invitations were extended for proposals. Three (3) responses were received and awarded. HCDE/Choice Partners contract no. 16/053KC was awarded for one year from 08/16/2016 to 08/15/2017. The contract has the option for four (4) annual renewals.

HCDE/Choice Partners recommends exercising the fourth (4th) option for renewal period 08/16/2020 to 08/15/2021 for the vendor listed above in Posted Agenda Item. Anticipated revenue from contract no. 16/053KC will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

STA Travel

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Choice Partners	Jeff Drury	05/21/2020 04:21 PM
Purchasing Alternate	Yaritza Roman	05/27/2020 10:35 AM
Purchasing	Bill Monroe	05/27/2020 11:13 AM
Assistant Superintendent - Business	Jesus Amezcua	06/02/2020 08:25 PM
Form Started By: Cora Day		Started On: 05/07/2020 05:03 PM
Final Approval Date: 06/02/2020		

May 06, 2020

**Subject: Contract Renewal for 16 / 0 53 K C f o r S t u d e n t & E d u c a t i o n a l T r a v e l S e r v i c e s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

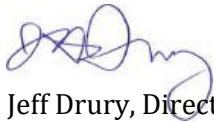
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 15, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> **by May 20, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	STA Travel
Authorized Signature:	<i>Daisy Biddle Gould</i>
Print Name:	Daisy Biddle Gould
Title:	Director, Business Development
Date:	5/20/2020
Address:	20 E University Dr Suite 201
City, State, Zip Code:	Tempe AZ 81281
Phone:	480-459-7920
Email Address:	daisy.biddle@statravel.com



**Regular Board Meeting**

**6.D.4.**

**Meeting Date:** June 17, 2020

**Title:** Contract renewal for 16/054JN for JOC/CSP for IDIQ Public Work Minor Construction, Maintenance, and Renovation Work

**Submitted For:** Joann Nichols, Choice Partners      **Submitted By:** Cora Day

**Recommended Action:** Approve      **HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua      **Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal for job no. 16/054JN for JOC/CSP for IDIQ Public Work Minor Construction, Maintenance, and Renovation Work with the following vendors:** Aggieland Construction (#16/054JN-01); RMB Management, LLC dba Corestone Construction Services (#16/054JN-02); EcoXstream, LLC (#16/054JN-03); Dura Pier Facilities Services, Ltd dba Facilities Sources (#16/054JN-04); Generocity Services, Inc. (#16/054JN-05); Brown & Root Industrial Services, LLC (#16/054JN-06); Lee Construction & Maintenance Company dba LMC Corporation (#16/054JN-07); Mitchell Paint & Wallcovering, Inc. dba Mitchell Contracting (#16/054JN-08); Quad-Tex Construction, Inc. (#16/054JN-10), and The Edu-Source Corporation (#16/054JN-13) for the period 08/16/2020 through 08/15/2021.

**Subject:**

Choice Partners; Contract Renewal; JOC/CSP for IDIQ Public Work Minor Construction, Maintenance, and Renovation Work; Revenue Generating

**Rationale:**

The process enacted was Competitive Sealed Proposal (CSP). Four hundred twenty-seven (427) invitations were extended for proposals. Twenty-two (22) responses were received of which three (3) vendors were non-responsive, five (5) vendors were non-awarded, and fourteen (14) were awarded. HCDE/Choice Partners contract no. 16/054JN was awarded for two (2) years from 08/16/2016 to 08/15/2018. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the third (3rd) option for renewal from 08/16/2020 to 08/15/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 16/054JN will be an administrative fee of four percent (4%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

**Fiscal Impact**

**Included in FY budget Y/N:** Y

**Included in current budget amendment Y/N:** N

**Attachments**

Aggieland

Corestone  
EcoXstream  
Facilities Sources  
Generocity  
Brown & Root  
LMC Corporation  
Mitchell  
Quad-Tex  
The Edu-Source

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### Form Review

**Inbox**

Choice Partners  
Purchasing Alternate  
Purchasing  
Assistant Superintendent - Business  
Form Started By: Cora Day  
Final Approval Date: 06/02/2020

**Reviewed By**

Jeff Drury  
Yaritza Roman  
Bill Monroe  
Jesus Amezcua

**Date**

05/21/2020 04:22 PM  
05/27/2020 10:54 AM  
05/27/2020 11:18 AM  
06/02/2020 08:25 PM  
Started On: 05/07/2020 05:11 PM

May 06, 2020

**Subject: Contract Renewal for #16/054JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

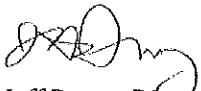
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 15, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one (1) year beginning **August 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **May 20, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.


If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,

  
 Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Aggjeland Construction
Authorized Signature:	
Print Name:	Britt Jones
Title:	CEO
Date:	5-19-20
Address:	PO Box 271
City, State, Zip Code:	Wellborn, TX 77881
Phone:	979-393-0080
Email Address:	britt.jones@aggjelandconstruction.com



May 06, 2020

**Subject: Contract Renewal for #16/054JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 15, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one (1) year beginning **August 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **May 20, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

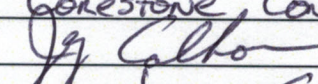
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Corestone Construction
Authorized Signature:	
Print Name:	Jerry Calhoon
Title:	President
Date:	5/19/2020
Address:	14511 Mary Jane Lane
City, State, Zip Code:	Tomball, Texas 77377
Phone:	281-651-0616
Email Address:	JCalhoon@Corestonecs.com



May 06, 2020

**Subject: Contract Renewal for #16/054JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 15, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one (1) year beginning **August 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **May 20, 2020 at 2:00 p.m. central time.**

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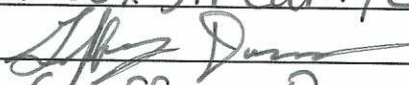
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	ECOX Stream, LLC
Authorized Signature:	
Print Name:	Geoffrey Daenen
Title:	owner
Date:	5/18/2020
Address:	7531 FM 2004
City, State, Zip Code:	Hitchcock, TX 77563
Phone:	281-414-8644
Email Address:	gdaenen@ecoxstream.com





May 06, 2020

**Subject: Contract Renewal for # 16 / 054 JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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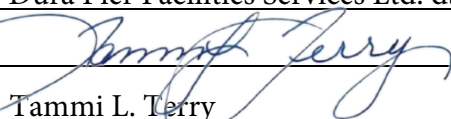
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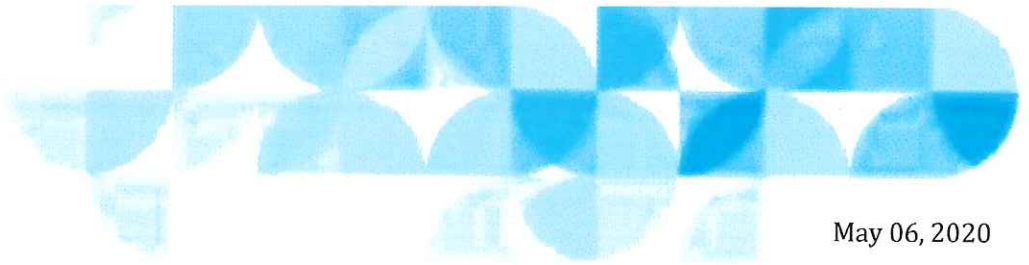
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Dura Pier Facilities Services Ltd. dba Facilities Sources
Authorized Signature:	
Print Name:	Tammi L. Terry
Title:	President & CEO
Date:	May 12, 2020
Address:	P.O. Box 35008
City, State, Zip Code:	Houston, TX 77235
Phone:	713-337-5700
Email Address:	tammi@facilitiesources.com





May 06, 2020

**Subject: Contract Renewal for # 16 / 054 JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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Sincerely,

Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Generocity Services Inc.
Authorized Signature:	
Print Name:	Chad Harris
Title:	President
Date:	5/13/2020
Address:	1212 Winding Way
City, State, Zip Code:	Friendswood, TX 77546
Phone:	281-482-8881
Email Address:	chad@generocityservices.com



May 06, 2020

**Subject: Contract Renewal for # 16/054JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

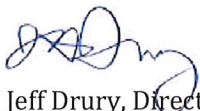
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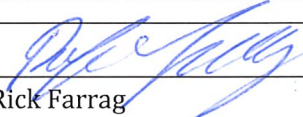
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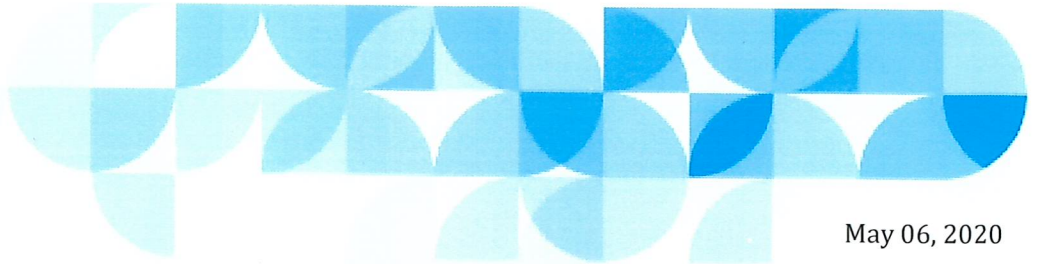
  
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Brown & Root Industrial Services, Inc.
Authorized Signature:	
Print Name:	Rick Farrag
Title:	Vice President
Date:	May 12, 2020
Address:	2451 Crystal Drive
City, State, Zip Code:	Arlington, Virginia 22202
Phone:	703-628-5491
Email Address:	Rick.Farrag@brownandroot.com





May 06, 2020

**Subject: Contract Renewal for # 16 / 054 JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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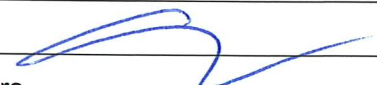
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	LMC Corporation
Authorized Signature:	
Print Name:	Ed Wauters
Title:	Vice President of Construction & Operations
Date:	05/13/2020
Address:	9191 Winkler Dr., Ste A
City, State, Zip Code:	Houston, TX 77017
Phone:	713-947-2422
Email Address:	EWauters@LMCCorp.net



May 06, 2020

**Subject: Contract Renewal for # 16 / 054 JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Mitchell Contracting
Authorized Signature:	
Print Name:	Mike Mitchell
Title:	President
Date:	05/19/2020
Address:	5401 Milwee St
City, State, Zip Code:	Houston, TX 77092
Phone:	713-682-3377
Email Address:	mike@mitchellcontracting.com



May 06, 2020

**Subject: Contract Renewal for # 16 / 054JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

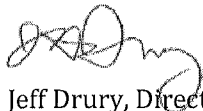
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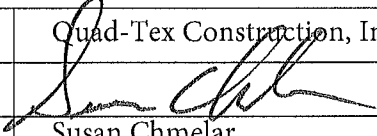
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Sincerely,

  
 Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Quad-Tex Construction, Inc.
Authorized Signature:	
Print Name:	Susan Chmelar
Title:	President
Date:	05/19/20
Address:	11069 N Dowling Rd
City, State, Zip Code:	College Station TX 77845
Phone:	979-774-9341
Email Address:	office@quadtex.net



May 06, 2020

**Subject: Contract Renewal for # 16 / 054 JN for Job Order Contracting (JOC) for IDIQ Public Work Construction and Maintenance for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

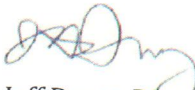
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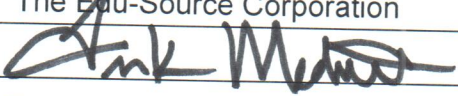
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	The Edu-Source Corporation
Authorized Signature:	
Print Name:	Frank Medina IV
Title:	President
Date:	5/14/2020
Address:	P.O. Box 691948
City, State, Zip Code:	San Antonio Texas, 78269
Phone:	210-699-4268
Email Address:	edusource@edusourcecorp.com



**Regular Board Meeting**

**6.D.5.**

**Meeting Date:** June 17, 2020  
**Title:** Contract renewal for 16/057KC for Promotional and Related Items  
**Submitted For:** Joann Nichols, Choice Partners  
**Submitted By:** Cora Day  
**Recommended Action:** Approve  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua  
**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 16/057KC for Promotional and Related Items with the following vendors:** 4imprint, Inc. (#16/057KC-01); Buffalo Specialties, Inc. (#16/057KC-03); Butler Business Products, LLC (#16/057KC-04); Blue Ribbon Promotions, LLC dba Calfee Specialties (#16/057KC-05); Challenge Office Products, Inc. (#16/057KC-06), and Marketing Magic International, Ltd (#16/057KC-07) for the period 08/16/2020 through 08/15/2021.

**Subject:**

Choice Partners; Contract Renewal; Promotional and Related Items; Revenue Generating

**Rationale:**

The process enacted was Request for Proposal (RFP). Four hundred sixty-two (462) invitations were extended for proposals. Twenty-five (25) responses were received of which seven (7) vendors were non-responsive, ten (10) were non-awarded, and eight (8) were awarded. HCDE/Choice Partners contract #16/057KC was awarded for one (1) year from 08/16/2016 to 08/15/2017. The contract has the option for four (4) annual renewals.

HCDE/Choice Partners recommends exercising the fourth (4th) option for renewal from period 08/16/2020 to 08/15/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 16/057KC will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

- 4imprint
- Buffalo Specialties
- Butler
- Calfee
- Challenge
- Marketing Magic





May 06, 2020

**Subject: Contract Renewal for 16 / 0 5 7 K C f o r P r o m o t i o n a l a n d R e l a t e d I t e m s f o r Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Sincerely,

Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	4imprint, Inc.
Authorized Signature:	
Print Name:	Shay Freund
Title:	Sr. Bid Representative
Date:	5/12.2020
Address:	101 Commerce St.
City, State, Zip Code:	Oshkosh, WI 54901
Phone:	877-446-7746 ext. 8466
Email Address:	sfreund@4imprint.com



May 06, 2020

**Subject: Contract Renewal for 16 / 0 5 7 K C for Promotional and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Sincerely,



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Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Buffalo Specialties, Inc.
Authorized Signature:	<i>Teresa Ryerson</i>
Print Name:	Teresa Ryerson
Title:	Senior Account Manager
Date:	05/18/2020
Address:	10502 Fallstone Rd.
City, State, Zip Code:	Houston, TX 77099
Phone:	713-271-6107
Email Address:	tryerson@buffspec.com



May 06, 2020

**Subject: Contract Renewal for 16/057KC for Promotional and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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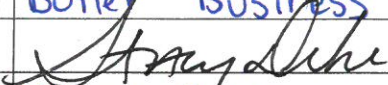
Sincerely,



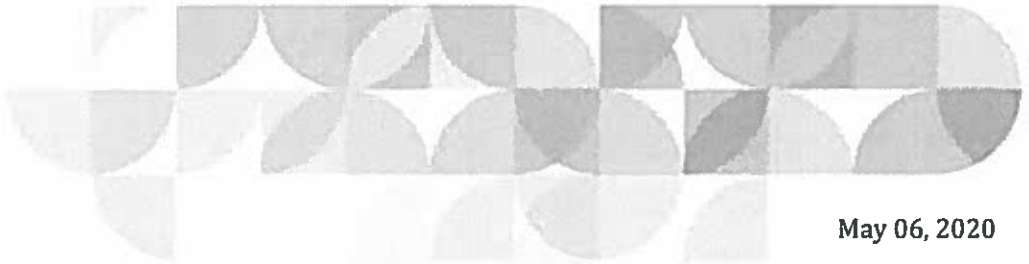
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Butler Business Products
Authorized Signature:	
Print Name:	Stacy Duke
Title:	President
Date:	05-12-2020
Address:	6942 Signat Drive
City, State, Zip Code:	Houston, Texas 77041
Phone:	713-461-2938
Email Address:	sduke@butlerbusinessproducts.com





May 06, 2020

**Subject: Contract Renewal for 16/057KC for Promotional and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Blue Ribbon Promotions dba Coffee Specialties
Authorized Signature:	Debbie Hayes
Print Name:	Debbie Hayes Kelly Bielamowicz
Title:	Co-owner Co-owner
Date:	5-19-20
Address:	312 Longmire Rd Ste B
City, State, Zip Code:	Conroe Texas 77304
Phone:	(936) 539-5541
Email Address:	debbieh@coffeespecialties.com



May 06, 2020

**Subject: Contract Renewal for 16/057KC for Promotional and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 15, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> by **May 20, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CHALLENGE OFFICE PRODUCTS, INC.
Authorized Signature:	John Barbosa
Print Name:	John Barbosa
Title:	PRESIDENT
Date:	5/19/2020
Address:	6015 SOUTH LOOP EAST
City, State, Zip Code:	HOUSTON, TX 77033
Phone:	713 644 4007
Email Address:	JBARBOSA@CHALLENGEOFFICEPRODUCTS.COM



May 06, 2020

**Subject: Contract Renewal for 16 / 0 57K C for Promotional and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 15, 2020**. This contract has **one (1)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 16, 2020**.

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Marketing Magic International LTD
Authorized Signature:	Jill A Garrett
Print Name:	Jill A Garrett
Title:	President / General Partner
Date:	5/19/20
Address:	1622 Antola Ln
City, State, Zip Code:	League City, Texas 77573
Phone:	832-642-5716
Email Address:	jgarrett@marketingm.com



**Regular Board Meeting**

**6.D.6.**

**Meeting Date:** June 17, 2020  
**Title:** Contract Renewal for 17/034TJ Ice Cream Products  
**Submitted For:** Jeff Drury, Choice Partners

**Submitted By:** Laura Sprehe  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Recommended Action:** Approve

**Additional Resource Personnel:** Trisha Jensen, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 17/034TJ Ice Cream Products with the following vendors:** JA-EN Enterprises dba JP Ice Cream Distributor (#17/034TJ-01); La Costenita Distribuidor Inc. (#17/034TJ-04); The Masters Distribution System Co., Inc. (#17/034TJ-05); Paeteria El Pibe (#17/034TJ-06), and Yumi Ice Cream Co., Inc. (#17/034TJ-07) for the period of 08/01/2020 through 07/31/2021.

**Subject:**

Subject: Choice Partners; Contract Renewal; Food Contract; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). One hundred eighty-two (182) invitations were extended for proposal. Seven (7) responses were received of which seven (7) were awarded. HCDE/Choice Partners contract no. 17/034TJ Ice Cream Products was awarded for one (1) year from 08/01/2017 to 7/31/2018. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the third (3rd) option for renewal period 08/01/2020 to 07/31/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 17/034TJ will be an administrative fee of one percent (1%). This contract is governed by Texas Education Code 44.031.

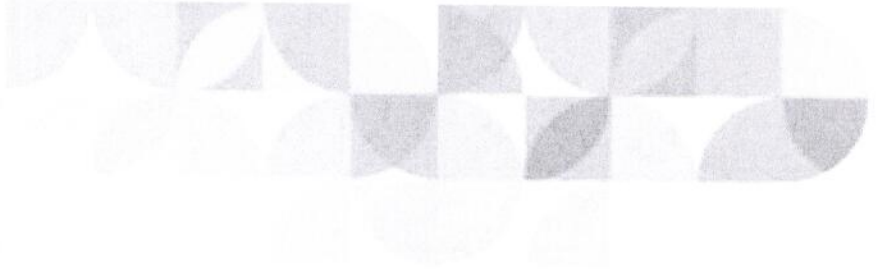
**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

- JP Ice Cream Renewal Letter
- La Costenita Renewal Letter
- Master's Distribution Renewal Letter
- Paeteria El Pibe Renewal Letter
- Yumi Renewal Letter

**Form Review**



April 6, 2020

**Subject: Contract Renewal for 17/034TJ Ice Cream Products for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

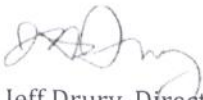
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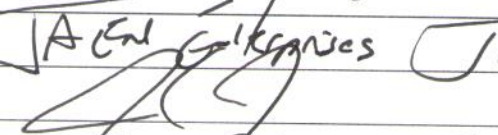
If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Jensen at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

Sincerely,

  
 Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

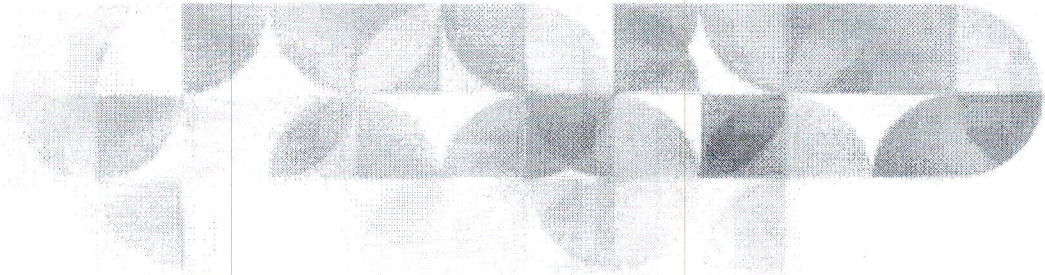
Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	JAE Enterprises JP Ice Cream
Authorized Signature:	
Print Name:	Javier Chapa Jr
Title:	Operation Director
Date:	4/24/2020
Address:	1305 Maco Drive
City, State, Zip Code:	Pharr, TX 78577
Phone:	956-722-0085
Email Address:	jpiccream@aht.net







April 6, 2020

**Subject: Contract Renewal for 17/034TJ Ice Cream Products for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Sincerely,

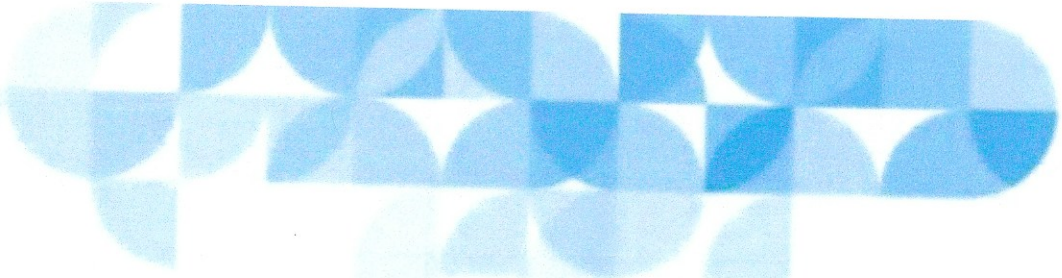
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	La Costenita Distribuidor Inc
Authorized Signature:	<i>Jose C Alvarado</i>
Print Name:	Jose C Alvarado
Title:	Pres
Date:	5/5/2020
Address:	2002 E 44th st
City, State, Zip Code:	Austin Tx 78702
Phone:	512 296 9612
Email Address:	lacostenita2008@gmail.com





April 6, 2020

**Subject: Contract Renewal for 17/034TJ Ice Cream Products for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

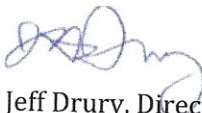
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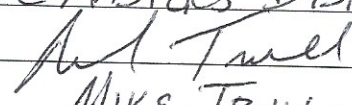
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Sincerely,

  
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	THE MASTERS DISTRIBUTION SYSTEM
Authorized Signature:	
Print Name:	MIKE TRULL
Title:	VICE - PRESIDENT
Date:	4/29/20
Address:	575 113 <sup>TH</sup> ST.
City, State, Zip Code:	ARLINGTON, TX 76011
Phone:	866 817 9596
Email Address:	mtrull@mastersdistribution.com



April 6, 2020

**Subject: Contract Renewal for 17/034TJ Ice Cream Products for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

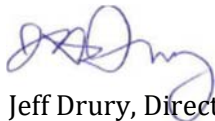
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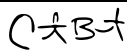
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Paleteria El Pibe Inc
Authorized Signature:	
Print Name:	Cristian Bustamante
Title:	President
Date:	4-18-2020
Address:	636 E Crosstimbers st
City, State, Zip Code:	Houston Texas 77022
Phone:	281-541-8777
Email Address:	pibe2k3@yahoo.com



April 6, 2020

**Subject: Contract Renewal for 17/034TJ Ice Cream Products for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Yumi Ice Cream Co., Inc.
Authorized Signature:	<i>Hoss Rafaty</i>
Print Name:	Hoss Rafaty
Title:	President
Date:	<i>April-15-2020</i>
Address:	3551 Plano Parkway #210
City, State, Zip Code:	The Colony, TX 75056
Phone:	214-630-2300
Email Address:	<a href="mailto:hoss@yumiicecream.com">hoss@yumiicecream.com</a>





Sanitech Renewal Letter  
SFSPac Renewal Letter

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**Form Review**

**Inbox**

Choice Partners  
Purchasing Alternate  
Purchasing  
Assistant Superintendent - Business  
Form Started By: Laura Sprehe  
Final Approval Date: 06/02/2020

**Reviewed By**

Jeff Drury  
Yaritza Roman  
Bill Monroe  
Jesus Amezcua

**Date**

05/21/2020 04:18 PM  
05/27/2020 10:33 AM  
05/27/2020 11:11 AM  
06/02/2020 08:25 PM  
Started On: 04/22/2020 10:14 AM

March 31, 2020

**Subject: Contract Renewal for 18/047TJ Chemical Products and Services for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

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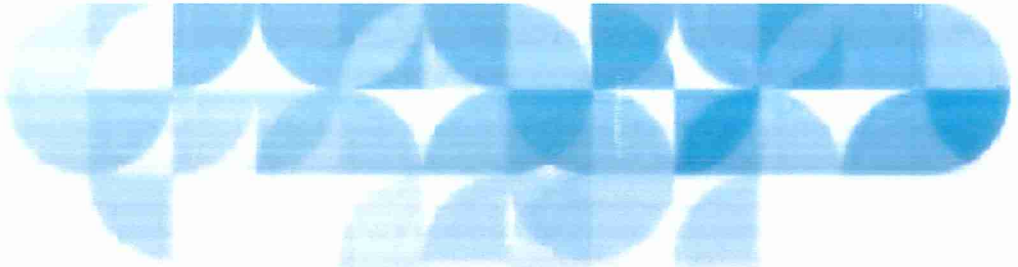
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Armstrong Repair Center, INC
Authorized Signature:	
Print Name:	Charles Silva
Title:	Senior Account Manager
Date:	04/03/2020
Address:	5110 Glenmont Dr.
City, State, Zip Code:	Houston, TX 77081
Phone:	346-802-5176
Email Address:	charless@armstrongrepair.com





March 31, 2020

**Subject: Contract Renewal for 18/047TJ Chemical Products and Services for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

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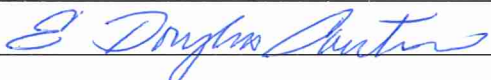
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Sincerely,

  
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

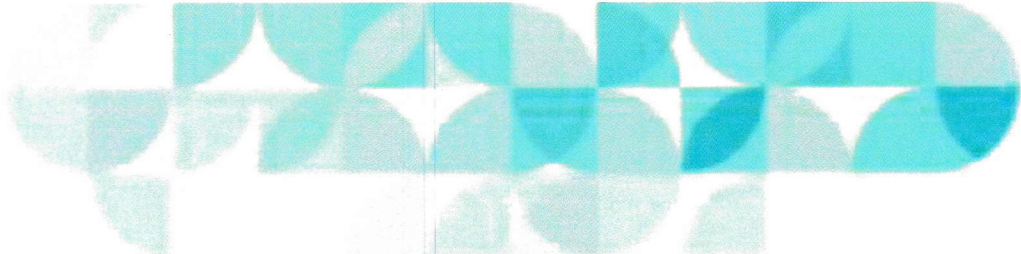
Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Auto-Chlor Services, LLC
Authorized Signature:	
Print Name:	E. Douglas Carlton
Title:	President / COO
Date:	4-3-2020
Address:	500 Dakin St.
City, State, Zip Code:	Jefferson, LA 70121
Phone:	(504) 219-2170
Email Address:	doug.c@acs-llc.net







March 31, 2020

**Subject: Contract Renewal for 18/047TJ Chemical Products and Services for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Buckeye Cleaning Center-Houston
Authorized Signature:	
Print Name:	Reagan LaPoint
Title:	President
Date:	4/8/2020
Address:	16420 West Hardy Road Suite 150
City, State, Zip Code:	Houston, TX 77060
Phone:	281-873-4200
Email Address:	rlapoint@buckeyeinternational.com



March 31, 2020

**Subject: Contract Renewal for 18/047TJ Chemical Products and Services for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

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Sincerely,



Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Ecolab Inc.
Authorized Signature:	
Print Name:	Dale Mrozinski
Title:	Government Market Analyst
Date:	4/24/2020
Address:	1 Ecolab Place
City, State, Zip Code:	St. Paul, Minnesota 55102
Phone:	952-852-0958
Email Address:	gov.sales@ecolab.com





March 31, 2020

**Subject: Contract Renewal for 18/047TJ Chemical Products and Services for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

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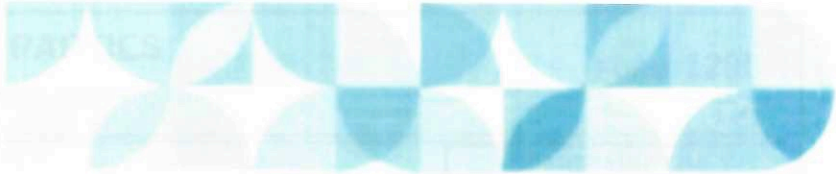
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Sanitech Systems, Inc.
Authorized Signature:	
Print Name:	Greg Guice
Title:	President
Date:	April 15, 2020
Address:	4033 Holden Road
City, State, Zip Code:	Lakeland, FL 33811
Phone:	800-699-6211
Email Address:	greg.sanitech@icloud.com





March 31, 2020

**Subject: Contract Renewal for 18/047TJ Chemical Products and Services for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	PortionPac Chemical Corp.
Authorized Signature:	
Print Name:	Burton W. Klein
Title:	President
Date:	4-7-2020
Address:	PO Box 2190
City, State, Zip Code:	Oak Park, IL 60303
Phone:	312-226-0400
Email Address:	support@sfspac.com



**Regular Board Meeting**

**6.D.8.**

**Meeting Date:** June 17, 2020  
**Title:** Contract Renewal for 18/052TJ Direct Delivery of Snacks and Beverages  
**Submitted For:** Jeff Drury, Choice Partners **Submitted By:** Laura Sprehe  
**Recommended Action:** Approve **HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars  
**Additional Resource Personnel:** Trisha Jensen, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua **Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal for job no. 18/052TJ Direct Delivery of Snacks and Beverages with the following vendors:** Sterling BV, Inc. dba Buena Vista Food Product, Inc. (#18/052TJ-01); J&J Snack Foods Sales Corp. (#18/052TJ-02); The Masters Distribution System Co., Inc. (#18/052TJ-03); JSB Industries dba Muffin Town (#18/052TJ-04); MinMor Industries LLC dba Notables (#18/052TJ-05), and The Safe + Fair Food Company LLC dba Skeeter Snacks LLC (#18/052TJ-06) for the period of 08/01/2020 through 07/31/2021.

**Subject:**

Choice Partners Cooperative; Contract Renewal; Food Contract; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). Two hundred eighty-six (286) invitations were extended for proposals. Eleven (11) responses were received of which six (6) were awarded. HCDE/Choice Partners contract no. 18/052TJ was awarded for one (1) year from 08/01/2018 to 07/31/2019. The contract has the option for three (3) annual renewals.

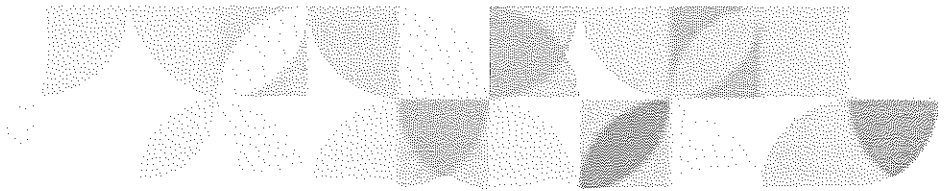
HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 08/01/2020 to 07/31/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no.18/052TJ will be an administrative fee of one percent (1%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

- Buena Vista Renewal Letter
- J&J Renewal Letter
- Master's Distribution Renewal Letter
- Muffin Town Renewal Letter
- notables Renewal Letter
- Safe and Fair Renewal Letter



April 6, 2020

**Subject: Contract Renewal for 18/052TJ Direct Delivery of Snacks and Beverages for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (1) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **May 1, 2020 at 2:00 pm (CST)**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiacomio at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

Sincerely,

Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Buena Vista Foods
Authorized Signature:	<i>Mike Likovich</i>
Print Name:	Mike Likovich
Title:	Director of sales
Date:	5/4/20
Address:	023 W. 8th St.
City, State, Zip Code:	Azusa CA 91702
Phone:	<del>210-26</del> 626-815-8859
Email Address:	mlikovich@bvfoods.com





April 6, 2020

**Subject: Contract Renewal for 18/052TJ Direct Delivery of Snacks and Beverages for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

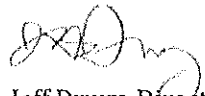
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (1) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

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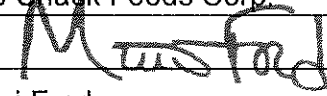
If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiaco at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

Sincerely,

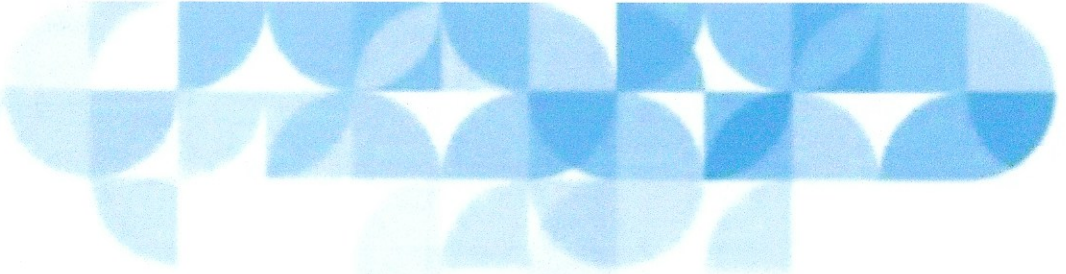
  
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	J&J Snack Foods Corp
Authorized Signature:	
Print Name:	Mimi Ford
Title:	Vice President
Date:	April 10, 2020
Address:	6000 Central Highway
City, State, Zip Code:	Pennsauken, NJ 08109
Phone:	301-447-2132
Email Address:	mford@jjsnack.com





April 6, 2020

**Subject: Contract Renewal for 18/052TJ Direct Delivery of Snacks and Beverages for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (1) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **May 1, 2020 at 2:00 pm (CST)**.

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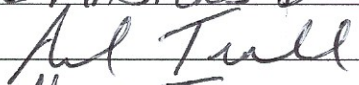
If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiaco at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

Sincerely,

  
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	THE MASTERS DISTRIBUTION SYSTEM
Authorized Signature:	
Print Name:	MIKE TRULL
Title:	VICE - PRESIDENT
Date:	4/29/20
Address:	575 113 <sup>TH</sup> ST.
City, State, Zip Code:	ARLINGTON, TX 76011
Phone:	866 817 9596
Email Address:	mtrull@mastersdistribution.com





April 6, 2020

**Subject: Contract Renewal for 18/052TJ Direct Delivery of Snacks and Beverages for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

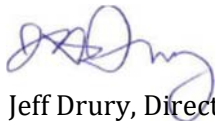
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If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **May 1, 2020 at 2:00 pm (CST)**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiacomio at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

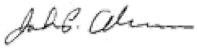
Sincerely,



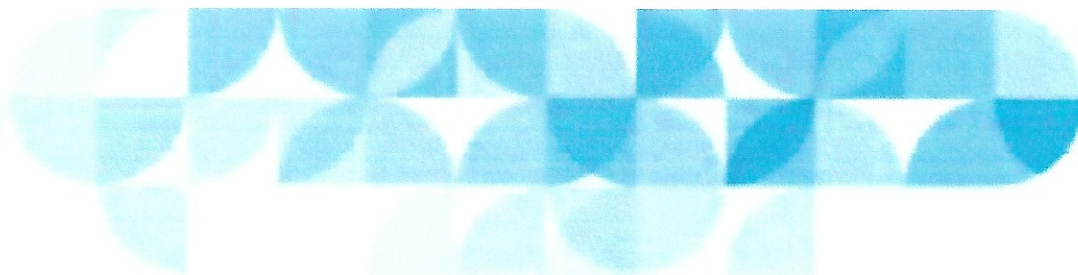
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	JSB Industries, Inc. dba/ Muffin Town
Authorized Signature:	
Print Name:	John P. Anderson
Title:	President
Date:	5/1/20
Address:	130 Crescent Ave,
City, State, Zip Code:	Chelsea, MA 02150
Phone:	617-846-1454 ext. 234
Email Address:	<a href="mailto:jackanderson@muffintown.com">jackanderson@muffintown.com</a> / <a href="mailto:noreengunther@muffintown.com">noreengunther@muffintown.com</a>





April 6, 2020

**Subject: Contract Renewal for 18/052TJ Direct Delivery of Snacks and Beverages for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (1) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **May 1, 2020 at 2:00 pm (CST)**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiacomo at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

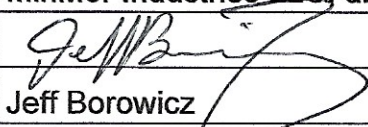
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	MinMor Industries LLC, dba notables
Authorized Signature:	
Print Name:	Jeff Borowicz
Title:	National Sales Manager
Date:	May 6, 2020
Address:	6010 Earle Brown Dr.
City, State, Zip Code:	Brooklyn Center, MN 55430
Phone:	763-504-5400
Email Address:	<a href="mailto:jborowicz@notables.com">jborowicz@notables.com</a>



April 6, 2020

**Subject: Contract Renewal for 18/052TJ Direct Delivery of Snacks and Beverages for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (1) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **May 1, 2020 at 2:00 pm (CST)**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiacomio at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

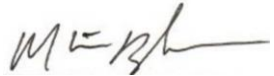
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	The Safe + Fair Food Company
Authorized Signature:	
Print Name:	Matt Blackmon
Title:	VP of Sales
Date:	05/04/2020
Address:	1 N. Lasalle St. Suite 2850
City, State, Zip Code:	Chicago, IL 60611
Phone:	321-289-1389
Email Address:	matt@safeandfair.com



**Regular Board Meeting****6.D.9.**

**Meeting Date:** June 17, 2020  
**Title:** Contract Renewal for 18/054TJ Restaurant Branded Food Delivery  
**Submitted For:** Jeff Drury, Choice Partners **Submitted By:** Laura Sprehe  
**Recommended Action:** Approve **HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars  
**Additional Resource Personnel:** Trisha Jensen, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua **Facilities/Technology Approval Needed?:** None

**Information****Posted Agenda Item:**

**Contract renewal option for job no. 18/054TJ Restaurant Branded Food Delivery with the following vendors:** MAC Pizza Management, Inc dba Domino's Pizza (#18/054TJ-01); Domino's, Inc. dba Domino's Pizza LLC (#18/054TJ-02), and Houston Pizza Ventures, LP dba Papa John's Pizza (#18/054TJ-04) for the period of 08/01/2020 through 07/31/2021.

**Subject:**

Choice Partners; Contract Renewal; Food Contract; Revenue Generating

**Rationale:**

The process enacted was Request for Proposals (RFP). Two hundred ninety-five (295) invitations were extended for proposal. Six (6) responses were received of which five (5) were awarded. HCDE/Choice Partners contract no. 18/054TJ was awarded for one (1) year from 08/01/2018 to 07/31/2019. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 08/01/2020 to 7/31/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/054TJ will be an administrative fee of one percent (1%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

Dominos Renewal Letter  
 MAC Pizza Management Renewal Letter  
 Houston Pizza Venture (Papa Johns) Renewal Letter

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Choice Partners	Jeff Drury	05/26/2020 04:49 PM
Purchasing Alternate	Yaritza Roman	05/27/2020 01:26 PM
Purchasing	Bill Monroe	05/27/2020 03:24 PM



April 13, 2020

**Subject: Contract Renewal for 18/054TJ Restaurant Branded Food Delivery for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (2) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **May 7, 2020 at 2:00 pm (CST)**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

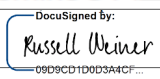
If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiaco at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

Sincerely,

Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Domino's Pizza LLC
Authorized Signature:	
Print Name:	Russell Weiner
Title:	COO & President of Americas
Date:	5/7/2020
Address:	30 Frank Lloyd Wright Dr.
City, State, Zip Code:	Ann Arbor, MI 48105
Phone:	1-800-810-6633
Email Address:	<a href="mailto:schoollunchinfo@dominos.com">schoollunchinfo@dominos.com</a>



April 13, 2020

**Subject: Contract Renewal for 18/054TJ Restaurant Branded Food Delivery for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (2) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **May 7, 2020 at 2:00 pm (CST)**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiacomo at 713-696-0742 or e-mail to [trisha@choicepartners.org](mailto:trisha@choicepartners.org)

Sincerely,



Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Mac Pizza Management, Inc. dba Domino's Pizza
Authorized Signature:	D. W. Herd
Print Name:	Becky Webster Herd
Title:	Operations Assistant
Date:	4/29/2020
Address:	12633 State Highway 30
City, State, Zip Code:	College Station, TX. 77845
Phone:	979-695-9912
Email Address:	Becky W@macpizza.net



April 13, 2020

**Subject: Contract Renewal for 18/054TJ Restaurant Branded Food Delivery for Harris County Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2020**. This contract has (2) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2020**.

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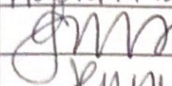
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Houston Pizza Venture dba Papa John's Houston
Authorized Signature:	
Print Name:	Jenny Pisio
Title:	Director of Marketing
Date:	5/13/20
Address:	13131 Champions Dr Ste 110
City, State, Zip Code:	Houston, TX 77069
Phone:	281 580 6608
Email Address:	JPisio@pjhouston.com



**Regular Board Meeting**

**6.D.10.**

**Meeting Date:** June 17, 2020

**Title:** Contract renewal for 18/061JN JOC-IDIQ For Modular Buildings & Related Items

**Submitted For:** Joann Nichols, Choice Partners

**Submitted By:** Cora Day

**Recommended Action:** Approve

**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 18/061JN for JOC-IDIQ for Modular Buildings & Related Items with the following vendors:** Aries Building Systems, LLC (#18/061JN-01); Dura Pier Facilities Services, Ltd dba Facilities Sources (#18/061JN-02), and JR Thomas Group, Inc. (#18/061JN-03) for the period 08/15/2020 through 08/14/2021.

**Subject:**

Choice Partners; Contract Renewal; JOC-IDIQ for Modular Buildings & Related Items; Revenue Generating

**Rationale:**

The process enacted was Competitive Sealed Proposals (CSP). Two hundred-fifty (250) invitations were extended for proposals. Seven (7) responses were received of which three (3) were non-awarded, and four (4) were awarded. HCDE/Choice Partners contract no. 18/061JN was awarded for two (2) years from 08/15/2018 to 08/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 08/15/2020 to 08/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/061JN will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

**Fiscal Impact**

**Included in FY budget Y/N:** Y

**Included in current budget amendment Y/N:** N

**Attachments**

Aries Bldg Systems  
Facilities Sources  
JR Thomas Group

**Form Review**

**Inbox**

**Reviewed By**

**Date**



May 06, 2020

**Subject: Contract Renewal for # 18/061J N f o r J O C - I D I Q f o r M o d u l a r B u i l d i n g s & R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

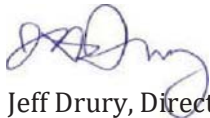
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **May 20, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

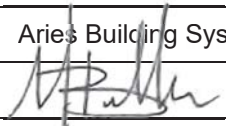
Sincerely,



Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Aries Building Systems, LLC
Authorized Signature:	
Print Name:	Michael Bollero, Jr.
Title:	Vice President
Date:	5/20/2020
Address:	12600 Featherwood Dr., Ste. 450
City, State, Zip Code:	Houston, TX 77034
Phone:	281-448-2800
Email Address:	mbj@ariesbuildings.com



May 06, 2020

**Subject: Contract Renewal for # 18/061JN for JOC-IDIQ for Modular Buildings & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **May 20, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

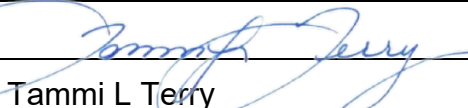
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Dura Pier Facilities Services, Ltd. dba Facilities Sources
Authorized Signature:	
Print Name:	Tammi L Terry
Title:	President
Date:	05/20/2020
Address:	P. O. Box 35008
City, State, Zip Code:	Houston, Texas 77235
Phone:	713-337-5700
Email Address:	tammi@facilitiesources.com



May 06, 2020

**Subject: Contract Renewal for # 18/061JN for JOC -IDIQ for Modular Buildings & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **May 20, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).


Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	JR Thomas Group, Inc.
Authorized Signature:	
Print Name:	John R Thomas
Title:	President
Date:	May 19, 2020
Address:	2616 South Loop West, Suite 473
City, State, Zip Code:	Houston, Texas 77054
Phone:	713-429-3694
Email Address:	Jthomas@tgmhouston.com



**Regular Board Meeting**

**6.D.11.**

**Meeting Date:** June 17, 2020

**Title:** Contract Renewal for 19/035KD for Medical & Veterinary Supplies, Safety Equipment & Services

**Submitted For:** Joann Nichols, Choice Partners

**Submitted By:** Cora Day

**Recommended Action:** Approve

**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 19/035KD for Medical & Veterinary Supplies, Safety Equipment & Services with the following vendors:** Henry Schein, Inc. (#19/035KD-01); Performance Health Supply, Inc. dba Medco Supply, Masune & Surgical Supply Services (#19/035KD-02); Sid Tool Company, Inc. dba MSC Industrial Supply Company, Inc. (#19/035KD-03); NAO Global Health, LLC (#19/035KD-04); Texas Health Supply, Inc. dba Prime Medical Store (#19/035KD-05), and School Health Corporation (#19/035KD-06); for the period 07/17/2020 through 07/16/2021.

**Subject:**

Choice Partners; Contract Renewal; Medical & Veterinary Supplies, Safety Equipment & Services; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). Nine hundred forty-one (941) invitations were extended for proposals. Six (6) responses were received and awarded. HCDE/Choice Partners contract no. 19/035KD was awarded for one (1) year from 07/17/2019 to 07/16/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 07/17/2020 to 07/16/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/035KD will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y

**Included in current budget amendment Y/N:** N

**Attachments**

- Henry Schein 2020
- Medco
- MSC Industrial Supply
- NAO Global
- Prime Medical Store

### Form Review

**Inbox**

Choice Partners  
Purchasing Alternate  
Purchasing  
Assistant Superintendent - Business  
Form Started By: Cora Day  
Final Approval Date: 06/02/2020

**Reviewed By**

Jeff Drury  
Yaritza Roman  
Bill Monroe  
Jesus Amezcua

**Date**

05/21/2020 04:59 PM  
05/27/2020 11:49 AM  
05/27/2020 04:24 PM  
06/02/2020 08:25 PM  
Started On: 05/07/2020 05:56 PM

May 06, 2020

**Subject: Contract Renewal for #19/035KD for Medical & Veterinary Supplies, Safety Equipment & Services for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by May 20, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

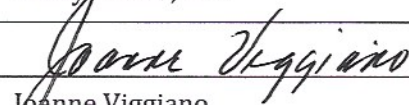
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,

  
 Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Henry Schein, Inc.
Authorized Signature:	
Print Name:	Joanne Viggiano
Title:	Bid Department Supervisor
Date:	5/19/2020
Address:	135 Duryea Road
City, State, Zip Code:	Melville, NY 11747
Phone:	(800)851-0400
Email Address:	biddept@henryschein.com



May 06, 2020

**Subject: Contract Renewal for # 19 / 0 35KD f o r Medical & Veterinary Supplies, Safety Equipment & Services for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Performance Health Supply Inc. , DBA Medco Supply Company
Authorized Signature:	<i>Stephen Weiss</i>
Print Name:	Stephen Weiss
Title:	Sales Support Coordinator
Date:	5/12/2020
Address:	25 Northpointe Parkway, Suite 25
City, State, Zip Code:	Amherst, NY 14228
Phone:	800-556-3326
Email Address:	Medcosalessupport@medcosupply.com



May 06, 2020

**Subject: Contract Renewal for # 19 / 0 35KD f o r Medical & Veterinary Supplies, Safety Equipment & Services for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

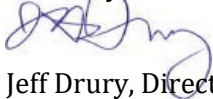
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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	MSC Industrial Supply
Authorized Signature:	<i>Matthew Stump</i>
Print Name:	Matthew Stump
Title:	State Account Manager
Date:	5-14-2020
Address:	4540 Kendrick Plaza Drive # 190
City, State, Zip Code:	Houston, TX 77032
Phone:	713-862-8665
Email Address:	stumpm@mscdirect.com





May 06, 2020

**Subject: Contract Renewal for # 19 / 0 3 5 K D f o r M e d i c a l & V e t e r i n a r y S u p p l i e s ,  
 S a f e t y E q u i p m e n t & S e r v i c e s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s  
 C o o p e r a t i v e**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

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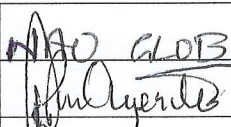
Sincerely,



Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	NAO GLOBAL HEALTH, LLC
Authorized Signature:	
Print Name:	DR. PRISCILLA A. AMERITE
Title:	PRESIDENT
Date:	5/18/2020
Address:	700 LECHEMANI AVE, STE 230
City, State, Zip Code:	HOUSTON, TX 77058
Phone:	281-886-7876
Email Address:	info@naoglobal.org



May 06, 2020

**Subject: Contract Renewal for #19/035KD for Medical & Veterinary Supplies, Safety Equipment & Services for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

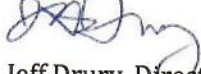
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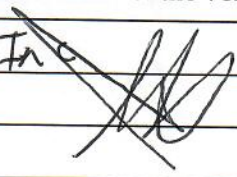
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,

  
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	TEXAS HEALTH Supply Inc
Authorized Signature:	
Print Name:	Greg Stadler
Title:	Vice President
Date:	5/19/20
Address:	6229 Theall Road
City, State, Zip Code:	HOUSTON, TEXAS 77066
Phone:	(13) 284-5404 ; (832) 533-2646,
Email Address:	gms@med/south.com ; sale@med/south.com



May 06, 2020

**Subject: Contract Renewal for # 19 / 0 35KD f o r Medical & Veterinary Supplies, Safety Equipment & Services for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	School Health Corporation
Authorized Signature:	<i>Hima Patel</i>
Print Name:	Hima Patel
Title:	Contract Sales Admin. Assist.
Date:	05/19/2020
Address:	5600 Apollo Drive
City, State, Zip Code:	Rolling Meadows, IL - 60008
Phone:	866 323 5465
Email Address:	bids@schoolhealth.com



**Regular Board Meeting**

**6.D.12.**

**Meeting Date:** June 17, 2020  
**Title:** Contract Renewal for 19/038KC for STEM & CTE Materials & Related Items  
**Submitted For:** Joann Nichols, Choice Partners  
**Submitted By:** Cora Day  
**Recommended Action:** Approve  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua  
**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 19/038KC for STEM & CTE Materials & Related Items with the following vendors:** Accelerate Learning, Inc. (#19/038KC-01); Marie Bou K12, Inc. (#19/038KC-02); MatlScience, Inc. (#19/038KC-03); Microburst Learning, LLC (#19/038KC-04); TCC Learning, LLC (#19/038KC-05); Teaching Systems, Inc. (#19/038KC-06); Texas Pride Marketing (#19/038KC-07); The Burmax Company, Inc. (#19/038KC-08), and Vista School Resources, Inc. (#19/038KC-10) for the period 07/17/2020 through 07/16/2021.

**Subject:**

Choice Partners; Contract Renewal; STEM & CTE Materials & Related Items; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). One thousand two hundred-forty (1,240) invitations were extended for proposals. Thirty (30) responses were received of which fourteen (14) were deemed non-responsive, six (6) were non-awarded, and ten (10) were awarded. HCDE/Choice Partners contract no. 19/038KC was awarded for one (1) year from 07/17/2019 to 07/16/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 07/17/2020 to 07/16/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/038KC will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

- Accelerate Learning
- Marie Bou
- MatlScience
- Microburst
- TCC Learning
- Teaching Systems

Texas Pride  
Burmax  
Vista Learning

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### Form Review

**Inbox**

Choice Partners  
Purchasing Alternate  
Purchasing  
Assistant Superintendent - Business  
Form Started By: Cora Day  
Final Approval Date: 06/02/2020

**Reviewed By**

Jeff Drury  
Yaritza Roman  
Bill Monroe  
Jesus Amezcua

**Date**

05/21/2020 05:00 PM  
05/27/2020 12:57 PM  
05/27/2020 03:31 PM  
06/02/2020 08:25 PM  
Started On: 05/07/2020 06:09 PM

May 06, 2020

**Subject: Contract Renewal for # 19 / 0 38 KC f o r STEM & CTE Materials & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by May 20, 2020 at 2:00 p.m. central time.**

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

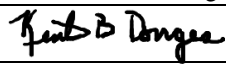
Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Accelerate Learning Inc.
Authorized Signature:	
Print Name:	Kent B. Donges
Title:	Chief Revenue Officer
Date:	5-15-20
Address:	5177 Richmond Ave., Suite 1025
City, State, Zip Code:	Houston, TX 77056
Phone:	1-800-531-0864
Email Address:	stemscopes@acceleratelearning.com



May 06, 2020

**Subject: Contract Renewal for # 19 / 0 3 8 KC f o r STEM & CTE Materials & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Marie Bou K12 Inc
Authorized Signature:	
Print Name:	Marie Imbault
Title:	President/CEO
Date:	May 19, 2020
Address:	5871 Chateaubriand
City, State, Zip Code:	Montreal, QC, H2S 2N3
Phone:	(888) 740-7119 x701
Email Address:	marie@mariebouk12.com



May 06, 2020

**Subject: Contract Renewal for # 19 / 0 3 8 K C for STEM & CTE Materials & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

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Sincerely,



Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	MathScience Inc.
Authorized Signature:	
Print Name:	Barbara S. Brown
Title:	Vice President Marketing and Sales
Date:	5-19-20
Address:	4918 Wenonah Dr.
City, State, Zip Code:	Dallas, TX 75209
Phone:	214-680-3060
Email Address:	barbara.s.brown@mathscience.com





May 06, 2020

**Subject: Contract Renewal for # 19 / 0 3 8 K C f o r S T E M & C T E M a t e r i a l s & R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Microburst Learning, LLC
Authorized Signature:	<i>Ann Brown</i>
Print Name:	Ann Brown
Title:	Chief Operating Officer
Date:	May 18, 2020
Address:	141-F Pelham Dr. Ste 136
City, State, Zip Code:	Columbia, SC 29209
Phone:	803-719-5073
Email Address:	<a href="mailto:a.brown@microburstlearning.com">a.brown@microburstlearning.com</a>



May 06, 2020

**Subject: Contract Renewal for # 19/038KC for STEM & CTE Materials & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **May 20, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.


If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,

  
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	TCC Learning LLC
Authorized Signature:	
Print Name:	Todd Bermont
Title:	Founder
Date:	5/18/2020
Address:	1536 Jag Hollow
City, State, Zip Code:	League City, TX 77573
Phone:	832-340-7005
Email Address:	tbermont@thecareerscollege.com



May 06, 2020

**Subject: Contract Renewal for # 19 / 0 3 8 K C f o r S T E M & C T E M a t e r i a l s & R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

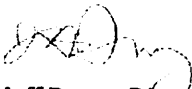
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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Teaching Systems, Inc.
Authorized Signature:	<i>Kimberly Savage</i>
Print Name:	Kimberly Savage
Title:	President
Date:	05/19/2020
Address:	4601 Hollow Tree Drive, STE 111
City, State, Zip Code:	Arlington, TX 76018
Phone:	817-417-7775
Email Address:	kim@teachingsystems.com



May 06, 2020

**Subject: Contract Renewal for # 19/038KC for STEM & CTE Materials & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).


Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Texas Pride Marketing
Authorized Signature:	
Print Name:	JIM ORR
Title:	OWNER
Date:	5/12/2020
Address:	6315-B FM 1488 #165
City, State, Zip Code:	Magnolia, TX 77354
Phone:	713-201-9509
Email Address:	JORR@TEXASPRIDEMARKETING.COM



May 06, 2020

**Subject: Contract Renewal for #19/038KC for STEM & CTE Materials & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

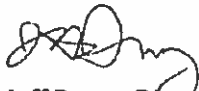
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If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **May 20, 2020 at 2:00 p.m. central time**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,



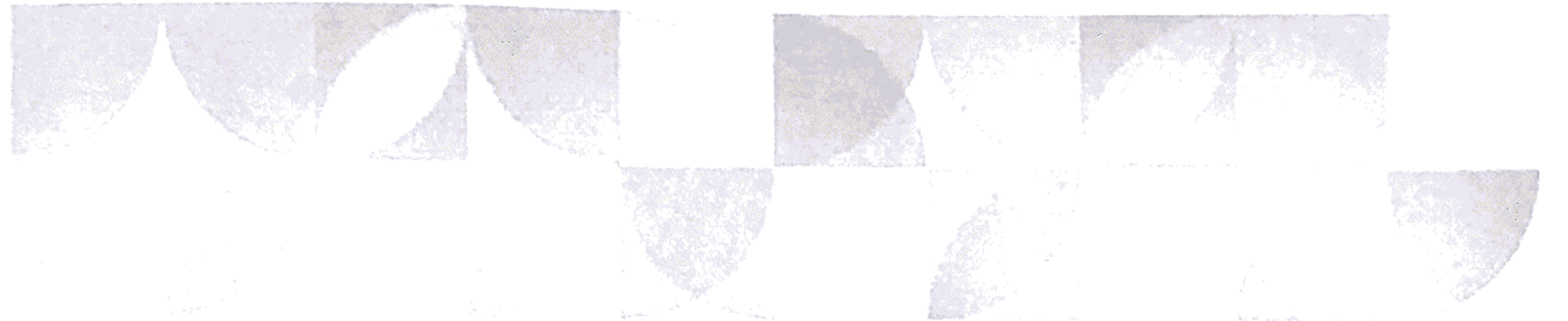
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	The Burmax Company
Authorized Signature:	Heather Weingarten
Print Name:	Heather Weingarten
Title:	Bid Manager
Date:	5/19/2020
Address:	28 Barretts Ave
City, State, Zip Code:	Holtsville, NY 11742
Phone:	800-645-5118
Email Address:	h.weingarten@Burmax.com





May 06, 2020

**Subject: Contract Renewal for # 19 / 0 38KC for STEM & CTE Materials & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 16, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **July 17, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **May 20, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).


Sincerely,

  
 Jeff Drury, Director  
 Choice Partners

A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Vista School Resources, Inc.
Authorized Signature:	
Print Name:	Sylvia C. Furnero
Title:	President
Date:	5/19/2020
Address:	12973 SW 112th STREET, #272
City, State, Zip Code:	Miami, FL 33186
Phone:	305-380-9820
Email Address:	Sylvia@vistaschoolresources.com



**Regular Board Meeting**

**6.D.13.**

**Meeting Date:** June 17, 2020  
**Title:** Contract Renewal for 19/047KC for Communications, Creative and Marketing Services & Related Services  
**Submitted For:** Joann Nichols, Choice Partners  
**Submitted By:** Cora Day  
**Recommended Action:** Approve  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars  
**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua  
**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 19/047KC for Communications, Creative and Marketing Services & Related Items with the following vendors:** Alboum & Associates dba Alboum Translation Services (#19/047KC-01); CKP Communications Group, LLC (#19/047KC-02); Love Advertising, Inc. (#19/047KC-03), and Versa Creative Group, Inc. (#19/047KC-04) for the period 08/21/2020 through 08/20/2021.

**Subject:**

Choice Partners; Contract Renewal; Communications, Creative and Marketing Services & Related Items; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). Three hundred-twelve (312) invitations were extended for proposals. Six (6) responses were received of which two (2) were non-awarded, and four (4) were awarded. HCDE/Choice Partners contract no. 19/047KC was awarded for one (1) year from 08/21/2019 to 08/20/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 08/21/2020 to 08/20/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/047KC will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

Alboum  
CKP  
Love  
Versa

**Form Review**

May 06, 2020

**Subject: Contract Renewal for # 19 / 0 4 7 K C f o r C o m m u n i c a t i o n s , C r e a t i v e & M a r k e t i n g S e r v i c e s & R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

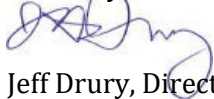
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If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by May 20, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).


Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Albourn & Associates LLC
Authorized Signature:	
Print Name:	Sandra Albourn
Title:	CEO
Date:	May 19, 2020
Address:	1322 N Danville Street
City, State, Zip Code:	Arlington, VA 22201
Phone:	571-765-3060
Email Address:	sandra@albourn.com





May 06, 2020

**Subject: Contract Renewal for # 19 / 0 4 7 K C f o r C o m m u n i c a t i o n s , C r e a t i v e & M a r k e t i n g S e r v i c e s & R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 21, 2020**.

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Sincerely,



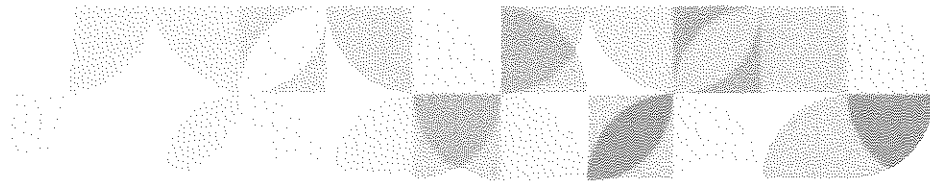
Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CKP Communications Group LLC
Authorized Signature:	
Print Name:	Carey Kirkpatrick
Title:	Founder and CEO
Date:	May 20, 2020
Address:	PO Box 66223
City, State, Zip Code:	Houston, TX 77266
Phone:	832-930-4065 x101
Email Address:	carey@theckpgroup.com





May 06, 2020

**Subject: Contract Renewal for # 19 / 0 47 KC for Communications, Creative & Marketing Services & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

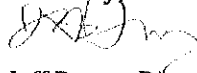
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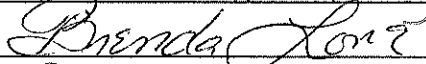
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to [cora@choicepartners.org](mailto:cora@choicepartners.org).

Sincerely,

  
 Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Love Advertising
Authorized Signature:	
Print Name:	Brenda Love
Title:	President
Date:	5/18/20
Address:	3550 W. 12 <sup>th</sup> St
City, State, Zip Code:	Houston, TX 77008
Phone:	713-552-1055
Email Address:	shannon@loveadv.com



May 06, 2020

**Subject: Contract Renewal for #19/047KC for Communications, Creative & Marketing Services & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 21, 2020**.

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Sincerely,

  
 Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Versa Creative Group LLC
Authorized Signature:	
Print Name:	Eddie Shekari
Title:	CEO
Date:	5/19/2020
Address:	5444 Westheimer Road Suite 200
City, State, Zip Code:	Houston, TX 77056
Phone:	832-831-7590
Email Address:	eshekari@versacreative.com



**Regular Board Meeting**

**6.D.14.**

**Meeting Date:** June 17, 2020  
**Title:** Contract Renewal for Pest, Lawn, Pool Chemical Supplies & Services  
**Submitted For:** Joann Nichols, Choice Partners  
**Submitted By:** Cora Day  
**Recommended Action:** Approve  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua  
**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 19/048MR for Pest, Lawn, Pool Chemical Supplies & Services with the following vendors:** Copesan Service, Inc. dba Holder's Pest Solutions (#19/048MR-01), and JR Simplot Company dba Simplot (#19/048MR-02) for the period 08/21/2020 through 08/20/2021.

**Subject:**

Choice Partners; Contract Renewal; Pest, Lawn, Pool Chemical Supplies & Services; Revenue Generating

**Rationale:**

The process enacted was a Request for Proposal (RFP). Four hundred eighty-four (484) invitations were extended for proposals. Four (4) responses were received of which one (1) was deemed non-responsive, one (1) were non-awarded, and two (2) were awarded. HCDE/Choice Partners contract no. 19/048MR was awarded for one (1) year from 08/21/2019 to 08/20/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 08/21/2020 to 08/20/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/048MR will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

Holder's  
Simplot

**Form Review**

Inbox	Reviewed By	Date
Choice Partners	Jeff Drury	05/22/2020 07:05 AM
Purchasing Alternate	Yaritza Roman	05/27/2020 01:09 PM
Purchasing	Bill Monroe	05/27/2020 03:21 PM
Assistant Superintendent - Business	Jesus Amezcua	06/02/2020 08:25 PM

May 06, 2020

**Subject: Contract Renewal for # 19 / 0 4 8 MR f o r P e s t / L a w n / P o o l C h e m i c a l S u p p l i e s & R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n ( H C D E ) / C h o i c e P a r t n e r s C o o p e r a t i v e**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 21, 2020**.

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Sincerely,



Jeff Drury, Director  
Choice Partners  
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
Assistant Superintendent for Business Services  
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Copesan Services Inc
Authorized Signature:	<i>Anthony Acevedo</i>
Print Name:	Anthony Acevedo
Title:	Commercial Account Manager
Date:	5/18/2020
Address:	10530 Rockley Road, Suite 110
City, State, Zip Code:	Houston, TX 77099
Phone:	713-561-9999
Email Address:	aacevedo@holderspestsolutions.com



May 06, 2020

**Subject: Contract Renewal for # 19 / 0 48MR for Pest/Lawn/Pool Chemical Supplies & Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **August 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 21, 2020**.

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Sincerely,



Jeff Drury, Director  
 Choice Partners  
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA  
 Assistant Superintendent for Business Services  
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	<i>Simplot, turf &amp; Horticulture</i>
Authorized Signature:	<i>[Handwritten Signature]</i>
Print Name:	<i>Jay Blodgett</i>
Title:	<i>Sales Rep</i>
Date:	<i>5/19/2020</i>
Address:	<i>1755 Transcentral Ct., Ste 100</i>
City, State, Zip Code:	<i>Houston, TX 77032</i>
Phone:	<i>281 726 3485</i>
Email Address:	<i>jay.blodgett@simplot.com</i>



**Regular Board Meeting**

**6.D.15.**

**Meeting Date:** June 17, 2020  
**Title:** Master Service Interlocal Agreement  
**Submitted For:** Joann Nichols, Choice Partners  
**Recommended Action:** Approve

**Submitted By:** Cora Day  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**  
**HCDE Interlocal Agreement with:** Premont ISD, Premont, Texas.

**Subject:**  
HCDE Interlocal Agreement with:

Entity Name	Entity Type	City	State	Region
Premont ISD	School District (Outside of Harris County)	Premont	TX	02

**Rationale:**  
HCDE Interlocal Agreement with:

Entity Name	Entity Type	City	State	Region
Premont ISD (Outside of Harris County)	School District	Premont	TX	02

**Fiscal Impact**

**Attachments**

Premont ISD  
Interlocal Map

**Form Review**

Inbox	Reviewed By	Date
Choice Partners	Jeff Drury	05/22/2020 07:05 AM
Purchasing Alternate	Yaritza Roman	05/27/2020 03:33 PM
Purchasing	Bill Monroe	05/27/2020 03:43 PM
Assistant Superintendent - Business	Jesus Amezcua	06/02/2020 08:26 PM
Form Started By: Cora Day		Started On: 05/21/2020 09:52 AM

**Interlocal Agreement**  
**between Harris County Department of Education**  
**& Premont Independent School District**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Premont Independent School District, a local governmental entity and/or political subdivision (“LGE”), located in Premont (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

**Preamble**

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

**General Terms and Conditions**

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
  - A. **HCDE agrees to:**
    - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
    - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
    - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
  - B. **LGE agrees to:**
    - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.



- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
  - Agree to follow the terms and conditions of each independent contract or purchase order.
  - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
  - By mutual written agreement of the Parties; or
  - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education  
 Attn: James Colbert, Jr.  
 County School Superintendent  
 6300 Irvington Blvd.  
 Houston, Texas 77022  
 713-694-6300

Premont Independent School District ("LGE")  
 Attn: JoAnn Moreno  
 Title: Business Manager  
 Address: PO BOX 627  
 City, State, Zip: Premont, Texas 78375  
 Phone: 361-348-3915 ext. 2004  
 Email: jmoreno@premontisd.net

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
  - Neither Party waives any immunity afforded to it under applicable law; and
  - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

**Premont Independent School District**

Name of Local Governmental Entity

*JoAnn Moreno*

Authorized Signature

**JoAnn Moreno**

Printed Name

**Business Manager**

Title

**05/19/2020**

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District       Charter School
- County                       City/Municipality
- University                   College
- State Entity
- Governmental entity/other: \_\_\_\_\_



June 17, 2020

HCDE Board Agenda Interlocal Map:

A: Premont ISD

Data SIO, NOAA, U.S. Navy, NGA, GEBCO  
© 2020 Google  
Image Landsat / Copernicus  
US Dept of State Geographer

Google Earth

**Regular Board Meeting**

**6.E.1.**

**Meeting Date:** June 17, 2020  
**Title:** Renewal Option for Job No. 16/023YR Nutrition Services Consultant for Harris County Department of Education  
**Submitted For:** Bill Monroe, Purchasing  
**Submitted By:** Inga Ash  
**Recommended Action:** Approve  
**HCDE Goal(s):** 1. Impact education/respond to evolving needs  
 4. Provide cost savings by leveraging tax dollars  
**Additional Resource Personnel:** Dr. Jesus J. Amezcua, Bill Monroe, Inga Ash  
**Facilities/Technology Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Contract renewal option for job no. 16/023YR for Nutrition Services Consultant with the following vendor:** Community Nutrition Outreach Services for the period of 06/21/2020 through 06/20/2021.

**Subject:**

Head Start, Nutrition Services Consultant

**Rationale:**

Consider approval of renewal option for job no. 16/023YR for Nutrition Consultant Services for the period of 06/21/2020 through 06/20/2021 with the following vendor:

- Community Nutrition Outreach Services

The purpose of this proposal was to acquire a vendor that will provide nutrition consultation services to the HCDE Head Start Program. A total of one hundred forty (140) invitations were sent out to potential vendors of which three (3) responses were received, scored, and the vendor offering the best value to HCDE was chosen.

The original contract period began on 06/21/16 through 06/20/17. The contract has the option for four (4) annual renewals. The Administration recommends exercising the fourth (4th) option for renewal period 06/21/2020 to 6/20/2021. Contract is in accordance with Public Education Code 44.031 Purchasing Contracts.

**Fiscal Impact**

**Attachments**

Execution of Offer

**Form Review**

**Inbox**

Purchasing  
 Purchasing Alternate (Originator)  
 Purchasing  
 Assistant Superintendent - Business  
 Form Started By: Inga Ash  
 Final Approval Date: 06/02/2020

**Reviewed By**

Inga Ash  
 Kendra Jackson  
 Bill Monroe  
 Jesus Amezcua

**Date**

05/15/2020 12:26 PM  
 05/28/2020 10:21 AM  
 05/28/2020 11:22 AM  
 06/02/2020 08:26 PM  
 Started On: 05/12/2020 11:16 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION  
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

CORPORATE NAME:	Community Nutrition Outreach Services		
AUTHORIZED SIGNATURE:	Ellis Moman		
PRINT NAME:	ELLIS MOMAN		
TITLE:	Nutrition Consultant		
DATE:	5/5/2020		
ADDRESS:	PO Box 263607		
CITY, STATE, ZIP CODE:	Houston, Texas 77207		
PHONE:	281-734-2577	FAX:	855-581-9578
EMAIL ADDRESS:	dietitian@nutrispecialist.com		

-----  
**This section to be completed by HCDE**

Contract Number: \_\_\_\_\_ Original term of contract: \_\_\_\_\_ to \_\_\_\_\_

Contract Renewal Term: \_\_\_\_\_ to \_\_\_\_\_ Number of Renewal Options Left \_\_\_\_\_

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

\_\_\_\_\_  
Jesus J. Amezcua, Ph.D., CPA, RTSBA  
Assistant Superintendent for Business Services

\_\_\_\_\_  
Approval Date

**Regular Board Meeting**

**6.E.2.**

<b>Meeting Date:</b>	June 17, 2020		
<b>Title:</b>	Contract Renewal option for Job No. 19/019KJ HVAC Testing and Balancing		
<b>Submitted For:</b>	Bill Monroe, Purchasing	<b>Submitted By:</b>	Inga Ash
<b>Recommended Action:</b>	Approve	<b>HCDE Goal(s):</b>	1. Impact education/respond to evolving needs 4. Provide cost savings by leveraging tax dollars
<b>Additional Resource Personnel:</b>	Richard Vela, Dr. Jesus Amezcua, Bill Monroe, Inga Ash	<b>Facilities/Technology Approval Needed?:</b>	None

**Information**

**Posted Agenda Item:**

**Renewal option for job no. 19/019KJ HVAC Testing and Balancing to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Campos Engineering Inc. and National Precision, LLC. for the period of 06/19/2020 through 06/18/2021.

**Subject:**

HVAC Testing and Balancing

**Rationale:**

The purpose of this Request For Qualifications is to acquire HVAC Testing and Balancing. A total of 518 invitations were sent through the HCDE eBid System of which four (4) proposals were received; all were evaluated and scored. The following vendors are being recommended for the first annual renewal based on qualifications and demonstrated competence:

- Campos Engineering, Inc.
- National Precision, LLC

These contractors will be used on an as needed basis in accordance with CH Local approval requirements. The scope of work and deliverables will be reviewed by the Division Director based on program needs. The contractors scope of work will be reviewed to meet IRS guidelines for consultants.

The initial contract began 06/19/2019, with an option to renew annually for up to (4) additional years, subject to annual appropriations of funding. Contract is in accordance with Government Code 2254 (Procuring Professional Services).

**Fiscal Impact**

**Attachments**

Execution of Offer  
Execution of Offer



**HARRIS COUNTY DEPARTMENT OF EDUCATION  
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

<b>CORPORATE NAME:</b>	Campos Engineering, Inc.		
<b>AUTHORIZED SIGNATURE:</b>	<i>Tony Casagrande</i>		
<b>PRINT NAME:</b>	Tony Casagrande		
<b>TITLE:</b>	President		
<b>DATE:</b>	May 5, 2020		
<b>ADDRESS:</b>	10661 Haddington, Suite 190		
<b>CITY, STATE, ZIP CODE:</b>	Houston, TX 77043		
<b>PHONE:</b>	214-696-6291	<b>FAX:</b>	214-696-0633
<b>EMAIL ADDRESS:</b>	tcasagrande@camposengineering.com		

-----  
**This section to be completed by HCDE**

Contract Number: \_\_\_\_\_ Original term of contract: \_\_\_\_\_ to \_\_\_\_\_

Contract Renewal Term: \_\_\_\_\_ to \_\_\_\_\_ Number of Renewal Options Left \_\_\_\_\_

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

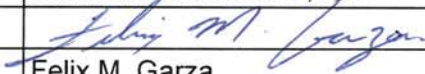
\_\_\_\_\_  
Jesus J. Amezcua, Ph.D., CPA, RTSBA  
**Assistant Superintendent for Business Services**

\_\_\_\_\_  
Approval Date

**HARRIS COUNTY DEPARTMENT OF EDUCATION  
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

<b>CORPORATE NAME:</b>	National Precisionaire, LLC		
<b>AUTHORIZED SIGNATURE:</b>			
<b>PRINT NAME:</b>	Felix M. Garza		
<b>TITLE:</b>	Director of Operations		
<b>DATE:</b>	April 30, 2020		
<b>ADDRESS:</b>	21321 Inverness Forest Blvd.		
<b>CITY, STATE, ZIP CODE:</b>	Houston, Texas 77073		
<b>PHONE:</b>	281-449-0961	<b>FAX:</b>	281-449-1925
<b>EMAIL ADDRESS:</b>	fgarza@precisionaire-tx.com		

-----  
**This section to be completed by HCDE**

Contract Number: \_\_\_\_\_ Original term of contract: \_\_\_\_\_ to \_\_\_\_\_

Contract Renewal Term: \_\_\_\_\_ to \_\_\_\_\_ Number of Renewal Options Left \_\_\_\_\_

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

\_\_\_\_\_  
Jesus J. Amezcua, Ph.D., CPA, RTSBA  
**Assistant Superintendent for Business Services**

\_\_\_\_\_  
Approval Date

**Regular Board Meeting****6.E.3.**

<b>Meeting Date:</b>	June 17, 2020		
<b>Title:</b>	Contract Award for Job No. 20/0211A for CASE for Kids After School and Summer Direct Service Providers		
<b>Submitted For:</b>	Bill Monroe, Purchasing	<b>Submitted By:</b>	Inga Ash
<b>Recommended Action:</b>	Approve	<b>HCDE Goal(s):</b>	1. Impact education/respond to evolving needs 5. Recruit high-quality professionals
<b>Additional Resource Personnel:</b>	Dr. Lisa Caruthers, Dr. Jesus Amezcua, Bill Monroe, Inga Ash	<b>Facilities/Technology Approval Needed?:</b>	

**Information****Posted Agenda Item:**

**Contract award for job no. 20/0211A for CASE for Kids After School and Summer Direct Service Providers to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** AC Language School (Chavez & Associates), Adventure Kids Playcare, Inc., Baked With Confidence, Ben DeSoto, Boykins Youth Foundations, Character You!, CoHeart Yoga, Collaborate With Christina, EDS Tech, Fostering Stars Learning & Resource Center, Inc., Houston Tennis Association, Inc., Hypothesis Haven Science Club (Hypothesis Haven LLC), KCE Champions LLC, Konnecting the Dots, Lovescaping LLC, Multicultural Education and Counseling Through the Arts (MECA), Newspring, NO EGO APPAREL (NO EGO INC), Ondi Love Center Ministries, Patricia Monticello Kievlan (Patricia Marie Kievlan), STEAM Works Studio, Sterling Empowerment, Texas Tutors, Training and Leadership Consulting, Writers in the Schools and Young Audiences, Inc. of Houston. The initial contract period shall be for a term of one (1) year, from 7/01/2020 through 06/30/2021, with an option to renew annually for up to (4) additional years, subject to annual appropriations of funding. Contract is in accordance with Texas Education Code 44.031.

**Subject:**

After School; Summer; Consultants; CASE

**Rationale:**

This RFP was issued with the purpose of acquiring vendors that will provide after school and summer program services to the CASE Division. A total of nine hundred -nine (909) invitations were sent to potential vendors of which twenty-six (26) responses were received. Their were twenty-six (26) evaluated and scored (see attached Evaluation Summary Report). The following twenty-six (26) vendors are being recommended for an award:

- AC Language School (Chavez & Associates)
- Adventure Kids Playcare, Inc.
- Baked With Confidence
- Ben DeSoto
- Boykins Youth Foundations
- Character You!
- CoHeart Yoga
- Collaborate With Christina
- EDS Tech
- Fostering Stars Learning & Resource Center, Inc.
- Houston Tennis Association, Inc.
- Hypothesis Haven Science Club (Hypothesis Haven LLC)
- KCE Champions LLC

- Connecting the Dots
- Lovescaping LLC
- Multicultural Education and Counseling Through the Arts (MECA)
- Newspring
- NO EGO APPAREL (NO EGO INC)
- Ondi Love Center Ministries
- Patricia Monticello Kievlan (Patricia Marie Kievlan)
- STEAM Works Studio
- Sterling Empowerment
- Texas Tutors
- Training and Leadership Consulting
- Writers in the Schools
- Young Audiences, Inc. of Houston

The initial contract period shall be for a term of one (1) year, from 7/01/2020 through 06/30/2021, with an option to renew annually for up to (4) additional years, subject to annual appropriations of funding. Contract is in accordance with Texas Education Code 44.031.

### **Fiscal Impact**

### **Attachments**

Board Recommendation  
 EC Form  
 Participation Detail  
 Summary

### **Form Review**

**Inbox**

Purchasing  
 Assistant Superintendent - Business  
 Form Started By: Inga Ash  
 Final Approval Date: 06/02/2020

**Reviewed By**

Bill Monroe  
 Jesus Amezcua

**Date**

05/29/2020 10:46 AM  
 06/02/2020 08:28 PM  
 Started On: 05/27/2020 10:01 PM



**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) **Recommendation Form**  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

---

**To: Purchasing Division**

**From: Recommendation Committee**

**Mary Glover  
Jacqueline Chavez  
Kendra Jackson  
Michael Wilson**

Job (Bid or RFQ#) and Name: 20/021IA CASE for Kids After School and Summer Direct Service Providers

Board Meeting Date: June 17, 2020

Date: May 21, 2020

**Procurement Requirements Available:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.



(Note: This form is required of all jobs (bids and RFPs) prepared by the Purchasing Division)

**Justification:**

Job no. 20/021IA

This RFP was advertised to acquire CASE for Kids After School and Summer Direct Service Providers.

Invitation to propose were sent to 909 vendors. HCDE received 26 responses and 26 vendors are being recommended for an award.

The following vendors are being recommended for an award beginning July 1, 2020:

- AC Language School (Chavez & Associates)
- Adventure Kids Playcare, Inc.
- Baked With Confidence
- Ben DeSoto
- Boykins Youth Foundations
- Character You!
- CoHeart Yoga
- Collaborate With Christina
- EDS Tech
- Fostering Stars Learning & Resource Center, Inc.
- Houston Tennis Association, Inc.
- Hypothesis Haven Science Club (Hypothesis Haven LLC)
- KCE Champions LLC
- Konnecting the Dots
- Lovescaping LLC
- Multicultural Education and Counseling Through the Arts (MECA)
- Newspring
- NO EGO APPAREL (NO EGO INC)
- Ondi Love Center Ministries
- Patricia Monticello Kievlan (Patricia Marie Kievlan)
- STEAM Works Studio
- Sterling Empowerment
- Texas Tutors
- Training and Leadership Consulting
- Writers in the Schools
- Young Audiences, Inc. of Houston



**Harris County Department of Education  
Business Office /Purchasing Division**

**EC Form**

**Effectiveness and Compliance Review**

[This form is used to document due diligence by Buyer]

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To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt.  
for Business

From: Inga Ash – Purchasing Coordinator

Job- Bid or RFP# and Name: 20/021IA CASE for Kids After School and Summer Direct Service  
Providers

Board Meeting Date: June 17, 2020

Date: May 21, 2020

**Procurement Requirements Applicable:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (per CH Local)  
 Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by HCDE Purchasing Division)

# Harris County Department of Education

## Participation Detail as of 5/27/2020 10:31:33 PM (CT)

### Bid Information

Bid Creator Inga Ash  
 Email iash@hcde-texas.org  
 Phone  
 Fax  
  
 Bid Number 20/021IA Addendum 3  
 Title CASE for Kids After School and Summer Direct Service Providers  
 Bid Type Request for Proposal  
 Issue Date 11/15/2019 08:00 AM (CT)  
 Close Date 4/14/2020 02:00:00 PM (CT)

### Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
@RISK Technologies	Dallas, TX	11/18/2019			
1ST Academy Online Tutoring (The Children's Carousel Academy)	Desoto, TX	11/18/2019			
2 Inspire Peace	Dallas, TX	11/18/2019			
2*2*4 Solutions Education Consulting Service	Red Oak, TX	11/18/2019			
23 THRU ME LLC (23 THRU ME)	Houston, TX	11/18/2019			
365 Paving & Construction LLC	Mission, TX	11/18/2019			
3rd I Process FX	Houston, TX	11/18/2019			
4.0 GPA	Houston, TX	11/18/2019			
4kboards	Keller, TX	11/18/2019			
4W Solutions, Inc	Houston, TX	11/18/2019			
806 Technologies, Inc.	Plano, TX	11/18/2019			
A Yancy Life (Yancy Life Transition Center)	Houston, TX	11/18/2019			
A.I.M. (Assessment Intervention Management, LLC)	San Antonio, TX	11/18/2019			
AAA Painting	Houston, TX	11/18/2019			
AbleNet Inc	Roseville, MN	11/18/2019			
Abundance Educational Consulting, LLC	Humble, TX	11/18/2019			
AC Language School (Chavez & Associates)	Sugar Land, TX	11/18/2019	Submitted	04/12/2020	04/12/2020
Academic Coaching, Inc.	Houston, TX		Unsubmitted	03/02/2020	
Academic Learning Company (Velazquez Press)	El Monte, CA	11/18/2019			
Accelerate Education Inc	Anthem, AZ	11/18/2019			
Accelerated Career Training	Sugarland, TX	11/18/2019			
Accelerating Success	Fort Worth, TX	11/18/2019			
Aceves Communications	Houston, TX	11/18/2019			
Achor Counseling & Associates LLC	HOUSTON, TX	11/18/2019			
ACS Engineering & Safety	Spring, TX	11/18/2019			
Acumen Enterprises, Inc.	Desoto, TX	11/18/2019			
Adele's Coaching and Consulting	Missouri City, TX	11/18/2019			
Adira LLC	Savannah, TX	11/18/2019			
AdjuStar Services, Inc.	Houston, TX	11/18/2019			
ADMORE BEHAVIORAL THERAPY	Houston, TX	11/18/2019			
Adorama Inc.	New York, NY	11/18/2019			
Adrian Garcia	Brownsville, TX	11/18/2019			
Advance Plus Therapy Services, LLC	Pasadena, TX	11/18/2019			
ADVANTAGE BENEFIT SOLUTIONS (Stefanick Insurance Services Inc.)	Houston, TX	11/18/2019			
Advantage office products	Houston, TX	11/18/2019			
Adventure Kids Playcare, Inc	Sugarland, TX		Submitted	04/11/2020	04/11/2020
AECOM (AECOM Technical Services Inc)	Houston, TX	11/18/2019			
Affirmative Biosolutions	Stafford, TX	11/18/2019			
Agular Systems, Inc.	Austin, TX	11/18/2019			
AIRBORNE MEDICAL EQUIPMENT COMPANY (TruceTalk, Incorporated)	San Antonio, TX	11/18/2019			
Airgas USA LLC	The Woodlands, TX	11/18/2019			



Alamo Diving	Helotes, TX	11/18/2019			
Alamo HR	San Antonio, TX	11/18/2019			
Alba Educational Consulting, LLC	Kingwood, TX	11/18/2019			
Albourn Translation Services (Albourn & Associates, LLC)	Arlington, VA	11/18/2019			
ALL AMERICAN SPECIALTY CONSTRUCTION LLC	IRVING, TX	11/18/2019			
All Educate Learning Resources	Livingston, TX	11/18/2019			
Alliance Financial Ministries, Inc.	Pearland, TX	11/18/2019			
ALPHA Facilities Solutions	San Antonio, TX	11/18/2019			
AlphaGraphics (Lukitas Inc.)	Houston, TX	11/18/2019			
Al-Raza Computing Services (Al-Razaq Computing Services)	Houston, TX, TX	11/18/2019			
Alterman Chess in a new way - ChessMatec	Rishon Lezion, Outside US	11/18/2019			
Amaanah Refugee Services	Houston, TX	11/18/2019			
Amanda Holdsworth Communications	South Lyon, MI	11/18/2019			
America Learns (America Learns, LLC)	Granada Hills, CA	11/18/2019			
American 3B Scientific, LP	Tucker, GA	11/18/2019			
American Fire Systems Inc.	HOUSTON, TX	11/18/2019			
American Productivity & Quality Center	Houston, TX	11/18/2019			
American Vision Marketing LLC	Stafford, TX	11/18/2019			
America's Foundation for Chess	Bellevue, WA	11/18/2019			
Amparo Consulting & Design	Grand Junction, CO	11/18/2019			
Amplify Education, Inc	Brooklyn, NY	11/18/2019			
AMTEX Security Inc.	Corpus Christi, TX	11/18/2019			
Anatomy Warehouse (Anatomical Worldwide)	Evanston, IL	11/18/2019			
Angel Educational Consultants	Houston, TX	11/18/2019			
AnLar, LLC	Arlington, VA	11/18/2019			
Ann Marie Harbour	Richmond, TX	11/18/2019			
Apex Learning Inc.	Seattle, WA	11/18/2019	Unsubmitted	11/18/2019	
Apple Books	Mankato, MN	11/18/2019			
Apple Developmental Health	Houston, TX	11/18/2019			
Aptim Environmental & Infrastructure	Baton Rouge, LA	11/18/2019			
Archway Academy	Houston, TX	11/18/2019			
ardurra group	houston, TX	11/18/2019			
Argument-Driven Inquiry	Austin, TX	11/18/2019			
Armand Bayou Nature Center Inc	Houston, TX	11/18/2019			
Armstrong Repair Center, Inc.	Bellaire, TX	11/18/2019	No Bid	04/03/2020	04/03/2020
Arts Alive! Inc (ARTS ALIVE!)	Houston, TX	11/18/2019			
Ascend Education (KMB Of Shreveport, LLC)	Shreveport, LA	11/18/2019			
ASmart Consulting	Houston, TX	11/18/2019			
Aspire Works LLC	San Antonio, TX	11/18/2019			
Assoc for the Advancement of Mexican Americans (AAMA)	Houston, TX	11/18/2019			
Astrov & Associates	Frisco, TX	11/18/2019			
AT&T Mobility LLC	Bellaire, TX	11/18/2019			
Atlas Civil Engineering PLLC	Houston, TX	11/18/2019			
ATS Project Success	Clinton Township, MI	11/18/2019			
AUSTIN LEARNING CENTER (CANDEO, LLC)	AUSTIN, TX	11/18/2019			
B.E. Publishing	North Kingstown, RI	11/18/2019			
Baked With Confidence	La Porte, TX	11/18/2019	Submitted	04/14/2020	04/14/2020
Balance Companies (Balance Group, LLC)	Houston, TX	11/18/2019			
Bandit Publishing	Carle place, NY	11/18/2019			
Bara Infoware Inc.	Danville, CA	11/18/2019			
Barbara Cargill	The Woodlands, TX	11/18/2019			
Barranco Educational Assessment, Counseling, and Consulting Svcs., PLLC	Montgomery, TX	11/18/2019			
Barstone, Inc.	San Antonio, TX	11/18/2019			
BCA DX LABORATORY	Livingston, TX	11/18/2019			
BCS Consulting	Humble, TX	11/18/2019			
BE GLAD LLC	San Jose, CA	11/18/2019			
Bearing Fruit Early Childhood Training	HOUSTON, TX	11/18/2019			
Bebop Books (Lee and Low Books Inc.)	New York, NY	11/18/2019			
Because Houston Loves You	Houston, TX	11/18/2019			
Bedden & Associates, LLC (Bedden)	Richmond, VA	11/18/2019			
Bee Busy Wellness Center	Houston, TX	11/18/2019			
Bell and Smarts	Broken Arrow, OK	11/18/2019			

Bell Tech Career Institute, Inc.	Houston, TX		Unsubmitted	02/03/2020	
Ben DeSoto	Ogden, UT	11/18/2019	Submitted	04/10/2020	04/10/2020
BENNETT MANAGEMENT SOLUTIONS LLC	Spring, TX	11/18/2019			
Best Practice Associates, Inc.	Houma, LA	11/18/2019	No Bid	12/17/2019	12/17/2019
BIAS Corporation	Atlanta, GA	11/18/2019			
Bio-Rad Laboratories, Inc	Hercules, CA	11/18/2019			
BirdBrain Technologies	Pittsburgh, PA	11/18/2019			
Black Board International (901356 Ontario Limited)	Toronto, ON	11/18/2019			
Black Topaz Consulting	Austin, TX	11/18/2019			
Black United Fund of Texas	Houston, TX	11/18/2019			
BLACKBURN STEM EDUCATION CONSULTING (BLACKBURN, VALERIE)	Webster, TX	11/18/2019			
Blended Schools Network (BLSCH Acquisition)	San Marcos, TX	11/18/2019			
BLU PHIRE RESEARCH INSTITUTE INC	HOUSTON, TX	11/18/2019			
BluGreen Pest Control	Wallis, TX	11/18/2019			
BMHR - Better Man HR LLC	SAN ANTONIO, TX	11/18/2019			
Boardworks Education (BK Interactive)	Brooklyn, NY	11/18/2019			
Boggle The Mind (The Children's Carousel Academy)	Desoto, TX	11/18/2019			
Bone Clones, Inc.	Chatsworth, CA	11/18/2019			
BookerDezigns	Richmond, TX	11/18/2019			
Bot Shop	Houston, TX	11/18/2019			
Boundaryless Enterprises, LLC	Houston, TX	11/18/2019			
Boykins Youth Foundations	Houston, TX		Submitted	01/17/2020	01/17/2020
Bracane Company	Plano, TX	11/18/2019			
Brahmarsk Corporation	Sugar Land, TX	11/18/2019			
Brain Hurricane/Wowzers (Brain Hurricane)	chicago, IL	11/18/2019			
BrainPOP	New York, NY	11/18/2019			
BrainStorm Advanced Learning Systems	Mansfield, TX	11/18/2019			
Brandi Spencer Consulting	Spring, TX	11/18/2019			
Brandi T. Brown	Manvel, TX	11/18/2019			
Brattle Publishing Group, LLC	Dallas, TX	11/18/2019			
Brave The Elements (The Children's Carousel Academy)	Desoto, TX	11/18/2019			
Bridge Point Integrated Services	Houston, TX	11/18/2019			
Bridge to Leadership, LLC	Missouri City, TX	11/18/2019			
BRIGHTER FUTURE, INC.	Houston, TX	11/18/2019			
Bruce Monical Design	Bacliff, TX	11/18/2019			
BTS Consulting (Business Trade and Services, inc.)	Doral, FL	11/18/2019			
Building Solutions	dallas, TX	11/18/2019			
bulb Inc.	Lafayette, CO	11/18/2019			
Bureau of Education & Research	Bellevue, WA	11/18/2019			
BUSINESS 101 CONSULTANTS & TRAINERS	Houston, TX	11/18/2019			
C Change Consulting	Houston, TX	11/18/2019			
C1S Group, Inc.	Dallas, TX	11/18/2019			
CALPAA Inc (CALPAA, Inc)	Seattle, WA	11/18/2019			
Canyon Insurance Group	Houston, TX	11/18/2019			
Caperton-Brown & Poole Consulting	Ft. Pierce, FL	11/18/2019			
Capitol Region Education Council	Hartford, CT	11/18/2019			
Capsuletek	Stafford, TX		Viewed	04/06/2020	
Career And Technical Training, LLC	Windsor, CO	11/18/2019			
Career Resource Center	HUMBLE, TX	11/18/2019			
Carmen A. Handy	Corpus Christi, TX	11/18/2019			
Carol Cooper dba N&C Consulting	Garland, TX	11/18/2019			
Casablanca Productions	Spring, TX	11/18/2019			
Catapult Dreams, LLC	Pearland, TX	11/18/2019			
Catapult Learning	Camden, NJ	11/18/2019			
CBRE Valuation & Advisory Services	Houston, TX	11/18/2019			
CDR Maguire, Inc.	Miami, FL	11/18/2019			
Cengage Learning, Inc.	Mason, OH	11/18/2019	No Bid	11/18/2019	11/18/2019
Center for Student Achievement Solutions	New York, NY	11/18/2019			
Center for Toxicology and Environmental Health, LLC.	North Little Rock, AR	11/18/2019			
Central IT Company LLC	Houston, TX	11/18/2019			
Certica Solutions	Wakefield, MA	11/18/2019			

Certiport (Pearson Education)	American Fork, UT	11/18/2019			
CEV Multimedia, Ltd.	Lubbock, TX	11/18/2019			
CHAMPION AWARDS	Weslaco, TX		No Bid	11/19/2019	11/19/2019
CHARACTER DEVELOPMENT AND LEADERSHIP LLC	WILLIAMSBURG, MI		No Bid	03/23/2020	03/23/2020
Character You!	Manvel, TX		Submitted	12/04/2019	12/04/2019
Charbonnet & Associates	New Orleans, LA	11/18/2019			
Chart Chicks LP	Lufkin, TX	11/18/2019			
Charter Textbooks, Walker Bookstore (Mark My Words LLC)	Tempe, AZ	11/18/2019			
Chas P Young Printing (RR Donnelley)	Houston, TX	11/18/2019			
Chase in Dreams, Speech and Drama (Deadra Chase)	Houston, TX	11/18/2019			
CHAT (Culture of Health-Advancing Together)	Houston, TX	11/18/2019	Unsubmitted	11/22/2019	
Chazey Partners (Chazey Partners Inc)	Campbell, CA	11/18/2019			
Cheryl R. Vital	Crosby, TX	11/18/2019			
Child Care Associates	FORT WORTH, TX	11/18/2019			
Childcare Masters LLC	Cypress, TX	11/18/2019			
Children's Software Online (Wendy L. Pausewang)	Goldthwaite, TX	11/18/2019			
CHLOETA (Chloeta Fire, LLC)	Edmond, OK	11/18/2019			
Circle Saw Builders Supply, Inc	Houston, TX	11/18/2019			
Circuit Scribe	Austin, TX	11/18/2019			
ClassLink	Clifton, NJ	11/18/2019			
CleanEdison, Inc.	New York, NY	11/18/2019			
Club SciKidz Houston (Heir Consulting Group)	Houston, TX	11/18/2019			
Coaching Consultants Team	Houston, TX	11/18/2019			
Code Park Inc	Houston, TX	11/18/2019			
CodeCombat Inc.	San Francisco, CA	11/18/2019			
CodeMonkey Studios INC	Palo Alto, CA	11/18/2019	Unsubmitted	11/18/2019	
Cognixia (Cognixia Inc)	Basking Ridge, NJ	11/18/2019			
CoHeart Yoga	Houston, TX		Submitted	04/13/2020	04/13/2020
CohnReznick LLP	Austin, TX	11/18/2019			
Collaborate With Christina	Houston, TX	11/18/2019	Submitted	02/26/2020	02/26/2020
CollegiateZone Enterprises, L.P.	Cypress, TX	11/18/2019			
Color of Life (Color of Life Community Resource & Activity center)	Houston, TX	11/18/2019			
Comflow Mechanical Services	Houston, TX	11/18/2019			
Communities In Schools of Houston (Communities In Schools of Houston, Inc.)	Houston, TX	11/18/2019			
Community Nutrition Outreach Services (Ellis A Morrow)	Houston, TX	11/18/2019			
Comp-U-Dopt	Houston, TX	11/18/2019			
Computer Station Corporation	Houston, TX	11/18/2019			
Consolidated Performance Consulting, LLC.	San Antonio, TX	11/18/2019			
Construction Journal	Stuart, FL	11/18/2019			
Convergent Nonprofit Solutions	Atlanta, GA	11/18/2019			
Copy.com (Copydotcom, Inc.)	Houston, TX	11/18/2019			
CORE construction services of Texas, Inc.	Frisco, TX	11/18/2019			
CORE Education and Consulting Solutions Inc.	Atlanta, GA	11/18/2019			
Cossey's Services, LLC	The Woodlands, TX	11/18/2019			
Costello, Inc.	Houston, TX	11/18/2019			
CPS HR Consulting (Cooperative Personnel Services)	Sacramento, CA	11/18/2019			
CRAFT SAFETY INSPECTIONS (JMAC GROUP LLC)	HOUSTON, TX	11/18/2019			
Creatively Inspired Communications (ConSandra Jones)	Austin, TX	11/18/2019			
CReed Global Enterprises (CReed Global Media & Production)	Houston, TX	11/18/2019			
Crimson Vision Enterprises	Dickinson, TX	11/18/2019			
Crisis Prevention Institute	Milwaukee, WI	11/18/2019			
D.A. Lamont Public Adjusters	Springtown, TX	11/18/2019			
Dan L. Duncan Tutoring a part of the Children's Learning Institute (University of Texas Health Science Center)	Houston, TX	11/18/2019			
Dance Another World	Austin, TX		Unsubmitted	01/09/2020	

DataCom Design Group	Austin, TX	11/18/2019			
David Santana	Houston, TX	11/18/2019			
dba Stenhouse Publishers and dba Staff Development for Educators (SDE, Inc.)	Portsmouth, NH	11/18/2019			
Deacon Hill Research Associates LLC	Fredericksburg, VA	11/18/2019			
Debbie J. Anders Consulting	Cypress, TX	11/18/2019			
Decisions	Houston, TX	11/18/2019			
DeDe Church & Associates, LLC	AUSTIN, TX	11/18/2019			
Defined Learning	Northbrook, IL	11/18/2019			
DEMS,LLC	Houston, TX	11/18/2019			
DG Grafix	Houston, TX	11/18/2019			
Diamond Divas Social Club	Stafford, TX	11/18/2019			
DIAZ-MEX CONSTRUCTION	Katy, TX		Viewed	03/18/2020	
Digital Quest Inc	Ridgeland, MS	11/18/2019			
Disciplers Inc	Spring, TX	11/18/2019			
DiscoverU	Houston, TX	11/18/2019			
Diversity&Associates LLC company DBA Student2Success	Spring, TX	11/18/2019			
DK High steppers (Doris Keener)	Houston, TX	11/18/2019			
Dominos, LLC	Ann Arbor, MI		Viewed	04/14/2020	
Donald May	Adkins, TX	11/18/2019			
Doucet & Associates, Inc.	Austin, TX	11/18/2019			
Dr. Jeanne M. Hines	Port Arthur, TX	11/18/2019			
Dr. Ken Brumfield, Learning Empire	Santa Ana, CA	11/18/2019			
Dr. Mary E. White International, LLC	Houston, TX	11/18/2019			
Dr. Mike!	Wimberely, TX	11/18/2019			
Dr. Pope's STEM and Liberal Arts Academy	Pearland, TX	11/18/2019			
DreamBox Learning, Inc.	Bellevue, WA	11/18/2019			
DRF Industries, LLC	Houston, TX	11/18/2019			
Dura Brands, Inc.	Glendale, CA	11/18/2019			
Dynamism Inc.	Chicago, IL	11/18/2019			
DYS HOUSYON YOUTH ASSOCIATION	Houston, TX	11/18/2019			
E3 Alliance	Austin, TX	11/18/2019			
Earl P. Forbrich, Jr. Inc	San Antonio, TX	11/18/2019			
East Side University (CLC) (South East Houston Community Development Corporation)	Houston, TX	11/18/2019			
Easter Seals of Greater Houston, Inc.	Bellaire, TX	11/18/2019			
E-Colors in Education	Austin, TX	11/18/2019			
ED Tech Depot (ED Tech Depot Inc.)	Pittsburgh, PA	11/18/2019			
Edgenuity (Edgenuity, Inc.)	Scottsdale, AZ	11/18/2019			
EdisonLearning, Inc.	Knoxville, TN	11/18/2019			
Edmentum	Bloomington, MN	11/18/2019			
edOpp Solutions LLC	Houston, TX	11/18/2019			
EDS Tech	Houston, TX		Submitted	04/13/2020	04/13/2020
EdSight Technology (EdSight, Inc.)	Austin, TX	11/18/2019	No Bid	11/22/2019	02/10/2020
EdTechTeam	Irvine, CA	11/18/2019			
Educate Online, Inc	Danvers, MA	11/18/2019			
Education & Business Associates, Inc.	DeSoto, TX	11/18/2019			
Education Galaxy LLC	Richardson, TX	11/18/2019			
Education Partners Solution, Inc.	Sugar Land, TX	11/18/2019			
Education Service Center, Region 20	San Antonio, TX	11/18/2019			
Educational Leadership Consultants	Houston, TX	11/18/2019			
Educational Policy Improvement Center	EUGENE, OR	11/18/2019			
Educational Research and Consulting, PLLC (Cynthia H. Williams, PhD)	Little Rock, AR	11/18/2019			
Eduphoric, LLC	Bee Caves, TX	11/18/2019			
Edusmart (Learn-Ed LLC)	Austin, TX	11/18/2019			
Edwards Sutarwalla PLLC	Houston, TX	11/18/2019			
Eichelbaum Wardell Hansen Powell & Mehl,	Austin, TX	11/18/2019			
Elaine Lange	Austin, TX	11/18/2019			
Electrotech Supply Products	San Antonio, TX	11/18/2019			
Elegant Enterprise Wide Solutions, Inc.	Chantilly, VA	11/18/2019			
Elevated Insights	Colorado Springs, CO	11/18/2019			
Elisa Rankin Consulting LLC	Uvalde, TX	11/18/2019			
Elite Change Inc.	Houston, TX	11/18/2019			
Elite Image Tax & Notary Service LLC	Houston, TX	11/18/2019			
Ellington Chastain Educational Initiative	San Antonio, TX	11/18/2019			

EMC Publishing, LLC	ST PAUL, MN	11/18/2019		
Emergent Risk Solutions	BATON ROUGE, LA	11/18/2019		
Emergent Tree Education	Austin, TX	11/18/2019		
Emma Oliver	Houston, TX	11/18/2019		
Encyclopaedia Britannica, INC	Chicago, IL	11/18/2019		
Energy Saving Advisor Distributors	Dallas, TX	11/18/2019		
Engaged Escapades	Houston, TX		Viewed	03/19/2020
Engineering For Kids (MDG Gulf Coast, LLC)	Missouri City, TX	11/18/2019		
ENTRAM CORP	PORT CHARLOTTE, FL	11/18/2019		
EPMA (EPM Architects, Inc.)	Bellaire, TX	11/18/2019		
EPO Computers Electronics Etc. (Teasip Technologies, Inc.)	Webster, TX	11/18/2019		
EPS Literacy and Intervention (Educators Publishing Service)	Cambridge, MA	11/18/2019		
ERASCOGroup, LLC	Houston, TX	11/18/2019		
eRate 360 Solutions	Henderson, NV	11/18/2019		
E-Rate Elite Services, Inc.	Owings Mills, MD	11/18/2019		
ERGOPEDIA INC	CAMBRIDGE, MA	11/18/2019		
ESSENTIAL SKILLS SOFTWARE INC.	AURORA, ON	11/18/2019		
Essential Wellness and Balance	Missouri City, TX	11/18/2019		
eTeachingMe (Love N Learn At Home)	Georgetown, TX	11/18/2019		
Etrainers.org	Machesney Park, IL	11/18/2019		
Evergreen Solutions, LLC	Tallahassee, FL	11/18/2019		
Evolve Holdings Inc	Houston, TX	11/18/2019		
Ewing Strategic Communications	Houston, TX	11/18/2019		
Exalted Arts	Houston, TX		Unsubmitted	03/10/2020
Exceptional Pediatric Therapy, LLC	Houston, TX	11/18/2019		
ExerPlay, Inc	Cedar Crest, NM	11/18/2019		
Exploros (Exploros, Inc.)	Wayland, MA	11/18/2019		
Express Booksellers (Express Booksellers LLC)	Dallas, TX	11/18/2019		
Express Children's Theatre	Houston, TX	11/18/2019		
EXPRESSIONS PRODUCTIONS (1972)	Houston (and vicinity), TX		Viewed	03/18/2020
Facility Engineering Associates, PC	Fairfax, VA	11/18/2019		
Fast Forward	Las Vegas, NV	11/18/2019		
Fastenal Company	Winona, MN	11/18/2019		
Favor Consulting Inc (Demlan Solutions Inc)	Southlake, TX	11/18/2019		
Fazzio Consulting, LLC.	Round Rock, TX	11/18/2019		
Felicity Educational Services	Deerfield, IL	11/18/2019		
Final Graphic	Pantego, TX	11/18/2019		
Finest Blood	Houston, TX	11/18/2019		
Fisher Science Education (Fisher Scientific Company LLC)	Hanover Park, IL	11/18/2019		
Five9Learning	Aurora, CO	11/18/2019		
Fix UR Gadget (Fix Ur Gadget Operating Company)	Houston, TX		Viewed	04/09/2020
Floral Park Consulting LLC	Floral Park, NY	11/18/2019		
Florida Career College	Houston, TX	11/18/2019		
Focus Eduvation Inc (Focus Care Inc)	Woburn, MA	11/18/2019		
Food and Health Communications, Inc.	San Francisco, CA	11/18/2019		
Foodservice Peeps LLC	Richmond, TX	11/18/2019		
Fors Lux Group (Fors Lux Group Corporation)	Houston, TX	11/18/2019		
Fostering Stars Learning & Resource Center, Inc	Houston, TX		Submitted	04/14/2020 04/14/2020
Free Market Educational Services	Spring, TX	11/18/2019		
Friends of the British Council USA Inc.	Washington, DC	11/18/2019		
From The Ground up Performance Enhancement (Deanna Voltz)	Houston, TX	11/18/2019		
From The Heart International Educational Services	Nashville, TN	11/18/2019		
Fullidity LLC	Houston, TX	11/18/2019		
Furness Law	Houston, TX	11/18/2019		
GameSalad, Inc. (GameSalad)	Austin, TX	11/18/2019		
Gary Polland P.C.	Houston, TX	11/18/2019		
Generation Ready	New York, NY	11/18/2019		
Gentle Minds Tutoring	Missouri City, TX	11/18/2019		
GermBlast (Infection Controls, Inc.)	Lubbock, TX	11/18/2019		
Getting Sorted (G. Yess Fisher & Co., LLC)	The Woodlands, TX	11/18/2019		
Gifting Grounds	Houston, TX	11/18/2019		

GilCat Solutions (Gloria Lastra)	Spring, TX	11/18/2019		
Girlstart	Austin, TX	11/18/2019		
Gist! Empowerment, Inc.	San Antonio, TX	11/18/2019		
Glass View of Tech	Spring, TX	11/18/2019		
Global Education Systems Alliance (William H Prouty PhD)	Sun City, CA	11/18/2019		
GLOBAL EDUCATIONAL SOLUTIONS LLC	Canton, MI	11/18/2019		
Global Knowledge Training LLC	Cary, NC	11/18/2019		
GMC CONSULTANTS,LLC	Houston, TX	11/18/2019		
GMP Media Group	Atlanta, GA	11/18/2019		
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	HOUSTON, TX	11/18/2019		
Golden Mountain Consulting L.L.C	Houston, TX	11/18/2019		
Goodheart-Willcox Publisher (The Goodheart-Willcox Company, Inc.)	Tinley Park, IL	11/18/2019		
GovSense	Alpharetta, GA	11/18/2019		
GPR Ventures, LLC	Montgomery, TX	11/18/2019		
Grammardog.com LLC	Christoval, TX	11/18/2019		
Gray&Pape, Inc.	Cincinnati, OH	11/18/2019		
Great Minds	Washington, DC	11/18/2019		
Green Delete Inc.	Frankfort, IL	11/18/2019		
Greg Garrett	Sugarland, TX	11/18/2019		
Grow Minds Consulting LLC	HOUSTON, TX	11/18/2019		
GrowFit (GrowFit Inc.)	Redwood City, CA	11/18/2019		
GT Educational Services (GT Educational Services, L.L.C.)	Houston, TX	11/18/2019		
Hagerty Consulting, Inc. (Freeman)	Evanston, IL	11/18/2019		
Hallmark Mitigation & Construction	Kingwood, TX	11/18/2019		
Harmony Public Schools	Houston, TX	11/18/2019		
Harris County Houston Patrol, Inc.	Houston, TX	11/18/2019		
HARRIS-JONES STAFFING & RECRUITING	Katy, TX	11/18/2019		
Haude Tutoring	Spring, TX	11/18/2019		
Hayhouse Projects LLC	Brooklyn, NY	11/18/2019		
Hazelden	Center City, MN		Viewed	03/25/2020
Healing Species of Texas	Montgomery, TX	11/18/2019		
Health Edco, Childbirth Graphics, Health Impressions (WRS Group, Ltd.)	Waco, TX	11/18/2019		
Heart Nation Inc	Humble, TX	11/18/2019	Viewed	04/02/2020
Heartwork Trending Counseling and Consulting, PLLC (Heartwork Trending Consulting Services)	Houston, TX	11/18/2019		
Heavenly Service, LLC	Webster, TX	11/18/2019		
HELPING HANDS FITNESS AND NUTRITION	BELLAIRE, TX	11/18/2019		
HENECO ENGINEERING AND CONSULTING	Houston, TX	11/18/2019		
Heritage Institute of Sustainability LLC	Dallas, TX	11/18/2019		
HillCo Partners, LLC	Austin, TX	11/18/2019		
HiMac Center for Creative Thinking	Houston, TX	11/18/2019		
Histrionix Learning (The Histrionics Company)	Houston, TX	11/18/2019		
Hoensty Environmental Services	Houston, TX	11/18/2019		
Hogan's consulting (Deon I Hogan)	Pflugerville, TX	11/18/2019		
Holland Energy Consulting	Houston, TX	11/18/2019		
Holtz/Adams Construction and Consulting, LLC	Universal City, TX	11/18/2019		
Honor Moorman Consulting	Brazoria, TX	11/18/2019		
Hooper Strategies	Granbury, TX	11/18/2019		
Hope Over Hurt	Houston, TX	11/18/2019		
HORIZON SW PROPERTIES	SUGAR LAND, TX	11/18/2019		
Houghton Mifflin Harcourt Publishing Company	Geneva, IL	11/18/2019		
Houston Bus Services (Houston Bus Service)	Houston, TX		Unsubmitted	11/22/2019
Houston Community College System	Houston, TX	11/18/2019		
Houston E.A Foundation	Houston, TX	11/18/2019		
Houston Museum of Natural Science	Houston, TX	11/18/2019		
Houston Phone Hospital	Houston, TX	11/18/2019		
Houston Tennis Association, Inc.	Houston, TX		Submitted	03/13/2020 03/13/2020
Houston Urban Debate League	Houston, TX	11/18/2019		
HRchex, LLC (Intellisoft II, Inc.)	Irving, TX	11/18/2019		
HTEC-Houstons Training and Education Center, Inc. (Phillips)	Houston, TX	11/18/2019	Unsubmitted	01/30/2020
Hunt, Guillot & Associates	Baton Rouge, LA	11/18/2019		

Husch Blackwell LLP	Houston, TX	11/18/2019	Viewed	03/20/2020	
Hypothesis Haven Science Club (Hypothesis Haven LLC)	Houston, TX		Submitted	03/30/2020	03/30/2020
I AM Transition Community Foundation, Inc.	Humble, TX	11/18/2019			
ICC Thermal Mapping and Data Analytics (Infrared Concepts Corporation)	Maitland, FL	11/18/2019			
ID Media, Inc	Chicago, IL	11/18/2019			
IECGTX (Insurance Estimating & Consulting Group, LLC)	SPRINGTOWN, TX	11/18/2019			
illumiPure Corp.	Houston, TX	11/18/2019			
Imagine Excellence.Inc	Houston, TX	11/18/2019			
Imagine Me Academy	Crosby, TX	11/18/2019			
IMPACT 360	Houston, TX	11/18/2019	Unsubmitted	11/29/2019	
Indatatech (Instant Data Technologies, Inc.)	San Antonio, TX	11/18/2019			
Infinite Education Solutions	Desoto, TX	11/18/2019			
Infinite Solutions Enterprises (The DDance Group, Inc.)	Glen Allen, VA	11/18/2019			
Infopro Learning Inc.	Plainsboro, NJ	11/18/2019			
InnerChange Consulting Group	Houston, TX	11/18/2019			
Innovation Bridge, Inc.	Sacramento, CA	11/18/2019			
Innovation Education Center	Houston, TX	11/18/2019			
Innovative Texas Strategies LLC	Houston, TX		Unsubmitted	01/28/2020	
InnovsiteLLC	Decatur, GA	11/18/2019			
Inquiry by Design, Inc.	Fort Worth, TX	11/18/2019			
Inspiring Insight (The Children's Carousel Academy)	Desoto, TX	11/18/2019			
Instead	Kingwood, TX	11/18/2019			
Institute for Excellence & Ethics	LaFayette, NY	11/18/2019			
Instructure, Inc	Salt Lake City, UT	11/18/2019			
InSync Education (Parents K12)	Clarksville, MD	11/18/2019			
Integrity (Integrity, LLC)	Dallas, TX	11/18/2019			
Integrity Operations	Katy, TX	11/18/2019			
Intervene	Houston, TX	11/18/2019			
Invo Healthcare Associates (Invo Healthcare Associates, LLC)	Jamison, PA	11/18/2019			
IPM Asset Solutions, Inc.	Houston, TX	11/18/2019			
IP Terra International Corporation	Houston, TX	11/18/2019			
I-Raos, Inc	Pearland, TX	11/18/2019			
ISI COMMERCIAL REFRIGERATION, INC (Strategic Equipment, LLC)	Lewisville, TX		No Bid	01/20/2020	01/20/2020
Island Driving School	Texas City, TX	11/18/2019			
iWRITE (I Write)	Houston, TX	11/18/2019			
J Frank Consulting (Joan Frank)	Fairfield, TX	11/18/2019			
Jackson Walker L.L.P.	Dallas, TX	11/18/2019			
JADE distributing	Kingwood, TX	11/18/2019			
Jaime Rios Financial Services Inc. (Money Concepts International Inc.)	Corpus Christi, TX	11/18/2019			
Janet Pozmantier, M.S., LPC, LMFT, RPT (Janet Pozmantier)	Houston, TX	11/18/2019			
Javier Lopez	Houston, TX	11/18/2019			
JC Stonewall Constructors, LP	Houston, TX	11/18/2019			
Jean Polichino Consulting, LLC	Fredericksburg, TX	11/18/2019			
Jennifer Serravallo Consulting, LLC	South Orange, NJ	11/18/2019			
JER HR Group LLC	New York, NY	11/18/2019			
Jerry Gaither Enterprise	HOUSTON, TX	11/18/2019			
Jigsaw Learning LLC (TeachTown)	Woburn, MA	11/18/2019			
JLL Valuation & Advisory Services, LLC	Houston, TX	11/18/2019			
Jocelyn A Chadwick, PhD (Jocelyn A. Chadwick)	Arlington, MA	11/18/2019			
Johnson Consulting (Adrian B. Johnson)	Houston, TX	11/18/2019			
Johnston, LLC	Houston, TX	11/18/2019			
Jon M. Warren, LLC	Decatur, TX	11/18/2019			
Jones Lang LaSalle (JLL)	Houston, TX	11/18/2019			
Jose Villarreal Consulting Services	Houston, TX	11/18/2019			
Joyce Davis/Erin Whitney	Houston, TX	11/18/2019			
JS&D Sports Development Outreach Ministries	Humble, TX	11/18/2019			
JWS Health Consultants, Inc. d/b/a/UltraStaff	Houston, TX		Unsubmitted	02/04/2020	
K&R Group, INC	Houston, TX	11/18/2019			

K12 Food Pros	La Mesa, CA	11/18/2019			
K12 Insight	Herndon, VA	11/18/2019			
Kaduceus Holdings, Inc.	Houston, TX	11/18/2019			
KAEKA GROUP INC	Lacey, WA	11/18/2019			
Kagan Publishing & Professional Development	San Clemente, CA	11/18/2019			
KAMICO Instructional Media, Inc.	Salado, TX	11/18/2019			
Karczewski Bradshaw, LLP	Nacogdoches, TX	11/18/2019			
Katco Arts Academy, Inc	Houston, TX	11/18/2019			
Kathy Jerome	Houston, TX	11/18/2019			
KCE Champions LLC	Portland, OR	12/04/2019	Submitted	03/06/2020	03/06/2020
KCP Educational Consulting (Kristi Clarkson Pharaon)	Brenham, TX	11/18/2019			
Keey Group LLC	Rosharon, TX	11/18/2019			
Keter Environmental Services	Indianapolis, IN	11/18/2019			
KGBTexas Communications	Houston, TX	11/18/2019			
KIDS ROBOTIC ACADEMY, LLC	HOUSTON, TX	11/18/2019			
Kijo Consulting LLC	Houston, TX	11/18/2019			
Kinetic Potential Scholars (Digital Network Group)	Largo, MD	11/18/2019			
KLD PLAYSCAPES USA (TWO WORD COMPANY LLC)	Boca Raton, FL	11/18/2019			
KMD Hospitality (KMD Hospitality LLC)	Humble, TX	11/18/2019			
Knowledge Delivery Systems	New York, NY	11/18/2019			
KNOWLEDGE-FIRST EMPOWERMENT CENTER (KNOWLEDGE-FIRST, INC.)	MISSOURI CITY, TX	11/18/2019	Viewed	03/18/2020	
KnowledgeNet (KnowledgeNet Enterprises LLC)	Tempe, AZ	11/18/2019			
Konnecting the Dots	Houston, TX	11/18/2019	Submitted	01/27/2020	01/27/2020
KS Phlebotomy School, LLC	Houston, TX	11/18/2019			
KTM Educational Consulting, LLC	San Antonio, TX	11/18/2019			
Kyd Leap of Faith	Houston, TX	11/18/2019			
L&S Associates, LLC	Montgomery, TX	11/18/2019			
L.SMURPHE.F Institute; Solutions by L.SMURPHE.F; L.SMURPHE.F Productions (L.SMURPHE.F Enterprises, Ltd. Co.)	League City, TX	11/18/2019			
Lab Resources, Inc	Tomball, TX	11/18/2019			
Laguna Tools	Irvine, CA	11/18/2019			
Lan Nguyen	Houston, TX	11/18/2019			
Language Kids Houston, LLC	Sugar Land, TX	11/18/2019			
Lantana Communications	Arlington, TX	11/18/2019			
Launch Point CDC, Inc.	Houston, TX	11/18/2019			
Laureate Learning Center (On the third Day Christian Ministries)	Atlanta, GA	11/18/2019			
Laureate Learning Systems Inc	Winooski, VT	11/18/2019			
LBNM Corporation	Richmond, TX	11/18/2019			
Lead Your School (Blue Daisy Consulting, LLC)	The Woodlands, TX	11/18/2019			
Leading School Learning	Cypress, TX	11/18/2019			
learnatronics	McKinney, TX	11/18/2019			
Learnin' The Ropes (Nick Woodard)	Knoxville, TN	11/18/2019	Unsubmitted	02/03/2020	
Learning is Fun	Las Vegas, NV	11/18/2019			
Learning List, Inc.	Austin, TX	11/18/2019			
Learning Omnivores (William Sommers)	Austin, TX	11/18/2019			
Learning Services (Destination Distribution Co. LLC)	Springfield, OR	11/18/2019			
LearnZillion	Washington, DC	11/18/2019			
Lee Rutledge Consulting (Rutledge)	Austin, TX	11/18/2019			
Legends Do Live	Missouri City, TX	11/18/2019			
Let's Dance - Dance Company	Spring, TX	12/03/2019	Unsubmitted	12/06/2019	
Libra-Tech Corporation	Argyle, TX	11/18/2019			
Licensed To Solve (Dukes Global Works, INC)	CROSBY, TX	11/18/2019			
Lifetime Consulting Services (Mona Lisa Chambers)	Houston, TX	11/18/2019			
LightspeedTechnologies, Inc.	Tualatin, OR	11/18/2019			
Linder Consulting LLC	AUSTIN, TX	11/18/2019			
Liquid Studio Group	Laredo, TX	11/18/2019			
Lisa K Bailey	Missouri City, TX	11/18/2019			
Little Ones Daycare	Pasadena, TX	11/18/2019			
Logyx	Mountain View, CA	11/18/2019			
Lone Star Security Shield, Inc.	Houston, TX	11/18/2019			



Look to Success, LLC (Michelle Lee Pina)	Houston, TX	11/18/2019			
Love 2 the Max	Houston, TX	11/18/2019			
Lovescaping LLC	Houston, TX		Submitted	04/14/2020	04/14/2020
Lowes Companies Inc	Mooreville, NC	11/18/2019			
LQI Consulting Group, LLC	Round Rock, TX	11/18/2019			
L-Sync, LLC	Grand Prairie, TX	11/18/2019			
Lucy Anderson	Houston, TX	11/18/2019			
lurie, llp	Minneapolis, MN	11/18/2019			
Lynn Gomes, LLC (Lynn Gomes)	Houston, TX	11/18/2019			
M&A Technology	Carrollton, TX	11/18/2019			
M3 Inc	Brooklyn, NY	11/18/2019			
Main Stop Testing Svcs	Houston, TX	11/18/2019			
Main Street Pilot, Inc.	Dallas, TX	11/18/2019			
Majestic Transportation	Pearland, TX	11/18/2019			
MakeMusic, Inc	Eden Prairie, MN	11/18/2019			
Maker Education Inc	Houston, TX	11/18/2019			
Maker Maven	Tomball, TX	11/18/2019			
Makr U	Spring, TX	11/18/2019			
Marathon Partners Consulting	Moon Township, PA	11/18/2019			
Marie Bou K12 inc.	Montreal, QC	11/18/2019			
Mark J. Rogers	Austin, TX	11/18/2019			
Mark Matranga	Fort Worth, TX	11/18/2019			
Marseal Group	Roanoke, TX	11/18/2019			
Marshall Cavendish Education	Tarrytown, NY	11/18/2019			
Mary Benton Communications and Public Affairs	Houston, TX	11/18/2019			
MAS Solutions LLC.	Fulshear, TX	11/18/2019			
Math-A-Matics Tutoring,LLC	Houston, TX	11/18/2019			
McGraw Hill LLC	Columbus, OH	11/18/2019			
McGraw-Hill Education, Inc. (McGraw-Hill)	New York, NY	11/18/2019			
McKenna Contracting, Inc	Spring, TX		No Bid	03/24/2020	03/24/2020
McLane Technology Partners	Temple, TX	11/18/2019			
MCP Professional Services (Dr. Deloris L. Nelson)	Houston, TX	11/18/2019			
Measurement Incorporated	Durham, NC	11/18/2019			
Mediators of Texas (Austin Texas Mediators LLC)	Florence, TX	11/18/2019			
MediaVate (MediaVate LLC)	Spring, TX	11/18/2019			
Medicaid Claim Solutions of Texas, Inc.	Mansfield, TX	11/18/2019			
Medixsoft Inc	Lewisville, TX	11/18/2019			
Melba Figueroa (HonestRx Consulting LLC)	Southlake, TX	11/18/2019			
Mentoring Minds, L. P.	Tyler, TX	11/18/2019	No Bid	11/26/2019	11/26/2019
MERCER TECHNOLOGIES FIRM	Gary, IN	11/18/2019			
Metamorphosis Concepts	Manvel, TX	11/18/2019			
Meveau (Mercedes Watkins)	Houston, TX	11/18/2019	No Bid	02/22/2020	02/22/2020
Michael Best Strategies	Madison, WI	11/18/2019			
Microburst Learning, LLC	Columbia, SC	11/18/2019			
Mightybookjr.com	Houston, TX	11/18/2019			
Millunzi & Associates	The Woodlands, TX	11/18/2019			
Mind Your Gaps	Plano, TX	11/18/2019			
Minding YOB Services, LLC	Arlington, TX	11/18/2019			
MindWare	Roseville, MN	11/18/2019			
Mitaja Corporation	Fulton, MD	11/18/2019			
ML Deer Construction	Houston, TX	11/18/2019			
MLK STEM CHALLENGE (HOUSTON MARTIN LUTHER KING JR MEMORIAL PROJECT FOUNDATION)	MISSOURI CITY, TX	11/18/2019			
MMECA (1968)	Missouri City, TX	11/18/2019			
MMG Consulting Partners (Maryland Grier-Union)	Houston, TX	11/18/2019			
Mobile Collegiate	Dallas, TX	11/18/2019			
Mometrix Media LLC	Beaumont, TX	11/18/2019			
Monarch Teaching Technologies, Inc.	Cleveland, OH	11/18/2019			
Monica Lewis School of Etiquette	Spring, TX	11/18/2019			
Moore Counseling and Psychological Services (Lorenzo Moore)	Houston, TX	11/18/2019			
MPACT STRATEGIC CONSULTING, LLC	Houston, TX	11/18/2019			
MPO Solutions LLC	Arlington, TX	11/18/2019			
MSB Consulting LLC	Austin, TX	11/18/2019			
Multicultural Education and Counseling Through the Arts (MECA)	Houston, TX		Submitted	03/09/2020	03/09/2020

MVHL Consulting, LLC	San Antonio, TX	11/18/2019			
myON, LLC	Bloomington, MN	11/18/2019			
Namitzi Yoga (Mitzi Henderson)	HOUSTON, TX	11/18/2019			
Nasare Enterprises, LLC.	Houston, TX	11/18/2019			
Nasco (Nasco Education LLC)	Fort Atkinson, WI	11/18/2019			
National Art & School Supplies Inc.	Rahway, NJ	11/18/2019			
National Education Foundation (NEF)	Alexandria, VA	11/18/2019			
National Professional Resources, Inc.	Naples, FL	11/18/2019			
NationSync (NationSync Corporation)	Houston, TX	11/18/2019			
Nazca Technologies and Consulting LLC	Montgomery, TX	11/18/2019	Viewed	03/26/2020	
NCI Inc	Plymouth, MN	11/18/2019			
Nearpod Inc.	Dania Beach, FL	11/18/2019			
NEDRP, LLC (RD360 EDUCATIONAL CONSULTING)	Canyon Lake, TX	11/18/2019			
NERDY BIRDIE (ENOVATEKK)	SPRING, TX	11/18/2019			
NEUFELD LEARNING SYSTEMS INC.	LONDON, ON	11/18/2019			
New Horizons Houston (GTG-NH Houston, LLC)	Houston, TX	11/18/2019			
New Readers Press, Publishing Division of Proliteracy Worldwide	Syracuse, NY	11/18/2019			
New Spectrum Educational Consultants (Civil Society Educational Consultants)	Houston, TX	11/18/2019			
New Teacher Center	Santa Cruz, CA	11/18/2019			
Newsela (Newsela, Inc.)	New York, NY	11/18/2019			
Newspring	Houston, TX	11/18/2019	Submitted	04/09/2020	04/09/2020
NO EGO APPAREL (NO EGO INC)	AUSTIN, TX	11/18/2019	Submitted	02/05/2020	02/05/2020
Nuemman (Nuemman LLC)	Mckinney, TX	11/18/2019			
NuHealth, Inc.	Houston, TX	11/18/2019			
Nurture to Blossom Services, Inc.	Houston, TX	11/18/2019			
Nuvalo LLC	Gig Harbor, WA	11/18/2019			
Oak Hill Technology, Inc.	Driftwood, TX	11/18/2019			
Odigo Services LLC	Houston, TX	11/18/2019			
ODYSSEYWARE	CHANDLER, AZ	11/18/2019			
Odyssweyware (Glynlyon, Inc.)	CHANDLER, AZ	11/18/2019			
O'Hanlon, Demerath & Castillo	Austin, TX	11/18/2019			
Olivier, Inc.	Dallas, TX	11/18/2019			
Omega Engineers, Inc.	Houston, TX	11/18/2019			
Ondi Love Center Ministries	Houston, TX	11/18/2019	Submitted	12/15/2019	12/15/2019
One Source International, LLC	Houston, TX	11/18/2019			
One Way Education, LLC	Houston, TX	11/18/2019			
Optima Train (Delwar Enterprises LLC)	Houston, TX	11/18/2019			
Optimum Nurse Aid Skills Training	Houston, TX	11/18/2019	Viewed	04/03/2020	
Ozeal Consulting Group (Oziel Enriquez)	Sugar Land, TX	11/18/2019			
P Eugene Turner	Waller, TX	11/18/2019			
Panorama Education	Boston, MA	11/18/2019			
Parent Coaching Institute (Creative Source Enterprises, LLC)	Bellevue, WA	11/18/2019			
Parents Alliance, Inc	Houston, TX	11/18/2019			
Parker and Jamison LLC	Irving, TX	11/18/2019			
PASS (Phenomenal Academic Student Success)	Miami, FL	11/18/2019			
Patricia Monticello Kievlan (Patricia Marie Kievlan)	The Woodlands, TX	11/18/2019	Submitted	04/14/2020	04/14/2020
Paxen Publishing, LLC	Indian Harbour Beach, FL	11/18/2019			
PC Specialists Inc. (Technology Integration Group)	San Antonio, TX	11/18/2019			
PCS Edventures	Boise, ID	11/18/2019			
Pcubed (Program Planning Professionals)	Ann Arbor, MI	11/18/2019			
Pearson Education, Inc./Scott Foresman/Prentice Hall/Pearson Digital Learning/Longman	Hoboken, NJ	11/18/2019			
Pearson K12 Learning LLC	New Jersey, NJ	11/18/2019			
Penelton Consulting Services, LLC	Houston, TX	11/18/2019	Unsubmitted	12/22/2019	
PENN STATE INDUSTRIES	PHILADELPHIA, PA	11/18/2019			
Personal Touch Therapy (Shontai Thomas)	Houston, TX	11/18/2019			
PESG of Texas	Houston, TX	11/18/2019			
PHD Resources & Taxes	Houston, TX	11/18/2019			
Phillip Roy, Inc.	LARGO, FL	11/18/2019			
Pinnacle Workforce Strategies	Tucson, AZ	11/18/2019			
Pittman Training (Vision Educational Solutions)	Dallas, TX	11/18/2019			

Plante & Moran, PLLC	Southfield, MI	11/18/2019			
play-well.org	San Anselmo, CA		Unsubmitted	02/26/2020	
Plexos Group LLC	Baton Rouge, LA	11/18/2019			
Point Alliance Solutions	Spring, TX	11/18/2019			
PolyPrinter (Kinetric Inc.)	Midlothian, TX	11/18/2019			
Postlethwaite & Netterville APAC (Lacher)	Baton Rouge, LA	11/18/2019			
Powell-Leon, LLP	Austin, TX	11/18/2019			
Power Institute LLC	Missouri City, TX	11/18/2019			
Power of Choosing Inc.	Texas, TX	11/18/2019			
Practical Parent Education	Mckinney, TX	11/18/2019			
Premiere Speakers Bureau	Franklin, TN	11/18/2019			
Presidential Staffing Solutions	San Antonio, TX	11/18/2019			
Prestigious Sports Outfitters (Rogers)	McKinney, TX	11/18/2019			
Prevention & Treatment Resource Press (Education Specialty Publishing, LLC)	Metairie, LA	11/18/2019			
Price Consulting, Inc.	Houston, TX	11/18/2019			
Prime Central Store (Waretrack, Inc.)	HOUSTON, TX	11/18/2019			
PriorityHealthSupplies.com	hawthorne, NY	11/18/2019			
Proactive Thought Leaders, LLC	Arlington, TX	11/18/2019			
ProBizAssoc.com (Beth Philley)	Canton, OH	11/18/2019			
Productive Ventures	Spring, TX	11/18/2019			
Projects-Matter (Projects-Matter LLC)	Houston, TX	11/18/2019			
Promos On-Time	New York, NY	11/18/2019			
Pronto Shipping and Packaging Services Inc.	Houston, TX	11/18/2019			
PROTECHT Management Group, LLC	Austin, TX	11/18/2019			
Protection Engineering Consultants LLC	Austin, TX	11/18/2019			
Providence Office Products LLC	Conroe, TX	11/18/2019			
Public Works LLC	West Chester, PA	11/18/2019			
Pure Tennis LLC	Southeast Marietta, GA		Unsubmitted	03/23/2020	
Purposeful Parents	Webster, TX	11/18/2019			
PVH Consulting Group LLC	Austin, TX	11/18/2019			
Qlovi (Acias, Inc)	New York, NY	11/18/2019			
Quackenworth	Culver City, CA	11/18/2019			
QuaverMusic.com, LLC	Nashville, TN	11/18/2019	No Bid	11/18/2019	11/18/2019
Rally Education	Glen Head, NY	11/18/2019			
Ramos & Harrison	Corpus Christi, TX	11/18/2019			
Ravir LLC	Keller, TX	11/18/2019			
RDI Global Services	El Paso, TX	11/18/2019			
Read Between The Lines (The Children's Carousel Academy)	Desoto, TX	11/18/2019			
Read, Write, & Create, Inc.	Houston, TX	11/18/2019			
Real Good Technologies	Austin, TX	11/18/2019			
REALITYWORKS, INC.	EAU CLAIRE, WI	11/18/2019			
Recipe for Success Foundation	Houston, TX	11/18/2019			
Recruiting In Motion	Orlando, FL	11/18/2019			
Recruiting Source International	Katy, TX	11/18/2019			
Reflective Energy Solutions	Hackensack, NJ	11/18/2019			
Region One Education Service Center	Edinburg, TX	11/18/2019			
Reliable R&R Training Services	Dallas, TX	11/18/2019			
Relocation Strategies (Luo & Chang Investment LLC)	houston, TX	11/18/2019			
Remember When Kids Were Kids (Jaelijah)	Spring, TX	11/18/2019			
Resolute Educational Solutions, L.L.C.	Detroit, MI	11/18/2019			
RGV Vocational Service,LLC	Mission, TX	11/18/2019			
Rice & Associates, PC	Houston, TX	11/18/2019			
Richards/Carlberg (Richards Carlberg, Inc.)	Houston, TX	11/18/2019			
Ripple Effects Inc.	San Francisco, CA	11/18/2019			
Risas y Sonrisas	Austin, TX	11/18/2019			
Rising Star Academy	Houston, TX	11/18/2019			
Rivera-Vega Group, LLC.	San Antonio, TX	11/18/2019			
RM Education (RM Educational Software, Inc.)	Hyannis, MA	11/18/2019			
RND Technology	Houston, TX	11/18/2019			
Rob Pelletier Construction, Inc	Houston, TX		No Bid	01/08/2020	01/08/2020
Rogers, Morris & Grover, LLP	Houston, TX	11/18/2019			
Roland Gonzales	Spring, TX	11/18/2019			
RR CONNECTION CONSULTING	Duncanville, TX	11/18/2019			
RTI International (Research Triangle Institute)	Research Triangle Park, NC	11/18/2019			

Rug Outlet & Gallery	Tyler, TX		Viewed	04/07/2020	
RUSSELL'S EDUCATIONAL CONSULTING	FORT WORTH, TX	11/18/2019			
RYE Consulting	Chicago, IL	11/18/2019			
S/P2 (U, Inc.)	Overland Park, KS	11/18/2019	No Bid	11/18/2019	11/18/2019
s3strategies	Lubbock, TX	11/18/2019			
SAM Labs	Boston, MA	11/18/2019			
Sam's Limousine and Transportation (Grand Transportation)	Houston, TX		No Bid	01/10/2020	01/10/2020
San Jacinto Community College District	Pasadena, TX	11/18/2019			
SanJae Educational Resources, Inc.	Palm Beach Gardens, NY	11/18/2019			
Santos Alliances	Austin, TX	11/18/2019			
SATCO SUPPLY (REPUBLIC DRILL/APT CORP)	St. Paul, MN	11/18/2019			
SBC Consulting (Tammy Smithers)	Houston, TX	11/18/2019			
SBLM Architects	New York, NY	11/18/2019			
Scantron Corporation	Eagan, MN	11/18/2019			
SCG Business Services, LLC	Douglasville, GA	11/18/2019			
Scholastic Education (Scholastic Inc.)	Farmers Branch, TX	11/18/2019			
School Age Learning (Burrell Global Inc.)	Spring, TX	11/18/2019			
School Improvement Network	Salt Lake City, UT	11/18/2019			
SCHOOLOCKER TEACHER SUPPLY	DEL RIO, TX	11/18/2019			
Schulman, Lopez, Hoffer & Adelstein	Houston, TX	11/18/2019			
Schultz Center for Teaching and Leadership, Inc.	Jacksonville, FL	11/18/2019			
Science of Sport	Tucson, AZ	11/18/2019			
Science Unlimited, LLC	Missouri City, TX	11/18/2019			
Seeds to STEM	Dallas, TX		Unsubmitted	03/20/2020	
ServiceMaster Recovery Management (Service Environments of Texas, Inc.)	Kingwood, TX	11/18/2019			
Shaneka Smith	Houston, TX	11/18/2019			
SharpSchool (Intrafinity)	Toronto, ON	11/18/2019			
Sharron Helmke	Dickinson, TX	11/18/2019			
Shepherd Government Services Group (SGSG, LLC)	Carrollton, TX	11/18/2019			
Sherra Branch	Houston, TX	11/18/2019			
Shira J. Sherer	Houston, TN	11/18/2019			
Shmoop University, Inc.	Scottsdale, AZ	11/18/2019	Unsubmitted	12/03/2019	
ShopK12, Inc	Springfield, OR	11/18/2019			
SimiDigi Inc	Garland, TX	11/18/2019			
SINIUM (DYNAMIC INVENTIONS LLC)	Southlake, TX	11/18/2019			
Sirius Education Solutions (Sirius Education Solutions LLC)	Austin, TX	11/18/2019			
Sketch City	Houston, TX	11/18/2019			
Sky's the Limit	Houston, TX	11/18/2019			
SL King and Associates	Atlanta, GA	11/18/2019			
Smart Scholars Foundation	Houston, TX	11/18/2019			
Smarter HR Solutions	Houston, TX	11/18/2019			
SMARTOX	Irving, TX	11/18/2019			
SmartSchool Systems (SmartSchool Systems LLC)	Kingwood, TX	11/18/2019			
SMRT Solutions (SMRT Consulting LLC)	Washington DC, DC	11/18/2019			
Snappet Inc	New York, NY	11/18/2019			
Social Motion, Inc.	Houston, TX	11/18/2019			
Social Studies Success	Spring, TX	11/18/2019			
Softline International USA, Inc	Miami, FL	11/18/2019			
Software Express	Charlotte, NC	11/18/2019			
Sokikom (Virtual Learning Technologies, Inc.)	Mountain View, CA	11/18/2019			
Solel International	Houston, TX	11/18/2019	Unsubmitted	11/23/2019	
Solix Inc. dba Sivic Solutions (Sivic Solutions Group LLC)	Parsippany, NJ	11/18/2019			
Solutions Stores	Pasadena, TX		No Bid	12/20/2019	12/20/2019
south texas boiler	houston, TX	11/18/2019			
South Texas Counseling and Mentoring : Adult Education	Houston, TX	11/18/2019			
South Union Community Development Corporation	Houston, TX	11/18/2019			
Southern Science Supply	San Antonio, TX	11/18/2019			
Southwest Academic Solutions	San Antonio, TX	11/18/2019			
Southwest Book Company	Stafford, TX	11/18/2019			

Southwest Education, Inc.	Marble Falls, TX	11/18/2019			
SPDF KIDS	Houston, TX	11/18/2019			
Sportin' The Grades	Spring, TX	11/18/2019			
Springsted Human Capital Advisors	St. Paul, MN	11/18/2019			
Sprint Corporation	Overland Park, KS	11/18/2019			
Square Panda, Inc.	Sunnyvale, CA	11/18/2019			
SSCI Environmental (Separation Systems Consultants, Inc.)	Houston, TX	11/18/2019			
SSG-MUSIC	LAS VEGAS, NV	11/18/2019			
Staff Hunt LLC	Houston, TX	11/18/2019			
Standard Morgan Partners, LTD	Houston, TX	11/18/2019			
Steam Kidstutute (Insight Community Resources Inc)	Houston, TX	11/18/2019			
STEAM Works Studio	Princeton, NJ		Submitted	03/07/2020	03/07/2020
STEM Fuse (STEMFuse SD, LLC)	Brandon, SD	11/18/2019			
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Humble, TX	11/18/2019			
Sterling Empowerment	HOUSTON, TX		Submitted	02/20/2020	02/20/2020
Sterling Staffing Solutions (Maceo Carter Investments, LLC)	Sugar Land, TX	11/18/2019			
Sterling Therapy & Rehabilitation	SUGAR LAND, TX	11/18/2019			
Stetson & Associates, Inc.	Houston, TX	11/18/2019			
Steve Spangler Inc.	Englewood, CO	11/18/2019			
Stevenson Workshop and Seminar Solutions	league city, TX	11/18/2019			
Stone Oak Solutions, LLC	New Braunfels, TX	11/18/2019			
Strahan Cain, PLLC	Houston, TX	11/18/2019			
Straight Defined	Copperas Cove, TX	11/18/2019			
Straight Line Management (Straight Line Management LLC)	San Antonio, TX	11/18/2019			
Strategar (Strategar LLC)	Addison, TX	11/18/2019			
Strategic Partners in Education	Newport Beach, CA	11/18/2019			
STRAUS SYSTEMS INC	STAFFORD, TX	11/18/2019			
Streamline Health Services	San Juan Capistrano, CA	11/18/2019			
Students of Strength, Inc.	Cambridge, MA	11/18/2019			
Studica Inc.	Sanborn, NY	11/18/2019			
Superior Intelligence (The Children's Carousel Academy)	Desoto, TX	11/18/2019			
Supportive Educational Services, Inc.	Houston, TX	11/18/2019			
Susan M. Catlett, Ph.D., BCBA-D	Houston, TX	11/18/2019			
SYMBIOSIS EDUCATIONAL CONSULTANTS, INC	New York, NY	11/18/2019			
Tandi Oil and Gas LLC	KATY, TX	11/18/2019			
TAZA SUPPLIES	ILLINOIS, IL		Viewed	04/09/2020	
TCC Learning LLC	League City, TX	11/18/2019			
TCT Enterprises, LLC	Houston, TX	11/18/2019			
Teach2Learn (Elliott and McMahan)	Friendswood, TX	11/18/2019			
Teacher Created Resources	Westminster, CA	11/18/2019			
Teacher Direct (TDSA, LLC)	Birmingham, AL	11/18/2019			
Teaching Strategies, LLC	Bethesda, MD	11/18/2019			
Teaching Systems, Inc.	Arlington, TX	11/18/2019			
Team Driven Technology Inc.	Fort Worth, TX	11/18/2019			
TeamLogic IT (Philoxenus, Inc.)	Houston, TX	11/18/2019			
Tech Depot (Solutions4sure.com)	Trumbull, CT	11/18/2019			
TECHNICAL LABORATORY SYSTEMS, INC	HOUSTON, TX	11/18/2019			
Technology For All	Houston, TX	11/18/2019			
Tecnics Consulting, Inc.	Houston, TX	11/18/2019			
TEEN TRUTH (TEEN TRUTH, LLC)	DRIPPING SPRINGS, TX	11/18/2019			
Tekgration LLC	San Antonio, TX	11/18/2019			
Tetra Tech, Inc.	Maitland, FL	11/18/2019			
Texan-French Alliance for the Arts	Houston, TX	11/18/2019			
Texans Together Education Fund Inc	Houston, TX	11/18/2019			
Texas 4-H Youth Foundation	College Station, TX	11/18/2019			
Texas Association of African American Chambers of Commerce (TAAACC)	Austin, TX	11/18/2019			
Texas Educational Consultative Services, Inc.	Austin, TX	11/18/2019			
Texas Educational Tools (Educational Tools Inc.)	Jacksonville, FL	11/18/2019			
Texas Elearning LLC	Tomball, TX	11/18/2019			

Texas Initiative Programs (The K16 Ready Society, Inc.)	Fort Worth, TX	11/18/2019			
Texas Music Festivals Enterprise, Inc	San Juan, TX		No Bid	01/24/2020	01/24/2020
Texas STAAR Publishing, LLC	Sugarland, TX	11/18/2019			
Texas State Billing Services Inc	Kyle, TX	11/18/2019			
Texas Tutors	Dallas, TX		Submitted	04/14/2020	04/14/2020
The Afterschool Professional	Pflugerville, TX	11/18/2019			
The A-List Network, LLC (Stephanie Belton)	Rosharon, TX	11/18/2019			
The Box Program (Box Program)	Baytown, TX	11/18/2019			
The Bryant Heritage LLC	Humble, TX	11/18/2019			
The Business Concierge (Goodwill Houston)	Houston, TX	11/18/2019			
The Carmona Firm, PLLC	Houston, TX	11/18/2019			
The Children's Carousel Charitable Foundation	Desoto, TX	11/18/2019			
The Children's Health Market	Wilton, CT	11/18/2019			
The CNA Corporation (CNA)	Arlington, VA	11/18/2019			
The Cosmetology Connection & Consulting Services	Houston, TX	11/18/2019			
The Donatto Group	Houston, TX	11/18/2019			
The E2 Group, Inc.	Sugar Land, TX	11/18/2019			
The Educator Collaborative	Astoria, NY	11/18/2019			
The Fulton Law Group PLLC	Houston, TX	11/18/2019			
The Green Alliance	Katy, TX	11/18/2019			
The Hanover Research Council, LLC	Arlington, VA	11/18/2019			
The Harris Foundation	Houston, TX	11/18/2019			
The Homework Mastery Center (Train Up a Child)	DETROIT, MI	11/18/2019			
The K.N.E.W. Solutions (Keschia Matthews)	FRESNO, TX	11/18/2019			
The KD Company (Kim Y. Davis Enterprises, LLC)	Houston, TX	11/18/2019			
The Knowledge Stack (The Knowledge Stack LLC)	Los Angeles, CA	11/18/2019			
The Kovacs Group	New Braunfels, TX	11/18/2019			
The Mandalay Press (The Mandalay Press, LLC)	Dallas, TX	11/18/2019			
The Ombudsmen Group	Cibolo, TX	11/18/2019			
The Outreach Program Education/Counseling Services	Houston, TX	11/18/2019			
The Paper Plate, Inc	Dallas, TX	11/18/2019			
The Phoenix Group (Phoenix Contracting Group)	Houston, TX	11/18/2019			
The Platform	Houston, TX	11/18/2019			
The Process Manager (Meliton Moya, Ph.D.)	Edinburg, TX	11/18/2019			
The Reading Warehouse (The Reading Warehouse Inc)	North Charleston, SC	11/18/2019			
The Schlueter Group (Stan Schlueter)	Austin, TX	11/18/2019			
The Sen-Will Group	Arlington, TX	11/18/2019			
The Storyboard	Parker, CO	11/18/2019			
The Style Signature	Carrollton, TX	11/18/2019			
The TEAMS Group, LLC	Austin, TX	11/18/2019			
The Yates Company	Houston, TX	11/18/2019			
TheDataFyles	Bellaire, TX	11/18/2019			
Therapy Consultants (MedPerm Placement Inc)	Houston, TX	11/18/2019			
thinkLaw (CS Educational Services, LLC)	Las Vegas, NV	11/18/2019			
Thompson & Horton LLP	Houston, TX	11/18/2019			
Thompson Educational Consulting, Inc.	Missouri City, TX	11/18/2019			
Timothy Project: Youth Mentoring Youth, Inc.	Houston, TX	11/18/2019			
TinMan Enterprises (TX TinMan Enterprises, LLC)	Fort Worth, TX	11/18/2019			
Tiphany Chambers Burrell	HOUSTON, TX	11/18/2019			
TISOMO Consulting Group, LLC	Jacksonville, FL	11/18/2019			
TLE Inc (The Look Enterprises, Inc.)	Bellaire, TX	11/18/2019			
TMB Screen Printing & Embroidery Spring	Spring, TX	11/18/2019			
TNR Accounting & Management Consulting, LLC (Nannette Ray)	Katy, TX	11/18/2019	Unsubmitted	03/05/2020	
TNTP (The New Teacher Project, Inc.)	Brooklyn, NY	11/18/2019			
Today's Class (Melior-Delaware Inc)	Birmingham, AL	11/18/2019			
Total Seminars, LLC.	HOUSTON, TX	11/18/2019			
Total Special Education Solutions, LLC	Beaumont, TX	11/18/2019			
TPR Education LLC (The Princeton Review)	Natick, MA	11/18/2019			
Trace3, Inc.	Irvine, CA	11/18/2019			
Training and Leadership Consulting	Houston, TX		Submitted	04/14/2020	04/14/2020

Trezvant Academy, Inc	Houston, TX	11/18/2019			
True Love Childcare	Humble, TX	11/18/2019			
TSC COGIC	houston, TX	11/18/2019			
Tutor Doctor	Navasota, TX	11/18/2019			
Tutors With Tablets (The Children&#145;s Carousel Academy)	Desoto, TX	11/18/2019			
TWIST Integration Solutions Technology (TapeWorks Texas, Inc.)	Houston, TX	11/18/2019			
Twotrees Technologies, LLC	Wichita, KS	11/18/2019			
TXRX Labs (Transmit Receive Labs Inc.)	Houston, TX	11/18/2019			
Tynker	Mountain View, CA	11/18/2019	Unsubmitted	11/18/2019	
UNICOM Government, Inc. F/K/A GTSI Corp.	Chantilly, VA	11/18/2019			
Unified Sunergy Systems LLC	Flower Mound, TX	11/18/2019			
Unlimited Visions Aftercare, Inc	Houston, TX	11/18/2019			
Utturn Concepts Inc	Houston, TX	11/18/2019			
Vampire Squid Labs	Houston, TX	11/18/2019			
Vanguard Trading & Services, LLC	Houston, TX	11/18/2019			
Velvet Rope Experience (VRE Business Soultions)	Houston, TX	11/18/2019			
Vernier Software & Technology, LLC	Beaverton, OR	11/18/2019	No Bid	03/13/2020	03/13/2020
VEX Robotics	Greenville, TX	11/18/2019			
Victory Group	Houston, TX	11/18/2019	Unsubmitted	12/28/2019	
Victory Productions (-- Please Choose (Starts With A) --)	Worcester, MA	11/18/2019			
Vinnove Consulting Group	San Antonio, TX	11/18/2019			
Virtual Speech Center Inc.	Burbank, CA	11/18/2019			
Virtucom	Norcross, GA	11/18/2019	No Bid	04/03/2020	04/03/2020
Virtuo Group Corporation	The Woodlands, TX	11/18/2019			
Visible Body (Argosy Publishing)	Newton, MA	11/18/2019			
Visual Arts Productions	Houston, TX	11/18/2019			
Visual Communication Services (Webbco Enterprises, LLC)	Houston, TX	11/18/2019			
Vital Imagery Ltd.	Brussels, ON	11/18/2019			
Vocational Research Institute	Philidelphia, PA	11/18/2019			
Vollitiion IIT Inc	ASHBURN, VA	11/18/2019			
Voss & Associates (David R. Voss Associates, Inc.)	Jacksonville, FL	11/18/2019			
VOX Global	Dallas, TX	11/18/2019			
VRJ & Associates, LLC	Sugar Land, TX	11/18/2019			
W. W. Norton & Company, Inc.	New York, NY	11/18/2019			
Waits Consulting Group	Houston, TX	11/18/2019			
Walden University	Minneapolis, MN	11/18/2019			
Waldorf Publishing LLC	Grapevine, TX	11/18/2019			
Walk the Walk Promotions	Richardson, TX	11/18/2019			
Walker Quality Services	Cypress, TX	11/18/2019			
Walsh Gallegos Treviño Russo & Kyle P.C.	Austin, TX	11/18/2019			
Waterford Research Institute	Sandy, UT	11/18/2019			
WaterLily Writing, LLC	Arlington, TX	11/18/2019			
Watkins & Associates Consulting Services LLC.	Houston, TX	11/18/2019			
WayOut Kids (Building Youth Through Music/ WayOut Kids)	TACOMA, WA	11/18/2019			
Wellesley College	Wellesley, MA	11/18/2019			
Wellspring Family & Community Institute	Houston, TX	11/18/2019			
Wendy Perry Coparenting Education (www.wendyjerry.com)	Watauga, TX	11/18/2019			
Westat	San Antonio, TX	11/18/2019			
Wieser Educational, Inc.	Lake Forest, CA	11/18/2019			
WILLIAM CONNECTION MINISTRIES	HOUSTON., TX	11/18/2019			
Williams Education Consulting	Houston, TX	11/18/2019			
WIN Learning (Worldwide Interactive Network, Inc.)	Kingston, TN	11/18/2019			
Wonder-Space Mobile	Houston, TX	11/18/2019			
Workshop Houston	Houston, TX	11/18/2019			
World Class Learning Materials	Candler, NC	11/18/2019			
World Class Rope Skipping	Richmond, TX	11/18/2019	Unsubmitted	11/19/2019	
Wright One Training	Flower Mound, TX	11/18/2019			
Write Wise Communications, LLC (Isbell)	Houston, TX	11/18/2019			

Writers in the Schools	Houston, TX	11/18/2019	Submitted	03/02/2020	03/02/2020
Writing with Design (The Learning Project)	Norman, OK	11/18/2019			
WRM Development	Selma, TX	11/18/2019			
Wylie Construction Services	Humble, TX		No Bid	11/15/2019	11/15/2019
XYZprinting, Inc.	San Diego, CA	11/18/2019			
Yawp Records LLC	Houston, TX	11/18/2019			
Yolah - Yolandra Drake	Houston, TX	11/18/2019			
Young Audiences, Inc. of Houston	Houston, TX		Submitted	04/02/2020	04/02/2020
Young Financial Wizards Inc. (YFW Inc.)	Houston, TX	11/18/2019			
Young Women Christian Association of Houston	Houston, TX	11/18/2019			
Youth Achieving through Service and Sports, Inc. (YASS)	Houston, TX		Unsubmitted	02/12/2020	
Youth Advocacy TEAM	Houston, TX	11/18/2019			
Youth Debate League (MDG Gulf Coast, LLC)	Missouri City, TX	11/18/2019			
Youthlight, Inc.	Chapin, SC		No Bid	01/28/2020	01/28/2020
Z Smart, LLC	Rockwall, TX	11/18/2019			
ZNA DESIGN (ZNA GROUP LLC)	Katy, TX	11/18/2019			
ZolonTech, Inc.	Herndon, VA	11/18/2019			
zSpace	San Jose, CA	11/18/2019			

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## External Invitations

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### Participant Detail

#### @RISK Technologies

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Address 16400 N. Dallas Pkwy Unit 105 Participation Type: Active Supplier  
Dallas, TX 75248

Invitation Date 11/18/2019  
Invitation Type Manual  
Invitation Email(s) lbrehm@atrisktech.com

#### 1ST Academy Online Tutoring (The Children's Carousel Academy)

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Address 512 Mulberry Lane Participation Type: Active Supplier  
Desoto, TX 75115

Classifications MBE,SBE (Primary),HUB,WBE

Invitation Date 11/18/2019  
Invitation Type Manual  
Invitation Email(s) jrljohnson@yahoo.com

#### 2 Inspire Peace

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Address 1808 S. Good Latimer Expressway Participation Type: Active Supplier  
Dallas, TX 75226

Classifications MBE (Primary),SBE,WBE

Invitation Date 11/18/2019  
Invitation Type Manual  
Invitation Email(s) 2inspirepeace@gmail.com

#### 2\*2\*4 Solutions Education Consulting Service

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Address PO Box 2204 Participation Type: Active Supplier  
Red Oak, TX 75154

Invitation Date 11/18/2019  
Invitation Type Manual  
Invitation Email(s) solution224@outlook.com









**Regular Board Meeting**

**6.E.4.**

<b>Meeting Date:</b>	June 17, 2020		
<b>Title:</b>	Contract Award RFP 20/0271A for School Safety and Security Software for the Center for Safe and Secure Schools		
<b>Submitted For:</b>	Bill Monroe, Purchasing	<b>Submitted By:</b>	Inga Ash
<b>Recommended Action:</b>	Approve	<b>HCDE Goal(s):</b>	1. Impact education/respond to evolving needs 4. Provide cost savings by leveraging tax dollars
<b>Additional Resource Personnel:</b>	Julia Andrews, Dr. Jesus Amezcua, Bill Monroe, Inga Ash	<b>Facilities/Technology Approval Needed?:</b>	None

**Information**

**Posted Agenda Item:**

**Contract award for job no. 20/0271A School Safety and Security Software for the Center for Safe and Secure Schools, to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** CrisisGo, NaviGate Prepared (Lauren International), and Raptor Technologies for the period of 07/01/2020 through 06/30/2021 with an option to renew annually for up to four (4) additional years.

**Subject:**  
**Software**

**Rationale:**

The purpose of this request for proposal is to acquire a School Safety and Security Software for the Center for Safe & Secure Schools. A total of 1713 invitations were sent through the HCDE eBid System of which sixteen (16) proposals were received, evaluated and scored (see attached evaluation summary). The following three (3) vendors are being recommended for an award:

- CrisisGo
- NaviGate Prepared (Lauren International)
- Raptor Technologies

These vendors will be used on an as needed basis in accordance with CH Local approval requirements. The scope of work and deliverables will be reviewed by the Division Director based on program needs. The vendors scope of work will be reviewed to meet IRS guidelines for consultants.

The contract period shall be for a term of one (1) years from 07/01/2020 through 06/30/2021, subject to annual of four (4) additional one-year terms. Contract is in accordance with Texas Education Code 44.031.

**Fiscal Impact**

**Attachments**

- Board Recommendation
- EC Form
- Evaluation Summary
- Participation Detail



**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) **Recommendation Form**  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

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**To: Purchasing Division**

**From: Recommendation Committee**

**Julia Andrews  
Kendra Jackson  
Janice Owolabi  
Dennis Calloway  
Cierra Nickerson**

Job (Bid or RFQ#) and Name: 20/027IA School Safety and Security Software for the Center for Safe and Secure Schools

Board Meeting Date: June 17, 2020

Date: May 21, 2020

**Procurement Requirements Available:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.



I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by the Purchasing Division)

**Justification:**

Job no. 20/027IA

This RFP was advertised to acquire School Safety and Security Software for the Center for Safe & Secure Schools.

Invitation to propose were sent to 1713 vendors. HCDE received 16 responses and 3 vendors is being recommended for an award.

The following vendor is being recommended for an award beginning July 1, 2020:

- CrisisGo
- NaviGate Prepared (Lauren International)
- Raptor Technologies



**Harris County Department of Education  
Business Office /Purchasing Division**

**EC Form**

**Effectiveness and Compliance Review**

[This form is used to document due diligence by Buyer]

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To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt.  
for Business

From: Inga Ash – Purchasing Coordinator

Job- Bid or RFP# and Name: 20/0271A School Safety and Security Software for the Center for  
Safe and Secure Schools

Board Meeting Date: June 17, 2020

Date: May 21, 2020

**Procurement Requirements Applicable:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (per CH Local)  
 Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by HCDE Purchasing Division)

<b>Evaluation Summary - 20/0271A School Security Software for the Center for Safe and Secure Schools</b>	<b>Weighted Valued</b>				Everbridge		Griffin Technology Services LLC	Indatatech (Instant Data Tech.)	Intrado Interactive Service Corp.
		Capsuletek	CrisisGo	David James		Gill Digital Service			
Price	25	10.00	22.00	10.00	15.00	5.00	0.00	12.00	10.00
Reputation of Consultant and Consultant's goods and/or service	25	15.00	23.00	0.00	10.00	5.00	0.00	18.00	15.00
Quality of Consultant's goods and/or services	25	10.00	23.00	0.00	10.00	10.00	0.00	15.00	12.00
Extent to which the goods and/or services meet HCDE needs	20	11.00	17.00	5.00	10.00	5.00	0.00	15.00	0.00
Consultant's past relationship with HCDE	5	0.00	3.00	0.00	0.00	0.00	0.00	5.00	5.00
Impact on Historically Underutilized Businesses	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total long-term cost to HCDE	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Consultant or the Consultant's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other (Previous Work with Governmental Agency)	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>100</b>	46.00	88.00	15.00	45.00	25.00	0.00	65.00	42.00
			<b>Award</b>						



<b>Evaluation Summary - 20/027IA</b> <b>School Security Software for the Center for</b> <b>Safe and Secure Schools</b>	<b>Weighted</b> <b>Valued</b>	K12 Alerts (Message Logix, Inc.)	NaviGate Prepared (Lauren International)	Panasonic System Solutions Company of North America	PikMyKid (Sachi Tech Inc.)	psitechnology Inc. (Petrosys Solutions Inc.)	Raptor Technologies	Ruvna (Ruvna, Inc.)	Samscloudllc
Price	25	5.00	15.00	10.00	0.00	7.00	15.00	10.00	5.00
Reputation of Consultant and Consultant's goods and/or service	25	10.00	18.00	10.00	0.00	0.00	19.00	10.00	5.00
Quality of Consultant's goods and/or services	25	10.00	18.00	10.00	0.00	10.00	19.00	10.00	10.00
Extent to which the goods and/or services meet HCDE needs	20	0.00	18.00	10.00	0.00	10.00	18.00	12.00	10.00
Consultant's past relationship with HCDE	5	0.00	5.00	0.00	0.00	3.00	5.00	3.00	0.00
Impact on Historically Underutilized Businesses	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total long-term cost to HCDE	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Consultant or the Consultant's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other (Previous Work with Governmental Agency)	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>100</b>	25.00	74.00	40.00	0.00	30.00	76.00	45.00	30.00
			<b>Award</b>				<b>Award</b>		

# Harris County Department of Education

## Participation Detail as of 5/29/2020 12:34:01 AM (CT)

### Bid Information

Bid Creator	Inga Ash
Email	iash@hcde-texas.org
Phone	
Fax	
Bid Number	20/0271A
Title	School Safety and Security Software for the Center for Safe and Secure Schools
Bid Type	Request for Proposal
Issue Date	12/11/2019 10:48 AM (CT)
Close Date	4/21/2020 02:00:00 PM (CT)

### Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
@RISK Technologies	Dallas, TX	12/11/2019	Viewed	03/18/2020	
1ST Academy Online Tutoring (The Children's Carousel Academy)	Desoto, TX	12/11/2019			
2 Inspire Peace	Dallas, TX	12/11/2019			
2*2*4 Solutions Education Consulting Service	Red Oak, TX	12/11/2019			
22nd Century Technologies, Inc.	Somerset, NJ	12/11/2019	Viewed	04/21/2020	
23interactive	League City, TX	12/11/2019			
2nd Watch	Seattle, WA	12/11/2019			
360Factor Consulting, LLC	Chicago, IL	12/11/2019			
365 Paving & Construction LLC	Mission, TX	12/11/2019			
3-C Technology, LLC	Lancaster, TX	12/11/2019			
3i International (All Points Solution, Inc.)	Houston, TX	12/11/2019			
3rd I Process FX	Houston, TX	12/11/2019			
3Seventy Inc	Austin, TX	12/11/2019			
3T Federal Solutions, LLC	Austin, TX	12/11/2019			
4.0 GPA	Houston, TX	12/11/2019			
4kboards	Keller, TX	12/11/2019			
4W Solutions, Inc	Houston, TX	12/11/2019			
5G Solutions (Mahalakshmi Solutions LLC)	cypress, TX	12/11/2019			
806 Technologies, Inc.	Plano, TX	12/11/2019			
A.I.M. (Assessment Intervention Management, LLC)	San Antonio, TX	12/11/2019			
A1-4 Electronics, Inc.	Brooklyn, NY	12/11/2019			
AAA Painting	Houston, TX	12/11/2019			
Aaron ID Solutions	Pearland, TX	12/11/2019			
AATD LLC	San Antonio, TX	12/11/2019			
Abacus Service Corporation	Farmington Hills, MI	12/11/2019			
Abletek (Able Technologies, Inc.)	Crosby, TX	12/11/2019			
AboveNet Communications Inc.	White Plains, NY	12/11/2019			
Abundance Educational Consulting, LLC	Humble, TX	12/11/2019			
AC Language School (Chavez & Associates)	Sugar Land, TX	12/11/2019	Viewed	04/12/2020	
ACA Compliance Services, Inc.	Rock Hill, SC	12/11/2019			
Academic Learning Company (Velazquez Press)	El Monte, CA	12/11/2019			
Access Sciences Corporation	Houston, TX	12/11/2019			
Accessdata	Lindon, UT	12/11/2019			
Accretive Solutions (Accretive Solutions - Houston LP)	Chicago, IL	12/11/2019			
Accudata Systems Inc	Houston, TX	12/11/2019			
Accutek Technologies, Inc.	Houston, TX	12/11/2019	Viewed	12/18/2019	
Accuvant	Denver, CO	12/11/2019			
Aceves Communications	Houston, TX	12/11/2019			
Achor Counseling & Associates LLC	HOUSTON, TX	12/11/2019			
ACP CreativIT LLC	Buffalo Grove, IL	12/11/2019			
ACS Engineering & Safety	Spring, TX	12/11/2019			
Actiontec Electronics	Sunnyvale, CA	12/11/2019			

ACTIVE Network, LLC	Dallas, TX	12/11/2019		
Acumen Enterprises, Inc.	Desoto, TX	12/11/2019		
Cxciom Corporation	Downers Gove, IL	12/11/2019		
AdComp Systems, Inc.	Lewisville, TX	12/11/2019		
Adele's Coaching and Consulting	Missouri City, TX	12/11/2019		
Adira LLC	Savannah, TX	12/11/2019		
AdjuStar Services, Inc.	Houston, TX	12/11/2019		
ADMORE BEHAVIORAL THERAPY	Houston, TX	12/11/2019		
Adorama Inc.	New York, NY	12/11/2019		
Adrian Garcia	Brownsville, TX	12/11/2019		
Adult Reading Center, Inc.	Pearland, TX	12/11/2019		
Advance Plus Therapy Services, LLC	Pasadena, TX	12/11/2019		
Advanced Academics, Inc.	Oklahoma City, OK	12/11/2019		
Advanced Networks of Texas	Katy, TX	12/11/2019		
Advanced Toolware LLC (Tools4ever)	Bonney Lake, WA	12/11/2019		
Advancetech Systems (Advancetech Systems 2, Inc.)	Houston, TX	12/11/2019		
ADVANTAGE BENEFIT SOLUTIONS (Stefanick Insurance Services Inc.)	Houston, TX	12/11/2019		
Advantage Imaging Supply Inc.	San Juan Capistrano, CA	12/11/2019		
Advantage office products	Houston, TX	12/11/2019		
Advantage Office Products, LLC	Benbrook, TX	12/11/2019		
AECOM (AECOM Technical Services Inc)	Houston, TX	12/11/2019		
Agular Systems, Inc.	Austin, TX	12/11/2019	Viewed	04/16/2020
Aha Education, LLC	Houston, TX	12/11/2019		
Aita Technologies (Aita Consulting Services, Inc.)	North Brunswick, NJ	12/11/2019		
Akitabox	Madison, WI	12/11/2019		
Alacrinet Consulting Services, Inc.	Palo Alto, CA	12/11/2019		
Alamo HR	San Antonio, TX	12/11/2019		
Alarm Integrations, Inc	Las Vegas, NV	12/11/2019		
Alba Educational Consulting, LLC	Kingwood, TX	12/11/2019		
Albourn Translation Services (Albourn & Associates, LLC)	Arlington, VA	12/11/2019		
Alchemy Systems, L.P.	Austin, TX	12/11/2019		
Alert Solutions'	Cranston, RI	12/11/2019		
Alertus (Alertus Technologies)	Beltsville, MD	12/11/2019		
ALICE Training Institute (ALICE Training Institute, LLC)	Medina, OH	12/11/2019	Viewed	12/11/2019
AlienVault Inc	San Mateo, CA	12/11/2019		
Alinc Technologies, LLC	Austin, TX	12/11/2019		
ALL AMERICAN SPECIALTY CONSTRUCTION LLC	IRVING, TX	12/11/2019		
All Educate Learning Resources	Livingston, TX	12/11/2019		
Alliance Financial Ministries, Inc.	Pearland, TX	12/11/2019		
Alliance Technology Group LLC	Hanover, MD	12/11/2019		
Alma (Alma Technologies Inc.)	Portland, OR	12/11/2019		
ALPHA Facilities Solutions	San Antonio, TX	12/11/2019		
Alpha Omega Wireless, Inc.	Austin, TX	12/11/2019		
Alpha Sirius Inc.	Frisco, TX	12/11/2019		
AlphaGraphics (Lukitas Inc.)	Houston, TX	12/11/2019		
Alps Technolog Solutions	Plano, TX	12/11/2019		
Al-Raza Computing Services (Al-Razaq Computing Services)	Houston, TX, TX	12/11/2019		
ALS Systems (A-Access)	Houston, TX	12/11/2019		
Althea Publishers (Althea Publishers, LLC)	San Antonio, TX	12/11/2019		
Amaanah Refugee Services	Houston, TX	12/11/2019		
Amanda Holdsworth Communications	South Lyon, MI	12/11/2019		
Amazon Web Services, Inc.	Seattle, WA	12/11/2019	Viewed	12/11/2019
Ambonare, Inc.	Austin, TX	12/11/2019		
AMCAD (American Cadastre LLC)	Herndon, VA	12/11/2019		
Ameex Technologies Corporation	Schaumburg, IL	12/11/2019		
AMER Technology	San Antonio, TX	12/11/2019		
America Learns (America Learns, LLC)	Granada Hills, CA	12/11/2019		
American Fire Systems Inc.	HOUSTON, TX	12/11/2019		
American Institutes for Research (American Insitutes for Research in the Behavioral Sciences)	Washington, DC		Viewed	12/13/2019

American Productivity & Quality Center	Houston, TX	12/11/2019		
American Robotics Academy (Animation Station Inc)	Houston, TX	12/11/2019		
American Vision Marketing LLC	Stafford, TX	12/11/2019		
Amparo Consulting & Design	Grand Junction, CO	12/11/2019		
Ample Computer Services Inc	Huntsville, TX	12/11/2019		
AMSYS Innovative Solutions LLC	Houston, TX	12/11/2019		
AMTEX Security Inc.	Corpus Christi, TX	12/11/2019		
AMX SchoolView	Helotes, TX	12/11/2019		
AnLar, LLC	Arlington, VA	12/11/2019		
Ann Marie Harbour	Richmond, TX	12/11/2019		
Aparc Systems	Vancouver, BC	12/11/2019		
Apollo Office Systems LLC	Alvin, TX	12/11/2019	Viewed	03/09/2020
Appddiction Studio (Appddiction Studio LLC)	San Antonio, TX	12/11/2019		
Apple Developmental Health	Houston, TX	12/11/2019		
Application Link Incorporated	Columbus, OH	12/11/2019		
Applications Software Technology Corporation	Naperville, IL	12/11/2019		
Aprisa Technology LLC	Roslyn, NY	12/11/2019		
Aptim Environmental & Infrastrure	Baton Rouge, LA	12/11/2019		
ARC Document Solutions	Houston, TX	12/11/2019		
Archway Academy	Houston, TX	12/11/2019		
Arciteq	The Woodlands, TX	12/11/2019		
Ardent Technologies Inc	Dayton, OH	12/11/2019	Viewed	12/12/2019
ardurra group	houston, TX	12/11/2019		
Argument-Driven Inquiry	Austin, TX	12/11/2019		
Argus Talent	Missouri City, TX	12/11/2019		
Armstrong Repair Center, Inc.	Bellaire, TX		No Bid	04/03/2020 04/03/2020
Arrow Micro Corp.	La Mirada, CA	12/11/2019		
Arrow S3	Irving, TX	12/11/2019		
Arts Alive! Inc (ARTS ALIVE!)	Houston, TX	12/11/2019		
ASAP Business Services (Accurate Standards	Houston, TX	12/11/2019		
Available Professionals Business Services, LLC)				
ASAP SECURITY SERVICES (Shrink Stoppers, LLC)	Houston, TX		Viewed	12/17/2019
Ascend Education (KMB Of Shreveport, LLC)	Shreveport, LA	12/11/2019		
Ascendian Healthcare Consulting	Roseville, CA	12/11/2019		
ASmart Consulting	Houston, TX	12/11/2019		
Aspex Solutions (General ASP, Inc.)	Chicago, IL	12/11/2019		
Aspire Works LLC	San Antonio, TX	12/11/2019		
AspireHR	Dallas, TX	12/11/2019		
AssetWorks Inc.	Wayne, PA	12/11/2019		
Assoc for the Advancement of Mexican Americans (AAMA)	Houston, TX	12/11/2019		
AST Corporation (Applications Software Technology Corporation)	Naperville, IL	12/11/2019		
Astrov & Associates	Frisco, TX	12/11/2019		
AT&T Inc.	Bellaire, TX	12/11/2019		
AT&T Mobility LLC	Bellaire, TX	12/11/2019		
Atlas Civil Engineering PLLC	Houston, TX	12/11/2019		
Atmosphere Apps (US Biomedical Information Systems Inc)	Gainesville, FL	12/11/2019		
Atomic Learning	Little Falls, MN	12/11/2019		
ATSER (ATSER Systems, Inc.)	Houston, TX	12/11/2019		
Atterro	Houston, TX	12/11/2019		
ATW MGMT INC	Houston, TX	12/11/2019		
Audio Resource Group (Audio Resource Group, Inc)	West Fargo, ND	12/11/2019		
AUDIO VISUAL NETWORK (Brenda M. Currey)	CYPRESS, TX	12/11/2019		
AUDIO VISUAL NETWORKING PLUS	SUGAR LAND , TX	12/11/2019		
Auspicious Labs Inc. (same)	Houston, TX	12/11/2019		
AUSTIN LEARNING CENTER (CANDEO, LLC)	AUSTIN, TX	12/11/2019		
Austin Tele-Services	Austin, TX	12/11/2019		
Australis Innovative Technology Asset Solutions	Houston, TX	12/11/2019		
Avanade, Inc.	Houston, TX		Viewed	01/02/2020
Avatar Academic Inc.	Austin, TX	12/11/2019		
Avaya (Avaya Inc)	Santa Clara, CA	12/11/2019		
Avid Systems LLC	Washington, DC	12/11/2019		

Avinext (The Personal Computer Store, inc)	College Station, TX	12/11/2019			
Avistas (Avistas Business Engineering LLC)	Irving, TX	12/11/2019			
AXELLIANT LLC	Torrance, CA	12/11/2019	Viewed	01/09/2020	
Axess USA Telecom, LLC	Houston, TX	12/11/2019			
Axigent Technologies Group inc	Amarillo, TX	12/11/2019			
B & H Photo Video (B & H Foto & Electronics Corp.)	New York, NY	12/11/2019			
BAAS Support Services, LLC	Corpus Christi, TX	12/11/2019			
Baked With Confidence	La Porte, TX	12/11/2019	Viewed	12/12/2019	
Balance Companies (Balance Group, LLC)	Houston, TX	12/11/2019			
Bara Infoware Inc.	Danville, CA	12/11/2019			
Barbara Cargill	The Woodlands, TX	12/11/2019			
Barbizon Light of Texas (Barbizon Lighting Company)	Denver, CO	12/11/2019			
Barranco Educational Assessment, Counseling, and Consulting Svcs., PLLC	Montgomery, TX	12/11/2019			
Barstone, Inc.	San Antonio, TX	12/11/2019			
Bass Computers, Inc.	Houston, TX	12/11/2019			
BCA DX LABORATORY	Livingston, TX	12/11/2019			
BCS Consulting	Humble, TX	12/11/2019			
BE GLAD LLC	San Jose, CA	12/11/2019			
Bearing Fruit Early Childhood Training	HOUSTON, TX	12/11/2019			
Bebop Books (Lee and Low Books Inc.)	New York, NY	12/11/2019			
Because Houston Loves You	Houston, TX	12/11/2019			
Bedden & Associates, LLC (Bedden)	Richmond, VA	12/11/2019			
Bee Busy Wellness Center	Houston, TX	12/11/2019			
BEI Security (BEI Communications Inc)	Stafford, TX	12/11/2019			
Bell and Smarts	Broken Arrow, OK	12/11/2019			
Ben DeSoto	Ogden, UT	12/11/2019			
BENNETT MANAGEMENT SOLUTIONS LLC	Spring, TX	12/11/2019			
Best Buy for Business (Best Buy Stores LP)	Richfield, MN	12/11/2019			
Best Practice Associates, Inc.	Houma, LA	12/11/2019	No Bid	12/17/2019	12/17/2019
BEYOND20 (Creative Enterprise Solutions LLC)	Tempe, AZ	12/11/2019			
BG Technologies	Austin, TX	12/11/2019			
BHT SOLUTIONS (BLUEBERRY HAWAII TECHNOLOGY SOLUTIONS LLC)	CYPRESS, TX	12/11/2019			
BIAS Corporation	Atlanta, GA	12/11/2019			
Bibliolabs, LLC	Charleston, SC	12/11/2019			
Bid Ops, Inc.	Dover, DE	12/11/2019			
BidNet (International Database)	Latham, NY	12/11/2019			
BidPrime	Austin, TX	12/11/2019			
BidSync (RFP Depot)	American Fork, TX	12/11/2019			
Big Bad Wolf Creative Group (The Edit House, Inc.)	Fort Worth, TX	12/11/2019			
Billtrust	Hamiton, NJ	12/11/2019			
Binyod LLC	Sugar Land, TX	12/11/2019	Viewed	04/20/2020	
Bio-Rad Laboratories, Inc	Hercules, CA	12/11/2019			
Birch Cline Technologies	Waxahachie, TX	12/11/2019	Unsubmitted	03/04/2020	
BIS Digital (Business Information Systems)	Ft Lauderdale, FL	12/11/2019			
Bits Technical Corporation	Houston, TX	12/11/2019			
Biway Media (Biway Int'l Technology, Inc.)	Houston, TX	12/11/2019			
BizTechDev	Cypress, TX	12/11/2019			
Black Board International (901356 Ontario Limited)	Toronto, ON	12/11/2019			
Black Lake Security, LLC	Austin, TX	12/11/2019			
Black Rock Technology Group	Bridgeport, CT	12/11/2019			
Black Topaz Consulting	Austin, TX	12/11/2019			
Black United Fund of Texas	Houston, TX	12/11/2019			
Blackboard (Blackboard Inc.)	Washington, DC	12/11/2019			
Blackstone Technology Group	San Francisco, CA	12/11/2019			
Blaze Technical	Gustine, CA	12/11/2019			
Blaze Technology, LLC	Spring, TX	12/11/2019			
BlazinBrook Preparatory School of The Artz	Houston, TX	12/11/2019			
BLEEK TECHNOLOGIES	Humble, TX	12/11/2019			
Blocksi Inc.	Palo Alto, CA	12/11/2019	Viewed	04/10/2020	
BLU PHIRE RESEARCH INSTITUTE INC	HOUSTON, TX	12/11/2019			
Blue City Studios	Wooster, OH	12/11/2019			

Blue Collar Storage (Strategic Storage Solutions)	Allen, TX	12/11/2019	
Blue Door Networks, LLC	Herndon, VA	12/11/2019	
Blue Duck Education - Mangahigh	London,	12/11/2019	
BluGreen Pest Control	Wallis, TX	12/11/2019	
BMC Software, Inc.	Houston, TX	12/11/2019	
BMHR - Better Man HR LLC	SAN ANTONIO, TX	12/11/2019	
BMI Imaging Systems	Sunnyvale, CA	12/11/2019	
Boardworks Education (BK Interactive)	Brooklyn, NY	12/11/2019	
BOLDplanning (BOLDplanning, inc)	Nashville, TN	12/11/2019	
Bonfire Interactive Ltd.	Kitchener, ON	12/11/2019	
BookerDezigns	Richmond, TX	12/11/2019	
Boundaryless Enterprises, LLC	Houston, TX	12/11/2019	
Bracane Company	Plano, TX	12/11/2019	
Brahmarsk Corporation	Sugar Land, TX	12/11/2019	
BrainPOP	New York, NY	12/11/2019	
BrainStorm Advanced Learning Systems	Mansfield, TX	12/11/2019	
Brandi Spencer Consulting	Spring, TX	12/11/2019	
Brandi T. Brown	Manvel, TX	12/11/2019	
Brave The Elements (The Children's Carousel Academy)	Desoto, TX	12/11/2019	
Bridge to Leadership, LLC	Missouri City, TX	12/11/2019	
Bridgepoint Consulting, LLC	Austin, TX	12/11/2019	
BrightBytes	San Francisco, CA	12/11/2019	
BrightBytes, Inc.	San Francisco, CA	12/11/2019	
Brighten Technologies LLC	Houston, TX	12/11/2019	
Brilliant POS, LLC	Charlotte, NC	12/11/2019	
BroadBlast, Inc.	Delmar, NY	12/11/2019	
Broadmoor Consulting, LLC	Roanoke, TX	12/11/2019	
Broadridge Financial Solutions	Mount Laurel, NJ	12/11/2019	
Bruce Monical Design	Bacliff, TX	12/11/2019	
BTM SOLUTIONS LLC	Spring, TX	12/11/2019	
BTS Consulting (Business Trade and Services, inc.)	Doral, FL	12/11/2019	
Budget Infographics LLC	San Marcos, TX	12/11/2019	
Building Optimization Technologies	Houston, TX	12/11/2019	
Building Solutions	dallas, TX	12/11/2019	
Building Tech Team, LLC	Von Ormy, TX	12/11/2019	
bulb Inc.	Lafayette, CO	12/11/2019	
Bump Armor (Mohawk USA LLC)	New Milford, CT	12/11/2019	
Bureau of Education & Research	Bellevue, WA	12/11/2019	
Burgeon IT Services LLC	Wilmington, DE	12/11/2019	
Burkett Business	Liberty Hill, TX	12/11/2019	
Burlington English Inc.	Boca Raton, FL	12/11/2019	
Burnett Staffing Specialists (The Burnett Companies Consolidated Inc.)	Houston, TX	12/11/2019	
BUSINESS 101 CONSULTANTS & TRAINERS	Houston, TX	12/11/2019	
Business Plan Solutions, LLC	Dallas, TX	12/11/2019	
ByteSpeed LLC	MOORHEAD, MN	12/11/2019	
C Change Consulting	Houston, TX	12/11/2019	
C1S Group, Inc.	Dallas, TX	12/11/2019	
cain & co llc	Concord, TX	12/11/2019	
Calence, LLC dba Insight Networking	Tempe, AZ	12/11/2019	
Calloway House (DIG Family Business LLC.)	Lancaster, PA	12/11/2019	
CALPAA Inc (CALPAA, Inc)	Seattle, WA	12/11/2019	
Cam Light Enterprise Inc.	Conroe, TX	12/11/2019	
Cambridge Computer Services, Inc	Waltham, MA	12/11/2019	
Camcor, Inc.	Burlington, NC	12/11/2019	
Camino Information Services (Inoditech)	Houston, TX	12/11/2019	
CampusEAI	Cleveland, OH	12/11/2019	
Can-Am Wireless	Irving, TX	12/11/2019	Viewed
Canon Business Solutions, Inc.	Lake Success, NY	12/11/2019	03/07/2020
Canon Solutions America, Inc.	Burlington, NJ	12/11/2019	
Canyon Insurance Group	Houston, TX	12/11/2019	
CAP5 Technology Solutions LLC	Houston, TX	12/11/2019	
Caperton-Brown & Poole Consulting	Ft. Pierce, FL	12/11/2019	
Capitol Energy Systems	Sacramento, CA	12/11/2019	
Capitol Region Education Council	Hartford, CT	12/11/2019	

Capsuletek	Stafford, TX	12/11/2019	Submitted	04/13/2020	04/13/2020
Carahsoft Technology Corp.	Reston, VA	12/11/2019			
Career Resource Center	HUMBLE, TX	12/11/2019			
Carmen A. Handy	Corpus Christi, TX	12/11/2019	Viewed	03/13/2020	
Carmen S. Sandoval (Maria del Carmen Sandoval)	San Antonio, TX	12/11/2019			
Carol Cooper dba N&C Consulting	Garland, TX	12/11/2019			
Casablanca Productions	Spring, TX	12/11/2019			
Catapult Dreams, LLC	Pearland, TX	12/11/2019			
Catapult Systems, LLC	Austin, TX	12/11/2019			
CBRE Valuation & Advisory Services	Houston, TX	12/11/2019			
CDE Tech Solutions	Eules, TX	12/11/2019			
CDR Maguire, Inc.	Miami, FL	12/11/2019			
CDW Government LLC.	Vernon Hills., IL	12/11/2019	Viewed	01/16/2020	
Center for Student Achievement Solutions	New York, NY	12/11/2019			
Center for Toxicology and Environmental Health, LLC.	North Little Rock, AR	12/11/2019			
Central IT Company LLC	Houston, TX	12/11/2019			
Centre Technologies, Inc.	Houston, TX	12/11/2019			
CentricsIT	Norcross, GA	12/11/2019			
Certica Solutions	Wakefield, MA	12/11/2019			
Certification Partners, LLC	Tempe, AZ	12/11/2019			
Certiport (Pearson Education)	American Fork, UT	12/11/2019			
Cetrix Technologies LLC	Dover, DE	12/11/2019			
ChaiOne, Inc.	Houston, TX	12/11/2019			
Channel Systems, LLC	Raleigh, NC	12/11/2019			
CHARACTER DEVELOPMENT AND LEADERSHIP LLC	WILLIAMSBURG, MI		No Bid	03/23/2020	03/23/2020
Charbonnet & Associates	New Orleans, LA	12/11/2019			
Chart Chicks LP	Lufkin, TX	12/11/2019			
Chase in Dreams, Speech and Drama (Deadra Chase)	Houston, TX	12/11/2019			
CHAT (Culture of Health-Advancing Together)	Houston, TX	12/11/2019			
Chazey Partners (Chazey Partners Inc)	Campbell, CA	12/11/2019			
Checkpoint Services Inc.	El Paso, TX	12/11/2019			
Cheryl R. Vital	Crosby, TX	12/11/2019			
Child Care Associates	FORT WORTH, TX	12/11/2019			
Childcare Masters LLC	Cypress, TX	12/11/2019			
ChildPlus Software (Management Information Technology, USA)	Atlanta, GA	12/11/2019			
Children's Software Online (Wendy L. Pausewang)	Goldthwaite, TX	12/11/2019			
CHLOETA (Chloeta Fire, LLC)	Edmond, OK	12/11/2019			
CI Solutions (Card Integrators)	Los Alamitos, CA	12/11/2019			
CICERO Systems	Swedesboro, NJ	12/11/2019			
CitSec, LLC	SAN ANTONIO, TX	12/11/2019			
Cityspan Technologies, Inc.	Berkeley, CA	12/11/2019			
CJIS GROUP LLC	Crawfordville, FL	12/11/2019	Viewed	12/12/2019	
ClarusTec, Inc.	Edison, NJ	12/11/2019			
ClassLink	Clifton, NJ	12/11/2019			
Classroom Technology Solutions	Jacksonville, FL	12/11/2019			
Classware Systems (Classware L.P.)	Dallas, TX	12/11/2019			
CLC Technical Training, Inc.	Jacksonville, FL	12/11/2019			
CleverSolve LLC	Mission, TX	12/11/2019			
Cloud Sherpas	Atlanta, GA	12/11/2019			
Cloudera, Inc.	Palo Alto, CA	12/11/2019			
CloudSpace USA (Cloud Space, LLC)	Spring, TX	12/11/2019			
CLRdeals	Houston, TX	12/11/2019			
Club SciKidz Houston (Heir Consulting Group)	Houston, TX	12/11/2019			
CMC Americas, Inc.	Baton Rouge, LA	12/11/2019			
CMG Technology Services (Carroll Health Services, LLC)	Houston, TX	12/11/2019			
Coaching Consultants Team	Houston, TX	12/11/2019			
Coast to Coast Computer Products Inc	Simi Valley, CA	12/11/2019			
CobbleStone Systems Corp.	Somerdale, NJ	12/11/2019			
Code Ninjas (Brandb LLC)	Spring, TX	12/11/2019			
Code Park Inc	Houston, TX	12/11/2019			

CodeCombat Inc.	San Francisco, CA	12/11/2019		
Cogent Infotech Corporation	Austin, TX	12/11/2019		
Cognixia (Cognixia Inc)	Basking Ridge, NJ	12/11/2019		
CoheisveFT (Cohesive Felxible Technologies Corp)	Chicago, IL	12/11/2019		
CohnReznick LLP	Austin, TX	12/11/2019		
Coley and Associates (Coley Government Services)	SAN ANTONIO, TX	12/11/2019		
Collaborate With Christina	Houston, TX	12/11/2019		
Collain Healthcare	Georgetown, TX	12/11/2019		
CollegiateZone Enterprises, L.P.	Cypress, TX	12/11/2019		
Color of Life (Color of Life Community Resource & Activity center)	Houston, TX	12/11/2019		
Columbia Advisory Group	Dallas, TX	12/11/2019		
COMBS Consulting Group, LP	San Antonio, TX	12/11/2019		
Comflow Mechanical Services	Houston, TX	12/11/2019		
CommPlex Computer Systems	Houston, TX	12/11/2019		
CommPower (Communications & Power Engineering, Inc.)	Camarillo, CA	12/11/2019		
Commsys Technology Corporation (CST Corp)	Houston, TX	12/11/2019		
Communications Etc (Communications Etc Inc)	San Angelo, TX	12/11/2019		
Communities In Schools of Houston (Communities In Schools of Houston, Inc.)	Houston, TX	12/11/2019		
Community Nutrition Outreach Services (Ellis A Morrow)	Houston, TX	12/11/2019		
Complete Computer Solutions	Boerne, TX	12/11/2019		
Complete Integrated Solutions, LLC (dba VP360)	Tempe, AZ	12/11/2019		
Complete Tablet Solutions	Austin, TX	12/11/2019		
Comprehensive Cloud Services	Houston, TX	12/11/2019		
CompSec	Alexandria, VA	12/11/2019		
CompServ Inc	Cheyenne, WY	12/11/2019		
COMPU-DATA International, LLC	The Woodlands, TX	12/11/2019		
CompuGroup Medical	Phoenix, AZ	12/11/2019		
Compulogix IT Solutions	Houston, TX	12/11/2019		
Compunnel Software Group, Inc	Plainsboro, NJ	12/11/2019		
Computer Command Corporation	Victoria, TX	12/11/2019		
Computer Dealers & Recyclers Global Inc.	OKC, OK	12/11/2019		
Computer Solutions Inc. (DB Computer Solutions)	Midlothian, TX	12/11/2019		
Computer Station Corporation	Houston, TX	12/11/2019		
Computerland Texas (Computer Resources of Wichita Falls, Inc.)	Wichita Falls, TX	12/11/2019		
Comuniquemos, Inc.	Pearland, TX	12/11/2019		
Comware (Comp-E-Ware Technology Associates, Inc.)	Southlake, TX	12/11/2019		
Conference Technologies Inc. (fka Industrial Audio/Video)	Stafford, TX	12/11/2019		
Connections Education	Baltimore, MD	12/11/2019		
Consolidated Performance Consulting, LLC.	San Antonio, TX	12/11/2019		
Construction Journal	Stuart, FL	12/11/2019		
Control Systems Solutions, Inc.	Houston, TX	12/11/2019		
Controltec, Inc.	Escondido, CA	12/11/2019		
Convergent Nonprofit Solutions	Atlanta, GA	12/11/2019		
Convergentz (Greens Road B, LLC)	Houston, TX	12/11/2019		
Convo Technologies	Cedar Park, TX	12/11/2019	Viewed	04/17/2020
Core Business Solutions	Pharr, TX	12/11/2019		
CORE construction services of Texas, Inc.	Frisco, TX	12/11/2019	Viewed	01/06/2020
CORE ECS	Atlanta, GA	12/11/2019		
CORE Telecom Systems	St Louis, MO	12/11/2019		
CorePLUS (CPW Group, Inc.)	Dallas, TX	12/11/2019		
Corus 360	Norcross, GA	12/11/2019		
Cossey's Services, LLC	The Woodlands, TX	12/11/2019		
Costello, Inc.	Houston, TX	12/11/2019		
CounterTrade Products Inc.	Arvada, CT	12/11/2019		
Covalent Software, Inc	Clearwater, FL	12/11/2019		
CPS HR Consulting (Cooperative Personnel Services)	Sacramento, CA	12/11/2019		
CRAFT SAFETY INSPECTIONS (JMAC GROUP LLC)	HOUSTON, TX	12/11/2019		



Creative Learning Systems	Longmont, CO	12/11/2019			
Creatively Inspired Communications (ConSandra Jones)	Austin, TX	12/11/2019			
CReed Global Enterprises (CReed Global Media & Production)	Houston, TX	12/11/2019			
Crimson Vision Enterprises	Dickinson, TX	12/11/2019			
Crisis Prevention Institute	Milwaukee, WI	12/11/2019	Viewed	12/16/2019	
CrisisGo	CLAYTON, MO	12/11/2019	Submitted	03/06/2020	03/06/2020
Crowe LLP	Oakbrook Terrace, IL	12/11/2019			
Crux Techology & Security Solutions, Inc.	FORT WORTH, TX	12/11/2019			
CSI Cloud Services (Computer Software Innovations, Inc.)	Easley, SC	12/11/2019			
CSI Leasing	Stafford, TX	12/11/2019			
CTREC Hilton IT Academy	Houston, TX	12/11/2019			
CTS Technology Services	HOUSTON, TX	12/11/2019			
Cubix Inc	Washington DC, DC	12/11/2019			
CueBlue (CueBlue LLC)	Houston, TX	12/11/2019			
Cultris Security Systems, Inc.	Houston, TX	12/11/2019	Viewed	01/08/2020	
Custom Access & Integration, LLC	Humble, TX	12/11/2019	Viewed	12/11/2019	
Cvent, Inc.	McLean, VA	12/11/2019			
CX2, Inc. (CX2)	Houston, TX	12/11/2019			
Cyber One Solutions, LLC.	Houston, TX	12/11/2019			
Cypher Security LLC	Austin, TX	12/11/2019			
Cypress Station Shipping and Digital Print Solutions (united networking community)	Houston, TX	12/11/2019			
D.A. Lamont Public Adjusters	Springtown, TX	12/11/2019			
D2L Ltd.	Towson, MD	12/11/2019			
Daintree Solutions LLC	Richmond, TX	12/11/2019	Viewed	12/12/2019	
Dan L. Duncan Tutoring a part of the Children's Learning Institute (University of Texas Health Science Center)	Houston, TX	12/11/2019			
Data Preservation Solutions	Irving, TX	12/11/2019			
Data Tex Services, Inc	Lewisvill, TX	12/11/2019			
DataCom Design Group	Austin, TX	12/11/2019			
Datagain Inc.	Secaucus, NJ	12/11/2019			
DataSpan (MRI Inc)	Graham, TX	12/11/2019			
DataWind Inc	Mississauga, ON	12/11/2019			
DataXport.net LLC	El Paso, TX	12/11/2019			
David James (David Hebert)	KEMAH, TX	12/11/2019	Submitted	04/12/2020	04/12/2020
David Mayes Photography, Inc. (David Mayes)	Manhattan, AL	12/11/2019			
David Santana	Houston, TX	12/11/2019			
Daystar Computer Systems, Inc.	Chicago, IL	12/11/2019			
dba Stenhouse Publishers and dba Staff Development for Educators (SDE, Inc.)	Portsmouth, NH	12/11/2019			
Deacon Hill Research Associates LLC	Fredericksburg, VA	12/11/2019			
Debbie J. Anders Consulting	Cypress, TX	12/11/2019			
Decisions	Houston, TX	12/11/2019			
DeDe Church & Associates, LLC	AUSTIN, TX	12/11/2019			
Defined Learning	Northbrook, IL	12/11/2019			
Dell Marketing L.P.	Round Rock, TX	12/11/2019			
Deltek, Inc.	Herndon, VA	12/11/2019			
DEMS,LLC	Houston, TX	12/11/2019			
Denovo Ventures, LLC	Boulder, CO	12/11/2019			
Designum Media Group	New Orleans, LA	12/11/2019			
Destiny Software, Inc.	Woodinville, WA	12/11/2019			
DG Grafix	Houston, TX	12/11/2019			
DHE Computer Systems	Centennial, CO	12/11/2019			
Diamond Business Services, Inc.	Amarillo, TX	12/11/2019	Viewed	12/11/2019	
Diamond Divas Social Club	Stafford, TX	12/11/2019			
Diem Technologies	Richardson, TX	12/11/2019			
Digital Pro Service & Installation	Houston, TX	12/11/2019			
DigitalGenetix	San Antonio, TX	12/11/2019			
DigiTec (DigiTec Office Solutions, Inc)	Sugar Land, TX	12/11/2019			
Dillon Claims & Consulting Services LLC	gonzales, LA	12/11/2019			
Direct Technology Group, Inc	Fort Lauderdale, FL	12/11/2019			
Directions Training Center, Inc (Directions Training)	Oak Brook, IL	12/11/2019			

Disciplers Inc	Spring, TX	12/11/2019		
DiscoverU	Houston, TX	12/11/2019		
Discovery Systems Inc	Houston, TX	12/11/2019		
Diskovery Educational Systems	Wellington, FL	12/11/2019		
DISYS Solutions, Inc.	Ashburn, VA	12/11/2019		
Diverse Consulting Enterprises, Inc.	HOUSTON, TX	12/11/2019		
Diversified Supply HUB (LP Diversified Supply Hub)	Aledo, TX	12/11/2019		
DK High steppers (Doris Keener)	Houston, TX	12/11/2019		
DLT Solutions (DLT Solutions LLC)	Herndon, VA	12/11/2019		
doc2e-file, Inc	Houston, TX	12/11/2019		
Documation	San Antonio, TX	12/11/2019		
DocuNav Solutions (VP Imaging, Inc.)	Plano, TX	12/11/2019		
Donald May	Adkins, TX	12/11/2019		
Dorian Business Systems	Garland, TX	12/11/2019		
Doucet & Associates, Inc.	Austin, TX	12/11/2019		
Dr. Jeanne M. Hines	Port Arthur, TX	12/11/2019		
Dr. Ken Brumfield, Learning Empire	Santa Ana, CA	12/11/2019		
Dr. Mary E. White International, LLC	Houston, TX	12/11/2019		
Dr. Mike!	Wimberely, TX	12/11/2019		
Dr. Pope's STEM and Liberal Arts Academy	Pearland, TX	12/11/2019		
DreamBox Learning, Inc.	Bellevue, WA	12/11/2019		
Drive Mind Group	North Canton, OH	12/11/2019		
DrumFIT USA Corporation	Austin, TX	12/11/2019		
DSTech Solutions, LLC	Clute, TX	12/11/2019		
D-Tech International USA, LLC.	Rio Grande, NJ	12/11/2019		
Dude Solutions, Inc	Cary, NC	12/11/2019		
D-Versity Solutions Inc.	Atlanta, GA	12/11/2019		
Dykon Computer Help Center, Inc	Houston, TX	12/11/2019		
DYS HOUSYON YOUTH ASSOCIATION	Houston, TX	12/11/2019		
E3 Alliance	Austin, TX	12/11/2019		
E-3 Systems LLC	Laredo, TX	12/11/2019		
Earl P. Forbrich, Jr. Inc	San Antonio, TX	12/11/2019		
Easter Seals of Greater Houston, Inc.	Bellaire, TX	12/11/2019		
eBenefits Solutions, LLC	pittsburgh, IL	12/11/2019		
e-Builder	Plantation, FL	12/11/2019		
eBusiness 1	Houston, TX	12/11/2019		
eChalk (eChalk Inc.)	NEW YORK, NY	12/11/2019		
Echelon HTS INC.	Corpus Christi, TX	12/11/2019	Viewed	03/16/2020
E-Colors in Education	Austin, TX	12/11/2019		
ED Tech Depot (ED Tech Depot Inc.)	Pittsburgh, PA	12/11/2019		
Edgenuity (Edgenuity, Inc.)	Scottsdale, AZ	12/11/2019		
EditStock	Sherman Oaks, CA	12/11/2019		
EDmin	San Diego, CA	12/11/2019		
edOpp Solutions LLC	Houston, TX	12/11/2019		
EDS Tech	Houston, TX	12/11/2019		
EdSight Technology (EdSight, Inc.)	Austin, TX	12/11/2019	No Bid	02/10/2020 02/10/2020
EdTechTeam	Irvine, CA	12/11/2019		
Educate To Edify (Educating While Black)	Pearland, TX	12/11/2019	No Bid	03/16/2020 03/16/2020
Education & Business Associates, Inc.	DeSoto, TX	12/11/2019		
Education Elements	San Carlos, CA	12/11/2019		
Education Logistics Inc.	Missoula, MT	12/11/2019		
Education Networks of America	Nashville, TN	12/11/2019		
Education Partners Solution, Inc.	Sugar Land, TX	12/11/2019		
Educational Leadership Consultants	Houston, TX	12/11/2019		
Educational Policy Improvement Center	EUGENE, OR	12/11/2019		
Educational Research and Consulting, PLLC (Cynthia H. Williams, PhD)	Little Rock, AR	12/11/2019		
Educational Resources (HMS Teach Inc)	Hoffman Estates, IL	12/11/2019		
eduphoria!	Plano, TX	12/11/2019		
Eduphoric, LLC	Bee Caves, TX	12/11/2019		
Edusmart (Learn-Ed LLC)	Austin, TX	12/11/2019		
Edwards Sutarwalla PLLC	Houston, TX	12/11/2019		
Eichelbaum Wardell Hansen Powell & Mehl,	Austin, TX	12/11/2019		
eInstruction	Denton, TX	12/11/2019		
EIX Systems (Electronic Interoperable Exchange Systems)	Round Rock, TX	12/11/2019		

El Lago Technologies	El Lago, TX	12/11/2019		
Elaine Lange	Austin, TX	12/11/2019		
Elder Consulting (Don Elder Jr)	Katy, TX	12/11/2019		
Electrical Tech Services, Inc.	Houston, TX	12/11/2019		
Electrotech Supply Products	San Antonio, TX	12/11/2019		
Elegant Enterprise Wide Solutions, Inc.	Chantilly, VA	12/11/2019		
Elevated Insights	Colorado Springs, CO	12/11/2019		
Eligibility Tracking Calculators, LLC	San Antonio, TX	12/11/2019		
Elisa Rankin Consulting LLC	Uvalde, TX	12/11/2019		
Elite Academics (Elite Academic Solutions)	Houston, TX	12/11/2019		
Elite Change Inc.	Houston, TX	12/11/2019		
Elite Image Tax & Notary Service LLC	Houston, TX	12/11/2019		
Elevation, LLC	Boston, MA	12/11/2019		
Ellington Chastain Educational Initiative	San Antonio, TX	12/11/2019		
E-Logic, Inc.	Washington, DC	12/11/2019		
ELP Enterprises, Inc	Houston, TX	12/11/2019		
elumicor inc.	San Antonio, TX	12/11/2019		
Emergent Professional Resources LP	Houston, TX	12/11/2019		
Emergent Risk Solutions	BATON ROUGE, LA	12/11/2019		
Emergent Tree Education	Austin, TX	12/11/2019		
Emma Oliver	Houston, TX	12/11/2019		
Empower-TCASE	Austin, TX	12/11/2019		
En Pointe Technologies Sales LLC	El Segundo, CA	12/11/2019		
Encyclopaedia Britannica, INC	Chicago, IL	12/11/2019		
Endeavor Technology	Houston, TX	12/11/2019		
Energy Saving Advisor Distributors	Dallas, TX	12/11/2019		
Enovox Technical Group, LLC (Enovox)	Houston, TX	12/11/2019		
Enseo, Inc.	Richardson, TX	12/11/2019	Unsubmitted	12/12/2019
enStratus (enStratus Networks, Inc.)	Minneapolis, MN	12/11/2019		
Enterprise Fleet Management	Austin, TX	12/11/2019		
Enterprise Systems Corporation	Houston, TX	12/11/2019		
Enthsquare, Inc. (www.enthsquare.com)	Hasbrouck Heights, NJ	12/11/2019		
ENTRAM CORP	PORT CHARLOTTE, FL	12/11/2019		
EPC Group (O'Connor Enterprise Group)	Houston, TX	12/11/2019		
EPES Software (CAP)	Bixby, OK	12/11/2019		
EPIOZ, INC	BUFFALO, NY	12/11/2019		
EPMA (EPM Architects, Inc.)	Bellaire, TX	12/11/2019		
EPO Computers Electronics Etc. (Teasip Technologies, Inc.)	Webster, TX	12/11/2019		
EPS LOGIX, INC.	DALLAS, TX	12/11/2019		
Equal Level Inc	Rockville, MD	12/11/2019		
ERASCOGroup, LLC	Houston, TX	12/11/2019		
eRate 360 Solutions	Henderson, NV	12/11/2019		
E-Rate Elite Services, Inc.	Owings Mills, MD	12/11/2019		
ERC Environmental & Construction Services, Inc.	Houston, TX		Viewed	04/20/2020
eReserve Ticketing (AdWeb Communications)	Fredericksburg, TX	12/11/2019		
ERFA Group LLC	SUGAR LAND, TX	12/11/2019		
eScholar	White Plains, NY	12/11/2019		
eSchoolView (Infinite Cohesion)	Columbus, OH	12/11/2019		
escWorks (Region 4 ESC)	Houston, TX	12/11/2019		
ESM Solutions Corporation	Warrington, PA	12/11/2019		
eSpecial Needs (Carrie A. Kouri)	St. Louis, MO	12/11/2019		
Essential Wellness and Balance	Missouri City, TX	12/11/2019		
Estes, McClure & Associates, Inc.	Tyler, TX	12/11/2019		
ESYNTAXIS CORPORATION	Houston, TX	12/11/2019	Viewed	03/04/2020
ET Scholastics, LLC	Houston, TX	12/11/2019		
eTeachingMe (Love N Learn At Home)	Georgetown, TX	12/11/2019		
Eternal Media Solutions (Eternal Media Solutions LLC)	Katy, TX	12/11/2019		
Etrainers.org	Machesney Park, IL	12/11/2019		
Eventdex LLC	Morganville, NJ	12/11/2019		
Everbridge	Pasadena, CA		Submitted	04/13/2020 04/13/2020
Evergreen Electronics dba. Discount PC	Austin, TX	12/11/2019		
Evergreen Solutions, LLC	Tallahassee, FL	12/11/2019		
Everhart IT (Everhart Information Technology Investment Corp)	Houston, TX	12/11/2019		
Evolve Holdings Inc	Houston, TX	12/11/2019		

Ewing Strategic Communications	Houston, TX	12/11/2019		
Exceptional Pediatric Therapy, LLC	Houston, TX	12/11/2019		
Exebridge (formally LeTigre Solutions)	Houston, TX	12/11/2019		
ExecuTeam Staffing	Houston, TX	12/11/2019		
ExecuTime Software LLC	Tulsa, OK	12/11/2019		
ExerPlay, Inc	Cedar Crest, NM	12/11/2019		
Explorarama	Texas City, TX	12/11/2019		
Exploros (Exploros, Inc.)	Wayland, MA	12/11/2019		
Face to Face Live	Scottsdale, AZ	12/11/2019		
Facility Engineering Associates, PC	Fairfax, VA	12/11/2019		
Fast Forward	Las Vegas, NV	12/11/2019		
Favor Consulting Inc (Demlan Solutions Inc)	Southlake, TX	12/11/2019		
Fazzio Consulting, LLC.	Round Rock, TX	12/11/2019		
Felicity Educational Services	Deerfield, IL	12/11/2019		
Fiberlink Communications Corporation	Blue Bell, PA	12/11/2019		
File Academy Online Learning Center (File Academy Inc.)	Dickinson, TX	12/11/2019		
FileWave USA Inc.	Indianapolis, IN	12/11/2019		
FireFly Computers (FireFly Computers LLC)	Saint Paul, MN	12/11/2019		
Firefly Digital, Inc.	Lafayette, LA	12/11/2019		
First Service Technology (ME interests)	San Antonio, TX	12/11/2019		
Fishnet Security	Kansas City, MO	12/11/2019		
Five9Learning	Aurora, CO	12/11/2019		
Fleet IQ (MVC Technology, LLC)	HOUSTON, TX	12/11/2019		
Floral Park Consulting LLC	Floral Park, NY	12/11/2019		
Flores and Associates	Austin, TX	12/11/2019		
Florida Career College	Houston, TX	12/11/2019		
Focus Care Inc.	Woburn, MA	12/11/2019		
Focus Eduvation Inc (Focus Care Inc)	Woburn, MA	12/11/2019		
Follett School Solutions, Inc	McHenry, IL	12/11/2019		
Food Handler Solutions	Marana, AZ		Viewed	02/24/2020
Foodservice Peeps LLC	Richmond, TX	12/11/2019		
Footsteps2Brilliance, Clever Kids University (Footsteps2Brilliance, Inc.)	washington, DC	12/11/2019		
Forbrich & Associates, LLC	San Antonio, TX	12/11/2019		
Formative Loop	Austin, TX	12/11/2019		
Fors Lux Group (Fors Lux Group Corporation)	Houston, TX	12/11/2019		
Foundations in Learning	Iowa City, IA	12/11/2019		
Frameworkd (Frameworkd LLC)	Long Island City, NY	12/11/2019		
Freedom Profit Recovery (FPR Holdings, LP)	Irving, TX	12/11/2019		
Freeit Data Solutions (Freeit Data Solutions, Inc.)	Austin, TX	12/11/2019		
Fresh Tech Solutionz (Fresh Technical Solutionz LLC)	Houston, TX	12/11/2019		
Friends of the British Council USA Inc.	Washington, DC	12/11/2019		
From The Ground up Performance Enhancement (Deanna Voltz)	Houston, TX	12/11/2019		
From The Heart International Educational Services	Nashville, TN	12/11/2019		
FrontGate HR	Lubbock, TX	12/11/2019		
Frontline Education (fka) Prologic Technology Systems	Austin, TX	12/11/2019		
Ft Bend Education Center and Afterschool Program	Missouri City, TX	12/11/2019		
Fullidity LLC	Houston, TX	12/11/2019		
Furness Law	Houston, TX	12/11/2019		
Future Com Ltd.	Bedford, TX	12/11/2019		
Fuzion Apps	Sugar Land, TX	12/11/2019		
Gage Telecom, LLC	Waco, TX	12/11/2019		
GALLOPADE INTERNATIONAL	Peachtree City, GA	12/11/2019		
Gary Polland P.C.	Houston, TX	12/11/2019		
Gateway Solutions inc	overland park, KS	12/11/2019		
GB Tech, Inc.	Houston, TX	12/11/2019		
GCA (QUASIUS INVESTMENT CORP.)	TAMPA, FL	12/11/2019		
Gear Roster, LLC	San Antonio, TX	12/11/2019		
Gem State Technologies	Boise, ID	12/11/2019		
Generation Ready	New York, NY	12/11/2019		
Generic Solutions, Inc	Dallas, TX	12/11/2019		

Genesis Technologies Inc.	Austin, TX	12/11/2019			
Gentle Minds Tutoring	Missouri City, TX	12/11/2019			
GermBlast (Infection Controls, Inc.)	Lubbock, TX	12/11/2019			
Getting Sorted (G. Yess Fisher & Co., LLC)	The Woodlands, TX	12/11/2019			
GHA TECHNOLOGIES INC	scottsdale, AZ	12/11/2019			
GHG Corporation	Webster, TX	12/11/2019			
Gibson Consulting Group	Austin, TX	12/11/2019			
Gifting Grounds	Houston, TX	12/11/2019			
GilCat Solutions (Gloria Lastra)	Spring, TX	12/11/2019	Viewed	12/11/2019	
Gill Digital Services, LLC	Dallas, TX	12/11/2019	Submitted	04/13/2020	04/13/2020
Girlstart	Austin, TX	12/11/2019			
Gist! Empowerment, Inc.	San Antonio, TX	12/11/2019			
Glass View of Tech	Spring, TX	12/11/2019			
GLF Group Inc.	Dallas, TX	12/11/2019			
Global Education Systems Alliance (William H Prouty PhD)	Sun City, CA	12/11/2019			
GLOBAL EDUCATIONAL SOLUTIONS LLC	Canton, MI	12/11/2019			
Global Knowledge Training LLC	Cary, NC	12/11/2019			
Global Phone Company	HOUSTON, TX	12/11/2019			
Global Services, LLC	Houston, TX	12/11/2019			
GlobalSource IT (GlobalSource Information Technology III, Inc.)	Milwaukee, WI	12/11/2019			
Globe Office Products	Houston, TX	12/11/2019			
GMC CONSULTANTS,LLC	Houston, TX	12/11/2019			
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	HOUSTON, TX	12/11/2019			
Golden Mountain Consulting L.L.C	Houston, TX	12/11/2019			
Good-Lite Co.	Elgin, IL	12/11/2019			
Google, Inc.	Mountain View, CA	12/11/2019			
GovConnection, Inc.	Merrimack, NH	12/11/2019			
GovSense	Alpharetta, GA	12/11/2019			
GPR Ventures, LLC	Montgomery, TX	12/11/2019			
Granicus	Denver, CO	12/11/2019			
Gray Mechanical (Gray Mechanical, LLC)	Houston, TX	12/11/2019			
Gray Step Software	El Dorado Hills, CA	12/11/2019			
Gray&Pape, Inc.	Cincinnati, OH	12/11/2019			
Green Delete Inc.	Frankfort, IL	12/11/2019			
Greg Garrett	Sugarland, TX	12/11/2019			
Griffin Technology Services LLC.	Tyler, TX		Submitted	03/08/2020	03/08/2020
Grow Minds Consulting LLC	HOUSTON, TX	12/11/2019			
Gruene Technology Group	New Braunfels, TX	12/11/2019			
GT Educational Services (GT Educational Services, L.L.C.)	Houston, TX	12/11/2019			
GTI Consulting, LLC	Fort Worth, TX	12/11/2019			
GTS Technology Solutions, Inc.	Austin, TX	12/11/2019	Viewed	03/05/2020	
gtslearning (GTS Learning Inc)	Rochester, NY	12/11/2019			
GTSofT Inc. (ThomasKelly Software Associates)	Sugar Land, TX	12/11/2019			
Hacking Solutions (Millennium Franchise Group, LLC)	Oakland, CA	12/11/2019			
Hagerty Consulting, Inc. (Freeman)	Evanston, IL	12/11/2019			
Hallmark Mitigation & Construction	Kingwood, TX	12/11/2019			
Hammerman & Gainer, Inc.	new Orleans, LA	12/11/2019			
Harmony Public Schools	Houston, TX	12/11/2019			
Harris County Houston Patrol, Inc.	Houston, TX	12/11/2019			
Harris School Solution	Niagra Falls, NY	12/11/2019			
HARRIS-JONES STAFFING & RECRUITING	Katy, TX	12/11/2019			
HATCH, INC.	Winston-Salem, NC	12/11/2019			
Haude Tutoring	Spring, TX	12/11/2019			
Havilon	GRAND PRAIRIE, TX	12/11/2019			
Hayhouse Projects LLC	Brooklyn, NY	12/11/2019			
Haystax Technology, Inc.	McLean, VA	12/11/2019			
HCI IT Service Inc	Houston, TX	12/11/2019			
Healing Species of Texas	Montgomery, TX	12/11/2019			
Health-e Meal Planner Pro (Water Walkers Inc)	Laguna Hills, CA	12/11/2019			
Heart Nation Inc	Humble, TX	12/11/2019			
Heartland School Solutions (Heartland Payment Systems, LLC)	Tempe, AZ	12/11/2019			

Heartwork Trending Counseling and Consulting, PLLC (Heartwork Trending Consulting Services)	Houston, TX	12/11/2019			
Heavenly Service, LLC	Webster, TX	12/11/2019			
HENECO ENGINEERING AND CONSULTING	Houston, TX	12/11/2019			
Heritage Institute of Sustainability LLC	Dallas, TX	12/11/2019			
Hewlett Packard (HP)	Palo Alto, CA	12/11/2019			
HiEd Inc.	Allen, TX	12/11/2019	Viewed	03/04/2020	
HIGHSTREET IT SOLUTIONS, LLC	CO, CO	12/11/2019			
HillCo Partners, LLC	Austin, TX	12/11/2019			
HiMac Center for Creative Thinking	Houston, TX	12/11/2019			
Hire Power Personnel	Sugar Land, TX	12/11/2019			
Histrionix Learning (The Histrionics Company)	Houston, TX	12/11/2019			
Hitachi Data Systems	Santa Clara, CA	12/11/2019			
Hoensty Environmental Services	Houston, TX	12/11/2019			
Hogan's consulting (Deon I Hogan)	Pflugerville, TX	12/11/2019			
Holland Energy Consulting	Houston, TX	12/11/2019			
Holtz/Adams Construction and Consulting, LLC	Universal City, TX	12/11/2019			
Home Health	Houston, TX	12/11/2019			
Hometown Computing (htcomp.net, Inc.)	Hamilton, TX	12/11/2019			
Honor Moorman Consulting	Brazoria, TX	12/11/2019			
Hoonuit I, LLC	Appleton, WI	12/11/2019			
Hooper Strategies	Granbury, TX	12/11/2019			
Hope Over Hurt	Houston, TX	12/11/2019			
Horizon Software International	Duluth, GA	12/11/2019			
Horizon Software International, LLC	Duluth, GA	12/11/2019			
HORIZON SW PROPERTIES	SUGAR LAND, TX	12/11/2019			
Horn Solutions, Inc.	Sugar Land, TX	12/11/2019			
Houghton Mifflin Harcourt Publishing Company	Geneva, IL	12/11/2019			
Houston Bus Services (Houston Bus Service)	Houston, TX		No Bid	02/14/2020	02/14/2020
Houston Dynamic Displays (Dooh Media Group, LLC)	Houston, TX		Viewed	03/30/2020	
Houston E.A Foundation	Houston, TX	12/11/2019			
Houston Information Team, Inc.	Stafford, TX	12/11/2019			
Houston Museum of Natural Science	Houston, TX	12/11/2019			
Houston Urban Debate League	Houston, TX	12/11/2019			
HOWARD TECHNOLOGY SOLUTIONS (Howard Industries Inc)	Ellisville, MS	12/11/2019	Viewed	12/12/2019	
HP	Houston, TX	12/11/2019			
HRchex, LLC (Intellisoft II, Inc.)	Irving, TX	12/11/2019			
HTEC-Houstons Training and Education Center, Inc. (Phillips)	Houston, TX	12/11/2019			
Hunt, Guillot & Associates	Baton Rouge, LA	12/11/2019			
Husch Blackwell LLP	Houston, TX	12/11/2019			
Hyland Software, Inc.	Westlake, OH	12/11/2019			
Hypertec Direct (Hypertec USA Inc)	Tempe, AZ	12/11/2019			
IBM	Houston, TX	12/11/2019			
ICC Thermal Mapping and Data Analytcs (Infrared Concepts Corporation)	Maitland, FL	12/11/2019	Viewed	04/16/2020	
ICF Incorporated, LLC	Fairfax, VA	12/11/2019			
ID Media, Inc	Chicago, IL	12/11/2019			
IDC (IDC Research, Inc)	Framingham, MA	12/11/2019			
IdentiSys Inc.	Eden Prairie, MN	12/11/2019			
Identity Automation	Houston, TX	12/11/2019			
iDocket.com	Amarillo, TX	12/11/2019			
IECGTX (Insurance Estimating & Consulting Group, LLC)	SPRINGTOWN, TX	12/11/2019			
IGM Technology Corp	Toronto, ON	12/11/2019			
Ignite Education, LLC	Dallas, TX	12/11/2019			
Illume Training, LLC	Cypress, TX	12/11/2019			
Illuminate Education	Irvine, CA	12/11/2019			
Image API, LLC	Tallahassee, FL	12/11/2019			
ImageNet Consulting Houston	Houston, TX	12/11/2019			
Imagine Excellence.Inc	Houston, TX	12/11/2019			
Imagine Learning	Provo, UT	12/11/2019			
Imagine Me Academy	Crosby, TX	12/11/2019			
IMPACT 360	Houston, TX	12/11/2019			
In Class Today, Inc.	San Francisco, CA	12/11/2019			

Indatatech (Instant Data Technologies, Inc.)	San Antonio, TX	12/11/2019	Submitted	04/13/2020	04/13/2020
Independent Professional Management	Houston, TX	12/11/2019			
Infinite Campus (Infinite Campus, Inc.)	Blaine, MN	12/11/2019			
Infinite Computing Systems, Inc.	Cedar Rapids, IA	12/11/2019			
Infinite Education Solutions	Desoto, TX	12/11/2019			
Infinite Solutions Enterprises (The DDance Group, Inc.)	Glen Allen, VA	12/11/2019			
Inflow Communications	Beaverton, OR	12/11/2019	Viewed	12/11/2019	
Info Tech, Inc.	Gainesville, FL	12/11/2019			
Infojini, Inc.	Columbia, MD	12/11/2019			
Infopro Learning Inc.	Plainsboro, NJ	12/11/2019			
Infor Public Sector, Inc.	Rancho Cordova, CA	12/11/2019			
Infor, Inc.	New York, NY	12/11/2019			
Information Builders	New York, NY	12/11/2019			
InkGiant	the woodlands, TX	12/11/2019			
InnerChange Consulting Group	Houston, TX	12/11/2019			
Innive Inc.	Tampa, FL	12/11/2019			
Innotas	San Francisco, CA	12/11/2019			
Innovation Bridge, Inc.	Sacramento, CA	12/11/2019			
InnovsiteLLC	Decatur, GA	12/11/2019			
Inquiry by Design, Inc.	Fort Worth, TX	12/11/2019			
Insight Global Inc.	Atlanta, GA	12/11/2019			
Insight Investments, LLC	Costa Mesa, CA	12/11/2019			
Insight Networking (Calence, LLC dba Insight Networking)	Tempe, AZ	12/11/2019			
Insource Technology Direct, LLC	Houston, TX	12/11/2019			
Instant Data Technologies	San Antonio, TX	12/11/2019			
Instead	Kingwood, TX	12/11/2019			
Instructure, Inc	Salt Lake City, UT	12/11/2019			
Instructure, Inc.	Salt Lake City, UT	12/11/2019			
InSync Education (Parents K12)	Clarksville, MD	12/11/2019			
INT Systems LLC	Houston, TX	12/11/2019			
Intech Southwest	San Antonio, TX	12/11/2019			
Integrality (Integrality, LLC)	Dallas, TX	12/11/2019			
Integrality Training Solutions (Integrality, LLC)	Cedar Hill, TX	12/11/2019			
Integrated platforms, Inc.	Sugar Land, TX	12/11/2019			
Integrated Technologies Group (ITG, LLC.)	San Antonio, TX	12/11/2019			
Integration Partners Corporation	Lexington, MA	12/11/2019			
Integrity Operations	Katy, TX	12/11/2019			
INTELLECTYX INC	Denver, CO	12/11/2019			
Intelligent Technology Solutions	Houston, TX	12/11/2019			
Intellit Sales	Houston, TX	12/11/2019			
Interprise Software (Intrinity Incorporated)	Waterloo, ON	12/11/2019			
InTouch GPS	Lakeland, FL	12/11/2019			
InTouch Receipting (Integrated Register Systems, Inc.)	Tacoma, WA	12/11/2019			
Intrado Interactive Services Corporation	Joplin, MO	12/11/2019	Submitted	04/13/2020	04/13/2020
Invo Healthcare Associates (Invo Healthcare Associates, LLC)	Jamison, PA	12/11/2019			
Ion Wave Technologies, Inc.	Springfield, MO	12/11/2019			
IOS Acquisitions LLC	New York, NY	12/11/2019			
IPC Global Services (InProcess Consulting, LLC)	Cumming, GA	12/11/2019			
IPM Asset Solutions, Inc.	Houston, TX	12/11/2019			
IPSecure, Inc.	San Antonio, TX	12/11/2019			
IP Terra International Corporation	Houston, TX	12/11/2019			
IQM2 Inc.	Ronkonkoma, NY	12/11/2019			
iQuriousKids Inc.	Katy, TX	12/11/2019			
I-Raos, Inc	Pearland, TX	12/11/2019			
IronForge Systems, Inc	Spring, TX	12/11/2019			
ISI COMMERCIAL REFRIGERATION, INC (Strategic Equipment, LLC)	Lewisville, TX		No Bid	01/20/2020	01/20/2020
ISI Detention (Argyle Security)	San Antonio, TX	12/11/2019			
IST Century Technologies, Inc (Information Systems of Florida, Inc (ISF))	Jacksonville, FL	12/11/2019			
IT Partner LLC	Wilmington, DE	12/11/2019			
iTech US, Inc.	South Burlington, VT	12/11/2019			
ITG AMERICA LLC	San Jose, CA	12/11/2019			

ITG Associates, LLC	Conroe, TX	12/11/2019		
ITSavvy	Addison, IL	12/11/2019		
itsQuest, Inc.	Lubbock, TX	12/11/2019		
iWRITE (I Write)	Houston, TX	12/11/2019		
J Frank Consulting (Joan Frank)	Fairfield, TX	12/11/2019		
JABIS Security Services	Austin, TX	12/11/2019	Viewed	12/11/2019
Jack Jones	Los Angeles, CA	12/11/2019		
Jackson Walker L.L.P.	Dallas, TX	12/11/2019		
JADE distributing	Kingwood, TX	12/11/2019		
JAGGAER	Morrisville, NC	12/11/2019		
Jaime Rios Financial Services Inc. (Money Concepts International Inc.)	Corpus Christi, TX	12/11/2019		
Janet Pozmantier, M.S., LPC, LMFT, RPT (Janet Pozmantier)	Houston, TX	12/11/2019		
Janet Wachs	Houston, TX	12/11/2019		
JANGA Technology, LLC.	Edinburg, TX	12/11/2019		
Javier Lopez	Houston, TX	12/11/2019		
JC Stonewall Constructors, LP	Houston, TX	12/11/2019		
JC's Digital Office Equipment	Houston, TX	12/11/2019	Viewed	12/13/2019
JDi Data Corporation	Fort Lauderdale, FL	12/11/2019		
Jean Polichino Consulting, LLC	Fredericksburg, TX	12/11/2019		
Jennifer Serravallo Consulting, LLC	South Orange, NJ	12/11/2019		
JER HR Group LLC	New York, NY	12/11/2019		
Jerry Gaither Enterprise	HOUSTON, TX	12/11/2019	Viewed	12/23/2019
JHT Inc. (Jardon Howard Technologies)	Orlando, FL	12/11/2019		
Jigsaw Learning LLC (TeachTown)	Woburn, MA	12/11/2019		
JLA Construction Solutions	Houston, TX		Viewed	03/12/2020
JLL Valuation & Advisory Services, LLC	Houston, TX	12/11/2019		
Jocelyn A Chadwick, PhD (Jocelyn A. Chadwick)	Arlington, MA	12/11/2019		
Johnson Consulting (Adrian B. Johnson)	Houston, TX	12/11/2019		
Johnston Technical Services, Inc. (dba JTS) (JTS)	Dallas, TX	12/11/2019		
Johnston, LLC	Houston, TX	12/11/2019		
Jon M. Warren, LLC	Decatur, TX	12/11/2019		
Jones Lang LaSalle (JLL)	Houston, TX	12/11/2019		
Jose Villarreal Consulting Services	Houston, TX	12/11/2019		
Joyce Davis/Erin Whitney	Houston, TX	12/11/2019		
JS&D Sports Development Outreach Ministries	Humble, TX	12/11/2019		
Junior Library Guild	Plain City, OH	12/11/2019		
Justice IT Consulting	Burleson, TX	12/11/2019		
JW Affinity IT	Smyrna, GA	12/11/2019		
JWS Health Consultants, Inc. d/b/a/UltraStaff	Houston, TX		Viewed	02/04/2020
K&R Group, INC	Houston, TX	12/11/2019		
K12 Alerts (Message Logix, Inc.)	White Plains, NY	12/11/2019	Submitted	04/13/2020 04/13/2020
K-12 Dynamics	Dallas, TX	12/11/2019		
K12 Food Pros	La Mesa, CA	12/11/2019		
K12 Insight	Herndon, VA	12/11/2019		
KAEKA GROUP INC	Lacey, WA	12/11/2019		
Kagan Publishing & Professional Development	San Clemente, CA	12/11/2019		
Kaleidoscope Solutions (S & S Educational Consultants)	spring, TX	12/11/2019		
KAMICO Instructional Media, Inc.	Salado, TX	12/11/2019		
Kaplan Early Learning Company	Lewisville, NC	12/11/2019		
Karczewski Bradshaw, LLP	Nacogdoches, TX	12/11/2019		
Kathy Jerome	Houston, TX	12/11/2019		
KCP Educational Consulting (Kristi Clarkson Pharaon)	Brenham, TX	12/11/2019		
Keey Group LLC	Rosharon, TX	12/11/2019		
Ken Task	San Antonioc, TX	12/11/2019		
Keter Environmental Services	Indianapolis, IN	12/11/2019		
Keystone Resources (Keystone Resources, Inc.)	Houston, TX	12/11/2019		
KGBTexas Communications	Houston, TX	12/11/2019		
Kickboard, Inc.	New Orleans, LA	12/11/2019		
KIDS ROBOTIC ACADEMY, LLC	HOUSTON, TX	12/11/2019		
Kijo Consulting LLC	Houston, TX	12/11/2019		
Kinetic Potential Scholars (Digital Network Group)	Largo, MD	12/11/2019		
Kingsbridge Holdings, LLC	Lake Forest, IL	12/11/2019		



KIS (Sable Computer Inc)	Fremont, CA	12/11/2019		
Kishmorr Productions, LLC	Huffman, TX	12/11/2019		
KJH Consultant Services (Karla J. Horn)	Houston, TX	12/11/2019		
KLD PLAYSCAPES USA (TWO WORD COMPANY LLC)	Boca Raton, FL	12/11/2019		
KMD Hospitality (KMD Hospitality LLC)	Humble, TX	12/11/2019		
KMM TECHNOLOGIES	Rockville, MD	12/11/2019		
knovitas llc	Sugar Land, TX	12/11/2019		
Knowledge Transfer Consulting Services, Inc	Eagan, MN	12/11/2019		
KnowledgeNet (KnowledgeNet Enterprises LLC)	Tempe, AZ	12/11/2019		
Kologik dba COPsync (Kologik)	Baton Rouge, TX	12/11/2019		
Komputer Plus Peripherals	Houston, TX	12/11/2019		
Konica Minolta Business Solutions USA Inc.	Winsor, CT	12/11/2019		
Konnecting the Dots	Houston, TX	12/11/2019	Viewed	03/18/2020
Kontrol Payables	Spokane, WA	12/11/2019		
Korg USA, Inc.	Melville, NY	12/11/2019		
Kratos Technology & Training Solutions, Inc.	San Diego, TX	12/11/2019		
KTM Educational Consulting, LLC	San Antonio, TX	12/11/2019		
Kuder (Kuder, Inc.)	Adeal, IA	12/11/2019		
L&S Associates, LLC	Montgomery, TX	12/11/2019		
L.SMURPHE.F Institute; Solutions by L.SMURPHE.F; L.SMURPHE.F Productions (L.SMURPHE.F Enterprises, Ltd. Co.)	League City, TX	12/11/2019		
La Capra Associates, Inc.	Boston, MA	12/11/2019		
Lab Resources, Inc	Tomball, TX	12/11/2019		
Lakeshore IT Solutions, Inc.	Fox Lake, IL	12/11/2019		
LAKESHORE LEARNING MATERIALS (LAKESHORE EQUIPMENT COMPANY)	CARSON, CA	12/11/2019		
Lan Nguyen	Houston, TX	12/11/2019		
Language Kids Houston, LLC	Sugar Land, TX	12/11/2019		
Lanier Consulting and Technology Service (RMLanier Enterprise, LLC)	Laredo, TX	12/11/2019		
Lantana Communications	Arlington, TX	12/11/2019		
Larocke Company	plano, TX	12/11/2019		
Laser Imaging (Hallmarks Laser Imaging)	Houston, TX	12/11/2019	Viewed	12/16/2019
Laserfiche (Compulink Management Center)	Long Beach, CA	12/11/2019		
Latencie Electronics	Houston, TX	12/11/2019		
Launch Point CDC, Inc.	Houston, TX	12/11/2019		
LBNM Corporation	Richmond, TX	12/11/2019		
LEAD Educational Services (William Price)	Missouri City, TX	12/11/2019		
Lead Your School (Blue Daisy Consulting, LLC)	The Woodlands, TX	12/11/2019		
Leading School Learning	Cypress, TX	12/11/2019		
Learning Omnivores (William Sommers)	Austin, TX	12/11/2019		
Learning Services (Destination Distribution Co. LLC)	Springfield, OR	12/11/2019		
Learning Stream (JTC Technologies, LLC)	Louisville, KY	12/11/2019		
Learning Through Sports, Inc.	BIRMINGHAM, AL	12/11/2019		
LearningTimes, LLC	New York, NY	12/11/2019		
LearnPad Inc	Hoffman Estates, IL	12/11/2019		
LED Partners	Houston, TX	12/11/2019		
Lee Rutledge Consulting (Rutledge)	Austin, TX	12/11/2019		
Legends Do Live	Missouri City, TX	12/11/2019		
LEGO Education	Pittsburg, KS	12/11/2019		
LenSec LLC. (Progressive Systems LLC.)	Houston, TX	12/11/2019		
Libera Inc.	Jamestown, NY	12/11/2019		
Libra-Tech Corporation	Argyle, TX	12/11/2019		
Licensed To Solve (Dukes Global Works, INC)	CROSBY, TX	12/11/2019		
Lifetime Consulting Services (Mona Lisa Chambers)	Houston, TX	12/11/2019		
LightSail, Inc.	New York, NY	12/11/2019		
LightSpeed Technologies, Inc.	Wall, NJ	12/11/2019		
LightspeedTechnologies, Inc.	Tualatin, OR	12/11/2019	No Bid	04/16/2020 04/16/2020
Linder Consulting LLC	AUSTIN, TX	12/11/2019		
LinkIt! (Advanced Assessment Systems)	New York, NY	12/11/2019		
Liquid Studio Group	Laredo, TX	12/11/2019		
Lisa K Bailey	Missouri City, TX	12/11/2019		
Lister Technologies, Inc.	La Quinta, CA	12/11/2019		

LitePol, LLC	Houston, TX	12/11/2019		
LivingTree (Snowflake Technologies Inc.)	Austin, TX	12/11/2019		
LMG Technology Services LLC	Houston, TX	12/11/2019		
Logical Front	West Jordon, UT	12/11/2019		
Logyx	Mountain View, CA	12/11/2019		
Lone Star Security Shield, Inc.	Houston, TX	12/11/2019		
Lone Star Telemedicine Services Inc.	Pasadena, TX	12/11/2019		
Look to Success, LLC (Michelle Lee Pina)	Houston, TX	12/11/2019		
Love 2 the Max	Houston, TX	12/11/2019		
Lowes Companies Inc	Mooreville, NC	12/11/2019		
LQI Consulting Group, LLC	Round Rock, TX	12/11/2019		
L-Sync, LLC	Grand Prairie, TX	12/11/2019		
Lucy Anderson	Houston, TX	12/11/2019		
Luis M Dueno Medina	San Antonio, TX	12/11/2019		
Lumen Touch	Kansas City, KS	12/11/2019		
Lunsford Illuminations Inc.	Lubbock, TX	12/11/2019		
lurie, llp	Minneapolis, MN	12/11/2019		
LVC Technologies, LLC	Rosenberg, TX	12/11/2019		
Lynverse Technologies	Houston, TX	12/11/2019		
Lynn Gomes, LLC (Lynn Gomes)	Houston, TX	12/11/2019		
M&A Technology	Carrollton, TX	12/11/2019		
M3 Inc	Brooklyn, NY	12/11/2019		
Mach B Technologies Inc	Irving, TX	12/11/2019		
Macias Constructions, LLC	Houston, TX	12/11/2019	Viewed	03/17/2020
Macie Publishing Company	Mendham, NJ	12/11/2019		
Main Stop Testing Svcs	Houston, TX	12/11/2019		
MAINLAND SUPPLY	San Marcos, CA	12/11/2019		
Majestic Transportation	Pearland, TX	12/11/2019		
MakeMusic, Inc	Eden Prairie, MN	12/11/2019		
Maker Maven	Tomball, TX	12/11/2019		
Makr U	Spring, TX	12/11/2019		
Malachi National Corporation	HUMBLE, TX	12/11/2019		
Mannheim Tech. LLC	Houston, TX	12/11/2019		
Marathon Partners Consulting	Moon Township, PA	12/11/2019		
Marie Bou K12 inc.	Montreal, QC	12/11/2019		
Mark III Systems	Houston, TX	12/11/2019		
Mark J. Rogers	Austin, TX	12/11/2019		
Mark Matranga	Fort Worth, TX	12/11/2019		
Marseal Group	Roanoke, TX	12/11/2019	Viewed	03/18/2020
Martin Yarborough & Associates	Fort Worth, TX	12/11/2019		
Mary Benton Communications and Public Affairs	Houston, TX	12/11/2019		
MAS Solutions LLC.	Fulshear, TX	12/11/2019		
Math-A-Matics Tutoring,LLC	Houston, TX	12/11/2019		
Max Interactive, Inc	costa Mesa, CA	12/11/2019		
MAXIMUS	Reston, VA	12/11/2019		
MCCi	Tallahassee, FL	12/11/2019		
McKenna Contracting, Inc	Spring, TX	12/11/2019	No Bid	03/24/2020 03/24/2020
McLane Technology Partners	Temple, TX	12/11/2019		
MCP Professional Services (Dr. Deloris L. Nelson)	Houston, TX	12/11/2019		
MDL Enterprise, Inc.	Houston, TX	12/11/2019		
Measurement Incorporated	Durham, NC	12/11/2019		
Media Design Group	Covington, TX	12/11/2019		
Mediators of Texas (Austin Texas Mediators LLC)	Florence, TX	12/11/2019		
MediaVate (MediaVate LLC)	Spring, TX	12/11/2019		
Medicaid Claim Solutions of Texas, Inc.	Mansfield, TX	12/11/2019		
Medical Avatar	New York, NY	12/11/2019		
Medixsoft Inc	Lewisville, TX	12/11/2019		
Melba Figueroa (HonestRx Consulting LLC)	Southlake, TX	12/11/2019		
MERCER TECHNOLOGIES FIRM	Gary, IN	12/11/2019	Viewed	04/20/2020
Meredith Digital	SANTA ANA, CA	12/11/2019		
Meridian Systems (Meridian Project Systems, Inc.)	Folsom, CA	12/11/2019		
Metamorphosis Concepts	Manvel, TX	12/11/2019		
Metova, Inc.	Conway, AR	12/11/2019		
MetriTech, Inc.	Champaign, IL	12/11/2019		
Meveau (Mercedes Watkins)	Houston, TX	12/11/2019	No Bid	01/02/2020 02/22/2020

MGT of America, Inc.	Tallahassee, FL	12/11/2019	Viewed	12/11/2019
Michael Best Strategies	Madison, WI	12/11/2019		
Micorosft Retail (Microsoft Corporation)	Redmond, WA	12/11/2019		
Micro Integration (Micro Integration & Programming Solutions, Inc.)	Houston, TX	12/11/2019		
Microburst Learning, LLC	Columbia, SC	12/11/2019		
MicroTech (MicroTechnologies LLC)	Vienna, VA	12/11/2019		
Midtown Personnel Inc	washington, DC	12/11/2019		
MidwesTech Consultant	Barnhart, MO	12/11/2019		
Mightybookjr.com	Houston, TX	12/11/2019		
Millunzi & Associates	The Woodlands, TX	12/11/2019		
Mind Your Gaps	Plano, TX	12/11/2019		
Minding YOB Services, LLC	Arlington, TX	12/11/2019		
Miracle Software Systems, Inc	Novi, MI	12/11/2019		
Mirage Software Inc. DBA Bourntec Solutions Inc. (Bourntec Solutions Inc.)	Schaumburg, IL	12/11/2019		
Mission Milby C.D.C.	Houston, TX	12/11/2019		
Mitaja Corporation	Fulton, MD	12/11/2019		
Mitel Business Systems, Inc.	Chandler, AZ	12/11/2019		
MJHayes Inc. dba Your It Solution (MJ Hayes, Inc.)	Mansfield, TX	12/11/2019		
MJR EDUCATIONAL SUPPLIES	Houston, TX		Viewed	12/19/2019
ML Deer Construction	Houston, TX	12/11/2019		
MMG Consulting Partners (Maryland Grier-Union)	Houston, TX	12/11/2019		
MNJ Technologies Direct Inc.	Buffalo Grove, IL	12/11/2019		
Mobile Programming	New York, NY	12/11/2019		
Momix Solutions	Dripping Springs, TX	12/11/2019		
Monarch Teaching Technologies, Inc.	Cleveland, OH	12/11/2019		
Monica Lewis School of Etiquette	Spring, TX	12/11/2019		
Monster Technology LLC	Lawndale, CA	12/11/2019		
Moondrop Entertainment LLC	San Francisco, CA	12/11/2019		
Moore Counseling and Psychological Services (Lorenzo Moore)	Houston, TX	12/11/2019		
Motion Matters Inc	Fairfax, VA	12/11/2019		
Motorola Solutions, Inc	Schaumburg, IL	12/11/2019		
Motorola Solutions, Inc.	Houston, TX	12/11/2019		
Moyers Group (Wala Productions)	Lubbock, TX	12/11/2019		
MPACT STRATEGIC CONSULTING, LLC	Houston, TX	12/11/2019		
MPO Solutions LLC	Arlington, TX	12/11/2019		
Mpulse Healthcare & Technology	Sugar Land, TX	12/11/2019		
MRC Smart Technology Solutions (MRC a Xerox Company)	San Diego, CA	12/11/2019		
MRI of Dallas Parkway, LLC	Plano, TX	12/11/2019		
MSB Consulting LLC	Austin, TX	12/11/2019		
Multiview Inc.	Irving, TX	12/11/2019		
Mutimedia Solutions, Inc.	Naples, FL	12/11/2019		
MVHL Consulting, LLC	San Antonio, TX	12/11/2019		
Mvix (USA), Inc.	Sterling, VA	12/11/2019		
MWH PUBLIC RELATIONS	HOUSTON, TX	12/11/2019		
MyLiveDistrict, LLC	Rancho Palos Verdes, CA	12/11/2019		
myON, LLC	Bloomington, MN	12/11/2019		
MYVRSPOT (MYVRSPOT, LLC)	FORT COLLINS, CO	12/11/2019	Viewed	12/11/2019
Naiku	Edina, MN	12/11/2019		
Namitzi Yoga (Mitzi Henderson)	HOUSTON, TX	12/11/2019		
nancy's i.t. guy (Nancy Walker)	Wilson, TX	12/11/2019		
Nasare Enterprises,LLC.	Houston, TX	12/11/2019		
National Education Foundation (NEF)	Alexandria, VA	12/11/2019		
National Energy Solutions	Houston, TX	12/11/2019		
National Fleet Tracking	Glen Rose, TX	12/11/2019		
National Pro Video (KWP Industries, LLC)	Pearland, TX	12/11/2019		
NationSync (NationSync Corporation)	Houston, TX	12/11/2019		
NaviGate Prepared (Lauren International)	New Philadelphia, OH	12/11/2019	Submitted	04/14/2020 04/14/2020
Nazca Technologies and Consulting LLC	Montgomery, TX	12/11/2019	Viewed	03/26/2020
Nearpod Inc.	Dania Beach, FL	12/11/2019		
NEDRP, LLC (RD360 EDUCATIONAL CONSULTING)	Canyon Lake, TX	12/11/2019		
NerdsToGo (WDA Hoc Nostrum, LLC)	Kemah, TX	12/11/2019		

NERDY BIRDIE (ENOVATEKK)	SPRING, TX	12/11/2019		
Net Sales Direct (Foxhoven Inc.)	The Woodlands, TX	12/11/2019		
Net Star IT Consulting (Net Star Systems, LLP)	Pearland, TX	12/11/2019		
NetSupport Inc	Alpharetta, GA	12/11/2019		
Netsweeper Inc	Dallas, TX	12/11/2019	Viewed	12/11/2019
NetVersant Solutions II, LLC	Houston, TX	12/11/2019		
Network Cabling Services, Inc.	Houston, TX	12/11/2019		
NEUFELD LEARNING SYSTEMS INC.	LONDON, ON	12/11/2019		
Neumeric Technologies Corporation	Westerville, OH	12/11/2019		
New Horizons Houston (GTG-NH Houston, LLC)	Houston, TX	12/11/2019		
New Spectrum Educational Consultants (Civil Society Educational Consultants)	Houston, TX	12/11/2019		
New Teacher Center	Santa Cruz, CA	12/11/2019		
New Tech Solutions, Inc.	Fremont, CA	12/11/2019		
Newbart Products, Inc.	Houston, TX	12/11/2019		
Newcastle Communications (Gioia P Ambrette Inc., dba Newcastle Communications)	New York, NY	12/11/2019		
Newsela (Newsela, Inc.)	New York, NY	12/11/2019		
Newspring	Houston, TX	12/11/2019		
NextgenID, Inc.	san antonio, TX	12/11/2019		
Nexus IS Inc. (Nexus IS)	Valencia, CA	12/11/2019		
nFocus Solutions	Phoenix, AZ	12/11/2019		
NO EGO APPAREL (NO EGO INC)	AUSTIN, TX	12/11/2019		
Nomotion Software, LLC	San Antonio, TX	12/11/2019		
NoRedInk Corp.	San Francisco, CA	12/11/2019		
NORESCO	Houston, TX	12/11/2019		
North Texas Fire Systems (Eric Exner DBA North Texas Fire Systems)	Sanger, TX		Viewed	12/13/2019
Noslar T. I., Inc.	Houston, TX	12/11/2019		
NovaCopy, Inc.	Memphs, TN	12/11/2019		
Novusolutions (Inobbar LLC)	Tampa, FL	12/11/2019		
Ntersect Networks Inc.	Woodstock, GA	12/11/2019		
Nuance Communications	Burlington, MA	12/11/2019		
Nuemman (Nuemman LLC)	Mckinney, TX	12/11/2019		
NuHealth, Inc.	Houston, TX	12/11/2019		
Nurture to Blossom Services, Inc.	Houston, TX	12/11/2019		
Nutri-Link Technologies, Inc.	Martin, GA	12/11/2019	Viewed	03/04/2020
Nuvalo LLC	Gig Harbor, WA	12/11/2019		
NWN Corporation	Waltham, MA	12/11/2019		
Oak Hill Technology, Inc.	Driftwood, TX	12/11/2019		
Object Technology Solutions, Inc.	Overland Park, KS	12/11/2019		
ObjectWin Technology, Inc.	Houston, TX	12/11/2019		
Odigo Services LLC	Houston, TX	12/11/2019		
Odyssweyware (Glynlyon, Inc.)	CHANDLER, AZ	12/11/2019		
Office Evolutions Inc	Houston, TX	12/11/2019		
Office Systems of Texas (Bob Peckham & Associates)	Houston, TX	12/11/2019		
OfficeMax Incorporated	Naperville, IL	12/11/2019		
OfficeSource, Ltd	San Antonio, TX	12/11/2019		
OGM SUPPLY LLC	Houston, TX	12/11/2019		
O'Hanlon, Demerath & Castillo	Austin, TX	12/11/2019		
Okta, Inc.	San Francisco, CA	12/11/2019		
Olivier, Inc.	Dallas, TX	12/11/2019		
OM Office Supply Inc	Mechanicsburg, PA	12/11/2019		
Omega Engineers, Inc.	Houston, TX	12/11/2019		
Omega Roofing & Construction	Houston, TX	12/11/2019	Viewed	12/11/2019
ON CALL STAFFING AGENCY LLC	HYATTSVILLE, MD	12/11/2019		
Ondi Love Center Ministries	Houston, TX	12/11/2019		
One IT (CVAD Corporation)	Houston, TX	12/11/2019		
One Source International, LLC	Houston, TX	12/11/2019		
One Way Education, LLC	Houston, TX	12/11/2019		
OneSeventeen Media	Austin, TX	12/11/2019	No Bid	03/04/2020 03/04/2020
Onix Networking Corp	Lakewood, OH	12/11/2019		
OpenGov	Redwood City, CA	12/11/2019		
OperationsXchange	South Jordan, UT	12/11/2019		
Optima Train (Delwar Enterprises LLC)	Houston, TX	12/11/2019		
OPTIMIZATION LABS LLC	Houston, TX	12/11/2019		

Optimum Consultancy Services, LLC	Houston, TX	12/11/2019			
Oracle	Frisco, TX	12/11/2019			
Origin Eight (Seth Orion Tech LLC)	Minneapolis, MN	12/11/2019			
OSI Hardware	Santa Barbara, CA	12/11/2019			
ot3tech	Humble, TX	12/11/2019			
Ozeal Consulting Group (Oziel Enriquez)	Sugar Land, TX	12/11/2019			
P Eugene Turner	Waller, TX	12/11/2019			
Paladion Networks Private Limited (Paladion)	Reston, VA	12/11/2019			
Panasonic System Solutions Company of North America (Panasonic Corporation of North America)	Newark, NJ		Submitted	04/13/2020	04/13/2020
Panorama Education	Boston, MA	12/11/2019			
Paradigm SES, LLC	Houston, TX	12/11/2019			
ParentLink (Parlant Technology, Inc.)	Provo, UT	12/11/2019			
Parents Alliance, Inc	Houston, TX	12/11/2019			
Parker and Jamison LLC	Irving, TX	12/11/2019			
PartStock Computer	Minneapolis, MN	12/11/2019			
PASS (Phenomenal Academic Student Success)	Miami, FL	12/11/2019			
Pass The Notes LLC	Cooper City, FL	12/11/2019			
Pathfinder Intelligence, Inc	Tyler, TX	12/11/2019			
Pathway Communications (Pathway Communications, LTD)	Lewisville, TX	12/11/2019			
Patriotic Solutions, LLC.	Houston, TX	12/11/2019			
Patterson Dental Supply	Houston, TX	12/11/2019			
PAYK12	Indianapolis, IN	12/11/2019			
PBI	Woodland Hills, CA	12/11/2019			
PC Parts Plus	MINNEAPOLIS, MN	12/11/2019			
PC Specialists Inc. (Technology Integration Group)	San Antonio, TX	12/11/2019			
PC University Distributors	Valley Stream, NY	12/11/2019			
PCA Technology Inc	HOUSTON, TX	12/11/2019			
PCC Technology Group	Bloomfield, CT	12/11/2019			
PCM Gov, Inc. (PCMG, Inc. dba PCM Gov, Inc.)	Herndon, VA	12/11/2019			
PCPC Direct Ltd.	Houston, TX	12/11/2019			
PCS Edventures	Boise, ID	12/11/2019			
PCS Mobile (Portable Computer Systems, Inc.)	Denver, CO	12/11/2019			
PCS Revenue Control Systems, Inc.	Englewood Cliffs, NJ	12/11/2019			
Pcubed (Program Planning Professionals)	Ann Arbor, MI	12/11/2019			
PDS (Personnel Data Systems, Inc.)	Blue Bell, PA	12/11/2019			
Peak-Ryzex	Columbia, MD	12/11/2019			
Pedigo Staffing Services, LLC	San Antonio, TX	12/11/2019			
PENWICK REALTIME SYSTEMS INC (PENWICK REALTIME SYTEMS INC)	Sugar Land, TX	12/11/2019			
People Tech	Bellevue, WA	12/11/2019			
Percussion Software, Inc.	Woburn, MA	12/11/2019			
Performance Matters LLC	Sandy, UT	12/11/2019			
Persistent Services	Houston, TX	12/11/2019			
Persolvent	Saint Paul Park, MN	12/11/2019			
Personal Touch Therapy (Shontai Thomas)	Houston, TX	12/11/2019			
Pervasive Group, LLC	Houston, TX	12/11/2019			
PESG of Texas	Houston, TX	12/11/2019			
Petro Progressive Services	THE WOODLANDS, TX	12/11/2019			
PHD Resources & Taxes	Houston, TX	12/11/2019			
Philstyn AV	Houston, TX		No Bid	01/07/2020	01/07/2020
Phonoscope Knowledge Network	HOUSTON, TX	12/11/2019			
PikMyKid (Sachi Tech Inc)	Tampa, FL	12/11/2019	Submitted	04/21/2020	04/21/2020
Pinnacle Workforce Strategies	Tucson, AZ	12/11/2019			
Pittman Training (Vision Educational Solutions)	Dallas, TX	12/11/2019			
Plante & Moran, PLLC	Southfield, MI	12/11/2019			
Platinum Copier Solutions (Platinum Copier Solutions LLC)	Houston, TX	12/11/2019			
Platinum Fire Protection LLC	Pearland, TX		No Bid	04/17/2020	04/17/2020
Plexos Group LLC	Baton Rouge, LA	12/11/2019			
PMCS Services, Inc.	Austin, TX	12/11/2019			
Point Alliance Solutions	Spring, TX	12/11/2019			
Polaris Associates, Inc.	Alpharetta, GA	12/11/2019			
Postlethwaite & Netterville APAC (Lacher)	Baton Rouge, LA	12/11/2019			

Powell-Leon, LLP	Austin, TX	12/11/2019		
Power Institute LLC	Missouri City, TX	12/11/2019		
Power of Choosing Inc.	Texas, TX	12/11/2019		
PowerSchool Group LLC	Folsom, CA	12/11/2019		
Practical Parent Education	Mckinney, TX	12/11/2019		
Pragma Edge Inc	Deerfield, IL	12/11/2019		
Precision Medical Billing (PMB Precision Medical Billing, Inc.)	Houston, TX	12/11/2019		
Precision Micrographics & Imaging, INC.	Austin, TX	12/11/2019		
Precision Products, Inc.	Sugar Land, TX	12/11/2019		
Precision Task Group, Inc.	Houston, TX	12/11/2019		
Prelude Systems	Irvine, CA	12/11/2019		
PREMIER & COMPANIES	NEW YORK, NY	12/11/2019		
Premier Wireless	Stafford, TX	12/11/2019	Viewed	12/11/2019
Premiere Speakers Bureau	Franklin, TN	12/11/2019		
Presidential Staffing Solutions	San Antonio, TX	12/11/2019		
Presidio Networked Solutions Group, LLC	Houston, TX	12/11/2019		
Presidio Networked Solutions, Inc.	Greenbelt, MD	12/11/2019		
Price Consulting, Inc.	Houston, TX	12/11/2019		
Primary Software Solutions	WILLIS, TX	12/11/2019	Unsubmitted	12/22/2019
Prime Medical Store (MEDISOUTH, INC.)	HOUSTON, TX		Viewed	04/21/2020
Prime System/Directron	Sugar Land, TX	12/11/2019		
PRIME SYSTEMS / DIRECTRON.COM	HOUSTON, TX	12/11/2019		
Prime Vendor Inc.	Wilmington, NC		Viewed	12/13/2019
PrimerEdge (Cybersoft Technologies, Inc.)	Houston, TX	12/11/2019		
Proactive Thought Leaders, LLC	Arlington, TX	12/11/2019		
ProBizAssoc.com (Beth Philley)	Canton, OH	12/11/2019		
Productive Ventures	Spring, TX	12/11/2019		
Professional Software for Nurses, Inc. (PSNI)	Amherst, NH	12/11/2019		
Project ELL (eduProject ELL, LLC)	Plano, TX	12/11/2019		
Project Execution 4 U (Mordecai Holdings Inc)	Houston, TX	12/11/2019		
Project Social LLC (1991)	Conroe, TX	12/11/2019		
Projectmates Software (Systemates, Inc.)	Richardson, TX	12/11/2019		
Projects-Matter (Projects-Matter LLC)	Houston, TX	12/11/2019		
Pronto Shipping and Packaging Services Inc.	Houston, TX	12/11/2019		
Proofpoint, Inc.	Sunnyvale, CA	12/11/2019		
Prosus, Inc.	Bellaire, TX	12/11/2019		
PROTECHT Management Group, LLC	Austin, TX	12/11/2019		
Protection Engineering Consultants LLC	Austin, TX	12/11/2019		
Protiviti	Houston, TX	12/11/2019		
Provantage LLC	North Canton, OH	12/11/2019		
Providence Office Products LLC	Conroe, TX	12/11/2019		
PROVOX Systems, Inc.	Addison, TX	12/11/2019		
PS Ellinopoula LTD	Oakland, CA	12/11/2019		
psitechnology Inc. (Petrosys Solutions Inc.)	Bellaire, TX		Submitted	03/04/2020 03/04/2020
PTM Document Systems	Santa Rosa, CA	12/11/2019		
Public Consulting Group, Inc.	Boston, MA	12/11/2019		
Public Works LLC	West Chester, PA	12/11/2019		
Purity Technology, LLC	Cypress, TX	12/11/2019		
Purposeful Parents	Webster, TX	12/11/2019		
PVH Consulting Group LLC	Austin, TX	12/11/2019		
Pye-Barker Fire & Safety LLC	Humble, TX		Viewed	12/11/2019
QA Systems, Inc	Houston, TX	12/11/2019		
QCTV Corp. (QC TV Corp.)	Houston, TX	12/11/2019		
Qlovi (Acias, Inc)	New York, NY	12/11/2019		
Quackenworth	Culver City, CA	12/11/2019		
Quality Associates Inc.	Fulton, MD	12/11/2019		
Quasar Data Center	Houston, TX	12/11/2019	Viewed	01/28/2020
QuaverMusic.com, LLC	Nashville, TN	12/11/2019		
Qubit Logic, LLC	Richmond, TX	12/11/2019		
Questica (Questica Ltd.)	Huntington Beach, CA	12/11/2019		
QUILL CORPORATION	LINCOLNSHIRE, IL	12/11/2019		
R.I.G.O.R.	Baytown, TX	12/11/2019	Viewed	12/11/2019
R3 Collaboratives Inc	San Francisco, CA	12/11/2019		
RADgov, Inc.	Fort Lauderdale, FL	12/11/2019		
Ramos & Harrison	Corpus Christi, TX	12/11/2019		
RANDA Solutions (R & A Solutions, Inc.)	Franklin, TN	12/11/2019		

Rapidsoft Systems, Inc.	Princeton Junction, NJ	12/11/2019			
Raptor Technologies	Houston, TX		Submitted	03/09/2020	03/09/2020
R-Associates Inc.	Houston, TX	12/11/2019			
Ravir LLC	Keller, TX	12/11/2019			
RDA Technologies	Brownsville, TX	12/11/2019			
RDI Global Services	El Paso, TX	12/11/2019			
Read Between The Lines (The Children's Carousel Academy)	Desoto, TX	12/11/2019			
Read, Write, & Create, Inc.	Houston, TX	12/11/2019			
Reading Horizons (HEC Software Inc.)	Kaysville, UT	12/11/2019			
Real Good Technologies	Austin, TX	12/11/2019			
Reasoning Mind, Inc.	HOUSTON, TX	12/11/2019			
Recruiting In Motion	Orlando, FL	12/11/2019			
Recruiting Source International	Katy, TX	12/11/2019			
Red Couch Interactive LLC	Houston, TX	12/11/2019			
Red River Technology LLC	Claremont, NH		Viewed	12/31/2019	
Redbird Flight Simulations, Inc	Austin, TX	12/11/2019			
RedGear, LLC	El Paso, TX	12/11/2019			
Rediker Software, Inc.	Hampden, MA	12/11/2019			
Reflective Energy Solutions	Hackensack, NJ	12/11/2019			
Regency Office Products	Raleigh, NC	12/11/2019			
Region One Education Service Center	Edinburg, TX	12/11/2019			
Regroup Mass Notifcations	San Francisco, CA	12/11/2019	Viewed	12/16/2019	
REL Project Management Services LLC	Cypress, TX	12/11/2019			
Relax Audio Visual LLC	Sugar Land, TX	12/11/2019	Viewed	12/12/2019	
Reliable R&R Training Services	Dallas, TX	12/11/2019			
Reliant Elevators (Reliant Elevators, LLC)	Joshua, TX	12/11/2019			
Relocation Strategies (Luo & Chang Investment LLC)	houston, TX	12/11/2019			
Remember When Kids Were Kids (Jaelijah)	Spring, TX	12/11/2019			
Remote-Learner (Remote-Learner US, Inc.)	Fishersville, VA	12/11/2019			
RemTech Associates LLC	Van, TX	12/11/2019			
Renaissance Learning, Inc.	Wisconsin Rapids, WI	12/11/2019			
Repair Center LLC	Grand Rapids, MI	12/11/2019			
Rescue and Foster Care Operation	Houston, TX	12/11/2019			
Resolute Educational Solutions, L.L.C.	Detroit, MI	12/11/2019			
Resolute Learning Systems, Inc.	Houston, TX	12/11/2019			
Responsive Learning (Responsive Learning, LP)	El Paso, TX	12/11/2019			
Responsive Technology Solutions	Laguna Vista, TX	12/11/2019			
Rethink Autism	New York, NY	12/11/2019			
Revival Technology	Melissa, TX	12/11/2019			
Revize Software Systems (Revize LLC)	Troy, MI	12/11/2019			
Revolution Data Systems	ABITA SPRINGS, LA	12/11/2019			
RFD and Associates	Austin, TX	12/11/2019			
RFx Analyst, Inc.	Dover, DE	12/11/2019	Viewed	12/12/2019	
Rice & Associates, PC	Houston, TX	12/11/2019			
Richards/Carlberg (Richards Carlberg, Inc.)	Houston, TX	12/11/2019			
Ricoh USA	Houston, TX	12/11/2019			
Rising Star Academy	Houston, TX	12/11/2019			
Rivera-Vega Group, LLC.	San Antonio, TX	12/11/2019			
RIVS, Inc.	Chicago, IL	12/11/2019			
RMK Consulting	San Marcos, TX	12/11/2019			
RND Technology	Houston, TX	12/11/2019			
Rob Pelletier Construction, Inc	Houston, TX		No Bid	01/08/2020	01/08/2020
Robert Half Technology	San Ramon, CA	12/11/2019			
Robotel Corp	Ballwin, MO	12/11/2019			
Rockit Consulting llc	Houston, TX	12/11/2019			
Rogelio Creations	Houston, TX	12/11/2019	Viewed	04/16/2020	
Rogers, Morris & Grover, LLP	Houston, TX	12/11/2019			
ROIT SOLUTIONS, LLC	Dallas, TX	12/11/2019			
Roland Gonzales	Spring, TX	12/11/2019			
Ron Turley Associates, Inc. (	Glendale, AZ	12/11/2019			
Rosetta Stone Ltd.	Harrisonburg, VA	12/11/2019			
Route 36 Inc	houston, TX	12/11/2019			
Royal Media Network Inc.	WINDSOR MILL, MD		Viewed	02/25/2020	
Royal Technocrats Inc	Houston, TX	12/11/2019			
RR CONNECTION CONSULTING	Duncanville, TX	12/11/2019			

RTI International (Research Triangle Institute)	Research Triangle Park, NC	12/11/2019			
Rug Outlet & Gallery	Tyler, TX		Viewed	04/07/2020	
Ruvna (Ruvna, Inc.)	New York, NY		Submitted	04/14/2020	04/14/2020
Rydin Decal (Dri-Stick Decal Corp.)	Streamwood, IL	12/11/2019			
S & F Consultancy Inc. (S & F Software Solutions Inc.)	Lake Zurich, IL	12/11/2019			
S C ENTERPRISES CORPORATION	Commerce, CA	12/11/2019			
s3strategies	Lubbock, TX	12/11/2019			
SADA Systems, Inc	North Hollywood, CA	12/11/2019			
Safebit Solutions	Houston, TX	12/11/2019			
Safeplans	Palm Harbor, FL	12/11/2019	Viewed	12/11/2019	
Saitech Inc	Fermont, CA	12/11/2019			
SAM Labs	Boston, MA	12/11/2019			
Sams Direct Government Solutions (Sams Contracting Consulting and Training)	San Antonio, TX	12/11/2019			
Sam's Limousine and Transportation (Grand Transportation)	Houston, TX		No Bid	01/10/2020	01/10/2020
Samscloudllc	Houston, TX		Submitted	04/06/2020	04/06/2020
SanJae Educational Resources, Inc.	Palm Beach Gardens, NY	12/11/2019			
Santos Alliances	Austin, TX	12/11/2019			
SBC Consulting (Tammy Smithers)	Houston, TX	12/11/2019			
SBLM Architects	New York, NY	12/11/2019			
SBSI Software, INC	farmington hills, MI	12/11/2019			
Scantron Corporation	Eagan, MN	12/11/2019			
SCG Business Services, LLC	Douglasville, GA	12/11/2019			
Schneider Electric Buildings Americas (Schneider Electric SA)	Carrollton, TX	12/11/2019			
ScholarBuys	Carpentersville, IL	12/11/2019			
ScholarChip	Hicksville, NY		Viewed	12/12/2019	
Scholastic Education (Scholastic Inc.)	Farmers Branch, TX	12/11/2019			
School by Design (Education by Design, LLC)	Waltham, MA	12/11/2019			
School Tech Supply - STS Education	Simi Valley, CA	12/11/2019			
SchoolMint	San Francisco, CA	12/11/2019			
Schoology (Schoology, Inc)	New York, NY	12/11/2019			
SchoolPresser, LLC	Verona, NJ	12/11/2019			
SchoolStatus	HATTIESBURG, MS	12/11/2019			
Schulman, Lopez, Hoffer & Adelstein	Houston, TX	12/11/2019			
Schultz Center for Teaching and Leadership, Inc.	Jacksonville, FL	12/11/2019			
Science Unlimited, LLC	Missouri City, TX	12/11/2019			
Secure Networkers	Spring, TX	12/11/2019			
Secure Vigil, LLC	Houston, TX	12/11/2019	Viewed	04/16/2020	
Securly, Inc	Charlotte, NC	12/11/2019			
SEFNAK TRADING INC.	Sugar Land, TX		Viewed	02/05/2020	
Semper Feye Solutions, Inc.	Austin, TX	12/11/2019			
Senryo, Inc. (Senryo Technologies)	Naperville, TX	12/11/2019			
Sequel Data Systems Inc	Austin, TX	12/11/2019			
Sequel Data Systems, Inc	Austin, TX	12/11/2019			
ServerMonkey.com LLC (ABH Capital Managment LLC)	HOUSTON, TX	12/11/2019			
ServiceMaster Recovery Management (Service Environments of Texas, Inc.)	Kingwood, TX	12/11/2019			
SET SOLUTIONS	Houston, TX	12/11/2019			
SETEX Facilities & Maintenance, LLC	Beaumont, TX	12/11/2019			
Sew Contempo	Houston, TX	12/11/2019			
Shaneka Smith	Houston, TX	12/11/2019			
SharpSchool (Intrafinity)	Toronto, ON	12/11/2019			
Sharron Helmke	Dickinson, TX	12/11/2019			
Shepherd Government Services Group (SGSG, LLC)	Carrollton, TX	12/11/2019	Viewed	03/04/2020	
Sherra Branch	Houston, TX	12/11/2019			
SHI Government Solutions	Austin, TX	12/11/2019	Viewed	12/11/2019	
Shipcom	Houston, TX	12/11/2019	Viewed	12/11/2019	
Shira J. Sherer	Houston, TN	12/11/2019			
Shmoop University, Inc.	Scottsdale, AZ	12/11/2019			
ShopK12, Inc	Springfield, OR	12/11/2019			
Shrader Engineering, Inc.	Houston, TX	12/11/2019			
Siemens Industry, Inc	Houston, TX	12/11/2019			



Sigma Consulting Corp.	Metairie, LA	12/11/2019		
Sigma Technology Solutions, Inc.	San Antonio, TX	12/11/2019		
SignUp4, LLC	Atlanta, GA	12/11/2019		
SimiDigi Inc	Garland, TX	12/11/2019		
SimpleTech Solutions	Houston, TX	12/11/2019		
SimpliVity Corporation	Westborough, MA	12/11/2019		
SimplyDigi.com, Inc.	Albuquerque, NM	12/11/2019		
SINIUM (DYNAMIC INVENTIONS LLC)	Southlake, TX	12/11/2019		
SIRE Technologies (ALPHACORP)	Salt Lake City, UT	12/11/2019		
Sirius Computer Solutions, Inc.	San Antonio, TX	12/11/2019		
Sketch City	Houston, TX	12/11/2019		
SkillSoft	Nashua, NH	12/11/2019		
SkoolAide (SkoolAide, Inc.)	Charlotte, NC	12/11/2019		
SkyHelm Technology (SkyHelm LLC)	Conroe, TX	12/11/2019		
Skynet Solutions Inc.	Broken Arrow, OK	12/11/2019		
Sky's the Limit	Houston, TX	12/11/2019		
Skyward, Inc.	Stevens Point, WI	12/11/2019		
SL King and Associates	Atlanta, GA	12/11/2019		
SLG Technologies, LLC	Glen Rose, TX	12/11/2019	Viewed	03/12/2020
Smart Scholars Foundation	Houston, TX	12/11/2019		
Smarter HR Solutions	Houston, TX	12/11/2019		
Smartgroup Systems (Beepsmart Communications, Inc.)	Richardson, TX	12/11/2019		
SMARTOX	Irving, TX	12/11/2019		
SmartSchool Systems (SmartSchool Systems LLC)	Kingwood, TX	12/11/2019		
SMRT Solutions (SMRT Consulting LLC)	Washington DC, DC	12/11/2019		
Social Motion, Inc.	Houston, TX	12/11/2019		
Social Sentinel, Inc.	Burlington, VT	12/11/2019		
Social Studies Success	Spring, TX	12/11/2019		
Softdocs Inc.	Columbia, SC	12/11/2019		
SofterWare	Ft. Washington, PA	12/11/2019		
Softline International USA, Inc	Miami, FL	12/11/2019		
Softmart	downingtown, PA	12/11/2019		
SoftSol Technologies Inc.	Fremont, CA	12/11/2019		
Software Express	Charlotte, NC	12/11/2019		
Software Information Resource Corp	Washington, DC	12/11/2019		
Software One, Inc.	Waukesha, WI	12/11/2019		
Software Professionals, Inc.	Flower Mound, TX	12/11/2019	Viewed	03/18/2020
Sokikom (Virtual Learning Technologies, Inc.)	Mountain View, CA	12/11/2019		
Solel International	Houston, TX	12/11/2019		
Solix Inc. dba Sivic Solutions (Sivic Solutions Group LLC)	Parsippany, NJ	12/11/2019		
Sology LLC (Sology Solutions)	Richardson, TX	12/11/2019		
Solomon Sims & Brown, LLC.	Katy, TX	12/11/2019		
Solutions Stores	Pasadena, TX		No Bid	12/20/2019 12/20/2019
Solvere Tech Support (Solvere Tech Support LLC)	Houston, TX	12/11/2019		
SOS Security (Secure IP Solutions LLC)	Houston, TX	12/11/2019		
south texas boiler	houston, TX	12/11/2019		
South Texas Counseling and Mentoring : Adult Education	Houston, TX	12/11/2019		
Southern Computer Warehouse	Marietta, GA	12/11/2019		
Southwest Academic Solutions	San Antonio, TX	12/11/2019		
SpaceCenter Systems (Y2J, Inc.)	Pearland, TX	12/11/2019		
SPDF KIDS	Houston, TX	12/11/2019		
Springsted Human Capital Advisors	St. Paul, MN	12/11/2019		
Sprint Corporation	Overland Park, KS	12/11/2019		
Square3 (PCCare, Inc.)	Lake Jackson, TX	12/11/2019		
SRIIA Technologies, Inc.	AUSTIN, TX	12/11/2019		
SSCI Environmental (Separation Systems Consultants, Inc.)	Houston, TX	12/11/2019		
SSG-MUSIC	LAS VEGAS, NV	12/11/2019		
Staff Hunt LLC	Houston, TX	12/11/2019		
Staff Magnet	Houston, TX	12/11/2019		
Standard Morgan Partners, LTD	Houston, TX	12/11/2019		
Standards Solution Holding, LLC	Washington, NJ	12/11/2019		

Standing Cloud, Inc.	Boulder, CO	12/11/2019			
Staples Advantage (Staples Contract & Commercial, Inc.)	Houston, TX	12/11/2019			
Stargel Office Solutions (Stargel Office Systems Inc)	Houston, TX	12/11/2019	No Bid	12/11/2019	12/11/2019
Stars Information Solutions (JEH-EAS, Inc.)	San Antonio, TX	12/11/2019			
STARS- Transportation Management	Canyon Lake, TX	12/11/2019			
StateCopy	Lodi, NJ	12/11/2019			
Status Not Quo (Status Not Quo, Inc.)	VALENCIA, CA	12/11/2019			
Steam Kidstute (Insight Community Resources Inc)	Houston, TX	12/11/2019			
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Humble, TX	12/11/2019			
Sterling Staffing Solutions (Maceo Carter Investments, LLC)	Sugar Land, TX	12/11/2019	Unsubmitted	01/06/2020	
Sterling Therapy & Rehabilitation	SUGAR LAND, TX	12/11/2019			
Stetson & Associates, Inc.	Houston, TX	12/11/2019			
Steve Spangler Inc.	Englewood, CO	12/11/2019			
Stevenson Workshop and Seminar Solutions	league city, TX	12/11/2019			
STL Supply Company	Houston, TX	12/11/2019			
Stone Oak Solutions, LLC	New Braunfels, TX	12/11/2019			
Stoneware, Inc.	Carmel, IN	12/11/2019			
StormWind LLC	Scottsdale, AZ	12/11/2019			
Strahan Cain, PLLC	Houston, TX	12/11/2019			
Straight Defined	Copperas Cove, TX	12/11/2019			
Straight Line Management (Straight Line Management LLC)	San Antonio, TX	12/11/2019			
Strategar (Strategar LLC)	Addison, TX	12/11/2019			
Strategic Partners in Education	Newport Beach, CA	12/11/2019			
Strategic Partnerships, Inc.	Austin, TX	12/11/2019			
Strategos International, LLC	Grandview, MO		Viewed	03/08/2020	
STRAUS SYSTEMS INC	STAFFORD, TX	12/11/2019			
Stream Dudes (Stream Dudes LLC)	Elkhorn, WI	12/11/2019			
Streamline Health Services	San Juan Capistrano, CA	12/11/2019			
Strong Asset Tags	St. Augustine, FL	12/11/2019			
StrongGlass Systems (MGT Films)	Wauconda, IL		Viewed	03/26/2020	
studentnest.com (Studentnest Inc.)	Fresno, CA	12/11/2019			
Students of Strength, Inc.	Cambridge, MA	12/11/2019			
Studi	Plano, TX	12/11/2019	Viewed	12/11/2019	
SuccessEd	Frisco, TX	12/11/2019			
Summit Integration Systems (Integrated AV Systems LLC)	Houston, TX	12/11/2019			
Summus Industries, Inc.	Missouri City, TX	12/11/2019			
Sunburst Digital	Hoffman Estates, IL	12/11/2019			
SunGard Availability Services LP	Wayne, PA	12/11/2019			
SunGard K-12	Bethlehem, PA	12/11/2019			
sunnet solutions	Houston, TX		Viewed	02/23/2020	
Susan M. Catlett, Ph.D., BCBA-D	Houston, TX	12/11/2019			
Sussman Sales Company Inc.	NY, NY	12/11/2019			
Sweetwater (Sweetwater Sound Incorporated)	Fort Wayne, IN	12/11/2019			
SynchroNet LLC	Houston, TX	12/11/2019			
Synergistic STEM Outreach Center	Houston, TX	12/11/2019			
T2aerospace	HOUSTON, TX	12/11/2019			
Tab Products	Mayville, WI	12/11/2019			
TabletKiosk (Sand Dune Ventures Inc.)	Torrance, CA	12/11/2019	Viewed	12/13/2019	
TagleRock Technologies llc	McAllen, TX	12/11/2019			
TANCHES GLOBAL MANAGEMENT INC.	SUGAR LAND, TX	12/11/2019			
Tandi Oil and Gas LLC	KATY, TX	12/11/2019			
Tangenz Corporation	Chandler, AZ	12/11/2019			
Tango Software (Liberty Source L.P.)	Austin, TX	12/11/2019			
Tao Interactive Inc	Bismarck, ND	12/11/2019			
Tardy Calculator (PC Innovations, Inc.)	San Antonio, TX	12/11/2019			
T-Base Communications USA Inc.	Ottawa, ON	12/11/2019			
TCT Enterprises, LLC	Houston, TX	12/11/2019			
Teach2Learn (Elliott and McMahon)	Friendswood, TX	12/11/2019			
Teacher Created Resources	Westminster, CA	12/11/2019			
Teaching Strategies, LLC	Bethesda, MD	12/11/2019			

Team Driven Technology Inc.	Fort Worth, TX	12/11/2019			
Team Telecom	Lexington, NC	12/11/2019			
Team Venti (Hondo Systems, LLC)	Austin, TX	12/11/2019			
TeamLogic IT (Philoxenus, Inc.)	Houston, TX	12/11/2019			
Tech Depot (Solutions4sure.com)	Trumbull, CT	12/11/2019			
Tech Smart USA	Lapeer, MI	12/11/2019			
Techcess Group	Houston, TX	12/11/2019			
TechDirectShop.com, LLC	Castle Rock, CO	12/11/2019			
TechJoy	Oklahoma City, OK	12/11/2019			
Technical & Scientific Application Inc.	Houston, TX	12/11/2019			
Technimedia, Inc.	Houston, TX	12/11/2019			
Technocycle (IT Remarketing)	Houston, TX	12/11/2019			
Technologist (Thomas Gallaway Corporation)	IRVINE, CA	12/11/2019			
Technology For All	Houston, TX	12/11/2019			
Technology Integration Group (PC Specialist, Inc.)	San Diego, CA	12/11/2019			
Technology Management Corp	Shorewood, MN	12/11/2019			
TechOne Centre	Houston, TX	12/11/2019			
TechVAR	Austin, TX	12/11/2019			
Tecnics Consulting, Inc.	Houston, TX	12/11/2019			
TEEN TRUTH (TEEN TRUTH, LLC)	DRIPPING SPRINGS, TX	12/11/2019			
Tekgration LLC	San Antonio, TX	12/11/2019			
Teksync Technologies, Inc.	Houston, TX	12/11/2019			
TEKsystems, Inc.	Houston, TX	12/11/2019			
TELA Technologies, Inc.	Houston, TX	12/11/2019			
Telerik	Waltham, MA	12/11/2019			
Telomack Cabling Solutions (Telomack Inc)	The Woodlands, TX	12/11/2019			
TestOut Corporation	PLEASANT GRV, UT	12/11/2019			
Tetra Tech, Inc.	Maitland, FL	12/11/2019			
Texan-French Alliance for the Arts	Houston, TX	12/11/2019			
Texans Together Education Fund Inc	Houston, TX	12/11/2019			
Texas Association of African American Chambers of Commerce (TAAACC)	Austin, TX	12/11/2019			
Texas Barcode Systems LTD	Dallas, TX	12/11/2019			
Texas Educational Consultative Services, Inc.	Austin, TX	12/11/2019			
Texas Educational Solutions (Educational Software Solutions of Texas)	Austin, TX	12/11/2019			
Texas Elearning LLC	Tomball, TX	12/11/2019			
Texas Initiative Programs (The K16 Ready Society, Inc.)	Fort Worth, TX	12/11/2019			
Texas Music Festivals Enterprise, Inc	San Juan, TX		No Bid	01/24/2020	01/24/2020
Texas Security Shredding (Global DCC, Inc.)	Houston, TX	12/11/2019			
Texas STAAR Publishing, LLC	Sugarland, TX	12/11/2019			
Texas State Billing Services Inc	Kyle, TX	12/11/2019			
Texperts (Texperts Inc.)	Roswell, GA	12/11/2019			
TFE (Technology For Education)	Hewitt, TX	12/11/2019			
The AB&Y Group	Austin, TX	12/11/2019			
The Afterschool Professional	Pflugerville, TX	12/11/2019			
The A-List Network, LLC (Stephanie Belton)	Rosharon, TX	12/11/2019			
The Backup Depot, Inc.	Cypress, TX	12/11/2019			
The Box Program (Box Program)	Baytown, TX	12/11/2019			
The Bryant Heritage LLC	Humble, TX	12/11/2019			
The Business Concierge (Goodwill Houston)	Houston, TX	12/11/2019			
The Carmona Firm, PLLC	Houston, TX	12/11/2019			
The Children's Carousel Academy LLC (The Children's Carousel Academy)	Grand Prairie, TX	12/11/2019			
The Children's Carousel Charitable Foundation	Desoto, TX	12/11/2019			
The Cintman Group (Jerry Gutierrez)	Round Rock, TX	12/11/2019			
The CNA Corporation (CNA)	Arlington, VA	12/11/2019			
The Donatto Group	Houston, TX	12/11/2019			
The E2 Group, Inc.	Sugar Land, TX	12/11/2019			
The Educator Collaborative	Astoria, NY	12/11/2019			
The Fulton Law Group PLLC	Houston, TX	12/11/2019			
The Green Alliance	Katy, TX	12/11/2019			
The Hanover Research Council, LLC	Arlington, VA	12/11/2019			
The Harding Group	Irving, TX	12/11/2019			
The Harris Foundation	Houston, TX	12/11/2019			

The IRIS Companies (IRIS Ltd. Inc.)	Fleetwood, PA	12/11/2019		
The K.N.E.W. Solutions (Keschia Matthews)	FRESNO, TX	12/11/2019		
The KD Company (Kim Y. Davis Enterprises, LLC)	Houston, TX	12/11/2019		
The King & Associates Firm	Brazoria, TX		Viewed	04/20/2020
The Knowledge Stack (The Knowledge Stack LLC)	Los Angeles, CA	12/11/2019		
The Kovacs Group	New Braunfels, TX	12/11/2019		
The Library Store, Inc	Tremont, IL	12/11/2019		
The National Behavioral Intervention Team Association	King of Prussia, PA	12/11/2019	Viewed	12/13/2019
THE OLDHAM GROUP (OLDHAM GRAPHIC SUPPLY INC)	SPRINGFIELD, IL	12/11/2019		
The Ombudsmen Group	Cibolo, TX	12/11/2019		
The Outreach Program Education/Counseling Services	Houston, TX	12/11/2019		
The Paper Plate, Inc	Dallas, TX	12/11/2019		
The Phoenix Group (Phoenix Contracting Group)	Houston, TX	12/11/2019		
The Platform	Houston, TX	12/11/2019		
The Process Manager (Meliton Moya, Ph.D.)	Edinburg, TX	12/11/2019		
The Royster Group, Inc. (The Royster Group)	Atlanta, GA	12/11/2019		
The Schlueter Group (Stan Schlueter)	Austin, TX	12/11/2019		
The Sen-Will Group	Arlington, TX	12/11/2019		
The Software Vault, LLC	Arlington, TX	12/11/2019		
The Stewart Organization	Houston, TX	12/11/2019		
The Style Signature	Carrollton, TX	12/11/2019		
The TEAMS Group, LLC	Austin, TX	12/11/2019		
The Whitlock Group (Audio Fidelity Communications Corporation)	Richmond, VA	12/11/2019		
The Yates Company	Houston, TX	12/11/2019		
TheDataFyles	Bellaire, TX	12/11/2019		
Therapy Consultants (MedPerm Placement Inc)	Houston, TX	12/11/2019		
THG Energy Solutions	Houston, TX	12/11/2019		
ThinAir Wireless, Inc.	Houston, TX	12/11/2019		
Thinkcp technologies (h.co. computer products)	IRVINE, CA	12/11/2019		
thinkLaw (CS Educational Services, LLC)	Las Vegas, NV	12/11/2019		
Thompson & Horton LLP	Houston, TX	12/11/2019		
Thompson Educational Consulting, Inc.	Missouri City, TX	12/11/2019		
Thomson Reuters	Carrollton, TX	12/11/2019		
Three Sixty Inc	Rio Rancho, NM	12/11/2019		
Three Tikes LLC	Olympia, WA	12/11/2019		
Thriv & GROE Academy, LLC	Houston, TX	12/11/2019		
Time Solutions Inc.	Baton Rouge, LA	12/11/2019		
TimeClock Plus (Data Management, Inc)	San Angelo, TX	12/11/2019		
Timothy Project: Youth Mentoring Youth, Inc.	Houston, TX	12/11/2019		
TinMan Enterprises (TX TinMan Enterprises, LLC)	Fort Worth, TX	12/11/2019		
Tiphany Chambers Burrell	HOUSTON, TX	12/11/2019		
TISOMO Consulting Group, LLC	Jacksonville, FL	12/11/2019		
TITAN School Solutions, Inc.	Irvine, CA	12/11/2019		
TLE Inc (The Look Enterprises, Inc.)	Bellaire, TX	12/11/2019		
TMB Screen Printing & Embroidery Spring	Spring, TX	12/11/2019		
TNR Accounting & Management Consulting, LLC (Nannette Ray)	Katy, TX	12/11/2019		
TNTP (The New Teacher Project, Inc.)	Brooklyn, NY	12/11/2019		
Toomay Technologies	Pleasant Hill, CA	12/11/2019		
Toshiba America Information Systems, Inc.	Irvine, CA	12/11/2019		
Total Seminars, LLC.	HOUSTON, TX	12/11/2019		
Total Special Education Solutions, LLC	Beaumont, TX	12/11/2019		
TouchView Inc	Brockton, MA		Viewed	01/29/2020
Town Press Media	South Padre Island, TX	12/11/2019		
TPR Education LLC (The Princeton Review)	Natick, MA	12/11/2019		
TPx Communications	Richardson, TX	12/11/2019		
Trace3, Inc.	Irvine, CA	12/11/2019		
Tradentrix	Houston, TX	12/11/2019		
Transfinder Corporation	Schenectady, NY	12/11/2019		
Translation & Interpretation Network (Catholic Charities Diocese of Fort Worth, Inc. d/b/a Translation & Interpretation Network)	Fort Worth, TX	12/11/2019		

Transnet Communications, LLC	Houston, TX	12/11/2019	Viewed	12/11/2019	
Trezvant Academy, Inc	Houston, TX	12/11/2019			
Triangle Fire and Security (Stroderd Communications, Inc.)	Beaumont, TX	12/11/2019			
Trinity3 Technology (Trinity3 LLC)	St. Paul, MN	12/11/2019	No Bid	12/11/2019	12/11/2019
True Love Childcare	Humble, TX	12/11/2019			
TRUE MPS (TRUE MPS, LLC)	Cypress, TX	12/11/2019			
True North Consulting Group, LLC	Hewitt, TX	12/11/2019	Viewed	03/23/2020	
TSC COGIC	houston, TX	12/11/2019			
T-Shirts Etc. West Houston (Clutch City Services, Limited Liability Company)	Houston, TX		Viewed	04/17/2020	
Tunabear	Dallas, TX	12/11/2019			
Turnkey Security, Inc.	Manchaca, TX	12/11/2019			
Tutor Doctor	Navasota, TX	12/11/2019			
Tutor Doctor (Frias Business Group, Inc.)	Houston, TX	12/11/2019			
Tutors With Tablets (The Children&#145;s Carousel Academy)	Desoto, TX	12/11/2019			
TWIST Integration Solutions Technology (TapeWorks Texas, Inc.)	Houston, TX	12/11/2019			
Twotrees Technologies, LLC	Wichita, KS	12/11/2019			
TX One Source	Austin, TX	12/11/2019			
TXRX Labs (Transmit Receive Labs Inc.)	Houston, TX	12/11/2019			
Tyler Technologies	Plano, TX	12/11/2019			
Tynker	Mountain View, CA	12/11/2019			
TynnyLabs LLC	Cypress, TX	12/11/2019			
uBreakiFix Hobby Area (Mega2Zetta)	Houston, TX	12/11/2019			
Ungerboeck Software International	OFallon, MO	12/11/2019			
UNICOM Government, Inc. F/K/A GTSI Corp.	Chantilly, VA	12/11/2019			
Unified Sunergy Systems LLC	Flower Mound, TX	12/11/2019	Viewed	03/19/2020	
Unique Digital	Houston, TX	12/11/2019			
United Data Technologies	Doral, FL	12/11/2019			
Unity Education Resources (MyOfficeProducts, LLC)	Nashville, TN	12/11/2019			
Unlimited Print (Mayer Enterprises)	Houston, TX	12/11/2019			
Unlimited Visions Aftercare, Inc	Houston, TX	12/11/2019			
US Computing Inc	Columbia, SC	12/11/2019			
US IT Solutions, Inc.	San Jose, CA	12/11/2019			
US Tech Solutions Inc.	Jersey City, NJ	12/11/2019			
USG Staffing LLC	Humble, TX		Viewed	03/02/2020	
Utturn Concepts Inc	Houston, TX	12/11/2019			
Uzibull (Cosogo LLC)	Newport Coast, CA	12/11/2019			
V3MAIN TECHNOLOGIES	Houston, TX	12/11/2019			
Valiant IMC	South Hackensack, NJ	12/11/2019			
Vanguard Trading & Services, LLC	Houston, TX	12/11/2019			
Velvet Rope Experience (VRE Business Soutlions)	Houston, TX	12/11/2019			
Vendita Technology Group (Vendita Technology Group LLC)	Toledo, OH	12/11/2019			
Ventech Information Systems	Pasadena, TX	12/11/2019			
Verity Group (Laser Works, Inc.)	Richardson, TX	12/11/2019			
Victory Group	Houston, TX	12/11/2019			
Vinnove Consulting Group	San Antonio, TX	12/11/2019			
VIP Systems, Inc.	Houston, TX	12/11/2019	Viewed	02/21/2020	
Virtucom	Norcross, GA	12/11/2019	No Bid	04/03/2020	04/03/2020
Virtuo Group Corporation	The Woodlands, TX	12/11/2019			
Visible Body (Argosy Publishing)	Newton, MA	12/11/2019			
Visions in Education, Inc (Visions Technology in Educaiton)	Springfield, OR	12/11/2019			
Visual Communication Services (Webbco Enterprises, LLC)	Houston, TX	12/11/2019			
Vivacity Tech PBC	Saint Paul, MN	12/11/2019			
VMware	Palo Alto, CA	12/11/2019			
Voceon Digital Radio Communications	Houston, TX	12/11/2019			
Vollition IIT Inc	ASHBURN, VA	12/11/2019			
Voss & Associates (David R. Voss Associates, Inc.)	Jacksonville, FL	12/11/2019			
VOX Global	Dallas, TX	12/11/2019			

Vox Scripta LLC	Belle Mead, NJ	12/11/2019			
VRJ & Associates, LLC	Sugar Land, TX	12/11/2019			
vTech Solution Inc.	Washington, DC	12/11/2019			
W3IT (W3IT Design LLC)	College Station, TX	12/11/2019			
Waits Consulting Group	Houston, TX	12/11/2019			
Walk the Walk Promotions	Richardson, TX	12/11/2019			
Walker Quality Services	Cypress, TX	12/11/2019			
Walkercom Inc.	Pearland, TX	12/11/2019	Viewed	03/13/2020	
Walsh Gallegos Treviño Russo & Kyle P.C.	Austin, TX	12/11/2019			
Walsworth Publishing Company	Overland Park, KS	12/11/2019			
WaterLily Writing, LLC	Arlington, TX	12/11/2019			
Watkins & Associates Consulting Services LLC.	Houston, TX	12/11/2019			
Wave Computers (Wave Solutions LLC)	Beaumont, TX	12/11/2019			
WayOut Kids (Building Youth Through Music/ WayOut Kids)	TACOMA, WA	12/11/2019			
Waypoint Business Solutions	Houston, TX	12/11/2019			
Weaver	Houston, TX	12/11/2019			
Weaver and Tidwell, LLP	Houston, TX	12/11/2019			
Weaver Technologies	Fredericksburg, TX	12/11/2019			
Webinopoly (High Tech Republic Inc.)	Pearland, TX	12/11/2019			
Wellesley College	Wellesley, MA	12/11/2019			
Wellspring Family & Community Institute	Houston, TX	12/11/2019			
Wendy Perry Coparenting Education (www.wendyjerry.com)	Watauga, TX	12/11/2019			
Westat	San Antonio, TX	12/11/2019			
WeVideo, Inc.	Menlo Park, CA	12/11/2019			
Whatup	Austin, TX	12/11/2019			
Wi Code (School Papr LCC)	Houston, TX	12/11/2019			
WILLIAM CONNECTION MINISTRIES	HOUSTON,, TX	12/11/2019			
Williams Education Consulting	Houston, TX	12/11/2019			
Williams Technical Staffing	Sugar Land, TX	12/11/2019			
Witt O'Brien's (Witt O'Brien's LLC)	Washington, DC	12/11/2019			
Woodlands National Technology	The Woodlands, TX	12/11/2019			
Workday (Workday, Inc.)	Pleasanton, CA	12/11/2019			
Workforce Software, LLC	Livonia, MI	12/11/2019			
Workshop Houston	Houston, TX	12/11/2019			
World Class Learning Materials	Candler, NC	12/11/2019			
World Internet Marketing Inc.	Kenvil, NJ	12/11/2019			
Worldgate (Worldgate, LLC)	Reston, VA	12/11/2019	Viewed	01/24/2020	
Wright One Training	Flower Mound, TX	12/11/2019			
Writers in the Schools	Houston, TX	12/11/2019			
Writing with Design (The Learning Project)	Norman, OK	12/11/2019			
WRM Development	Selma, TX	12/11/2019			
www.trustwave.com	CHICAGO, IL	12/11/2019			
Wylie Construction Services	Humble, TX	12/11/2019	No Bid	12/11/2019	12/11/2019
XellerateIT	Cuba, IL	12/11/2019			
xNet Systems, Inc.	Houston, TX	12/11/2019			
XO Communications	Herndon, VA	12/11/2019			
Xyple LLC	Round Rock, TX	12/11/2019			
Y2Fox Solutions (Y2Fox)	Denver, CO	12/11/2019			
yands technologies	brooklyn, NY	12/11/2019			
Yawp Records LLC	Houston, TX	12/11/2019			
YellowFolder, LLC	Dallas, TX	12/11/2019			
Yolah - Yolandra Drake	Houston, TX	12/11/2019			
Young Audiences, Inc. of Houston	Houston, TX		No Bid	03/18/2020	04/13/2020
Young Women Christian Association of Houston	Houston, TX	12/11/2019			
Your Business Solutions (Distinguished Network Engenuity, Inc.)	The Woodlands, TX	12/11/2019	Viewed	12/17/2019	
Youth Advocacy TEAM	Houston, TX	12/11/2019			
Youth Debate League (MDG Gulf Coast, LLC)	Missouri City, TX	12/11/2019			
Youthlight, Inc.	Chapin, SC		No Bid	01/28/2020	01/28/2020
Z Smart, LLC	Rockwall, TX	12/11/2019			
ZAI Global Inc	Piscataway, NJ, NJ	12/11/2019			
Zeno Imaging	Houston, TX	12/11/2019			
Ziegner Technologies (Ziegner Technologies, Inc.)	Austin, TX	12/11/2019			
ZNA DESIGN (ZNA GROUP LLC)	Katy, TX	12/11/2019			





**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) **Recommendation Form**  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

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**To: Purchasing Division**

**From: Recommendation Committee**

**Natasha Truitt  
Ashley Barker  
Patty Menard  
Kendra Jackson**

Job (Bid or RFQ#) and Name: 20/034IA Contracted Services for Wellness Program

Board Meeting Date: June 17, 2020

Date: May 22, 2020

**Procurement Requirements Available:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.





I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by the Purchasing Division)

**Justification:**

Job no. 20/034IA

This RFP was advertised to acquire Contracted Services for Wellness Program.

Invitation to propose were sent to 603 vendors. HCDE received 8 responses and 1 vendor is being recommended for an award.

The following vendor is being recommended for an award beginning July 1, 2020:

- Houston Methodist Hospital



**Harris County Department of Education  
Business Office /Purchasing Division**

**EC Form**

**Effectiveness and Compliance Review**

[This form is used to document due diligence by Buyer]

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To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt.  
for Business

From: Inga Ash – Purchasing Coordinator

Job- Bid or RFP# and Name: 20/034IA Contracted Services for Wellness Program

Board Meeting Date: June 17, 2020

Date: May 22, 2020

**Procurement Requirements Applicable:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (per CH Local)  
 Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by HCDE Purchasing Division)

<b>Evaluation Summary - 20/034IA Contracted Services for Wellness Program</b>	<b>Weighted Valued</b>	<b>CoHeart Yoga</b>	<b>Educate to Edify</b>	<b>Houston Methodist Hospital</b>	<b>Humana Wellness</b>	<b>Naturally Slim (NS412,LLC)</b>	<b>Table SALT Group</b>	<b>Virgin Pulse, Inc.</b>	<b>WebMD Health Services Group, Inc.</b>
Price	30	20.00	10.00	30.00	15.00	20.00	5.00	10.00	20.00
Reputation of Consultant and Consultant's goods and/or service	20	20.00	15.00	20.00	20.00	20.00	20.00	20.00	10.00
Quality of Consultant's goods and/or services	30	10.00	5.00	30.00	20.00	15.00	20.00	25.00	15.00
Extent to which the goods and/or services meet HCDE needs	15	5.00	5.00	15.00	5.00	5.00	10.00	5.00	5.00
Consultant's past relationship with HCDE	5	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Impact on Historically Underutilized Businesses	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total long-term cost to HCDE	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Consultant or the Consultant's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other (Previous Work with Governmental Agency)	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>100</b>	60.00	35.00	95.00	60.00	60.00	55.00	60.00	50.00
				<b>Award</b>					

# Harris County Department of Education

## Participation Detail as of 5/28/2020 12:57:19 PM (CT)

### Bid Information

Bid Creator Inga Ash  
 Email iash@hcde-texas.org  
 Phone  
 Fax  
  
 Bid Number 20/034IA Addendum 1  
 Title Contracted Services for Wellness Program  
 Bid Type Request for Proposal  
 Issue Date 2/14/2020 08:00 AM (CT)  
 Close Date 4/14/2020 02:00:00 PM (CT)

### Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
Agular Systems, Inc.	Austin, TX	02/14/2020	Viewed	03/04/2020	
Align With Wealth	Spring, TX		Unsubmitted	03/13/2020	
All Educate Learning Resources	Livingston, TX	02/14/2020	Viewed	03/04/2020	
All Texas Electrical Contractors Inc.	Houston, TX		Viewed	03/09/2020	
Armstrong Repair Center, Inc.	Bellaire, TX		No Bid	04/03/2020	04/03/2020
Atlas Universal	Houston, TX		Viewed	03/16/2020	
Carmen A. Handy	Corpus Christi, TX	02/14/2020	Viewed	03/13/2020	
CHARACTER DEVELOPMENT AND LEADERSHIP LLC	WILLIAMSBURG, MI		No Bid	03/23/2020	03/23/2020
CoHeart Yoga	Houston, TX		Submitted	04/14/2020	04/14/2020
CompPsych Corporation	Chicago, IL		No Bid	02/27/2020	04/13/2020
CORE construction services of Texas, Inc.	Frisco, TX	02/14/2020	Viewed	03/20/2020	
Educate To Edify (Educating While Black)	Pearland, TX	02/14/2020	Submitted	03/16/2020	03/16/2020
Fostering Stars Learning & Resource Center, Inc	Houston, TX		Unsubmitted	03/23/2020	
Hazelden	Center City, MN		Viewed	04/03/2020	
HCONE International IMPEX Inc (Enoch Kabutey)	Houston, PA		Viewed	03/30/2020	
Health Fitness Corporation	Minneapolis, MN		Viewed	03/04/2020	
Heart Nation Inc	Humble, TX		Viewed	04/02/2020	
Houston Bus Services (Houston Bus Service)	Houston, TX		No Bid	02/14/2020	02/14/2020
Houston Methodist Hospital	Houston, TX		Submitted	03/16/2020	03/16/2020
Humana Wellness (Harris, Rothenberg International Inc.,dba Humana Wellness)	Louisville, KY		Submitted	04/13/2020	04/13/2020
IGH Contracting Services LLC	Pearland, TX		Viewed	04/08/2020	
Innovative Texas Strategies LLC	Houston, TX	02/14/2020	Viewed	03/21/2020	
Lovescaping LLC	Houston, TX		Viewed	03/09/2020	
LP Printing ( Long Plan Printing ) (Long Plan Printing)	Houston, TX		Viewed	03/20/2020	
McKenna Contracting, Inc	Spring, TX		No Bid	03/24/2020	03/24/2020
Meveau (Mercedes Watkins)	Houston, TX	02/14/2020	No Bid	02/22/2020	02/22/2020
Namitzi Yoga (Mitzi Henderson)	HOUSTON, TX	02/14/2020	Viewed	03/10/2020	
Naturally Slim (NS412, LLC)	Dallas, TX		Submitted	03/13/2020	03/13/2020
Own the Room Communication Coaching & Consulting (Rukiya M. Akua)	Houston, TX		Viewed	04/03/2020	
Patricia Monticello Kievlan (Patricia Marie Kievlan)	The Woodlands, TX	02/14/2020	Unsubmitted	04/14/2020	
Personal Touch Therapy (Shontai Thomas)	Houston, TX	02/14/2020	Viewed	03/04/2020	
Rich Products Corporation	Buffalo, NY		Viewed	03/31/2020	
Sam's Limousine and Transportation (Grand Transportation)	Houston, TX		No Bid	03/19/2020	03/19/2020
Schulte Roofing, Inc.	Navasota, TX		Viewed	03/13/2020	
SLL Services, LLC	Palestine, TX		Unsubmitted	04/06/2020	
Table SALT Group	Houston, TX		Submitted	04/14/2020	04/14/2020
The K.N.E.W. Solutions (Keschia Matthews)	FRESNO, TX	02/14/2020	Viewed	03/06/2020	
The Process Manager (Meliton Moya, Ph.D.)	Edinburg, TX	02/14/2020	Viewed	04/14/2020	
Training and Leadership Consulting	Houston, TX		Unsubmitted	04/14/2020	

Virgin Pulse, Inc.	Providence, RI	Submitted	04/13/2020	04/13/2020
vscoatings llc	Humble, TX	No Bid	03/04/2020	03/04/2020
WCS Powered by LabCorp (LabCorp Employer Services)	Bethesda, MD	Unsubmitted	02/28/2020	
WebMD Health Services Group, Inc	Portland, OR	Submitted	04/09/2020	04/09/2020
WellSpark Health, Inc.	Farmington, CT	Unsubmitted	02/24/2020	
Wylie Construction Services	Humble, TX	No Bid	02/28/2020	02/28/2020
Young Audiences, Inc. of Houston	Houston, TX	No Bid	03/18/2020	04/13/2020
Youthlight, Inc.	Chapin, SC	No Bid	02/28/2020	02/28/2020

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## External Invitations

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### Participant Detail

#### Agular Systems, Inc.

Address 2028 E Ben White Blvd  
Austin, TX 78751

Participation Type: Active Supplier

Invitation Date 02/14/2020  
Response Status Viewed  
Status Date 03/04/2020

#### Align With Wealth

Address 2129 FM 2920 190-206  
Spring, TX 77388

Participation Type: Active Supplier

Classifications MBE (Primary),WBE

Response Status Unsubmitted  
Status Date 03/13/2020

#### All Educate Learning Resources

Address 226 Tom Cummings Road  
Livingston, TX 77351

Participation Type: Active Supplier

Invitation Date 02/14/2020  
Response Status Viewed  
Status Date 03/04/2020

#### All Texas Electrical Contractors Inc.

Address 6016 Centralcrest St.  
Houston, TX 77092

Participation Type: Active Supplier

Classifications MBE,SBE (Primary),HUB

Response Status Viewed  
Status Date 03/09/2020

#### Armstrong Repair Center, Inc.

Address P. O. Box 1770  
Bellaire, TX 77402

Participation Type: Active Supplier

Response Date 04/03/2020  
Response Status No Bid  
Status Date 04/03/2020

#### Atlas Universal

Address 735 W. Tidwell Rd  
Houston, TX 77091

Participation Type: Active Supplier

Response Status Viewed  
Status Date 03/16/2020



**RFP 20/039YR Early Head Start Child Care Partnership**

<b>Evaluation Criteria</b>	<b>Total Weighted Value</b>	<b>John G. Jones Learning Center</b>	<b>Purpose Kids (Fellowship of Purpose ECLC)</b>	<b>Let's Learn Christian Learning Center</b>	<b>Kool Kids Daycare</b>	<b>RaRa Foundation, Inc.</b>	<b>Intervene</b>
Price	30	30.00	26.25	25.75	30.00	0.00	0.00
Reputation of Vendor and Vendor's goods and/or service	20	20.00	20.00	20.00	20.00	20.00	0.00
Quality of Vendor's goods and/or services	20	20.00	20.00	20.00	18.50	0.00	0.00
Extent to which the goods and/or services meet HCDE needs	20	20.00	20.00	20.00	20.00	0.00	0.00
Vendor's past relationship with HCDE	10	9.75	10.00	10.00	10.00	0.00	0.00
Impact on Historically Underutilized Businesses	0	0.00	0.00	0.00	0.00	0.00	0.00
Total long-term cost to HCDE	0	0.00	0.00	0.00	0.00	0.00	0.00
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00	0.00	0.00	0.00	0.00
Value Added Services	0	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Average</b>	<b>100</b>	<b>99.75</b>	<b>96.25</b>	<b>95.75</b>	<b>98.50</b>	<b>20.00</b>	<b>0.00</b>
		<b>RECOMMENDED</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>	<b>RECOMMENDED</b>		



**Harris County Department of Education  
Business Office /Purchasing Division  
Job (Bid-Proposal) **Recommendation Form**  
Program Review**

[This form is used to document due diligence by Recommendation Committee]

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**To:** Purchasing Division  
**From:** Recommendation Committee

**Venetia Peacock  
Jamese Stancill  
Gulshan Rahman  
Lisa Boone**

Job (Bid or RFP#) and Name: 20/039YR  
Early Head Start Child Care Partnership

Board Meeting Date: June 17, 2020

Date: May 20, 2020

**Procurement Requirements Available:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)  
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)  
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.





(Note: This form is required of all jobs (bids and RFPs) prepared by all Buyers & Director)

**Justification:**

Job no. 20/039YR

This RFP was developed to procure Early Head Start Child Care Partnership.

**This job was competitively bid and advertised. The result of the bid generated the following responses:**

**Invitation to propose was sent to three hundred sixty-six (366) vendors.**

**HCDE received six (6) responses.**

**Recommendation:**

**HCDE is recommending the following vendors for award:**

- **John G. Jones Learning Center**
- **Fellowship of Purpose Early Childhood Learning Center**
- **Let's Learn Christian Learning Center, Inc.**
- **Deskot, LLC dba Kool Kids Daycare**



**Harris County Department of Education  
Business Office /Purchasing Division**

**EC Form**

**Effectiveness and Compliance Review**

[This form is used to document due diligence by Buyer]

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To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt. for Business

From: Yaritza Román – Contract Manager

Job- Bid or RFQ# and Name: 20/039YR Early Head Start Child Care Partnership

Board Meeting Date: June 17, 2020

Date: May 20, 2020

**Procurement Requirements Applicable:**

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
- From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)
- Over \$50,000 (per CH Local)
- Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFQ) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFQ) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFQs) prepared by all buyers and Director)

# Harris County Department of Education

## Participation Detail as of 5/26/2020 01:02:20 PM (CT)

### Bid Information

Bid Creator Yaritza Roman  
 Email yroman@hcde-texas.org  
 Phone (713) 696-8212  
 Fax

Bid Number 20/039YR  
 Title Early Head Start Child Care Partnership  
 Bid Type Request for Proposal  
 Issue Date 4/24/2020 10:03 AM (CT)  
 Close Date 5/15/2020 10:34:11 PM (CT)

### Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
2 Inspire Peace	Dallas, TX	04/24/2020			
2*2*4 Solutions Education Consulting Service	Red Oak, TX	04/24/2020			
365 Paving & Construction LLC	Mission, TX	04/24/2020			
4.0 GPA	Houston, TX	04/24/2020			
4142 Youth Development Services	ROSHARON, TX	04/24/2020			
5Works, Inc.	Houston, TX	04/24/2020			
A Community Help In Life Development Village (A C.H.I.L.D.'s Village)	Kingwood, TX	04/24/2020			
AAA Painting	Houston, TX	04/24/2020			
Abeltoart Appreciation (Abel Garza)	Houston, TX	04/24/2020			
ABRAKADOODLE (ARTESTA LLC)	Houston, TX	04/24/2020	Viewed	04/27/2020	
Abundance Educational Consulting, LLC	Humble, TX	04/24/2020			
Acting for All (AFA)	Missouri City, TX	04/24/2020			
Active Minds Academy	Baytown, TX	04/24/2020			
Adele's Coaching and Consulting	Missouri City, TX	04/24/2020			
ADMORE BEHAVIORAL THERAPY	Houston, TX	04/24/2020			
Advance Plus Therapy Services, LLC	Pasadena, TX	04/24/2020			
Advanced Graphics (MBR, INC.)	Katy, TX	04/24/2020			
Advantage Office Products, LLC	Benbrook, TX	04/24/2020			
Adventure Kids Playcare, Inc	Sugarland, TX	04/24/2020			
AGL (Accompanied by God's Love, Inc)	Houston, TX	04/24/2020			
Ahead Of The Class Educational Services, Inc.	Richmond, TX	04/24/2020			
Alisha Breakfield	Houston, TX	04/24/2020			
All Educate Learning Resources	Livingston, TX	04/24/2020			
Ally Roofing Services	Houston, TX		Viewed	05/12/2020	
Amaanah Refugee Services	Houston, TX	04/24/2020			
American Institute of Martial Arts	Houston, TX	04/24/2020			
Americas Choice Childcare Center	Houston, TX	04/24/2020			
America's Foundation for Chess	Bellevue, WA	04/24/2020			
Anastasia Ruano (Anastasia Alexander)	Channelview, TX	04/24/2020			
Aogo Tech Services	Richmond, TX	04/24/2020			
Apollo After School (Apollo After School Inc)	Chicago, IL	04/24/2020			
Apple Books	Mankato, MN	04/24/2020			
Apple Developmental Health	Houston, TX	04/24/2020			
Appropriate Development Technology, Inc	Houston, TX	04/24/2020			
Argument-Driven Inquiry	Austin, TX	04/24/2020			
ART IN HISTORY, INC.	STOCKBIDGE, GA	04/24/2020			
Arts Alive! Inc (ARTS ALIVE!)	Houston, TX	04/24/2020			
ASAP Business Services (Accurate Standards	Houston, TX	04/24/2020			
Available Professionals Business Services, LLC)					
Assoc for the Advancement of Mexican	Houston, TX	04/24/2020			
Americans (AAMA)					
Atomic Learning	Little Falls, MN	04/24/2020			
AUSTIN LEARNING CENTER (CANDEO, LLC)	AUSTIN, TX	04/24/2020			
Avant Solutions	CROSBY, TX	04/24/2020			

Avondale House	Houston, TX	04/24/2020			
B Dow (Elizabeth Dow)	Richmond, TX	04/24/2020			
Baked With Confidence	La Porte, TX	04/24/2020			
BakerRipley	Houston, TX	04/24/2020			
Barbara Cargill	The Woodlands, TX	04/24/2020			
Bard in a Box (Laura Moreno)	Houston, TX	04/24/2020			
BC Houston Career Training Academy, Inc.	Houston, TX	04/24/2020			
BE A CHAMPION, INC.	Houston, TX	04/24/2020			
BE GLAD LLC	San Jose, CA	04/24/2020			
Bearing Fruit Early Childhood Training	HOUSTON, TX	04/24/2020			
Bee Busy Wellness Center	Houston, TX	04/24/2020			
Best Practice Associates, Inc.	Houma, LA	04/24/2020	No Bid	04/24/2020	04/24/2020
Bethesda Lutheran Communities	Cypress, TX	04/24/2020			
Black United Fund of Texas	Houston, TX	04/24/2020			
Blooming Daisies learning center LLC	Houston, TX	04/24/2020	Viewed	04/24/2020	
BMHR - Better Man HR LLC	SAN ANTONIO, TX	04/24/2020			
Brentwood Community Foundation (Brentwood Economic Community Development Corporation)	Houston, TX	04/24/2020			
Brewer Educational Resources	McKinney, TX	04/24/2020			
Briar Patch	Houston, TX	04/24/2020	Viewed	04/29/2020	
Bridge to Leadership, LLC	Missouri City, TX	04/24/2020			
BRIGHTER FUTURE, INC.	Houston, TX	04/24/2020			
BU LANGUAGE AND LEARNING CENTER	Houston, TX	04/24/2020			
BUGCO Pest Control (The Original Bug Company LLC)	Richmond, TX		Viewed	05/05/2020	
Building Blocks Childcare (Crapo, LLC)	Highlands, TX	04/24/2020			
BUSINESS 101 CONSULTANTS & TRAINERS	Houston, TX	04/24/2020			
Cam Fine Art Workshops (Ivan Camarena)	Houston, TX	04/24/2020			
CareerStaff Unlimited	Irving, TX	04/24/2020			
Ceila Garcia-Szyska	Tomball, TX	04/24/2020			
Center for Global Education at Asia Society	new york, NY	04/24/2020			
Center for Student Achievement Solutions	New York, NY	04/24/2020			
Cetrix Technologies LLC	Dover, DE	04/24/2020			
Champions	Portland, OR	04/24/2020			
Change Happens	Houston, TX	04/24/2020			
Chart Chicks LP	Lufkin, TX	04/24/2020			
Child Care Associates	FORT WORTH, TX	04/24/2020			
Childcare Masters LLC	Cypress, TX	04/24/2020			
Children Come Click Education & Technology	Missouri City, TX	04/24/2020			
Chinese Community Center Inc	Houston, TX	04/24/2020			
Christian Life Center Inc.	Kingwood, TX	04/24/2020			
Church I AM	Houston, TX	04/24/2020			
ClassLink	Clifton, NJ	04/24/2020			
Clear Lake Montessori School Inc.	Houston, TX	04/24/2020			
Club SciKidz Houston (Heir Consulting Group)	Houston, TX	04/24/2020			
Coach Drew's Basketball Camp (Andrew Frieson)	Houston, TX	04/24/2020			
Code Ninjas (Brandb LLC)	Spring, TX	04/24/2020			
Code Park Inc	Houston, TX	04/24/2020			
Cognia	Alpharetta, GA		Viewed	04/27/2020	
ColeMinds Mobile	Houston, TX	04/24/2020			
Collaborative for Children	Houston, TX	04/24/2020			
Community Family Centers	HOUSTON, TX	04/24/2020	Viewed	04/24/2020	
COMMUNITY PARTNERS EARLY CHILDHOOD DEVELOPMENT CENTER	HOUSTON, TX	04/24/2020			
Creative Concepts for Early Learning (Latanya Elizabeth Atherley)	Converse, TX	04/24/2020			
Crimson Vision Enterprises	Dickinson, TX	04/24/2020			
Crisis Prevention Institute	Milwaukee, WI	04/24/2020			
Cyclone FPV (Cyclone 3D, Inc.)	Spring, TX	04/24/2020			
CypherWorx, Inc.	Rochester, NY	04/24/2020			
Decisions	Houston, TX	04/24/2020			
DeDe Church & Associates, LLC	AUSTIN, TX	04/24/2020			
Defined Learning	Northbrook, IL	04/24/2020			
Diamond Divas Social Club	Stafford, TX	04/24/2020			
DISCOUNT SCHOOL SUPPLY (EARLY CHILDHOOD LLC)	Monterey , CA		Unsubmitted	04/26/2020	
Donvai Math Educational Services, LLC	Sugar Land, TX	04/24/2020			

Dr. Mary E. White International, LLC	Houston, TX	04/24/2020		
Dr. Mike!	Wimberely, TX	04/24/2020		
Dr. Pope's STEM and Liberal Arts Academy	Pearland, TX	04/24/2020		
Dura Brands, Inc.	Glendale, CA	04/24/2020		
Dynamism Fine Arts of Texas (Dyna Texas)	Houston, TX	04/24/2020		
early alliance learning center	Houston, TX	04/24/2020		
EB-C Group West	Houston, TX	04/24/2020		
Echelon HTS INC.	Corpus Christi, TX	04/24/2020		
E-Colors in Education	Austin, TX	04/24/2020		
edOpp Solutions LLC	Houston, TX	04/24/2020		
Educate To Edify (Educating While Black)	Pearland, TX	04/24/2020		
Education Networks of America	Nashville, TN		Viewed	05/07/2020
Eduphoric, LLC	Bee Caves, TX	04/24/2020		
EDUStaff, LLC	Grand Rapids, MI	04/24/2020		
Elida Montalvo-Colvin	Houston, TX	04/24/2020		
Ellevation, LLC	Boston, MA	04/24/2020		
Empower With Purpose	houston, TX	04/24/2020		
Empowering Touch Organization	Woodlands, TX	04/24/2020		
Engaged Escapades	Houston, TX	04/24/2020		
Essential Wellness and Balance	Missouri City, TX	04/24/2020		
ET Scholastics, LLC	Houston, TX	04/24/2020		
eTeachingMe (Love N Learn At Home)	Georgetown, TX	04/24/2020	Viewed	04/24/2020
eTutorsZone LLC	Apex, NC	04/24/2020		
Evelyn Baldauf	Deer Park, TX	04/24/2020		
Ewing Strategic Communications	Houston, TX	04/24/2020		
Explorarama	Texas City, TX	04/24/2020		
Express Children's Theatre	Houston, TX	04/24/2020		
EXPRESSIONS PRODUCTIONS (1972)	Houston (and vicinity), TX	04/24/2020		
Fazio Consulting, LLC.	Round Rock, TX	04/24/2020		
Finest Blood	Houston, TX	04/24/2020		
Floral Park Consulting LLC	Floral Park, NY		Viewed	04/27/2020
Fors Lux Group (Fors Lux Group Corporation)	Houston, TX	04/24/2020		
Fostering Stars Learning & Resource Center, Inc	Houston, TX		Viewed	05/10/2020
Friends of the British Council USA Inc.	Washington, DC	04/24/2020		
Ft Bend Education Center and Afterschool Program	Missouri City, TX	04/24/2020		
Fundamentals	Pearland, TX	04/24/2020		
Gateway Community Church Houston	Houston, TX	04/24/2020		
GEMS Life Skills	Houston, TX	04/24/2020		
Getting Sorted (G. Yess Fisher & Co., LLC)	The Woodlands, TX	04/24/2020		
Giftng Grounds	Houston, TX	04/24/2020		
Giggles and Grins Day Care (Children's Gathering Place, LLC)	Humble, TX	04/24/2020		
Gimmie A Break Hourly Childcare & Preschool	Webster, TX	04/24/2020		
Girls Empowerment Network	Houston, TX	04/24/2020		
Girls on the Run Greater Houston	Houston, TX	04/24/2020		
Girlstart	Austin, TX	04/24/2020		
Glass View of Tech	Spring, TX	04/24/2020		
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	HOUSTON, TX	04/24/2020		
Good-Lite Co.	Elgin, IL	04/24/2020		
Green Space Learning LLC	Fort Worth, TX	04/24/2020		
Grow Minds Consulting LLC	HOUSTON, TX	04/24/2020		
Hands of Success	Houston, TX	04/24/2020		
Heart Nation Inc	Humble, TX	04/24/2020		
Heartwork Trending Counseling and Consulting, PLLC (Heartwork Trending Consulting Services)	Houston, TX	04/24/2020		
HiMac Center for Creative Thinking	Houston, TX	04/24/2020		
Histrionix Learning (The Histrionics Company)	Houston, TX	04/24/2020		
HITS Theatre	Houston, TX	04/24/2020		
Hope Over Hurt	Houston, TX	04/24/2020		
Houston Astros	Houston, TX	04/24/2020		
Houston Center for Photography	Houston, TX	04/24/2020		
Houston E.A Foundation	Houston, TX	04/24/2020		
Houston Independent School District	Houston, TX	04/24/2020		
Houston Swimming Academy	Houston, TX	04/24/2020		
Houston Symphony	Houston, TX	04/24/2020		

HTEC-Houstons Training and Education Center, Inc. (Phillips)	Houston, TX	04/24/2020			
HYPE Freedom School, Inc.	Houston, TX	04/24/2020			
Hypothesis Haven Science Club (Hypothesis Haven LLC)	Houston, TX	04/24/2020			
IA-Advanced Telecom Solutions, LLC	Richmond, TX	04/24/2020	Viewed	04/26/2020	
IgnitED	Spring, TX	04/24/2020			
Illuminate Education	Irvine, CA	04/24/2020			
Imagiread (Imagiread Consulting Services LLC)	Pearland, TX	04/24/2020	Viewed	04/28/2020	
IMPACT 360	Houston, TX	04/24/2020			
Infinite Education Solutions	Desoto, TX	04/24/2020			
Initiatives for Healthy Communities	Houston, TX	04/24/2020			
InnerChange Consulting Group	Houston, TX	04/24/2020			
Inner-Link Training & Development Services	Houston, TX	04/24/2020	Viewed	04/30/2020	
Innovation Education Center	Houston, TX	04/24/2020			
Innovative Texas Strategies LLC	Houston, TX		Viewed	04/25/2020	
Inquiry by Design, Inc.	Fort Worth, TX	04/24/2020			
Instructure, Inc.	Salt Lake City, UT	04/24/2020			
Intelligent Minds Development Center	Houston, TX	04/24/2020			
Intervene	Houston, TX	04/24/2020	Submitted	05/12/2020	05/12/2020
Invest in Yourself Foundation Inc.	Manvel, TX	04/24/2020			
Island Driving School	Texas City, TX	04/24/2020			
iWRITE (I Write)	Houston, TX	04/24/2020			
j. b. adams grade school, inc.	houston, TX	04/24/2020			
Jan's Educational Collaborative (Jan's Educational Collaborativ)	Houston, TX	04/24/2020	Viewed	04/24/2020	
Jeans & Jewels Institute	Houston, TX	04/24/2020	Viewed	04/24/2020	
Jennifer Michelle Weeks	Cypress, TX	04/24/2020	Viewed	04/24/2020	
Jerry Gaither Enterprise	HOUSTON, TX	04/24/2020			
Jigsaw Learning LLC (TeachTown)	Woburn, MA	04/24/2020			
JJ's I'm Me Foundation	Houston, TX	04/24/2020			
JOHN G. JONES LEARNING CENTER	CROSBY, TX		Submitted	05/06/2020	05/06/2020
Joyce Davis/Erin Whitney	Houston, TX	04/24/2020			
JS&D Sports Development Outreach Ministries	Humble, TX	04/24/2020			
Julia C Hester House	Houston, TX	04/24/2020	Viewed	04/24/2020	
K Gab Assessments, Inc	Missouri City, TX		Viewed	04/24/2020	
K.I.N.D. Girls Mentoring (K.I.ND. Girls Mentoring Program)	Houston, TX	04/24/2020			
K3 Creative Center (Lisa Brown K3 Creative Center Inc)	Houston, TX	04/24/2020			
Kagan Publishing & Professional Development	San Clemente, CA	04/24/2020			
KANKO (Floyd's Chores & Odd Jobs)	Dallas, TX	04/24/2020			
Kaplan Early Learning Company	Lewisville, NC	04/24/2020			
KCE Champions LLC	Portland, OR	04/24/2020			
Keey Group LLC	Rosharon, TX	04/24/2020			
Ken Task	San Antonioc, TX	04/24/2020			
KEW Learning Academy	Houston, TX	04/24/2020			
Connecting the Dots	Houston, TX	04/24/2020	Viewed	04/24/2020	
KOOL KIDS DAYCARE (DESKOT LLC)	pasadena, TX	04/24/2020	Submitted	05/11/2020	05/11/2020
KTM Educational Consulting, LLC	San Antonio, TX	04/24/2020			
LAKESHORE LEARNING MATERIALS (LAKESHORE EQUIPMENT COMPANY)	CARSON, CA		Viewed	04/28/2020	
Lan Nguyen	Houston, TX	04/24/2020			
Language Lizard LLC	Basking Ridge, NJ		Viewed	04/24/2020	
Launch Point CDC, Inc.	Houston, TX	04/24/2020			
LEAD Educational Services (William Price)	Missouri City, TX	04/24/2020			
LEAPS AND BOUNDS TUTORIAL CENTERS (Tutorials by Leaps and Bounds)	Houston, TX	04/24/2020			
Learnin' The Ropes (Nick Woodard)	Knoxville, TN	04/24/2020			
Learning Omnivores (William Sommers)	Austin, TX	04/24/2020			
Legends Do Live	Missouri City, TX	04/24/2020			
Let's Dance - Dance Company	Spring, TX	04/24/2020			
Let's Learn Christian Learning Center, Inc. (Let's Learn Christian Learning Center, Inc)	Baytown, TX	04/24/2020	Submitted	05/12/2020	05/12/2020
Licensed To Solve (Dukes Global Works, INC)	CROSBY, TX	04/24/2020			
Lisa K Bailey	Missouri City, TX	04/24/2020			
Love 2 the Max	Houston, TX	04/24/2020			

Lovescaping LLC	Houston, TX	04/24/2020		
LQI Consulting Group, LLC	Round Rock, TX	04/24/2020		
Lucy Anderson	Houston, TX	04/24/2020		
Making It Better	Houston, TX	04/24/2020		
Marilyn Christensen	Houston, TX	04/24/2020		
Math-A-Matics Tutoring,LLC	Houston, TX	04/24/2020		
MatScience, Inc	Dallas, TX	04/24/2020		
McLean Hospital (The McLean Hospital Corporation)	Belmont, MA	04/24/2020		
MI3 Center	Houston, TX	04/24/2020		
Mia R. Williams	Houston, TX	04/24/2020		
Minding YOB Services, LLC	Arlington, TX	04/24/2020		
MJR EDUCATIONAL SUPPLIES	Houston, TX		Viewed	04/28/2020
MMECA (1968)	Missouri City, TX	04/24/2020		
Mobile Ed Productions, Inc	Redford, MI	04/24/2020		
Mondo Publishing	New York, NY	04/24/2020		
Moore Counseling and Psychological Services (Lorenzo Moore)	Houston, TX	04/24/2020		
MPO Solutions LLC	Arlington, TX	04/24/2020		
Mustang Sally Driving School	Kingsville, TX	04/24/2020		
Mutimedia Solutions, Inc.	Naples, FL	04/24/2020		
NAO GLOBAL Health LLC	Houston, TX	04/24/2020		
NationSync (NationSync Corporation)	Houston, TX	04/24/2020		
NAYO,INC	Houston, TX	04/24/2020		
Nearpod Inc.	Dania Beach, FL	04/24/2020		
NEDRP, LLC (RD360 EDUCATIONAL CONSULTING)	Canyon Lake, TX	04/24/2020		
NeNe's Kiddie Kollege (Taps Unlimited, Inc)	HOUSTON, TX	04/24/2020		
New Spectrum Educational Consultants (Civil Society Educational Consultants)	Houston, TX	04/24/2020		
New Teacher Center	Santa Cruz, CA	04/24/2020		
Newsela (Newsela, Inc.)	New York, NY	04/24/2020		
Nexplore USA	Aventura, FL	04/24/2020		
NO EGO APPAREL (NO EGO INC)	AUSTIN, TX	04/24/2020		
NuHealth, Inc.	Houston, TX	04/24/2020		
Nurture to Blossom Services, Inc.	Houston, TX	04/24/2020		
Oak Hill Technology, Inc.	Driftwood, TX	04/24/2020		
Ondi Love Center Ministries	Houston, TX	04/24/2020		
Optima Train (Delwar Enterprises LLC)	Houston, TX	04/24/2020		
Optimum Nurse Aid Skills Training	Houston, TX	04/24/2020	Viewed	04/24/2020
Ozeal Consulting Group (Oziel Enriquez)	Sugar Land, TX	04/24/2020		
Pals Activity Center (Jay Hari Corporation)	Pasadena, TX	04/24/2020		
Parker and Jamison LLC	Irving, TX	04/24/2020		
Pasadeana Independent School District	Pasadena, TX	04/24/2020		
Paxen Publishing, LLC	Indian Harbour Beach, FL	04/24/2020		
PCS Edventures	Boise, ID	04/24/2020		
Perpetual Motion Studios, LLC	Dallas, TX	04/24/2020	Viewed	04/24/2020
PESG of Texas	Houston, TX	04/24/2020		
Phil-Paul Tax Services	Houston, TX	04/24/2020		
PikMyKid (Sachi Tech Inc)	Tampa, FL		Viewed	04/24/2020
Pinnacle Workforce Strategies	Tucson, AZ	04/24/2020		
Pittman Training (Vision Educational Solutions)	Dallas, TX	04/24/2020		
Powell-Leon, LLP	Austin, TX	04/24/2020		
Presidential Staffing Solutions	San Antonio, TX	04/24/2020		
Prime Central Store (Waretrack, Inc.)	HOUSTON, TX	04/24/2020		
Productive Ventures	Spring, TX	04/24/2020		
Providence Vocational Inc. (N/A)	HOUSTON, TX	04/24/2020		
PS Ellinopoula LTD	Oakland, CA	04/24/2020		
Pure Tennis LLC	Southeast Marietta, GA	04/24/2020		
Purpose Kids (Fellowship of Purpose Early Childhood Learning Center)	Channelview, TX	04/24/2020	Submitted	05/07/2020 05/07/2020
Pye-Barker Fire & Safety LLC	Humble, TX		Viewed	04/29/2020
Rainbow Institute of Childcare Education	San Antonio, TX	04/24/2020		
Ramos & Harrison	Corpus Christi, TX	04/24/2020		
RaRa Foundation Inc	Houston, TX	04/24/2020	Submitted	05/12/2020 05/12/2020
Rebecca Galloway (Kid Kix)	Cypress, TX	04/24/2020		
Reliable R&R Training Services	Dallas, TX	04/24/2020		

Remember When Kids Were Kids (Jaelijah)	Spring, TX	04/24/2020			
Roslane Mc Coy	Houston, TX	04/24/2020			
RossHaywood Training & Consulting	Houston, TX	04/24/2020			
RTI International (Research Triangle Institute)	Research Triangle Park, NC	04/24/2020			
RUSSELL'S EDUCATIONAL CONSULTING	FORT WORTH, TX	04/24/2020			
Safe Place Outreach	Houston, TX	04/24/2020			
Saturn Hoops	Houston, TX	04/24/2020			
Savannah Blue Arts & Outreach	Houston, TX	04/24/2020			
Science of Sport	Tucson, AZ	04/24/2020			
Seeds to STEM	Dallas, TX	04/24/2020			
Sensei's School of Martial Arts	Houston, TX	04/24/2020			
SERVPRO of Friendswood/Pearland (ABM Restoration, LP)	Pearland, TX		No Bid	05/05/2020	05/05/2020
Shaneka Smith	Houston, TX	04/24/2020			
SHAPE Community Center, Inc.	Houston, TX	04/24/2020			
Shmoop University, Inc.	Scottsdale, AZ	04/24/2020			
SimiDigi Inc	Garland, TX	04/24/2020			
SimplyDigi.com, Inc.	Albuquerque, NM	04/24/2020			
Snappet Inc	New York, NY	04/24/2020			
Solel International	Houston, TX	04/24/2020			
Southern Dynamic Resources	Lithonia, GA	04/24/2020			
Southwest Glen Mission	Houston, TX	04/24/2020			
Southwest Schools (Educational Leadership, Inc.)	HOUSTON, TX	04/24/2020			
SPDF KIDS	Houston, TX	04/24/2020			
Spur Employment, Inc.	HUNTSVILLE, AL	04/24/2020			
Square One Learning	Sugar Land, TX	04/24/2020			
SSG-MUSIC	LAS VEGAS, NV	04/24/2020			
Star Montessori School and Day Care	Pasadena, TX	04/24/2020			
Steam Kidsttute (Insight Community Resources Inc)	Houston, TX	04/24/2020			
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Humble, TX	04/24/2020			
Sterling Empowerment	HOUSTON, TX	04/24/2020	Viewed	04/26/2020	
Sterling Therapy & Rehabilitation	SUGAR LAND, TX	04/24/2020			
Steve Spangler Inc.	Englewood, CO	04/24/2020			
Stirring Up Gifts Children Center	Channelview, TX	04/24/2020			
Stone Oak Solutions, LLC	New Braunfels, TX	04/24/2020			
Stream Of Life Christian Academy Inc	BAYTOWN, TX	04/24/2020			
SUMRALL SOLUTIONS, LLC	ELK GROVE, CA		No Bid	05/01/2020	05/07/2020
Supportive Educational Services, Inc.	Houston, TX	04/24/2020			
Susan M. Catlett, Ph.D., BCBA-D	Houston, TX	04/24/2020			
SWA International Company	Houston, TX	04/24/2020			
Sylvan Learning, Inc.	Baltimore, MD	04/24/2020			
Table SALT Group	Houston, TX	04/24/2020			
TADA Kids LLC	Houston, TX	04/24/2020			
Talento Bilingue de Houston	Houston, TX	04/24/2020			
Teacher Direct (TDSA, LLC)	Birmingham, AL	04/24/2020			
Teaching Strategies, LLC	Bethesda, MD	04/24/2020	Viewed	04/27/2020	
Teachstone Training, LLC	Charlottesville, VA	04/24/2020			
Texans Together Education Fund Inc	Houston, TX	04/24/2020			
Texas 4-H Youth Foundation	College Station, TX	04/24/2020			
Texas Center for the Missing	Houston, TX	04/24/2020			
Texas Speech Therapy (Essential Texas Speech Therapy, PLLC)	Missouri City, TX	04/24/2020			
The E2 Group, Inc.	Sugar Land, TX	04/24/2020			
The Education Partners (GEMS/The Education Partners)	New York, NY	04/24/2020			
The Edu-Source Corporation	San Antonio, TX		No Bid	05/11/2020	05/11/2020
The Gibson Lupus Resource Center	Houston, TX	04/24/2020			
The Harris Foundation	Houston, TX	04/24/2020			
The Life Excelerator, Inc.	AUSTIN, TX	04/24/2020			
The McMikle Group, LLC	Hartford, CT	04/24/2020			
The National Behavioral Intervention Team Association	King of Prussia, PA	04/24/2020			
The station of Imagination child care llc	houston, TX	04/24/2020			
The Storyboard	Parker, CO	04/24/2020			
Therapy Consultants (MedPerm Placement Inc)	Houston, TX	04/24/2020			



thinkLaw (CS Educational Services, LLC)	Las Vegas, NV	04/24/2020		
Thriv & GROE Academy, LLC	Houston, TX	04/24/2020	Viewed	04/24/2020
Ties Required Plus	Houston, TX	04/24/2020		
TouchView Inc	Brockton, MA	04/24/2020		
Tour-A-Culture	Houston, TX	04/24/2020		
Trezvant Academy, Inc	Houston, TX	04/24/2020		
Trice Education Resources Inc.	Sugar Land, TX	04/24/2020		
TSC COGIC	houston, TX	04/24/2020		
Tutor Doctor (Frias Business Group, Inc.)	Houston, TX	04/24/2020		
Tynker	Mountain View, CA	04/24/2020		
U.S. Dream Academy, Inc	Columbia, PA	04/24/2020		
Urban Outreach, Inc.	Houston, TX	04/24/2020		
Velvet Rope Experience (VRE Business Solutions)	Houston, TX	04/24/2020		
Versa Creative (Versa Creative Group LLC)	Houston, TX		Viewed	05/12/2020
Victory Group	Houston, TX	04/24/2020		
W. W. Norton & Company, Inc.	New York, NY	04/24/2020		
Waldorf Publishing LLC	Grapevine, TX	04/24/2020		
Washoe County School District	Reno, NV	04/24/2020		
Waterford Research Institute	Sandy, UT	04/24/2020		
Watkins & Associates Consulting Services LLC.	Houston, TX	04/24/2020		
Wellspring Family & Community Institute	Houston, TX	04/24/2020		
Wesley Community Center (Wesley Community Center Inc. of Houston, Texas)	Houston, TX	04/24/2020		
Wi Code (School Papr LCC)	Houston, TX	04/24/2020		
Willow Tree Early Education Team	Missouri City, TX	04/24/2020		
Workshop Houston	Houston, TX	04/24/2020		
Wright One Training	Flower Mound, TX	04/24/2020		
Write Wise Communications, LLC (Isbell)	Houston, TX	04/24/2020		
Writers in the Schools	Houston, TX	04/24/2020		
WRM Development	Selma, TX	04/24/2020		
Yolah - Yolandra Drake	Houston, TX	04/24/2020		
Young Audiences, Inc. of Houston	Houston, TX		Viewed	05/03/2020
Young Women Christian Association of Houston	Houston, TX	04/24/2020		
Youth Achieving through Service and Sports, Inc. (YASS)	Houston, TX	04/24/2020		
Youth Debate League (MDG Gulf Coast, LLC)	Missouri City, TX	04/24/2020		
Youthlight, Inc.	Chapin, SC	04/24/2020	No Bid	04/24/2020 04/24/2020
YR Testing Account	Everywhere, TX		Viewed	04/27/2020
Zenith Learning (ZENITH PREMIER, INC.)	Houston, TX	04/24/2020		
Zion Redemption	Houston, TX	04/24/2020		

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## External Invitations

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### Participant Detail

#### 2 Inspire Peace

Address	1808 S. Good Latimer Expressway Dallas, TX 75226	Participation Type:	Active Supplier
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Classifications MBE (Primary),SBE,WBE

Invitation Date 04/24/2020

Invitation Type Automatic

Invitation Email(s) 2inspirepeace@gmail.com

#### 2\*2\*4 Solutions Education Consulting Service

Address	PO Box 2204 Red Oak, TX 75154	Participation Type:	Active Supplier
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Invitation Date 04/24/2020

Invitation Type Automatic

Invitation Email(s) solution224@outlook.com

**Regular Board Meeting**

**6.F.1.**

**Meeting Date:** June 17, 2020  
**Title:** Approval of Services Contract with Stafford ISD  
**Submitted For:** Bill Monroe, Purchasing

**Submitted By:** Kendra Jackson  
**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars

**Recommended Action:** Approve

**Additional Resource Personnel:** Dr. Jesus J. Amezcua, Bill Monroe, Kendra Jackson

**Facilities/Technology Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Approval of amendments # 2 and # 3 to Services Agreement between Harris County Department of Education** and Stafford Municipal School District to establish differentiated rates, increase the total contract amount, and add human resources and additional business services. The amount of the contract is increased from \$83,650 to \$225,000.

**Subject:**

Service Agreement for Stafford ISD

**Rationale:**

Harris County Department of Education will provide Business and Human Resources services to Stafford ISD.

**Fiscal Impact**

**Attachments**

Attachment 2  
Attachment # 3

**Form Review**

**Inbox**

Purchasing  
Purchasing Alternate (Originator)  
Purchasing  
Assistant Superintendent - Business  
Form Started By: Kendra Jackson  
Final Approval Date: 06/02/2020

**Reviewed By**

Bill Monroe  
Kendra Jackson  
Bill Monroe  
Jesus Amezcua

**Date**

06/02/2020 08:42 AM  
06/02/2020 08:57 AM  
06/02/2020 08:59 AM  
06/02/2020 08:29 PM  
Started On: 06/02/2020 07:25 AM

**AMENDMENT #2 TO SERVICES AGREEMENT BETWEEN  
HARRIS COUNTY DEPARTMENT OF EDUCATION  
AND STAFFORD MUNICIPAL SCHOOL DISTRICT**

This Amendment #2 to the Services Agreement between **Harris County Department of Education (“HCDE”)**, located at 300 Irvington Blvd, Houston, Texas 77022, and Stafford Municipal School District (“SMSD”), located at 125 Staßordsfire Road, Staßord, Texas 77077 is entered into effective as of the 1st day of September, 2019, by and between HCDE and SMSD, in accordance with the terms and conditions specified herein.

HEREAS, HCDE and SMSD entered into a Services Agreement pursuant to the Interlocal Cooperative Act, Chapter 791 of the Texas Government Code, for services beginning **July 22, 2019 and ending December 31, 2019**, pursuant to which HCDE agreed to provide SMSD with business office services in agreement.

HEREAS, pursuant to Article 5 of the Agreement, the Agreement may be amended only by the mutual agreement of the parties, in a writing to be attached to and incorporated into the Agreement.

HEREAS, HCDE and SMSD desire to amend the Agreement compensation section as detailed in this Amendment #2 and

HEREAS, this Amendment has been duly approved by the authorized representatives of HCDE and SMSD.

NOW, THEREFORE, in consideration of the promises and of their mutual undertakings, the validity and sufficiency of which are hereby acknowledged, HCDE and SMSD agree as follows:

**1. Article 7 “Compensation” is amended by deleting the first sentence of current Article 7 and replacing the first sentence with the following:**

Stafford Municipal School District will pay HCDE in accordance with time and effort spent on performing the services outlined in Exhibit A Scope of Work based on \$00 per day for Senior Administrator, \$500 per day for Lead Consultants and \$00 per day for Staff Accountants for an amount not to exceed \$139,000.

The remaining portion of Article 7 is unchanged and remains in full force and effect.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed and delivered this Amendment #2 with effect as of the date and year written above.

Stafford Municipal School District

Harris County Department of Education

By \_\_\_\_\_

By \_\_\_\_\_

Robert Bostic, Ed.  
Superintendent  
125 Staßordsfire Road  
Staßord, Texas 77077

James Colbert, Jr.  
Superintendent  
300 Irvington Blvd  
Houston, Texas 77022

**AMENDMENT #3 TO SERVICES AGREEMENT BETWEEN  
HARRIS COUNTY DEPARTMENT OF EDUCATION  
AND STAFFORD MUNICIPAL SCHOOL DISTRICT**

This Amendment #3 to the Services Agreement between **Harris County Department of Education (“HCDE”)**, located at 300 Irvington Blvd, Houston, Texas 77022, and Stafford Municipal School District (“SMSD”), located at 125 Stafrords Fire Road, Stafford, Texas 77077 is entered into effective as of the 1st day of September, 2019, by and between HCDE and SMSD, in accordance with the terms and conditions specified herein.

HEREAS, HCDE and SMSD entered into a Services Agreement pursuant to the Interlocal Cooperative Act, Chapter 791 of the Texas Government Code, for services beginning **July 22, 2019 and ending August 31, 2020**, pursuant to which HCDE agreed to provide SMSD with business office services in agreement.

HEREAS, pursuant to Article 5 of the Agreement, the Agreement may be amended only by the mutual agreement of the parties, in a writing to be attached to and incorporated into the Agreement.

HEREAS, HCDE and SMSD desire to amend the Agreement compensation section as detailed in this Amendment #3 and

HEREAS, this Amendment has been duly approved by the authorized representatives of HCDE and SMSD.

NOW, THEREFORE, in consideration of the promises and of their mutual undertakings, the validity and sufficiency of which are hereby acknowledged, HCDE and SMSD agree as follows:

**1. Article 7 “Compensation” is amended by deleting the first sentence of current Article 7 and replacing the first sentence with the following:**

Stafford Municipal School District will pay HCDE in accordance with time and effort spent on performing the services outlined in Exhibit A Scope of Work based on \$100 per day for Senior Administrator, \$500 per day for Lead Consultants and \$100 per day for Staff Accountants for an amount not to exceed amended from **\$83,650 to \$225,000**. This amount includes Human Resources and Business Support Services.

The remaining portion of Article 7 is unchanged and remains in full force and effect.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed and delivered this Amendment #3 with effect as of the date and year written above.

Stafford Municipal School District

Harris County Department of Education

By \_\_\_\_\_

By \_\_\_\_\_

Robert Bostic, Ed.  
Superintendent  
125 Stafrords Fire Road  
Stafford, Texas 77077

James Colbert, Jr.  
Superintendent  
300 Irvington Blvd  
Houston, Texas 77022

**Regular Board Meeting****6.F.2.**

**Meeting Date:** June 17, 2020

**Title:** Schools Division Academic and Behavior School East Annual Contracts FY21: Deer Park ISD (9), Channelview ISD (5), Barbers Hill ISD (4)

**Submitted For:** Anthony Mays, Schools      **Submitted By:** Denise Alamos

**Recommended Action:** Approve      **HCDE Goal(s):** 1. Impact education/respond to evolving needs  
2. Deliver value responsibly  
5. Recruit high-quality professionals

**Additional Resource Personnel:** Anthony Mays, Jonathan Parker, Jesus Amezcua, Bill Monroe, Kendra Jackson      **Facilities/Technology Approval Needed?:** None

**Information****Posted Agenda Item:**

**Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$383,882 with Academic and Behavior School East with the following districts:** Deer Park ISD for nine (9) in-county annual contracts in the amount of \$185,445 (\$20,605 each); Channelview ISD for five (5) in-county annual contracts in the amount of \$103,025 (\$20,605 each); Barbers Hill ISD for four (4) out of-county annual contracts in the amount of \$95,412 (\$23,853 each) for the contract period of 8/24/20 through 06/03/21.

**Subject:**

Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$383,882 with Academic and Behavior School East with the following districts: Deer Park ISD for nine (9) in-county annual contracts in the amount of \$185,445 (\$20,605 each); Channelview ISD for five (5) in-county annual contracts in the amount of \$103,025 (\$20,605 each); Barbers Hill ISD for four (4) out of-county annual contracts in the amount of \$95,412 (\$23,853 each) for the contract period of 8/24/20 through 06/03/21.

**Rationale:**

Entity	Description	Dates	Amount
Deer Park ISD	Annual Contract (9) (in-county \$20,605 each)	8/24/20-6/3/21	\$185,445
Channelview ISD	Annual Contract (5) (in-county \$20,605 each)	8/24/20-6/3/21	\$103,025
Barbers Hill ISD	Annual Contract (4) (out of county \$23,853 each)	8/24/20-6/3/21	\$95,412
<b>Total</b>			<b>\$383,882</b>

**Fiscal Impact**

**Included in FY budget Y/N:** Y

**Included in current budget amendment Y/N:** N

**Attachments**

ABSE\_Annual Contract-Deer Park ISD\_9  
 ABSE\_Annual Contract-Channelview ISD-5  
 ABSE Annual Contract-Barbers Hill ISD-4



**INTERLOCAL AGREEMENT FOR SPECIALIZED SERVICES  
ACADEMIC BEHAVIOR SCHOOL (ABS) EAST**

**2020-2021 ANNUAL CONTRACT**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, Harris County Department of Education ("HCDE") and the **Deer Park Independent School District**, ("DPISD") hereby enter into an Interlocal Contract ("Contract") for the purpose of providing educational and related services for eligible student(s) with disabilities of the **DPISD** and to state the terms, rights and duties of the contracting parties.

- 1. Term.** For the period beginning **August 24, 2020** and ending **June 3, 2021**, HCDE agrees to provide services described herein for **nine (9) total: Adaptive Behavior Program/LIFE Skills Program** unit(s) to eligible student(s) with disabilities ("Student(s)") who are residents of the **DPISD**.
- 2. Services.** HCDE agrees to provide facilities and certified/licensed personnel necessary to provide educational, instructional, and counseling services to the student(s) in accordance with applicable law. HCDE agrees that all services provided by HCDE hereunder shall be provided by certified/licensed providers when required by applicable law. HCDE may perform the services contracted for herein by using its own employees or independent contractors.
- 3. Reporting.** HCDE agrees to furnish the **DPISD** with a monthly statement of student(s) attendance. **DPISD** retains the responsibility to report **DPISD** student(s) average daily attendance and other required information through the Public Education Information Management System ("PEIMS").
- 4. Accounting Records.** HCDE agrees to maintain necessary records and accounts in order to assure that funds received from the **DPISD** have been expended for the services described herein. HCDE agrees to provide these records and other information as may be required by the **DPISD**.
- 5. Placement of Students.** The student(s) served under this Contract have been placed by the Admission, Review and Dismissal (ARD) Committee of the school of regular attendance within the **DPISD**, and recommended for services as described herein. The ARD Committee of the **DPISD** has affirmed the placement and approved the recommendation of such contracted services. The **DPISD** shall comply with HCDE's procedures for requesting placement of a **DPISD** student at HCDE prior to consideration of the placement by **DPISD**'s ARD Committee. An HCDE representative must participate in the **DPISD** ARD Committee meeting considering placement at HCDE.
- 6. Local Education Agency.** Student(s) receiving services from HCDE pursuant to this Contract remain enrolled in **DPISD** and are considered students of **DPISD** for all purposes. **DPISD** remains the Local Education Agency ("LEA"), as that term is defined by the Individuals with Disabilities Education Act ("IDEA"), and solely retains the obligation to provide and to ensure that any **DPISD** student is provided a free appropriate public education ("FAPE") while receiving services from HCDE. **DPISD** retains all responsibilities required of the LEA pursuant to the IDEA, including, but not limited to, requirements regarding identification, evaluation, educational placement, the provision of FAPE, and procedural safeguards. For any dispute, including a special education complaint or due process hearing, arising under the IDEA or other applicable law regarding a **DPISD** student placed at HCDE, **DPISD** recognizes and acknowledges that HCDE is not the LEA for the **DPISD** student and is in no way liable to the student, parent, or **DPISD** under the IDEA or other applicable law.
- 7. Student Records.** **DPISD** will provide copies of all Student Records (as hereinafter defined) pertaining to the student(s) prior to the student(s)'s first day of attendance at HCDE. **DPISD** agrees to furnish HCDE a copy of any additional pertinent documents regarding the student(s) which may be requested from or obtained by the **DPISD** during the term of this Contract. Student records to be provided by **DPISD** include, but are not limited to, the following: (a) the most recent copy of the student's individualized education program ("IEP"); (b) any relevant evaluation reports; and (c) the student's most recent IEP progress report.

- 8. Confidentiality.** For purposes of this Contract, "Student Records" shall be defined as student information including personal identifiers such as name, address, phone number, date of birth, Social Security number, student identification number, and any student information protected by by law, including "personally identifiable information" and student "education records" as those terms are defined by the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, as amended ("FERPA"); "personal information" as that term is defined in the Children's Online Privacy Protection Act of 1998 ("COPPA"); "personal information" as that term is defined in the Protection of Pupil Rights Amendment ("PPRA"); "personally identifiable information" as that term is defined in the IDEA, as amended; "protected health information" as that term is defined in the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"); and "personal identifying information" and "sensitive personal information" as defined under the Texas Identity Theft Enforcement and Protection Act (Chapter 521, Texas Business and Commerce Code).

Notwithstanding any contrary provision of this Contract, both parties and their employees, agents, and subcontractors may access and use Student Records only as permitted by law for the purpose(s) for which the disclosure was made. Both parties agree to abide by FERPA's limitations and requirements imposed on school officials, including, but not limited to, the requirements of 34 C.F.R. 99.33(a). HCDE and DPISD expressly agree that: (1) the services/functions to be provided by HCDE are services/functions for which DPISD would otherwise use its own employees; (2) both parties have been determined to meet the criteria set forth in DPISD's annual notification of FERPA rights for being school officials with legitimate educational interests in the Student Records; (3) DPISD is under HCDE's direct control with respect to DPISD's access to, use of, and disclosure of Student Records as gathered and maintained by HCDE; (4) HCDE is under DPISD's direct control with respect to HCDE's access to, use of, and disclosure of Student Records as gathered and maintained by DPISD; and (5) both parties will use Student Records only for authorized purposes and will not re-disclose Student Records to other parties, unless each party has specific authorization from the other party to do so or the disclosure is otherwise permitted by applicable law, including without limitation, FERPA, HIPAA, COPPA, IDEA, PPRA, and the Texas Identity Theft Enforcement and Protection Act.

- 9. ARD Meetings.** DPISD agrees to invite an HCDE representative as a non-consensus member to any DPISD ARD Committee meeting for DPISD student(s) receiving services from HCDE pursuant to this Contract. A member of the DPISD special education personnel will monitor, assess and evaluate the student(s)'s progress as established by the IEP, including at least one on-site visit per semester.
- 10. Transportation.** DPISD is responsible for providing transportation of DPISD student(s) to and from HCDE. Locations of pick-up and drop-off points and times of service will be determined by representatives of DPISD and HCDE.
- 11. Special Education Services.** Notwithstanding DPISD's obligation as the LEA as described by the IDEA, HCDE agrees to provide all special education and related services required to implement the student's IEP as developed by the DPISD ARD Committee. HCDE will update the DPISD on the implementation of the IEP at least once per HCDE grading period, or upon request by DPISD.
- 12. Request for Change of Placement.** HCDE reserves the right to request that a student placed at HCDE pursuant to this Contract be returned to placement in DPISD, the district of enrollment. Upon such request from HCDE, DPISD shall conduct an ARD Committee meeting within thirty (30) calendar days to consider the student's placement.
- 13. Invoices and Payment.** In consideration of the services provided herein, the DPISD agrees to pay HCDE a total amount of \$185,445. Total amount is calculated by multiplying the number of units X annual in-county tuition rate (\$20,605).

HCDE will invoice DPISD and payment will be due immediately upon receipt of invoice. DPISD agrees to pay HCDE in the following manner:

- 50% of annual total amount due will be invoiced in **September 2020**
- 50% of annual total amount due will be invoiced in **January 2021**

If Applicable in consideration of Extended School Year Services (ESY) provided herein, **DPISD** agrees to pay HCDE:

- \$5,278 in-county tuition rate times number of ESY students enrolled.
- 100% of ESY total amount due will be invoiced in **July 2021**.

In the event that **DPISD** makes a payment to HCDE with a credit card, **DPISD** agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).

**DPISD** may sell unused units to another district upon obtaining HCDE's prior written consent.

- 14. Funding.** The source of funding for this Contract will be from **DPISD** funds. The parents of the student(s) placed at HCDE pursuant to this Contract shall not be charged for the services contracted under this Contract.
- 15. Amendment.** This Contract may be amended only by the mutual agreement of the parties, in a writing to be attached to and incorporated in this Contract. Either party may terminate this Contract with or without cause with thirty (30) days written notice to the other party.
- 16. Current Revenues.** Each party paying for the performance of governmental functions must make those payments from current revenues available to the paying party.
- 17. Assignment.** Neither this Contract nor any duties or obligations under it shall be assignable by either party without the prior written acknowledgment and authorization of the other party.
- 18. Notice.** Any notice provided under the terms of this Contract by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

**HCDE**  
 Attention:  
 James Colbert, Jr., County School Superintendent  
 6300 Irvington Boulevard  
 Houston, Texas 77022-5618

**DPISD**  
 Attention:  
 Victor White, Superintendent  
 2800 Texas Ave  
 Deer Park, Texas 77536

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party in accordance with the provisions of this Article.

- 19. Choice of Law and Venue.** This Contract shall be construed under the laws of the State of Texas, and mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.
- 20. Separate Entities.** This Contract does not create a joint venture or business partnership under Texas law.



- 21. Severability.** In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 22. Immunities.** Nothing in this Contract waives or alters any immunities provided to either party, their trustees, officers, agents, or employees, under Texas or federal law.
- 23. Third-Party Beneficiaries.** Nothing in this Contract shall be deemed or construed to create any third-party beneficiaries or otherwise give any third party any claim or right of action against any party to this Contract.
- 24. Force Majeure.** Neither HCDE nor DPISD shall be deemed to have breached any provision of this Contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, floods, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control.
- 25. Contract Interpretation.** The parties agree that the normal rules of construction that require any ambiguities in this Contract as to be construed against the drafter shall not be employed in the interpretation of this Contract.

  
 \_\_\_\_\_  
 District School Superintendent/Designee

5/7/20  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Harris County School Superintendent/Designee

\_\_\_\_\_  
 Date

For HCDE Office use only: Revenue Account No. 19910060100131 57250000 **ABS East**



**INTERLOCAL AGREEMENT FOR SPECIALIZED SERVICES  
ACADEMIC BEHAVIOR SCHOOL (ABS) EAST**

**2020-2021 ANNUAL CONTRACT**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, Harris County Department of Education (“HCDE”) and the **Channelview Independent School District**, (“CISD”) hereby enter into an Interlocal Contract (“Contract”) for the purpose of providing educational and related services for eligible student(s) with disabilities of the CISD and to state the terms, rights and duties of the contracting parties.

1. **Term.** For the period beginning **August 24, 2020** and ending **June 3, 2021**, HCDE agrees to provide services described herein for **five (5) total: Adaptive Behavior Program/LIFE Skills Program** unit(s) to eligible student(s) with disabilities (“Student(s)”) who are residents of the CISD.
2. **Services.** HCDE agrees to provide specialized facilities and properly certified/licensed personnel necessary to provide appropriate educational, instructional, and counseling services to the student(s) in accordance with applicable law. During the period of this agreement, if HCDE fails to provide the necessary specialized facilities and certified personnel in accordance with the terms herein, the CISD may terminate this Agreement and, without limitation to any other remedy under this Agreement or in law or equity, shall be entitled to a refund for any services not delivered in accordance with this Agreement. HCDE agrees that all services provided by HCDE hereunder shall be provided by certified/licensed providers when required by applicable law. HCDE may perform the services contracted for herein by using its own employees or independent contractors.
3. **Reporting.** HCDE agrees to furnish the CISD with a monthly statement of student(s) attendance. CISD retains the responsibility to report CISD student(s) average daily attendance and other required information through the Public Education Information Management System (“PEIMS”).
4. **Accounting Records.** HCDE agrees to maintain necessary records and accounts in order to assure that funds received from the CISD have been expended for the services described herein. HCDE agrees to provide these records and other information as may be required by the CISD.
5. **Placement of Students.** The student(s) served under this Contract have been placed by the Admission, Review and Dismissal (ARD) Committee of the school of regular attendance within the CISD, and recommended for services as described herein. The ARD Committee of the CISD has affirmed the placement and approved the recommendation of such contracted services. The CISD shall comply with HCDE’s procedures for requesting placement of a CISD student at HCDE prior to consideration of the placement by CISD’s ARD Committee. An HCDE representative must participate in the CISD ARD Committee meeting considering placement at HCDE, subject to the terms set forth in Article 9.
6. **Local Education Agency.** Student(s) receiving services from HCDE pursuant to this Contract remain enrolled in CISD and are considered students of CISD for all purposes. CISD remains the Local Education Agency (“LEA”), as that term is defined by the Individuals with Disabilities Education Act (“IDEA”), and solely retains the obligation to provide and to ensure that any CISD student is provided a free appropriate public education (“FAPE”) while receiving services from HCDE. CISD retains all responsibilities required of the LEA pursuant to the IDEA, including, but not limited to, requirements regarding identification, evaluation, educational placement, the provision of FAPE, and procedural safeguards. For any dispute, including a special education complaint or due process hearing, arising under the IDEA or other applicable

law regarding a **CISD** student placed at HCDE, **CISD** recognizes and acknowledges that HCDE is not the LEA for the **CISD** student and is in no way liable to the student, parent, or **CISD** under the IDEA or other applicable law.

7. **Student Records.** **CISD** will provide copies of all Student Records (as hereinafter defined) pertaining to the student(s) prior to the student(s)'s first day of attendance at HCDE. **CISD** agrees to furnish HCDE a copy of any additional pertinent documents regarding the student(s) which may be requested from or obtained by the **CISD** during the term of this Contract. Student records to be provided by **CISD** include, but are not limited to, the following: (a) the most recent copy of the student's individualized education program ("IEP"); (b) any relevant evaluation reports; and (c) the student's most recent IEP progress report.
8. **Confidentiality.** For purposes of this Contract, "Student Records" shall be defined as student information including personal identifiers such as name, address, phone number, date of birth, Social Security number, student identification number, and any student information protected by ~~by~~ law, including "personally identifiable information" and student "education records" as those terms are defined by the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, as amended ("FERPA"); "personal information" as that term is defined in the Children's Online Privacy Protection Act of 1998 ("COPPA"); "personal information" as that term is defined in the Protection of Pupil Rights Amendment ("PPRA"); "personally identifiable information" as that term is defined in the IDEA, as amended; "protected health information" as that term is defined in the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"); and "personal identifying information" and "sensitive personal information" as defined under the Texas Identity Theft Enforcement and Protection Act (Chapter 521, Texas Business and Commerce Code).

Notwithstanding any contrary provision of this Contract, both parties and their employees, agents, and subcontractors may access and use Student Records only as permitted by law for the purpose(s) for which the disclosure was made. Both parties agree to abide by FERPA's limitations and requirements imposed on school officials, including, but not limited to, the requirements of 34 C.F.R. 99.33(a). HCDE and **CISD** expressly agree that: (1) the services/functions to be provided by HCDE are services/functions for which **CISD** would otherwise use its own employees; (2) both parties have been determined to meet the criteria set forth in **CISD**'s annual notification of FERPA rights for being school officials with legitimate educational interests in the Student Records; (3) **CISD** is under HCDE's direct control with respect to **CISD**'s access to, use of, and disclosure of Student Records as gathered and maintained by HCDE; (4) HCDE is under **CISD**'s direct control with respect to HCDE's access to, use of, and disclosure of Student Records as gathered and maintained by **CISD**; and (5) both parties will use Student Records only for authorized purposes and will not re-disclose Student Records to other parties, unless each party has specific ~~authorization~~ authorization from the other party to do so or the disclosure is otherwise permitted by applicable law, including without limitation, FERPA, HIPAA, COPPA, IDEA, PPRA, and the Texas Identity Theft Enforcement and Protection Act.

9. **ARD Meetings.** **CISD** agrees to invite an HCDE representative as a non-consensus member to any **CISD** ARD Committee meeting for **CISD** student(s) receiving services from HCDE pursuant to this Contract. A member of the **CISD** special education personnel will monitor, assess and evaluate the student(s)'s progress as established by the IEP, including at least one on-site visit per semester.
10. **Transportation.** **CISD** is responsible for providing transportation of **CISD** student(s) to and from HCDE. Locations of pick-up and drop-off points and times of service will be determined by representatives of **CISD** and HCDE.
11. **Special Education Services.** Notwithstanding **CISD**'s obligation as the LEA as described by the IDEA, HCDE agrees to provide all special education and related services required to implement the student's IEP as developed by the **CISD** ARD Committee. HCDE will update the **CISD** on the implementation of the IEP at least once per HCDE grading period, or upon request by **CISD**.

**12. Request for Change of Placement.** HCDE reserves the right to request that a student placed at HCDE pursuant to this Contract be returned to placement in **CISD**, the district of enrollment. Upon such request from HCDE, **CISD** shall conduct an ARD Committee meeting within thirty (30) calendar days to consider the student's placement.

**13. Invoices and Payment.** In consideration of the services provided herein, the **CISD** agrees to pay HCDE a total amount of **\$103,025**. Total amount is calculated by multiplying the number of units X annual in-county tuition rate (**\$20,605**).

HCDE will invoice **CISD** and payment will be due immediately upon receipt of invoice. **CISD** agrees to pay HCDE in the following manner:

- 50% of annual total amount due will be invoiced in **September 2020**
- 50% of annual total amount due will be invoiced in **January 2021**

If Applicable in consideration of Extended School Year Services (ESY) provided herein, **CISD** agrees to pay HCDE:

- \$5,278 in-county tuition rate times number of ESY students enrolled.
- 100% of ESY total amount due will be invoiced in **July 2021**.

In the event that **CISD** makes a payment to HCDE with a credit card, **CISD** agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).

**CISD** may sell unused units to another district upon obtaining HCDE's prior written consent.

**14. Funding.** The source of funding for this Contract will be from **CISD** funds. The parents of the student(s) placed at HCDE pursuant to this Contract shall not be charged for the services contracted under this Contract.

**15. Amendment.** This Contract may be amended only by the mutual agreement of the parties, in a writing to be attached to and incorporated in this Contract. Either party may terminate this Contract with or without cause with thirty (30) days written notice to the other party.

**16. Current Revenues.** Each party paying for the performance of governmental functions must make those payments from current revenues available to the paying party.

**17. Assignment.** Neither this Contract nor any duties or obligations under it shall be assignable by either party without the prior written acknowledgment and authorization of the other party.

**18. Notice.** Any notice provided under the terms of this Contract by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

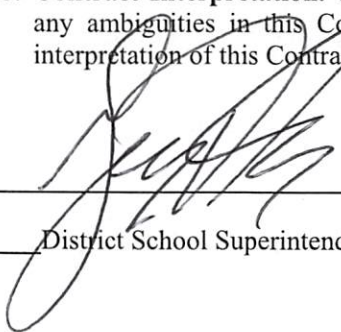
**HCDE**  
Attention:  
James Colbert, Jr., County School Superintendent  
6300 Irvington Boulevard  
Houston, Texas 77022-5618

**CISD**  
Attention:

Greg Ollis, Superintendent of Schools 828  
Sheldon Road  
Channelview, Texas 77530

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party in accordance with the provisions of this Article.

19. **Choice of Law and Venue.** This Contract shall be construed under the laws of the State of Texas, and mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.
20. **Separate Entities.** This Contract does not create a joint venture or business partnership under Texas law.
21. **Severability.** In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
22. **Immunities.** Nothing in this Contract waives or alters any immunities provided to either party, their trustees, officers, agents, or employees, under Texas or federal law.
23. **Third-Party Beneficiaries.** Nothing in this Contract shall be deemed or construed to create any third-party beneficiaries or otherwise give any third party any claim or right of action against any party to this Contract.
24. **Force Majeure.** Neither HCDE nor CISD shall be deemed to have breached any provision of this Contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, floods, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control, provided that in the event of any such event, the Parties shall be obligated to make alternative arrangements as reasonably feasible to perform the services required herein, including without limitation any virtual services.
25. **Contract Interpretation.** The parties agree that the normal rules of ~~enstruction~~ construction that require any ambiguities in this Contract as to be construed against the drafter shall not be employed in the interpretation of this Contract.

  
\_\_\_\_\_  
District School Superintendent/Designee

5/19/20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Harris County School Superintendent/Designee

\_\_\_\_\_  
Date

For HCDE Office use only: Revenue Account No. 19910060100131 57250000 **ABS East**



**INTERLOCAL AGREEMENT FOR SPECIALIZED SERVICES  
ACADEMIC BEHAVIOR SCHOOL (ABS) EAST**

**2020-2021 ANNUAL CONTRACT**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, Harris County Department of Education (“HCDE”) and the **Barbers Hill Independent School District**, (“BHISD”) hereby enter into an Interlocal Contract (“Contract”) for the purpose of providing educational and related services for eligible student(s) with disabilities of the **BHISD** and to state the terms, rights and duties of the contracting parties.

1. **Term.** For the period beginning **August 24, 2020** and ending **June 3, 2021**, HCDE agrees to provide services described herein for **four (4) total: Adaptive Behavior Program/LIFE Skills Program** unit(s) to eligible student(s) with disabilities (“Student(s)”) who are residents of the **BHISD**.
2. **Services.** HCDE agrees to provide facilities and certified/licensed personnel necessary to provide educational, instructional, and counseling services to the student(s) in accordance with applicable law. HCDE agrees that all services provided by HCDE hereunder shall be provided by certified/licensed providers when required by applicable law. HCDE may perform the services contracted for herein by using its own employees or independent contractors.
3. **Reporting.** HCDE agrees to furnish the **BHISD** with a monthly statement of student(s) attendance. **BHISD** retains the responsibility to report **BHISD** student(s) average daily attendance and other required information through the Public Education Information Management System (“PEIMS”).
4. **Accounting Records.** HCDE agrees to maintain necessary records and accounts in order to assure that funds received from the **BHISD** have been expended for the services described herein. HCDE agrees to provide these records and other information as may be required by the **BHISD**.
5. **Placement of Students.** The student(s) served under this Contract have been placed by the Admission, Review and Dismissal (ARD) Committee of the school of regular attendance within the **BHISD**, and recommended for services as described herein. The ARD Committee of the **BHISD** has affirmed the placement and approved the recommendation of such contracted services. The **BHISD** shall comply with HCDE’s procedures for requesting placement of a **BHISD** student at HCDE prior to consideration of the placement by **BHISD**’s ARD Committee. An HCDE representative must participate in the **BHISD** ARD Committee meeting considering placement at HCDE.
6. **Local Education Agency.** Student(s) receiving services from HCDE pursuant to this Contract remain enrolled in **BHISD** and are considered students of **BHISD** for all purposes. **BHISD** remains the Local Education Agency (“LEA”), as that term is defined by the Individuals with Disabilities Education Act (“IDEA”), and solely retains the obligation to provide and to ensure that any **BHISD** student is provided a free appropriate public education (“FAPE”) while receiving services from HCDE. **BHISD** retains all responsibilities required of the LEA pursuant to the IDEA, including, but not limited to, requirements regarding identification, evaluation, educational placement, the provision of FAPE, and procedural safeguards. For any dispute, including a special education complaint or due process hearing, arising under the IDEA or other applicable law regarding a **BHISD** student placed at HCDE, **BHISD** recognizes and acknowledges that HCDE is not the LEA for the **BHISD** student and is in no way liable to the student, parent, or **BHISD** under the IDEA or other applicable law.
7. **Student Records.** **BHISD** will provide copies of all Student Records (as hereinafter defined) pertaining to the student(s) prior to the student(s)’s first day of attendance at HCDE. **BHISD** agrees to furnish HCDE a copy of any additional pertinent documents regarding the student(s) which may be requested from or obtained by the **BHISD** during the term of this Contract. Student records to be provided by **BHISD** include, but are not limited to, the following: (a) the most recent copy of the student’s individualized education program (“IEP”); (b) any relevant evaluation reports; and (c) the student’s most recent IEP progress report.

- 8. Confidentiality.** For purposes of this Contract, "Student Records" shall be defined as student information including personal identifiers such as name, address, phone number, date of birth, Social Security number, student identification number, and any student information protected by by law, including "personally identifiable information" and student "education records" as those terms are defined by the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, as amended ("FERPA"); "personal information" as that term is defined in the Children's Online Privacy Protection Act of 1998 ("COPPA"); "personal information" as that term is defined in the Protection of Pupil Rights Amendment ("PPRA"); "personally identifiable information" as that term is defined in the IDEA, as amended; "protected health information" as that term is defined in the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"); and "personal identifying information" and "sensitive personal information" as defined under the Texas Identity Theft Enforcement and Protection Act (Chapter 521, Texas Business and Commerce Code).

Notwithstanding any contrary provision of this Contract, both parties and their employees, agents, and subcontractors may access and use Student Records only as permitted by law for the purpose(s) for which the disclosure was made. Both parties agree to abide by FERPA's limitations and requirements imposed on school officials, including, but not limited to, the requirements of 34 C.F.R. 99.33(a). HCDE and **BHISD** expressly agree that: (1) the services/functions to be provided by HCDE are services/functions for which **BHISD** would otherwise use its own employees; (2) both parties have been determined to meet the criteria set forth in **BHISD**'s annual notification of FERPA rights for being school officials with legitimate educational interests in the Student Records; (3) **BHISD** is under HCDE's direct control with respect to **BHISD**'s access to, use of, and disclosure of Student Records as gathered and maintained by HCDE; (4) HCDE is under **BHISD**'s direct control with respect to HCDE's access to, use of, and disclosure of Student Records as gathered and maintained by **BHISD**; and (5) both parties will use Student Records only for authorized purposes and will not re-disclose Student Records to other parties, unless each party has specific authorization from the other party to do so or the disclosure is otherwise permitted by applicable law, including without limitation, FERPA, HIPAA, COPPA, IDEA, PPRA, and the Texas Identity Theft Enforcement and Protection Act.

- 9. ARD Meetings.** **BHISD** agrees to invite an HCDE representative as a non-consensus member to any **BHISD** ARD Committee meeting for **BHISD** student(s) receiving services from HCDE pursuant to this Contract. A member of the **BHISD** special education personnel will monitor, assess and evaluate the student(s)'s progress as established by the IEP, including at least one on-site visit per semester.
- 10. Transportation.** **BHISD** is responsible for providing transportation of **BHISD** student(s) to and from HCDE. Locations of pick-up and drop-off points and times of service will be determined by representatives of **BHISD** and HCDE.
- 11. Special Education Services.** Notwithstanding **BHISD**'s obligation as the LEA as described by the IDEA, HCDE agrees to provide all special education and related services required to implement the student's IEP as developed by the **BHISD** ARD Committee. HCDE will update the **BHISD** on the implementation of the IEP at least once per HCDE grading period, or upon request by **BHISD**.
- 12. Request for Change of Placement.** HCDE reserves the right to request that a student placed at HCDE pursuant to this Contract be returned to placement in **BHISD**, the district of enrollment. Upon such request from HCDE, **BHISD** shall conduct an ARD Committee meeting within thirty (30) calendar days to consider the student's placement.
- 13. Invoices and Payment.** In consideration of the services provided herein, the **BHISD** agrees to pay HCDE a total amount of **\$95,412**. Total amount is calculated by multiplying the number of units X annual **out of county** tuition rate (**\$23,853**).

HCDE will invoice **BHISD** and payment will be due immediately upon receipt of invoice. **BHISD** agrees to pay HCDE in the following manner:

- 50% of annual total amount due will be invoiced in **September 2020**
- 50% of annual total amount due will be invoiced in **January 2021**

If Applicable in consideration of Extended School Year Services (ESY) provided herein, **BHISD** agrees to pay HCDE:

- \$5,806 out of-county tuition rate times number of ESY students enrolled.
- 100% of ESY total amount due will be invoiced in **July 2021**.

In the event that **BHISD** makes a payment to HCDE with a credit card, **BHISD** agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).

**BHISD** may sell unused units to another district upon obtaining HCDE's prior written consent.

- 14. Funding.** The source of funding for this Contract will be from **BHISD** funds. The parents of the student(s) placed at HCDE pursuant to this Contract shall not be charged for the services contracted under this Contract.
- 15. Amendment.** This Contract may be amended only by the mutual agreement of the parties, in a writing to be attached to and incorporated in this Contract. Either party may terminate this Contract with or without cause with thirty (30) days written notice to the other party.
- 16. Current Revenues.** Each party paying for the performance of governmental functions must make those payments from current revenues available to the paying party.
- 17. Assignment.** Neither this Contract nor any duties or obligations under it shall be assignable by either party without the prior written acknowledgment and authorization of the other party.
- 18. Notice.** Any notice provided under the terms of this Contract by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

**HCDE**  
 Attention:  
 James Colbert, Jr., County School Superintendent  
 6300 Irvington Boulevard  
 Houston, Texas 77022-5618

**BHISD**  
 Attention:  
 Greg Poole, Superintendent  
 9600 Eagle Drive  
 Mont Belvieu, Texas 77523

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party in accordance with the provisions of this Article.

- 19. Choice of Law and Venue.** This Contract shall be construed under the laws of the State of Texas, and mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.
- 20. Separate Entities.** This Contract does not create a joint venture or business partnership under Texas law.



- 21. **Severability.** In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 22. **Immunities.** Nothing in this Contract waives or alters any immunities provided to either party, their trustees, officers, agents, or employees, under Texas or federal law.
- 23. **Third-Party Beneficiaries.** Nothing in this Contract shall be deemed or construed to create any third-party beneficiaries or otherwise give any third party any claim or right of action against any party to this Contract.
- 24. **Force Majeure.** Neither HCDE nor BHISD shall be deemed to have breached any provision of this Contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, floods, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control.
- 25. **Contract Interpretation.** The parties agree that the normal rules of construction that require any ambiguities in this Contract as to be construed against the drafter shall not be employed in the interpretation of this Contract.

  
 \_\_\_\_\_  
 District School Superintendent/Designee

5-18-20  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Harris County School Superintendent/Designee

\_\_\_\_\_  
 Date

For HCDE Office use only: Revenue Account No. 19910060100131 57250001 **ABS East**

**Regular Board Meeting****6.F.3.**

**Meeting Date:** June 17, 2020  
**Title:** Schools Division Highpoint School East Annual Contracts FY21: Galena Park  
 ISD (5); Barbers Hill ISD (5)

**Submitted For:** Anthony Mays, Schools  
**Submitted By:** Denise Alamos  
**Recommended Action:** Approve  
**HCDE Goal(s):** 1. Impact education/respond to evolving needs  
 2. Deliver value responsibly  
 5. Recruit high-quality professionals

**Additional Resource Personnel:** Anthony Mays, Jonathan Parker, Jesus Amezcua, Bill Monroe, Kendra Jackson  
**Facilities/Technology Approval Needed?:** None

**Information****Posted Agenda Item:**

**Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$105,565 with Highpoint School East with the following districts:** Galena Park ISD for five (5) in-county annual contracts in the amount of \$50,245 (\$10,049 each); Barbers Hill ISD for five (5) out of-county annual contracts in the amount of \$55,320 (\$11,064 each) for the contract period of 8/24/20 through 06/03/21.

**Subject:**

Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$105,565 with Highpoint School East with the following districts: Galena Park ISD for five (5) in-county annual contracts in the amount of \$50,245 (\$10,049 each); Barbers Hill ISD for five (5) out of-county annual contracts in the amount of \$55,320 (\$11,064 each) for the contract period of 8/24/20 through 06/03/21.

**Rationale:**

Entity	Description	Date	Amount
Galena Park ISD	Annual Contract (5) (in-county \$10,049 each)	8/24/20-6/3/21	\$50,245
Barbers Hill ISD	Annual Contract (5) (out of-county \$11,064 each)	8/24/20-6/3/21	\$55,320
<b>Total</b>			<b>\$105,565</b>

**Fiscal Impact**

**Included in FY budget Y/N:** Y  
**Included in current budget amendment Y/N:** N

**Attachments**

HSE\_Annual Contract-Galena Park ISD-5  
 HSE\_Annual Contract-Barbers Hill ISD-5

**Form Review**

Inbox	Reviewed By	Date
Denise Alamos (Originator)	Denise Alamos	06/01/2020 08:33 PM
Purchasing Alternate	Kendra Jackson	06/02/2020 11:02 AM



**INTERLOCAL AGREEMENT FOR SPECIALIZED SERVICES  
HIGHPOINT SCHOOL (HS) EAST**

**2020-2021 ANNUAL CONTRACT**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, Harris County Department of Education ("HCDE") and **Galena Park Independent School District, ("GPISD")** hereby enter into an Interlocal Contract ("Contract") for the purpose of providing educational and related services under the Texas Education Code (TEC), Chapter 37, for students who have been removed from **GPISD** for committing an offense described in TEC, Chapter 37, or for engaging in behavior(s) for which **GPISD** Student Code of Conduct requires a discipline alternative education placement.

1. For the period beginning **August 24, 2020** and ending **June 3, 2021**, HCDE agrees to provide services described herein for **five (5)** units to eligible student(s) requiring a discipline alternative education placement (referred to herein as "student(s)") who are residents of **GPISD**.
2. HCDE agrees to provide specialized facilities and properly certified/licensed personnel necessary to appropriately educate and provide instructional and counseling services to the student(s) in accordance with applicable law. During the period of this Contract, if HCDE fails to provide the necessary specialized facilities and certified personnel, **GPISD** may terminate services until such time as HCDE can provide the necessary specialized services contracted herein. HCDE will not be held responsible for the services contracted herein if the necessary specialized facilities and properly certified/licensed personnel are unavailable.
3. HCDE agrees to furnish the **GPISD** with a weekly statement of student(s) attendance.
4. HCDE agrees to maintain necessary records and accounts in order to assure that funds received from **GPISD** have been expended for the services described herein. HCDE agrees to provide these records and other information as may be required by **GPISD**.
5. **GPISD** is responsible for providing transportation to and from Highpoint. Location of pick-up and drop-off points and time of service will be determined by representatives of **GPISD** and HCDE.
6. **GPISD** will provide copies of all pertinent school records pertaining to the student(s). **GPISD** agrees to furnish HCDE a copy of any additional pertinent documents regarding the student(s) that may be obtained by **GPISD** during the term of this Contract. Records must include, but are not limited to, (a) a recommendation letter from the school or district stating explicitly why the student is being referred to Highpoint; (b) the student's Middle School Plan (for students in grades 6-8); or (c) the student's Graduation Plan (for students in grades 9-12); (d) the student's current transcript, including all achievement test records; (e) for special education students, the student's current IEP, in accordance to Article 8 of this contract; (f) withdrawal form, which shall indicate the list of current courses in which the student is enrolled, the grade earned and the textbook and other instructional resources being used with that subject; and (g) the student's current year's attendance records.
7. To the extent that HCDE will come into possession of student records and information, and to the extent that HCDE will be involved in the survey, analysis, or evaluation of students, incidental to this contract, HCDE agrees to comply with all applicable requirements of the Family Educational Rights and Privacy Act (FERPA).
8. Special Education student(s) served under this Contract have been classified by the Admission, Review and Dismissal (ARD) Committee of the school of regular attendance within **GPISD** and

recommended for services as described herein. The ARD Committee of **GPISD** has affirmed the classification and approved the recommendation of such contracted services. An HCDE representative must participate in the ARD Committee meeting considering Highpoint placement.

9. With referred Special Education student(s), HCDE is responsible for providing the educational and support services that are provided to non-disabled students. Additional services required by a disabled student(s) to implement the student's Individualized Education Plan (IEP) and/or 504 plan are to be provided by **GPISD**. **GPISD** may make such services available in conjunction with Highpoint or at a separate time and location, at the discretion of **GPISD** and the ARD Committee. If **GPISD** chooses to make such services available in conjunction with Highpoint, **GPISD** will cooperate with Highpoint to minimize disruption at Highpoint. If **GPISD** requires the student(s) to leave during the school day, the IEP must include transportation as a related service.
10. HCDE will update **GPISD** on the progress of the referred student(s) at least once per semester. A member of the **GPISD** administrative staff will monitor, assess and evaluate student's progress as established by this Contract, including at least one (1) on-site visit annually.
11. In consideration of the services provided herein, **GPISD** agrees to pay HCDE an in-county fee of **\$50,245** and any additional fees in the following manner:
  - \$10,049** times the number of units purchased. **GPISD** will be billed twice a year and payment will be due upon receipt of invoice.
  - \$75.00** special education surcharge times the number of enrollment days for Special Education student(s).
  - \$115.00** per diem times the number of student(s) in attendance over the number of units purchased **(5)**.HCDE will bill **GPISD** for the amount of units purchased. **GPISD** may sell unused units to another district upon obtaining HCDE's prior written consent.

In the event that **GPISD** makes a payment to HCDE with a credit card, **GPISD** agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
12. The parents of the student(s) shall not be charged for the services contracted under this Contract.
13. HCDE will follow IDEA and other applicable laws when considering dismissal and/or expulsion of a qualified special education student(s) from the Highpoint program.
14. This Contract may be amended only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this Contract.
15. Each party paying for the performance of governmental functions must make those payments from current revenues available to the paying party.
16. Neither this Contract nor any duties or obligations under it shall be assignable by either party without the prior written acknowledgment and authorization of the other party.

17. Any notice provided under the terms of this Contract by either party to the other shall be in writing and sent by certified mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

HCDE  
Attention:  
James Colbert, Jr., County School Superintendent  
6300 Irvington Boulevard  
Houston, Texas 77022-5618

**GPISD**  
Attention:  
Dr. Angi Williams, Superintendent  
P.O. Box 565  
Galena Park, Texas 77547

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party in accordance with the provisions of this Article.

18. This Contract shall be construed under the laws of the State of Texas and mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.

19. This Contract does not create a joint venture or business partnership under Texas law.

20. Each party acknowledges that this Contract has been authorized by the governing body of each party to the Contract.

20. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

DocuSigned by:

*Sonya George*

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\_\_\_\_\_  
District School Superintendent/Designee

5/13/2020

\_\_\_\_\_  
Date

\_\_\_\_\_  
County School Superintendent/Designee

\_\_\_\_\_  
Date

For HCDE Office use only: Revenue Account No. 19900060700970 57250000 **Highpoint School East**



**INTERLOCAL AGREEMENT FOR SPECIALIZED SERVICES  
HIGHPOINT SCHOOL (HS) EAST**

**2020-2021 ANNUAL CONTRACT**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, Harris County Department of Education ("HCDE") and **Barbers Hill Independent School District, ("BHISD")** hereby enter into an Interlocal Contract ("Contract") for the purpose of providing educational and related services under the Texas Education Code (TEC), Chapter 37, for students who have been removed from **BHISD** for committing an offense described in TEC, Chapter 37, or for engaging in behavior(s) for which **BHISD** Student Code of Conduct requires a discipline alternative education placement.

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4. HCDE agrees to maintain necessary records and accounts in order to assure that funds received from **BHISD** have been expended for the services described herein. HCDE agrees to provide these records and other information as may be required by **BHISD**.
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6. **BHISD** will provide copies of all pertinent school records pertaining to the student(s). **BHISD** agrees to furnish HCDE a copy of any additional pertinent documents regarding the student(s) that may be obtained by **BHISD** during the term of this Contract. Records must include, but are not limited to, (a) a recommendation letter from the school or district stating explicitly why the student is being referred to Highpoint; (b) the student's Middle School Plan (for students in grades 6-8); or (c) the student's Graduation Plan (for students in grades 9-12); (d) the student's current transcript, including all achievement test records; (e) for special education students, the student's current IEP, in accordance to Article 8 of this contract; (f) withdrawal form, which shall indicate the list of current courses in which the student is enrolled, the grade earned and the textbook and other instructional resources being used with that subject; and (g) the student's current year's attendance records.
7. Special Education student(s) served under this Contract have been classified by the Admission, Review and Dismissal (ARD) Committee of the school of regular attendance within **BHISD** and recommended for services as described herein. The ARD Committee of **BHISD** has affirmed the

classification and approved the recommendation of such contracted services. An HCDE representative must participate in the ARD Committee meeting considering Highpoint placement.

8. With referred Special Education student(s), HCDE is responsible for providing the educational and support services that are provided to non-disabled students. Additional services required by a disabled student(s) to implement the student's Individualized Education Plan (IEP) and/or 504 plan are to be provided by **BHISD**. **BHISD** may make such services available in conjunction with Highpoint or at a separate time and location, at the discretion of **BHISD** and the ARD Committee. If **BHISD** chooses to make such services available in conjunction with Highpoint, **BHISD** will cooperate with Highpoint to minimize disruption at Highpoint. If **BHISD** requires the student(s) to leave during the school day, the IEP must include transportation as a related service.
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10. In consideration of the services provided herein, **BHISD** agrees to pay HCDE an out of-county fee of **\$55,320** and any additional fees in the following manner:
  - \$11,064** times the number of units purchased. **BHISD** will be billed twice a year and payment will be due upon receipt of invoice.
  - \$75.00** special education surcharge times the number of enrollment days for Special Education student(s).
  - \$115.00** per diem times the number of student(s) in attendance over the number of units purchased **(5)**.HCDE will bill **BHISD** for the amount of units purchased. **BHISD** may sell unused units to another district upon obtaining HCDE's prior written consent.

In the event that **BHISD** makes a payment to HCDE with a credit card, **BHISD** agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and costs borne by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
11. The parents of the student(s) shall not be charged for the services contracted under this Contract.
12. HCDE will follow IDEA and other applicable laws when considering dismissal and/or expulsion of a qualified special education student(s) from the Highpoint program.
13. This Contract may be amended only by the mutual agreement of the parties, in writing, to be attached to and incorporated in this Contract.
14. Each party paying for the performance of governmental functions must make those payments from current revenues available to the paying party.
15. Neither this Contract nor any duties or obligations under it shall be assignable by either party without the prior written acknowledgment and authorization of the other party.
16. Any notice provided under the terms of this Contract by either party to the other shall be in writing and sent by certified mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

HCDE  
Attention:  
James Colbert, Jr., County School Superintendent  
6300 Irvington Boulevard,  
Houston, Texas 77022-5618

**BHISD**  
Attention:  
Dr. Greg Poole, Superintendent  
9600 Eagle Drive,  
Mont Belvieu, Texas 77523

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party in accordance with the provisions of this Article.

17. This Contract shall be construed under the laws of the State of Texas and mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.
18. This Contract does not create a joint venture or business partnership under Texas law.
19. Each party acknowledges that this Contract has been authorized by the governing body of each party to the Contract.
20. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.



\_\_\_\_\_  
District School Superintendent/Designee

6/19/80

\_\_\_\_\_  
Date

\_\_\_\_\_  
County School Superintendent/Designee

\_\_\_\_\_  
Date

For HCDE Office use only: Revenue Account No. 19910060700970 57250001 **Highpoint School East**



**Regular Board Meeting**

**7.A.**

**Meeting Date:** June 17, 2020

**Title:** HCDE Early Head Start Child Care Partnerships (EHS-CCP) Contracts

**Submitted For:** Venetia Peacock, Head Start

**Submitted By:** Sharon McBride

**Recommended Action:** Approve

**HCDE Goal(s):**  
1. Impact education/respond to evolving needs  
2. Deliver value responsibly  
5. Recruit high-quality professionals

**Additional Resource Personnel:** Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Jameese Stancill

**Facilities/Technology Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Consider approval of HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts with the following vendors:** Deskot LLC, DBA Kool Kids Daycare (RFP 20/039YR) in the amount of \$200,000, Fellowship of Purpose Early Childhood Learning Center (RFP 20/039YR) in the amount of \$110,000, John G Jones Learning Center (RFP 20/039YR) in the amount of \$75,000, and Let's Learn Christian Learning Center (RFP 20/039YR) in the amount of \$60,000. Each contract will be valid 08/01/2020 through 08/31/2021 (Fully funded by the Head Start/Early Head Start grants).

**Subject:**

**HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts**

**Rationale:**

The purpose of these EHS-CCP contracts is to honor the EHS grant to create partnerships with other childcare centers/agencies to increase access to quality comprehensive early childhood services for low-income families with infants and toddlers in east and northeast Harris County.

NAME	RFP #	CONTRACT DATES	AMOUNT	TOTAL
Deskot LLC, DBA Kool Kids Daycare	20/039YR	August 1, 2020 - August 31, 2021	\$200,000	\$200,000
Fellowship of Purpose Early Childhood Learning Center	20/039YR	August 1, 2020 - August 31, 2021	\$110,000	\$110,000
John G Jones Learning Center	20/039YR	August 1, 2020 - August 31, 2021	\$75,000	\$75,000
Let's Learn Christian Learning Center	20/039YR	August 1, 2020 - August 31, 2021	\$60,000	\$60,000
Total				\$445,000.00

**Fiscal Impact**

**Attachments**

John G Jones  
Deskot  
Lets Learn  
Fellowship

**Form Review**

**EARLY HEAD START CHILD CARE PARTNERSHIP AGREEMENT  
BETWEEN  
HARRIS COUNTY DEPARTMENT OF EDUCATION  
AND  
JOHN G JONES LEARNING CENTER**

This Early Head Start Child Care Agreement (“Agreement”) is entered into by and between the Harris County Department of Education (“HCDE”), a political subdivision of the State of Texas, having its principal office and place of business at 6300 Irvington Blvd., Houston, Texas 77022 and John G Jones Learning Center (“Provider”), having its principal office and place of business at 12406 Crosby Lynchburg Road, Crosby, Texas 77532. HCDE and Provider shall be referred to collectively herein as the “Parties”.

**RECITALS**

**WHEREAS**, HCDE is a recipient of Early Head Start Child Care grant funds;

**WHEREAS**, Provider submitted a proposal in response to RFP #20/039YR, the procurement solicitation for Early Head Start Child Care services issued by HCDE;

**WHEREAS**, Provider’s proposal has been accepted and awarded by HCDE;

**WHEREAS**, HCDE and Provider desire to create a partnership to accomplish the shared objective of increasing access to quality comprehensive early childhood service for low-income families with infants and toddlers in east and northeast Harris County; and

**WHEREAS**, this Agreement sets forth the respective roles and responsibilities of Provider and HCDE in providing Early Head Start Child Care services for infants and toddlers (0-3 years old) in compliance with Early Head Start Child Care grant requirements and Head Start Performance Standards.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, HCDE and Provider, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

**ARTICLE 1: MUTUAL RESPONSIBILITIES OF THE PARTIES**

- 1. Confidentiality.** The Parties agree to secure the confidentiality of all information and records in accordance with applicable federal and state laws, rules, and regulations, including but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA), as applicable, and HCDE’s confidentiality procedures. The Parties understand that HIPAA and FERPA govern the privacy and security of medical and educational records and information and agree to abide by HIPAA and FERPA rules and regulations, as applicable. Provider also acknowledges that HCDE is subject to the Texas Public Information Act, and Provider waives any claim against and releases from liability HCDE, its officers, employees, agents, and attorneys with respect to disclosure of information provided under or in this Agreement or otherwise created, assembled, maintained, or held by Provider and determined by HCDE, the Attorney General of Texas, or a court of law to be subject to disclosure under the Texas Public Information Act.
- 2. Early Head Start Child Care Program.** The Parties agree to form an Early Head Start Child Care Partnership to provide Early Head Start Child Care (“EHS-CC”) services for up to 12 children ages 0-3 years old at Provider’s child care facility located at 12406 Crosby Lynchburg Road, Crosby, Texas

77532 in compliance with EHS-CC program requirements established by the United States Department of Health and Human Service (“HHS”). The Parties shall mutually assure that the families of all the EHS-CC Partnership children served at Provider’s facility shall have access to the full range of EHS-CC services and shall be mutually responsible for assuring continuity in implementing EHS-CC services. The Parties shall work in collaboration to ensure all EHS compliance issues are addressed and met.

3. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** The Parties will work together to ensure all children and families enrolled in the EHS-CC partnership are either income or categorically eligible for Early Head Start Services. The Parties will work together to identify partnership eligible families currently enrolled in Provider’s child care program. HCDE will refer partnership eligible families to Provider when appropriate.
4. **Medical Screenings.** HCDE and Provider shall coordinate to provide all required developmental, sensory, behavioral and medical screenings for EHS-CC children within required 45-day timeframe and shall make referrals for follow-up treatment services, as needed.
5. **Reporting.** HCDE and Provider will meet quarterly to review this partnership. Any compliance monitoring issues or professional development needs will be addressed at these meetings. Minutes will be recorded and kept on site at the administrative offices of HCDE and Provider. Any correction plans developed in these meetings will also be recorded and kept on-site, with updates and completion of correction plans recorded in meeting minutes.
6. **Special Services.** HCDE and Provider shall provide special services to children diagnosed with disabilities, including training on inclusion of these children in a full range of activities. HCDE and Provider shall participate in transition meetings and Child Find meetings for enrolled children.
7. **Special Programs and Projects.** HCDE and Provider shall collaborate to plan and provide parent activities including Parent, Family and Community Engagement meetings, programs and projects. HCDE and Provider shall also collaborate to establish community partnerships that will offer resources to children and families.

## ARTICLE II: RESPONSIBILITIES OF PROVIDER

1. **Administrative and Financial.** Provider will provide program management information to HCDE on at least a quarterly basis. Provider will timely inform HCDE of subsidy eligibility changes for enrolled partnership families.
2. **Compliance with Laws and EHS Program Requirements.** Provider shall comply with all EHS program requirements, Head Start Program Performance Standards (“HSPPS”), HHS Standards, and Texas Department of Family and Protective Services (“DFPS”) Minimum Standards, including but not limited to, all HCDE and EHS child attendance policies and procedures, all HCDE and EHS health and safety practices, and all DFPS Child Care Licensing regulations. Provider shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations, including, if applicable, workers’ compensation laws, minimum and maximum salary and wage statutes and regulations, prompt payment and licensing laws and regulations. Provider agrees that the certifications and agreements included on the HCDE Vendor Certification Forms, attached hereto as Exhibit A and incorporated by reference in this Agreement for all purposes, are true and correct. For the entire duration of this Agreement, Provider shall maintain all required licenses, certifications, permits, and any other documentation necessary to perform this Agreement, including a valid DFPS Child Care License. When required or requested by HCDE, Provider shall furnish HCDE with satisfactory proof of Provider’s compliance with this provision.

3. **Compliance Monitoring.** Provider will participate in the compliance monitoring and improvement plan system established by HCDE and will allow access to HCDE, EHS, and/or HHS and their respective authorized representatives for classroom and staff observations as well as to all documentation relating to this Agreement.
4. **Criminal History Review.** Prior to commencing any work under this Agreement, Provider must certify that for each covered employee, volunteer or contractor of Provider who will have direct contact with students, Provider has obtained, as required by Texas Education Code Section 22.0834: (a) state criminal history record information from a law enforcement or criminal justice agency or a private entity that is a consumer reporting agency governed by the Fair Credit Reporting Act (15 U.S.C. Section 1681 et seq.) for each covered employee of Provider employed before January 1, 2008; and (b) national criminal history record information for each employee of Provider employed on or after January 1, 2008. Provider must also obtain similar certifications of compliance with Texas Education Code Chapter 22's requirements from any subcontractors. Covered employees with disqualifying criminal history are prohibited from serving at HCDE; Provider and any subcontracting entity may not permit a covered employee to provide services at a child care facility if the employee has been convicted of a felony or misdemeanor offense that would prevent a person from being employed under Tex. Educ. Code § 22.085(a) (i.e., Title 5 felony or an offense requiring registration as a sex offender and victim was under 18 years of age or was enrolled in a public school at the time the offense occurred).
5. **Curriculum and Child Assessment:** Provider will implement an evidence-based early childhood curriculum that is developmentally appropriate for infants and toddlers and conduct ongoing assessment(s) of children to individualize the instruction and learning for each child.
6. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** Provider will provide HCDE with attendance reports by each Tuesday. Provider must promote regular attendance and partner with HCDE EHS to implement strategies to support a monthly average daily attendance rate of a minimum of 85% per student. Provider will work closely with enrolled families and HCDE to successfully complete subsidy applications and subsidy re-determinations. Provider shall comply with the plan developed by HCDE to deliver ongoing supplemental services to EHS children and families. Provider shall also comply with the disabilities service plan developed by HCDE for each EHS enrolled child with a disability.
7. **Facility and Equipment Requirements.** Provider shall provide a child care facility that serves children ages 0–3 years old. Classroom(s) at Provider's child care facility may have a maximum of eight children with a ratio of one teacher per four children, and classroom(s) must accommodate a minimum of 35 square feet per child, not including crib space. Provider's facility shall meet all Head Start Program Performance Standards, EHS Program Standards and all DFPS Child Care Licensing regulations, including requirements for facilities, square footage, health and safety, and appropriate crib and sleep spacing and arrangements. Provider's facility shall include secure space for confidential files to be kept locked on Provider's premises, and Provider shall ensure that all confidential files are kept locked in said secure space on Provider's premises. Provider shall maintain a working computer and email capability for the entire Term of this Agreement. Provider shall maintain and secure any property, including all equipment and materials, provided by HCDE, and all such property shall remain the sole property of HCDE. Provider agrees that upon termination or expiration of the Agreement, Provider shall return all HCDE property, including all equipment and materials provided by HCDE, to HCDE within thirty of days after the effective date of termination or expiration of this Agreement.
8. **Full Day/Full Year Early Head Start Child Care.** Provider shall operate a full-day/full-year EHS program as defined by HCDE and EHS and shall provide comprehensive child development services to all EHS children in its care pursuant to this Agreement and in accordance with the specifications identified in the Early Head Start rules and regulations. Provider shall provide EHS CC services at least ten (10) hours per day and at least 48 weeks per year. Provider shall submit annual service calendars to

HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required weeks of service are provided. Provider shall implement educational services in accordance with EHS and HCDE requirements.

- 9. Health and Nutrition.** Provider shall enroll in the United States Department of Agriculture’s Child and Adult Care Food Program (“CACFP”), maintain good standing within CACFP, and ensure that children receive two thirds of the required daily nutrition while participating in CACFP. Provider shall provide breakfast, lunch, and afternoon snack to all EHS children, and all meals and snacks served by Provider must meet EHS requirements.
- 10. Home Visits; Parent-Teacher Conferences.** Provider shall make, at a minimum, two home visits per year for each EHS child served by Provider pursuant to this Agreement. Provider shall hold two parent-teacher conferences per year with each EHS enrolled family or primary guardian. Provider shall maintain adequate documentation of said home visits and parent-teacher conferences.
- 11. Inspection.** Provider shall allow HCDE staff and its authorized representatives, at any time during normal business hours, with or without notice, to inspect Provider’s facilities; observe Provider’s performance; and observe, evaluate, screen, and interact with EHS children served by Provider pursuant to this Agreement.
- 12. Insurance.** Provider is required to maintain General Liability Insurance coverage in an amount of \$300,000 per occurrence for negligence and to provide HCDE with copies of certificates of insurance. Certificates of Insurance, name and address of Provider, the limits of liability, the effective dates of each policy, and policy number shall be delivered to HCDE prior to commencement of any work under this Agreement and updated certificates of insurance shall be submitted to HCDE annually. The insurance company insuring Provider shall be licensed in the State of Texas and shall be acceptable to HCDE. Provider shall give HCDE a minimum of ten (10) days’ notice prior to any modifications or cancellation of said policies of insurance. Provider shall require all subcontractors performing any work under or relating to this Agreement to maintain coverage as specified herein. Upon request, certified copies of original insurance policies shall be furnished to HCDE. HCDE reserves the right to require additional insurance should HCDE deem additional insurance necessary, in HCDE’s sole discretion.
- 13. Parent and Community Engagement.** Provider will work closely with HCDE to ensure EHS parents are engaged and included in the full range of child development and family support services that are available and appropriate for each family. This will include a parent advisory committee with representation from partnership parents as well as members of the community, as appropriate. Provider will engage parents and the community to obtain non-federal shares that are reasonable and necessary for the accomplishment of EHS program objectives.
- 14. Reporting and Recordkeeping.** For all EHS children served by Provider pursuant to this Agreement, Provider shall maintain up-to-date records of children’s attendance, menus, medical conditions (including appropriate consent forms) and all other items required by HCDE, HHS, DFPS Child Care Licensing, CACFP, and any governmental authority or applicable funding agency. Provider shall maintain daily performance and attendance reports, signature sheets and other documents required by HCDE and shall submit such reports to the HCDE Accounts Payable Department on a semi-monthly basis no later than the 1st and 5th business day after the due date. Provider shall maintain annual service calendars and shall submit such service calendars to HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required weeks of service are provided.
- 15. Solicitation of Parental Contributions Prohibited.** Provider shall not require or ask EHS parents to supply any items, including diapers, food, cash, and/or reimbursements for EHS children in Provider’s care.

- 16. Teaching Staff Credentials; Teacher-Child Ratio; Group Size.** Provider shall hire and employ qualified teachers and ensure all teaching staff attend all classes and complete all requirements necessary to obtain a Child Development Associate (“CDA”) credential for Infant and Toddler Caregivers within twelve months from beginning services. The Lead Teacher in each EHS partnership classroom must have a currently active CDA credential for Infant and Toddler Caregivers or an equivalent credential that addresses comparable competencies. Provider shall maintain a teacher-child ratio of one teacher for every four children. No more than eight children will be placed in any one classroom in which EHS partnership children will be enrolled. Any substitute teachers hired and employed by Provider shall meet all requirements detailed herein.
- 17. Training.** Provider will work with HCDE to develop professional development plans for all teachers working with EHS children, and to ensure access to professional development experiences that will foster the skills necessary to develop consistent, stable and supportive relationships with very young children, including trainings focused on increased knowledge of infant and toddler development, safety issues in infant and toddler care (e.g., reducing the risk of Sudden Infant Death Syndrome) and methods for communicating effectively with infants and toddlers, their parents and other staff members. Provider and Provider’s staff shall participate in required orientation, ongoing training, and professional development as deemed necessary by HCDE and/or EHS.
- 18. Performance.** Provider agrees to use best efforts to provide the service(s) subject to this Agreement. Provider shall employ only orderly and competent workers, skilled in the performance of the services which shall be performed under this Agreement. Provider, its employees, subcontractors, and subcontractor’s employees may not use or possess any firearms, alcoholic or other intoxicating beverages, illegal drugs or controlled substances while on the job or on HCDE’s property, nor may such workers be intoxicated or under the influence of alcohol or drugs on HCDE’s property.
- 19. Right to Use Name.** Provider hereby grants HCDE a non-exclusive right to use any of Provider’s names, trademarks or logos, and copyrighted materials and to publish such.

### ARTICLE III: RESPONSIBILITIES OF HCDE

- 1. Administrative and Financial.** HCDE is responsible for ensuring that all administrative and financial management requirements of the EHS-CC grant are met. HCDE will provide financial and program management information to Provider on at least a quarterly basis and will work closely with Provider to establish a partnership budget.
- 2. Assistance to Provider.** HCDE shall assist Provider in obtaining an EHS-CC curriculum that is evidence-based and developmentally appropriate for infants and toddlers; completing referrals for community agency assistance for EHS-CC families that need help or who are in crisis, assisting all enrolled EHS-CC families in attaining comprehensive services, including physical, mental and oral health, education, nutrition, and parent engagement services; and assisting Provider’s teachers in coordinating developmental, sensory, and behavioral screening and assistance with provision of follow-up services and assessments as mandated in the Head Start Performance Standards.
- 3. Compliance Monitoring.** HCDE shall incorporate Provider into an EHS-CC compliance monitoring and improvement plan system.
- 4. Early Head Start Plan.** HCDE shall be responsible for determining eligibility, recruitment, placement, and follow-up for EHS children. HCDE shall provide a plan to deliver ongoing supplemental services to EHS children and families. HCDE shall implement a recruitment plan and selection criteria to ensure the program enrolls children most in need in the community, namely: (1) children with disabilities, (2) families that receive child care subsidies, and (3) families eligible for public assistance.

5. **Disability Plans.** HCDE shall develop a disabilities service plan for each EHS enrolled child with a disability.
6. **Payment.** HCDE shall pay Provider the rate for the categories indicated in the chart below per day for each EHS child enrolled in Provider’s EHS Child Care program, as evidenced by the attendance and enrollment records provided by Provider under this Agreement and verified, if necessary, by HCDE. The amount not to exceed **\$ 75,000.00**. All subsidy status changes must be reported immediately to HCDE. The Provider has 10 business days to inform the Assistant Director of Child Care Partnerships (ADCCP) in writing/email of student’s status change. If status change is not reported by the 10<sup>th</sup> workday, invoice adjustments will not be made. Overpayments will be recouped via reduction in future payments.

Age of EHS child	Subsidized	Not subsidized
Infant (0-17 months)	\$ 18.00	\$ 35.00
Toddler (18-35 months)	\$ 15.00	\$ 28.00

HCDE shall enroll, pay the initial assessment fee(s), and monitor progress of Provider’s teachers to take Infant-Toddler Child Development Associate Credential classes.

In accordance with Texas Government Code § 2251.021, payments are due to Provider within forty-five (45) days after the later of the following: (1) the date the performance of the service under the Agreement is completed; or (2) the date HCDE receives an invoice for the service. Provider agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Provider receives the payment from HCDE. The exceptions to payments made by HCDE and/or Provider listed in Texas Government Code § 2251.002 shall apply to this Agreement.

7. **Reimbursements.** HCDE may reimburse Provider for the costs of expenses incurred by Provider in the course of gaining and/or maintaining compliance with EHS-CC program requirements and/or increasing the quality of Provider’s EHS Child Care program. In order to receive reimbursement from HCDE, Provider must (1) obtain written approval of the expense from an authorized HCDE representative prior to Provider incurring the expense and (2) submit documentation of the expense (i.e., receipt, invoice, etc.) to HCDE. HCDE, in its sole discretion, may approve or disapprove Provider’s request(s) for reimbursements under this Section.
8. **Training.** HCDE shall provide training to Provider prior to participation in the EHS Child Care program. HCDE shall provide Provider’s EHS teachers with ongoing training, professional development plans, coaching, and mentoring, including providing technical assistance and training to Provider’s teachers throughout the CDA credentialing process. Professional development plans will emphasize continuity of care and relational learning that supports EHS children and their families and fosters school readiness.

**ARTICLE IV: TERM AND TERMINATION**

1. **Term.** This Agreement is effective from August 1, 2020 through August 31, 2021. The Parties may renew this Agreement by written agreement for up to four (4) additional terms of no more than one (1) year increments. All services must be completed during the effective dates of the Agreement.
2. **Termination of Contract.** This Agreement shall remain in effect until (1) the Agreement expires by its terms or (2) the Agreement is terminated by mutual agreement of HCDE and Provider. In the event of a breach or default of the Agreement and/or the procurement solicitation by Provider, HCDE reserves the right to enforce the performance of the Agreement and/or the procurement solicitation in any manner

prescribed by law or deemed to be in the best interest of HCDE. HCDE further reserves the right to terminate the Agreement immediately in the event Provider fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in this Agreement, the procurement solicitation, and/or set by HCDE; (2) comply with EHS program requirements, HSPPS, HHS Standards, or DFPS Minimum Standards; (3) maintain all required licenses, certifications, permits, or other required documentation; or (4) otherwise perform in accordance with this Agreement and/or the procurement solicitation. HCDE also reserves the right to terminate the Agreement immediately, with written notice to Provider, if HCDE believes, in its sole discretion, that it is in the best interest of HCDE to do so. Provider agrees that HCDE shall not be liable for damages in the event that HCDE declares Provider to be in default or breach of this Agreement and/or the procurement solicitation. Provider further agrees that upon termination of the Agreement for any reason, Provider shall, in good faith and with reasonable cooperation, aid in the transition to any new arrangement and/or Provider.

## ARTICLE V: GENERAL PROVISIONS

1. **Amendment.** No amendment of this Agreement shall be permitted unless first approved in writing by HCDE, and no such amendments shall have any effect unless and until a written amendment to this Agreement is executed by HCDE's Superintendent or its Assistant Superintendent for Business Services (or their designees) after any necessary approvals have been obtained from the HCDE Board of Trustees.
2. **Assignment of Agreement.** Provider may not assign this Agreement or any of its rights, duties, or obligations hereunder without the prior written approval of HCDE. Any attempted assignment of this Agreement by Provider shall be null and void. Any obligation, responsibility, or requirement imposed on Provider or HCDE property provided to Provider under this Agreement may not be transferred, assigned, subcontracted, mortgaged, pledged, or otherwise disposed of or encumbered in any way by Provider without the prior written approval of HCDE. Provider is required to notify HCDE when any material change in operations occurs, including but not limited to, changes to or revocation of required licenses, certifications, permits, or other documentation necessary to perform this Agreement; bankruptcy; material changes in financial condition; change of ownership; and the like, within three (3) business days of such change.
3. **Captions.** The captions herein are for convenience and identification purposes only, are not an integral part hereof, and are not to be considered in the interpretation of any part hereof.
4. **Entire Agreement.** This Agreement, the procurement solicitation issued by HCDE, and Provider's proposal submitted in response to HCDE's procurement solicitation (RFP #20/039YR), and the attached and incorporated addendum or exhibits, including, but not limited to Exhibit A, contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supersede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Provider's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Provider's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, or similar documents relating hereto and which may be issued by Provider after the Effective Date of this Agreement.
5. **Equal Opportunity.** It is the policy of HCDE not to discriminate on the basis of race, color, National origin, gender, limited English proficiency or handicapping conditions in its programs. Provider agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where



based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Provider further agrees that every subcontract entered into for the performance of this Agreement shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Agreement.

6. **Force Majeure.** Neither HCDE or Provider shall be deemed to have breached any provision of this Agreement as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control. The parties to this Agreement are required to use due caution and preventive measures to protect against the effects of force majeure, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other party in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Agreement has not been terminated. Delay or failure of performance, by either party to this Agreement, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event. Neither party shall have any claim for damages against the other resulting from delays caused solely by force majeure. Notwithstanding any other provision of this Agreement, in the event the Provider's performance of its obligations under this Agreement is delayed or stopped by a force majeure event, HCDE shall have the option to terminate this Agreement. This section shall not be interpreted as to limit or otherwise modify any of HCDE's contractual, legal, or equitable rights.
7. **Non-Appropriation.** Notwithstanding any other provision of this Agreement or obligation imposed on HCDE by this Agreement, HCDE shall have the right to terminate this Agreement without default or liability to Provider resulting from such termination, effective as of the end of any fiscal year of HCDE or of HCDE's Early Head Start program, if it is determined by HCDE, in HCDE's sole discretion, that there are insufficient funds to extend this Agreement, in accordance with Texas Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. HCDE anticipates it will receive Early Head Start grant funds from the United States Department of Health and Human Services in an amount equal to the cost of services to be provided under this Agreement. Provider further acknowledges that federal funds will be used to make all payments and pay for all of HCDE's obligations under this Agreement and that this Agreement is subject to appropriation and approval of an Early Head Start Grant by the United States federal government for the specific purpose of providing Early Head Start services in east and northeast Harris County. Notwithstanding anything to the contrary in this Agreement, this Agreement is contingent on HCDE receiving such funds. If HCDE does not receive sufficient funding to operate the Early Head Start program, HCDE may terminate this Agreement or reduce the scope of services provided under this Agreement, in HCDE's sole discretion, without penalty or further obligation to Provider, at any time upon written notice to Provider.
8. **Governing Law and Venue.** The laws of the State of Texas, without regard to its provisions on conflicts of laws, govern this Agreement. Any dispute under this Agreement must be brought in the state and federal courts located in Houston, Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.
9. **HCDE Property.** In the event of loss, damage, or destruction of any property owned by or loaned by HCDE that is caused by Provider or Provider's representative, agent, employee, contractor, or anyone under Provider's care, supervision, custody, and/or control, Provider shall indemnify HCDE and pay to HCDE the full value of or the full cost of repair or replacement of such property, whichever is greater, within thirty (30) days of Provider's receipt of written notice of HCDE's determination of the amount due. If Provider fails to make timely payment, HCDE may obtain such money from Provider by any

means permitted by law, including, without limitation, offset or counterclaim against any money otherwise due to Provider by HCDE.

- 10. Indemnification.** PROVIDER SHALL INDEMNIFY AND HOLD HCDE HARMLESS FROM ALL CLAIMS, LIABILITIES, COSTS, SUITS OF LAW OR IN EQUITY, EXPENSES, ATTORNEYS' FEES, FINES, PENALTIES OR DAMAGES ARISING FROM THE ACTS OR OMISSIONS OF PROVIDER, PROVIDER'S EMPLOYEES, AGENTS, CONTRACTORS, OR ANYONE UNDER PROVIDER'S CARE, SUPERVISION, CUSTODY, OR CONTROL, IN CONNECTION WITH THIS AGREEMENT. Provider's obligations under this clause shall survive expiration or termination of this Agreement.
- 11. Interpretation.** Provider agrees that the normal rules of construction that require that any ambiguities in this Agreement are to be construed against the drafter shall not be employed in the interpretation of this Agreement.
- 12. IRS W-9.** In order to receive payment under this Agreement, Provider shall have a current I.R.S. W-9 Form on file with HCDE.
- 13. No Agency or Endorsements.** HCDE and Provider are independent contractors and have no power or authority to assume or create any obligation or responsibility on behalf of the other party. This Agreement shall not be construed or deemed an endorsement of a specific company or product. It is the intention of the parties that Provider is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE, and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Provider or HCDE and any of Provider's agents. Provider agrees that HCDE has no responsibility for any conduct of any of Provider's employees, agents, representatives, contractors, subcontractors, or anyone under Provider's care, supervision, custody, or control.
- 14. Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be given by hand-delivery or by certified or registered mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

HCDE  
Attention: James Colbert, Jr., County School Superintendent  
6300 Irvington Blvd.  
Houston, Texas 77022

John G Jones Learning Center  
Attention: Robert Chambers  
P.O. Box 3303  
Crosby, Texas 77532

Notice shall be deemed effective upon receipt. Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified or registered mail, return receipt requested.

- 15. Records Retention.** Provider shall maintain its records and accounts in a manner that shall assure a full accounting for all services provided by Provider under this Agreement. These records and accounts shall be retained by Provider and made available for audit by HCDE for a period of not less than two (2) years from the date of completion of the services, receipt of the goods, or the date of the receipt by HCDE of Provider's final invoice or claim for payment in connection with this Agreement, whichever

is later. If an audit has been announced, Provider shall retain its records and accounts until such audit has been completed.

- 16. Right to Audit.** HCDE, upon written notice, shall have the right to audit all of Provider's records and accounts relating to this Agreement. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to HCDE in connection with the Agreement and shall be open to inspection and subject to audit and/or reproduction by HCDE or its authorized representative(s) to the extent necessary to adequately permit evaluation and verification of: (a) Provider's compliance with this Agreement and the requirements of the solicitation, (b) compliance with provisions for computing billings, attendance records, and other documents submitted to HCDE, and/or (c) any other matters related to this Agreement.
- 17. Safety.** Provider, its subcontractors, and their respective employees shall comply fully with all applicable federal, state, and local safety and health laws, ordinances, rules, and regulations in the performance of services under this Agreement, including, without limitation, those promulgated by HCDE, EHS, or HHS. In case of conflict, the most stringent safety requirements shall govern. Provider shall comply with all other safety guidelines and standards as required by HCDE. Provider shall indemnify and hold HCDE harmless from and against all claims, demands, suits, actions, judgments, fines, penalties, and liability of every kind arising from the breach of Provider's obligations under this provision.
- 18. Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 19. Subcontractors.** If Provider uses subcontractors in the performance of any part of this Agreement, Provider shall be fully responsible to HCDE for all acts and omissions of the subcontractors just as Provider is responsible for Provider's own acts and omissions. Nothing in this Agreement shall create for the benefit of any such subcontractor any contractual relationship between HCDE and any such subcontractor, nor shall it create any obligation on the part of HCDE to pay or to see to the payment of any moneys due any such subcontractor except as may otherwise be required by law.
- 20. Taxes.** HCDE is tax-exempt, and HCDE shall not pay taxes for goods and/or services provided under this Agreement. Provider represents and warrants that it shall pay all taxes or similar amounts resulting from this Agreement, including, without limitation, any federal, state, or local income, sales or excise taxes of Provider or its employees. HCDE shall not be liable for any taxes resulting from this Agreement.
- 21. Tax Responsibilities of Provider and Indemnification for Taxes.** Provider and all subcontractor(s) of Provider shall pay all federal, state, and local taxes applicable to their operation and any persons employed by Provider and all subcontractors of Provider. Provider shall require all subcontractors to hold HCDE harmless from any responsibility for taxes, damages, and interest. If applicable, contributions required under federal, state, and/or local laws and regulations and any other costs including, but not limited to, transaction privilege taxes, unemployment compensation insurance, Social Security, and Worker's Compensation, shall be the sole responsibility of Provider.
- 22. Third Parties.** Neither this Agreement, nor any provision or term hereof, nor any inclusion by reference shall be construed as being for the benefit of any party not in signatory hereto.
- 23. Waiver.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or

held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by duly authorized representatives of the parties hereto.

**IN WITNESS HEREOF**, HCDE and Provider have executed this Agreement to be effective on the date specified in Article IV, 1. Term, above.

Harris County Department of Education

\_\_\_\_\_  
James Colbert, Jr.  
County School Superintendent

\_\_\_\_\_  
Date

John G Jones Learning Center

*Robert Chambers*

Robert Chambers (May 21, 2020 16:07 CDT)

\_\_\_\_\_  
Robert Chambers  
Board Chairperson

**Robert Chambers**

\_\_\_\_\_  
Printed Name

**Board Chairman**

\_\_\_\_\_  
Title

**May 21, 2020**

\_\_\_\_\_  
Date

**EARLY HEAD START CHILD CARE PARTNERSHIP AGREEMENT  
BETWEEN  
HARRIS COUNTY DEPARTMENT OF EDUCATION  
AND  
Kool Kids Daycare**

This Early Head Start Child Care Partnership Agreement (“Agreement”) is entered into by and between the Harris County Department of Education (“HCDE”), a political subdivision of the State of Texas, having its principal office and place of business at 6300 Irvington Blvd., Houston, Texas 77022 and Deskot LLC, DBA Kool Kids Daycare (“Provider”), having its principal office and place of business at 602 Fairmont Parkway, Pasadena, Texas, 77504. HCDE and Provider shall be referred to collectively herein as the “Parties”.

**RECITALS**

**WHEREAS**, HCDE is a recipient of Early Head Start Child Care grant funds;

**WHEREAS**, Provider submitted a proposal in response to RFP #20/039YR, the procurement solicitation for Early Head Start Child Care services issued by HCDE;

**WHEREAS**, Provider’s proposal has been accepted and awarded by HCDE;

**WHEREAS**, HCDE and Provider desire to create a partnership to accomplish the shared objective of increasing access to quality comprehensive early childhood service for low-income families with infants and toddlers in east and northeast Harris County; and

**WHEREAS**, this Agreement sets forth the respective roles and responsibilities of Provider and HCDE in providing Early Head Start Child Care services for infants and toddlers (0-3 years old) in compliance with Early Head Start Child Care grant requirements and Head Start Performance Standards.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, HCDE and Provider, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

**ARTICLE 1: MUTUAL RESPONSIBILITIES OF THE PARTIES**

- 1. Confidentiality.** The Parties agree to secure the confidentiality of all information and records in accordance with applicable federal and state laws, rules, and regulations, including but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA), as applicable, and HCDE’s confidentiality procedures. The Parties understand that HIPAA and FERPA govern the privacy and security of medical and educational records and information and agree to abide by HIPAA and FERPA rules and regulations, as applicable. Provider also acknowledges that HCDE is subject to the Texas Public Information Act, and Provider waives any claim against and releases from liability HCDE, its officers, employees, agents, and attorneys with respect to disclosure of information provided under or in this Agreement or otherwise created, assembled, maintained, or held by Provider and determined by HCDE, the Attorney General of Texas, or a court of law to be subject to disclosure under the Texas Public Information Act.
- 2. Early Head Start Child Care Program.** The Parties agree to form an Early Head Start Child Care Partnership to provide Early Head Start Child Care (“EHS-CC”) services for up to 40 children ages 0-3 years old at Provider’s child care facility located at 602 Fairmont Parkway, Pasadena, Texas, 77504 in compliance with EHS-CC program requirements established by the United States Department of

Health and Human Service (“HHS”). The Parties shall mutually assure that the families of all the EHS-CC Partnership children served at Provider’s facility shall have access to the full range of EHS-CC services and shall be mutually responsible for assuring continuity in implementing EHS-CC services. The Parties shall work in collaboration to ensure all EHS compliance issues are addressed and met.

3. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** The Parties will work together to ensure all children and families enrolled in the EHS-CC partnership are either income or categorically eligible for Early Head Start Services. The Parties will work together to identify partnership eligible families currently enrolled in Provider’s child care program. HCDE will refer partnership eligible families to Provider when appropriate.
4. **Medical Screenings.** HCDE and Provider shall coordinate to provide all required developmental, sensory, behavioral and medical screenings for EHS-CC children within required 45-day timeframe and shall make referrals for follow-up treatment services, as needed.
5. **Reporting.** HCDE and Provider will meet quarterly to review this partnership. Any compliance monitoring issues or professional development needs will be addressed at these meetings. Minutes will be recorded and kept on site at the administrative offices of HCDE and Provider. Any correction plans developed in these meetings will also be recorded and kept on-site, with updates and completion of correction plans recorded in meeting minutes.
6. **Special Services.** HCDE and Provider shall provide special services to children diagnosed with disabilities, including training on inclusion of these children in a full range of activities. HCDE and Provider shall participate in transition meetings and Child Find meetings for enrolled children.
7. **Special Programs and Projects.** HCDE and Provider shall collaborate to plan and provide parent activities including Parent, Family and Community Engagement meetings, programs and projects. HCDE and Provider shall also collaborate to establish community partnerships that will offer resources to children and families.

## ARTICLE II: RESPONSIBILITIES OF PROVIDER

1. **Administrative and Financial.** Provider will provide program management information to HCDE on at least a quarterly basis. Provider will timely inform HCDE of subsidy eligibility changes for enrolled partnership families.
2. **Compliance with Laws and EHS Program Requirements.** Provider shall comply with all EHS program requirements, Head Start Program Performance Standards (“HSPPS”), HHS Standards, and Texas Department of Family and Protective Services (“DFPS”) Minimum Standards, including but not limited to, all HCDE and EHS child attendance policies and procedures, all HCDE and EHS health and safety practices, and all DFPS Child Care Licensing regulations. Provider shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations, including, if applicable, workers’ compensation laws, minimum and maximum salary and wage statutes and regulations, prompt payment and licensing laws and regulations. Provider agrees that the certifications and agreements included on the HCDE Vendor Certification Forms, attached hereto as Exhibit A and incorporated by reference in this Agreement for all purposes, are true and correct. For the entire duration of this Agreement, Provider shall maintain all required licenses, certifications, permits, and any other documentation necessary to perform this Agreement, including a valid DFPS Child Care License. When required or requested by HCDE, Provider shall furnish HCDE with satisfactory proof of Provider’s compliance with this provision.
3. **Compliance Monitoring.** Provider will participate in the compliance monitoring and improvement plan system established by HCDE and will allow access to HCDE, EHS, and/or HHS and their

respective authorized representatives for classroom and staff observations as well as to all documentation relating to this Agreement.

4. **Criminal History Review.** Prior to commencing any work under this Agreement, Provider must certify that for each covered employee, volunteer or contractor of Provider who will have direct contact with students, Provider has obtained, as required by Texas Education Code Section 22.0834: (a) state criminal history record information from a law enforcement or criminal justice agency or a private entity that is a consumer reporting agency governed by the Fair Credit Reporting Act (15 U.S.C. Section 1681 et seq.) for each covered employee of Provider employed before January 1, 2008; and (b) national criminal history record information for each employee of Provider employed on or after January 1, 2008. Provider must also obtain similar certifications of compliance with Texas Education Code Chapter 22's requirements from any subcontractors. Covered employees with disqualifying criminal history are prohibited from serving at HCDE; Provider and any subcontracting entity may not permit a covered employee to provide services at a child care facility if the employee has been convicted of a felony or misdemeanor offense that would prevent a person from being employed under Tex. Educ. Code § 22.085(a) (i.e., Title 5 felony or an offense requiring registration as a sex offender and victim was under 18 years of age or was enrolled in a public school at the time the offense occurred).
5. **Curriculum and Child Assessment:** Provider will implement an evidence-based early childhood curriculum that is developmentally appropriate for infants and toddlers and conduct ongoing assessment(s) of children to individualize the instruction and learning for each child.
6. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** Provider will provide HCDE with attendance reports by each Tuesday. Provider must promote regular attendance and partner with HCDE EHS to implement strategies to support a monthly average daily attendance rate of a minimum of 85% per student. Provider will work closely with enrolled families and HCDE to successfully complete subsidy applications and subsidy re-determinations. Provider shall comply with the plan developed by HCDE to deliver ongoing supplemental services to EHS children and families. Provider shall also comply with the disabilities service plan developed by HCDE for each EHS enrolled child with a disability.
7. **Facility and Equipment Requirements.** Provider shall provide a child care facility that serves children ages 0–3 years old. Classroom(s) at Provider's child care facility may have a maximum of eight children with a ratio of one teacher per four children, and classroom(s) must accommodate a minimum of 35 square feet per child, not including crib space. Provider's facility shall meet all Head Start Program Performance Standards, EHS Program Standards and all DFPS Child Care Licensing regulations, including requirements for facilities, square footage, health and safety, and appropriate crib and sleep spacing and arrangements. Provider's facility shall include secure space for confidential files to be kept locked on Provider's premises, and Provider shall ensure that all confidential files are kept locked in said secure space on Provider's premises. Provider shall maintain a working computer and email capability for the entire Term of this Agreement. Provider shall maintain and secure any property, including all equipment and materials, provided by HCDE, and all such property shall remain the sole property of HCDE. Provider agrees that upon termination or expiration of the Agreement, Provider shall return all HCDE property, including all equipment and materials provided by HCDE, to HCDE within thirty of days after the effective date of termination or expiration of this Agreement.
8. **Full Day/Full Year Early Head Start Child Care.** Provider shall operate a full-day/full-year EHS program as defined by HCDE and EHS and shall provide comprehensive child development services to all EHS children in its care pursuant to this Agreement and in accordance with the specifications identified in the Early Head Start rules and regulations. Provider shall provide EHS CC services at least ten (10) hours per day and at least 48 weeks per year. Provider shall submit annual service calendars to HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required

weeks of service are provided. Provider shall implement educational services in accordance with EHS and HCDE requirements.

- 9. Health and Nutrition.** Provider shall enroll in the United States Department of Agriculture’s Child and Adult Care Food Program (“CACFP”), maintain good standing within CACFP, and ensure that children receive two thirds of the required daily nutrition while participating in CACFP. Provider shall provide breakfast, lunch, and afternoon snack to all EHS children, and all meals and snacks served by Provider must meet EHS requirements.
- 10. Home Visits; Parent-Teacher Conferences.** Provider shall make, at a minimum, two home visits per year for each EHS child served by Provider pursuant to this Agreement. Provider shall hold two parent-teacher conferences per year with each EHS enrolled family or primary guardian. Provider shall maintain adequate documentation of said home visits and parent-teacher conferences.
- 11. Inspection.** Provider shall allow HCDE staff and its authorized representatives, at any time during normal business hours, with or without notice, to inspect Provider’s facilities; observe Provider’s performance; and observe, evaluate, screen, and interact with EHS children served by Provider pursuant to this Agreement.
- 12. Insurance.** Provider is required to maintain General Liability Insurance coverage in an amount of \$300,000 per occurrence for negligence and to provide HCDE with copies of certificates of insurance. Certificates of Insurance, name and address of Provider, the limits of liability, the effective dates of each policy, and policy number shall be delivered to HCDE prior to commencement of any work under this Agreement and updated certificates of insurance shall be submitted to HCDE annually. The insurance company insuring Provider shall be licensed in the State of Texas and shall be acceptable to HCDE. Provider shall give HCDE a minimum of ten (10) days’ notice prior to any modifications or cancellation of said policies of insurance. Provider shall require all subcontractors performing any work under or relating to this Agreement to maintain coverage as specified herein. Upon request, certified copies of original insurance policies shall be furnished to HCDE. HCDE reserves the right to require additional insurance should HCDE deem additional insurance necessary, in HCDE’s sole discretion.
- 13. Parent and Community Engagement.** Provider will work closely with HCDE to ensure EHS parents are engaged and included in the full range of child development and family support services that are available and appropriate for each family. This will include a parent advisory committee with representation from partnership parents as well as members of the community, as appropriate. Provider will engage parents and the community to obtain non-federal shares that are reasonable and necessary for the accomplishment of EHS program objectives.
- 14. Reporting and Recordkeeping.** For all EHS children served by Provider pursuant to this Agreement, Provider shall maintain up-to-date records of children’s attendance, menus, medical conditions (including appropriate consent forms) and all other items required by HCDE, HHS, DFPS Child Care Licensing, CACFP, and any governmental authority or applicable funding agency. Provider shall maintain daily performance and attendance reports, signature sheets and other documents required by HCDE and shall submit such reports to the HCDE Accounts Payable Department on a semi-monthly basis no later than the 1st and 5th business day after the due date. Provider shall maintain annual service calendars and shall submit such service calendars to HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required weeks of service are provided.
- 15. Solicitation of Parental Contributions Prohibited.** Provider shall not require or ask EHS parents to supply any items, including diapers, food, cash, and/or reimbursements for EHS children in Provider’s care.



- 16. Teaching Staff Credentials; Teacher-Child Ratio; Group Size.** Provider shall hire and employ qualified teachers and ensure all teaching staff attend all classes and complete all requirements necessary to obtain a Child Development Associate (“CDA”) credential for Infant and Toddler Caregivers within twelve months from beginning services. The Lead Teacher in each EHS partnership classroom must have a currently active CDA credential for Infant and Toddler Caregivers or an equivalent credential that addresses comparable competencies. Provider shall maintain a teacher-child ratio of one teacher for every four children. No more than eight children will be placed in any one classroom in which EHS partnership children will be enrolled. Any substitute teachers hired and employed by Provider shall meet all requirements detailed herein.
- 17. Training.** Provider will work with HCDE to develop professional development plans for all teachers working with EHS children, and to ensure access to professional development experiences that will foster the skills necessary to develop consistent, stable and supportive relationships with very young children, including trainings focused on increased knowledge of infant and toddler development, safety issues in infant and toddler care (e.g., reducing the risk of Sudden Infant Death Syndrome) and methods for communicating effectively with infants and toddlers, their parents and other staff members. Provider and Provider’s staff shall participate in required orientation, ongoing training, and professional development as deemed necessary by HCDE and/or EHS.
- 18. Performance.** Provider agrees to use best efforts to provide the service(s) subject to this Agreement. Provider shall employ only orderly and competent workers, skilled in the performance of the services which shall be performed under this Agreement. Provider, its employees, subcontractors, and subcontractor’s employees may not use or possess any firearms, alcoholic or other intoxicating beverages, illegal drugs or controlled substances while on the job or on HCDE’s property, nor may such workers be intoxicated or under the influence of alcohol or drugs on HCDE’s property.
- 19. Right to Use Name.** Provider hereby grants HCDE a non-exclusive right to use any of Provider’s names, trademarks or logos, and copyrighted materials and to publish such.

### ARTICLE III: RESPONSIBILITIES OF HCDE

- 1. Administrative and Financial.** HCDE is responsible for ensuring that all administrative and financial management requirements of the EHS-CC grant are met. HCDE will provide financial and program management information to Provider on at least a quarterly basis and will work closely with Provider to establish a partnership budget.
- 2. Assistance to Provider.** HCDE shall assist Provider in obtaining an EHS-CC curriculum that is evidence-based and developmentally appropriate for infants and toddlers; completing referrals for community agency assistance for EHS-CC families that need help or who are in crisis, assisting all enrolled EHS-CC families in attaining comprehensive services, including physical, mental and oral health, education, nutrition, and parent engagement services; and assisting Provider’s teachers in coordinating developmental, sensory, and behavioral screening and assistance with provision of follow-up services and assessments as mandated in the Head Start Performance Standards.
- 3. Compliance Monitoring.** HCDE shall incorporate Provider into an EHS-CC compliance monitoring and improvement plan system.
- 4. Early Head Start Plan.** HCDE shall be responsible for determining eligibility, recruitment, placement, and follow-up for EHS children. HCDE shall provide a plan to deliver ongoing supplemental services to EHS children and families. HCDE shall implement a recruitment plan and selection criteria to ensure the program enrolls children most in need in the community, namely: (1) children with disabilities, (2) families that receive child care subsidies, and (3) families eligible for public assistance.

5. **Disability Plans.** HCDE shall develop a disabilities service plan for each EHS enrolled child with a disability.
6. **Payment.** HCDE shall pay Provider the rate for the categories indicated in the chart below per day for each EHS child enrolled in Provider’s EHS Child Care program, as evidenced by the attendance and enrollment records provided by Provider under this Agreement and verified, if necessary, by HCDE. The amount not to exceed \$ **200,000.00**. All subsidy status changes must be reported immediately to HCDE. The Provider has 10 business days to inform the Assistant Director of Child Care Partnerships (ADCCP) in writing/email of student’s status change. If status change is not reported by the 10<sup>th</sup> workday, invoice adjustments will not be made. Overpayments will be recouped via reduction in future payments.

Age of EHS child	Subsidized	Not subsidized
Infant (0-17 months)	\$ 18.00	\$ 35.00
Toddler (18-35 months)	\$ 15.00	\$ 28.00

HCDE shall enroll, pay the initial assessment fee(s), and monitor progress of Provider’s teachers to take Infant-Toddler Child Development Associate Credential classes.

In accordance with Texas Government Code § 2251.021, payments are due to Provider within forty-five (45) days after the later of the following: (1) the date the performance of the service under the Agreement is completed; or (2) the date HCDE receives an invoice for the service. Provider agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Provider receives the payment from HCDE. The exceptions to payments made by HCDE and/or Provider listed in Texas Government Code § 2251.002 shall apply to this Agreement.

7. **Reimbursements.** HCDE may reimburse Provider for the costs of expenses incurred by Provider in the course of gaining and/or maintaining compliance with EHS-CC program requirements and/or increasing the quality of Provider’s EHS Child Care program. In order to receive reimbursement from HCDE, Provider must (1) obtain written approval of the expense from an authorized HCDE representative prior to Provider incurring the expense and (2) submit documentation of the expense (i.e., receipt, invoice, etc.) to HCDE. HCDE, in its sole discretion, may approve or disapprove Provider’s request(s) for reimbursements under this Section.
8. **Training.** HCDE shall provide training to Provider prior to participation in the EHS Child Care program. HCDE shall provide Provider’s EHS teachers with ongoing training, professional development plans, coaching, and mentoring, including providing technical assistance and training to Provider’s teachers throughout the CDA credentialing process. Professional development plans will emphasize continuity of care and relational learning that supports EHS children and their families and fosters school readiness.

**ARTICLE IV: TERM AND TERMINATION**

1. **Term.** This Agreement is effective from August 1, 2020 through August 31, 2021. The Parties may renew this Agreement by written agreement for up to four (4) additional terms of no more than one (1) year increments. All services must be completed during the effective dates of the Agreement.
2. **Termination of Contract.** This Agreement shall remain in effect until (1) the Agreement expires by its terms or (2) the Agreement is terminated by mutual agreement of HCDE and Provider. In the event of a breach or default of the Agreement and/or the procurement solicitation by Provider, HCDE reserves the right to enforce the performance of the Agreement and/or the procurement solicitation in any manner

prescribed by law or deemed to be in the best interest of HCDE. HCDE further reserves the right to terminate the Agreement immediately in the event Provider fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in this Agreement, the procurement solicitation, and/or set by HCDE; (2) comply with EHS program requirements, HSPPS, HHS Standards, or DFPS Minimum Standards; (3) maintain all required licenses, certifications, permits, or other required documentation; or (4) otherwise perform in accordance with this Agreement and/or the procurement solicitation. HCDE also reserves the right to terminate the Agreement immediately, with written notice to Provider, if HCDE believes, in its sole discretion, that it is in the best interest of HCDE to do so. Provider agrees that HCDE shall not be liable for damages in the event that HCDE declares Provider to be in default or breach of this Agreement and/or the procurement solicitation. Provider further agrees that upon termination of the Agreement for any reason, Provider shall, in good faith and with reasonable cooperation, aid in the transition to any new arrangement and/or Provider.

## ARTICLE V: GENERAL PROVISIONS

1. **Amendment.** No amendment of this Agreement shall be permitted unless first approved in writing by HCDE, and no such amendments shall have any effect unless and until a written amendment to this Agreement is executed by HCDE's Superintendent or its Assistant Superintendent for Business Services (or their designees) after any necessary approvals have been obtained from the HCDE Board of Trustees.
2. **Assignment of Agreement.** Provider may not assign this Agreement or any of its rights, duties, or obligations hereunder without the prior written approval of HCDE. Any attempted assignment of this Agreement by Provider shall be null and void. Any obligation, responsibility, or requirement imposed on Provider or HCDE property provided to Provider under this Agreement may not be transferred, assigned, subcontracted, mortgaged, pledged, or otherwise disposed of or encumbered in any way by Provider without the prior written approval of HCDE. Provider is required to notify HCDE when any material change in operations occurs, including but not limited to, changes to or revocation of required licenses, certifications, permits, or other documentation necessary to perform this Agreement; bankruptcy; material changes in financial condition; change of ownership; and the like, within three (3) business days of such change.
3. **Captions.** The captions herein are for convenience and identification purposes only, are not an integral part hereof, and are not to be considered in the interpretation of any part hereof.
4. **Entire Agreement.** This Agreement, the procurement solicitation issued by HCDE, and Provider's proposal submitted in response to HCDE's procurement solicitation (RFP #20/039YR), and the attached and incorporated addendum or exhibits, including, but not limited to Exhibit A, contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supersede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Provider's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Provider's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, or similar documents relating hereto and which may be issued by Provider after the Effective Date of this Agreement.
5. **Equal Opportunity.** It is the policy of HCDE not to discriminate on the basis of race, color, National origin, gender, limited English proficiency or handicapping conditions in its programs. Provider agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where

based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Provider further agrees that every subcontract entered into for the performance of this Agreement shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Agreement.

6. **Force Majeure.** Neither HCDE or Provider shall be deemed to have breached any provision of this Agreement as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control. The parties to this Agreement are required to use due caution and preventive measures to protect against the effects of force majeure, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other party in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Agreement has not been terminated. Delay or failure of performance, by either party to this Agreement, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event. Neither party shall have any claim for damages against the other resulting from delays caused solely by force majeure. Notwithstanding any other provision of this Agreement, in the event the Provider's performance of its obligations under this Agreement is delayed or stopped by a force majeure event, HCDE shall have the option to terminate this Agreement. This section shall not be interpreted as to limit or otherwise modify any of HCDE's contractual, legal, or equitable rights.
7. **Non-Appropriation.** Notwithstanding any other provision of this Agreement or obligation imposed on HCDE by this Agreement, HCDE shall have the right to terminate this Agreement without default or liability to Provider resulting from such termination, effective as of the end of any fiscal year of HCDE or of HCDE's Early Head Start program, if it is determined by HCDE, in HCDE's sole discretion, that there are insufficient funds to extend this Agreement, in accordance with Texas Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. HCDE anticipates it will receive Early Head Start grant funds from the United States Department of Health and Human Services in an amount equal to the cost of services to be provided under this Agreement. Provider further acknowledges that federal funds will be used to make all payments and pay for all of HCDE's obligations under this Agreement and that this Agreement is subject to appropriation and approval of an Early Head Start Grant by the United States federal government for the specific purpose of providing Early Head Start services in east and northeast Harris County. Notwithstanding anything to the contrary in this Agreement, this Agreement is contingent on HCDE receiving such funds. If HCDE does not receive sufficient funding to operate the Early Head Start program, HCDE may terminate this Agreement or reduce the scope of services provided under this Agreement, in HCDE's sole discretion, without penalty or further obligation to Provider, at any time upon written notice to Provider.
8. **Governing Law and Venue.** The laws of the State of Texas, without regard to its provisions on conflicts of laws, govern this Agreement. Any dispute under this Agreement must be brought in the state and federal courts located in Houston, Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.
9. **HCDE Property.** In the event of loss, damage, or destruction of any property owned by or loaned by HCDE that is caused by Provider or Provider's representative, agent, employee, contractor, or anyone under Provider's care, supervision, custody, and/or control, Provider shall indemnify HCDE and pay to HCDE the full value of or the full cost of repair or replacement of such property, whichever is greater, within thirty (30) days of Provider's receipt of written notice of HCDE's determination of the amount due. If Provider fails to make timely payment, HCDE may obtain such money from Provider by any

means permitted by law, including, without limitation, offset or counterclaim against any money otherwise due to Provider by HCDE.

- 10. Indemnification.** PROVIDER SHALL INDEMNIFY AND HOLD HCDE HARMLESS FROM ALL CLAIMS, LIABILITIES, COSTS, SUITS OF LAW OR IN EQUITY, EXPENSES, ATTORNEYS' FEES, FINES, PENALTIES OR DAMAGES ARISING FROM THE ACTS OR OMISSIONS OF PROVIDER, PROVIDER'S EMPLOYEES, AGENTS, CONTRACTORS, OR ANYONE UNDER PROVIDER'S CARE, SUPERVISION, CUSTODY, OR CONTROL, IN CONNECTION WITH THIS AGREEMENT. Provider's obligations under this clause shall survive expiration or termination of this Agreement.
- 11. Interpretation.** Provider agrees that the normal rules of construction that require that any ambiguities in this Agreement are to be construed against the drafter shall not be employed in the interpretation of this Agreement.
- 12. IRS W-9.** In order to receive payment under this Agreement, Provider shall have a current I.R.S. W-9 Form on file with HCDE.
- 13. No Agency or Endorsements.** HCDE and Provider are independent contractors and have no power or authority to assume or create any obligation or responsibility on behalf of the other party. This Agreement shall not be construed or deemed an endorsement of a specific company or product. It is the intention of the parties that Provider is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE, and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Provider or HCDE and any of Provider's agents. Provider agrees that HCDE has no responsibility for any conduct of any of Provider's employees, agents, representatives, contractors, subcontractors, or anyone under Provider's care, supervision, custody, or control.
- 14. Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be given by hand-delivery or by certified or registered mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

HCDE  
Attention: James Colbert, Jr., County School Superintendent  
6300 Irvington Blvd.  
Houston, Texas 77022

Deskot LLC  
DBA Kool Kids Daycare  
Attention: Sheila Kothari  
602 Fairmont Parkway  
Pasadena, Texas 77504

Notice shall be deemed effective upon receipt. Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified or registered mail, return receipt requested.

- 15. Records Retention.** Provider shall maintain its records and accounts in a manner that shall assure a full accounting for all services provided by Provider under this Agreement. These records and accounts shall be retained by Provider and made available for audit by HCDE for a period of not less than two (2) years from the date of completion of the services, receipt of the goods, or the date of the receipt by HCDE of Provider's final invoice or claim for payment in connection with this Agreement, whichever

is later. If an audit has been announced, Provider shall retain its records and accounts until such audit has been completed.

- 16. Right to Audit.** HCDE, upon written notice, shall have the right to audit all of Provider's records and accounts relating to this Agreement. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to HCDE in connection with the Agreement and shall be open to inspection and subject to audit and/or reproduction by HCDE or its authorized representative(s) to the extent necessary to adequately permit evaluation and verification of: (a) Provider's compliance with this Agreement and the requirements of the solicitation, (b) compliance with provisions for computing billings, attendance records, and other documents submitted to HCDE, and/or (c) any other matters related to this Agreement.
- 17. Safety.** Provider, its subcontractors, and their respective employees shall comply fully with all applicable federal, state, and local safety and health laws, ordinances, rules, and regulations in the performance of services under this Agreement, including, without limitation, those promulgated by HCDE, EHS, or HHS. In case of conflict, the most stringent safety requirements shall govern. Provider shall comply with all other safety guidelines and standards as required by HCDE. Provider shall indemnify and hold HCDE harmless from and against all claims, demands, suits, actions, judgments, fines, penalties, and liability of every kind arising from the breach of Provider's obligations under this provision.
- 18. Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 19. Subcontractors.** If Provider uses subcontractors in the performance of any part of this Agreement, Provider shall be fully responsible to HCDE for all acts and omissions of the subcontractors just as Provider is responsible for Provider's own acts and omissions. Nothing in this Agreement shall create for the benefit of any such subcontractor any contractual relationship between HCDE and any such subcontractor, nor shall it create any obligation on the part of HCDE to pay or to see to the payment of any moneys due any such subcontractor except as may otherwise be required by law.
- 20. Taxes.** HCDE is tax-exempt, and HCDE shall not pay taxes for goods and/or services provided under this Agreement. Provider represents and warrants that it shall pay all taxes or similar amounts resulting from this Agreement, including, without limitation, any federal, state, or local income, sales or excise taxes of Provider or its employees. HCDE shall not be liable for any taxes resulting from this Agreement.
- 21. Tax Responsibilities of Provider and Indemnification for Taxes.** Provider and all subcontractor(s) of Provider shall pay all federal, state, and local taxes applicable to their operation and any persons employed by Provider and all subcontractors of Provider. Provider shall require all subcontractors to hold HCDE harmless from any responsibility for taxes, damages, and interest. If applicable, contributions required under federal, state, and/or local laws and regulations and any other costs including, but not limited to, transaction privilege taxes, unemployment compensation insurance, Social Security, and Worker's Compensation, shall be the sole responsibility of Provider.
- 22. Third Parties.** Neither this Agreement, nor any provision or term hereof, nor any inclusion by reference shall be construed as being for the benefit of any party not in signatory hereto.
- 23. Waiver.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification

of any of the provisions of this Contract shall be binding unless in writing and signed by duly authorized representatives of the parties hereto.

**IN WITNESS HEREOF**, HCDE and Provider have executed this Agreement to be effective on the date specified in Article IV, 1. Term, above.

Harris County Department of Education

Kool Kids Daycare

\_\_\_\_\_  
James Colbert, Jr.  
County School Superintendent

*.Dg.*  
[shefali kothari \(May 21, 2020 16:26 CDT\)](#)  
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Sheila Kothari

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Date

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May 21, 2020  
\_\_\_\_\_  
Date

**EARLY HEAD START CHILD CARE PARTNERSHIP AGREEMENT BETWEEN  
HARRIS COUNTY DEPARTMENT OF EDUCATION  
AND  
LET’S LEARN INNOVATIVE LEARNING CENTER**

This Early Head Start Child Care Partnership Agreement (“Agreement”) is entered into by and between the Harris County Department of Education (“HCDE”), a political subdivision of the State of Texas, having its principal office and place of business at 6300 Irvington Blvd., Houston, Texas 77022 and Let’s Learn Innovative Learning Center (“Provider”), having its principal office and place of business at 1511 North Tenth Street, Baytown, Texas, 77520. HCDE and Provider shall be referred to collectively herein as the “Parties”.

**RECITALS**

**WHEREAS**, HCDE is a recipient of Early Head Start Child Care grant funds;

**WHEREAS**, Provider submitted a proposal in response to RFP # 20/039YR, the procurement solicitation for Early Head Start Child Care services issued by HCDE;

**WHEREAS**, Provider’s proposal has been accepted and awarded by HCDE;

**WHEREAS**, HCDE and Provider desire to create a partnership to accomplish the shared objective of increasing access to quality comprehensive early childhood service for low-income families with infants and toddlers in east and northeast Harris County; and

**WHEREAS**, this Agreement sets forth the respective roles and responsibilities of Provider and HCDE in providing Early Head Start Child Care services for infants and toddlers (0-3 years old) in compliance with Early Head Start Child Care grant requirements and Head Start Performance Standards.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, HCDE and Provider, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

**ARTICLE 1: MUTUAL RESPONSIBILITIES OF THE PARTIES**

- 1. Confidentiality.** The Parties agree to secure the confidentiality of all information and records in accordance with applicable federal and state laws, rules, and regulations, including but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA), as applicable, and HCDE’s confidentiality procedures. The Parties understand that HIPAA and FERPA govern the privacy and security of medical and educational records and information and agree to abide by HIPAA and FERPA rules and regulations, as applicable. Provider also acknowledges that HCDE is subject to the Texas Public Information Act, and Provider waives any claim against and releases from liability HCDE, its officers, employees, agents, and attorneys with respect to disclosure of information provided under or in this Agreement or otherwise created, assembled, maintained, or held by Provider and determined by HCDE, the Attorney General of Texas, or a court of law to be subject to disclosure under the Texas Public Information Act.
  
- 2. Early Head Start Child Care Program.** The Parties agree to form an Early Head Start Child Care Partnership to provide Early Head Start Child Care (“EHS-CC”) services for up to 16 children ages 0-3 years old at Provider’s child care facility located at 1511 Tenth Street, Baytown, Texas, 77520 in compliance with EHS-CC program requirements established by the United States Department of Health and Human Service (“HHS”). The Parties shall mutually assure that the families of all the EHS-CC



Partnership children served at Provider's facility shall have access to the full range of EHS-CC services and shall be mutually responsible for assuring continuity in implementing EHS-CC services. The Parties shall work in collaboration to ensure all EHS compliance issues are addressed and met.

3. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** The Parties will work together to ensure all children and families enrolled in the EHS-CC partnership are either income or categorically eligible for Early Head Start Services. The Parties will work together to identify partnership eligible families currently enrolled in Provider's child care program. HCDE will refer partnership eligible families to Provider when appropriate.
4. **Medical Screenings.** HCDE and Provider shall coordinate to provide all required developmental, sensory, behavioral and medical screenings for EHS-CC children within required 45-day timeframe and shall make referrals for follow-up treatment services, as needed.
5. **Reporting.** HCDE and Provider will meet quarterly to review this partnership. Any compliance monitoring issues or professional development needs will be addressed at these meetings. Minutes will be recorded and kept on site at the administrative offices of HCDE and Provider. Any correction plans developed in these meetings will also be recorded and kept on-site, with updates and completion of correction plans recorded in meeting minutes.
6. **Special Services.** HCDE and Provider shall provide special services to children diagnosed with disabilities, including training on inclusion of these children in a full range of activities. HCDE and Provider shall participate in transition meetings and Child Find meetings for enrolled children.
7. **Special Programs and Projects.** HCDE and Provider shall collaborate to plan and provide parent activities including Parent, Family and Community Engagement meetings, programs and projects. HCDE and Provider shall also collaborate to establish community partnerships that will offer resources to children and families.

## ARTICLE II: RESPONSIBILITIES OF PROVIDER

1. **Administrative and Financial.** Provider will provide program management information to HCDE on at least a quarterly basis. Provider will timely inform HCDE of subsidy eligibility changes for enrolled partnership families.
2. **Compliance with Laws and EHS Program Requirements.** Provider shall comply with all EHS program requirements, Head Start Program Performance Standards ("HSPPS"), HHS Standards, and Texas Department of Family and Protective Services ("DFPS") Minimum Standards, including but not limited to, all HCDE and EHS child attendance policies and procedures, all HCDE and EHS health and safety practices, and all DFPS Child Care Licensing regulations. Provider shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations, including, if applicable, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, prompt payment and licensing laws and regulations. Provider agrees that the certifications and agreements included on the HCDE Vendor Certification Forms, attached hereto as Exhibit A and incorporated by reference in this Agreement for all purposes, are true and correct. For the entire duration of this Agreement, Provider shall maintain all required licenses, certifications, permits, and any other documentation necessary to perform this Agreement, including a valid DFPS Child Care License. When required or requested by HCDE, Provider shall furnish HCDE with satisfactory proof of Provider's compliance with this provision.
3. **Compliance Monitoring.** Provider will participate in the compliance monitoring and improvement plan system established by HCDE and will allow access to HCDE, EHS, and/or HHS and their

respective authorized representatives for classroom and staff observations as well as to all documentation relating to this Agreement.

4. **Criminal History Review.** Prior to commencing any work under this Agreement, Provider must certify that for each covered employee, volunteer or contractor of Provider who will have direct contact with students, Provider has obtained, as required by Texas Education Code Section 22.0834: (a) state criminal history record information from a law enforcement or criminal justice agency or a private entity that is a consumer reporting agency governed by the Fair Credit Reporting Act (15 U.S.C. Section 1681 et seq.) for each covered employee of Provider employed before January 1, 2008; and (b) national criminal history record information for each employee of Provider employed on or after January 1, 2008. Provider must also obtain similar certifications of compliance with Texas Education Code Chapter 22's requirements from any subcontractors. Covered employees with disqualifying criminal history are prohibited from serving at HCDE; Provider and any subcontracting entity may not permit a covered employee to provide services at a child care facility if the employee has been convicted of a felony or misdemeanor offense that would prevent a person from being employed under Tex. Educ. Code § 22.085(a) (i.e., Title 5 felony or an offense requiring registration as a sex offender and victim was under 18 years of age or was enrolled in a public school at the time the offense occurred).
5. **Curriculum and Child Assessment:** Provider will implement an evidence-based early childhood curriculum that is developmentally appropriate for infants and toddlers and conduct ongoing assessment(s) of children to individualize the instruction and learning for each child.
6. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** Provider will provide HCDE with attendance reports by each Tuesday. Provider must promote regular attendance and partner with HCDE EHS to implement strategies to support a monthly average daily attendance rate of a minimum of 85% per student. Provider will work closely with enrolled families and HCDE to successfully complete subsidy applications and subsidy re-determinations. Provider shall comply with the plan developed by HCDE to deliver ongoing supplemental services to EHS children and families. Provider shall also comply with the disabilities service plan developed by HCDE for each EHS enrolled child with a disability.
7. **Facility and Equipment Requirements.** Provider shall provide a child care facility that serves children ages 0–3 years old. Classroom(s) at Provider's child care facility may have a maximum of eight children with a ratio of one teacher per four children, and classroom(s) must accommodate a minimum of 35 square feet per child, not including crib space. Provider's facility shall meet all Head Start Program Performance Standards, EHS Program Standards and all DFPS Child Care Licensing regulations, including requirements for facilities, square footage, health and safety, and appropriate crib and sleep spacing and arrangements. Provider's facility shall include secure space for confidential files to be kept locked on Provider's premises, and Provider shall ensure that all confidential files are kept locked in said secure space on Provider's premises. Provider shall maintain a working computer and email capability for the entire Term of this Agreement. Provider shall maintain and secure any property, including all equipment and materials, provided by HCDE, and all such property shall remain the sole property of HCDE. Provider agrees that upon termination or expiration of the Agreement, Provider shall return all HCDE property, including all equipment and materials provided by HCDE, to HCDE within thirty of days after the effective date of termination or expiration of this Agreement.
8. **Full Day/Full Year Early Head Start Child Care.** Provider shall operate a full-day/full-year EHS program as defined by HCDE and EHS and shall provide comprehensive child development services to all EHS children in its care pursuant to this Agreement and in accordance with the specifications identified in the Early Head Start rules and regulations. Provider shall provide EHS CC services at least ten (10) hours per day and at least 48 weeks per year. Provider shall submit annual service calendars to HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required

weeks of service are provided. Provider shall implement educational services in accordance with EHS and HCDE requirements.

- 9. Health and Nutrition.** Provider shall enroll in the United States Department of Agriculture’s Child and Adult Care Food Program (“CACFP”), maintain good standing within CACFP, and ensure that children receive two thirds of the required daily nutrition while participating in CACFP. Provider shall provide breakfast, lunch, and afternoon snack to all EHS children, and all meals and snacks served by Provider must meet EHS requirements.
- 10. Home Visits; Parent-Teacher Conferences.** Provider shall make, at a minimum, two home visits per year for each EHS child served by Provider pursuant to this Agreement. Provider shall hold two parent-teacher conferences per year with each EHS enrolled family or primary guardian. Provider shall maintain adequate documentation of said home visits and parent-teacher conferences.
- 11. Inspection.** Provider shall allow HCDE staff and its authorized representatives, at any time during normal business hours, with or without notice, to inspect Provider’s facilities; observe Provider’s performance; and observe, evaluate, screen, and interact with EHS children served by Provider pursuant to this Agreement.
- 12. Insurance.** Provider is required to maintain General Liability Insurance coverage in an amount of \$300,000 per occurrence for negligence and to provide HCDE with copies of certificates of insurance. Certificates of Insurance, name and address of Provider, the limits of liability, the effective dates of each policy, and policy number shall be delivered to HCDE prior to commencement of any work under this Agreement and updated certificates of insurance shall be submitted to HCDE annually. The insurance company insuring Provider shall be licensed in the State of Texas and shall be acceptable to HCDE. Provider shall give HCDE a minimum of ten (10) days’ notice prior to any modifications or cancellation of said policies of insurance. Provider shall require all subcontractors performing any work under or relating to this Agreement to maintain coverage as specified herein. Upon request, certified copies of original insurance policies shall be furnished to HCDE. HCDE reserves the right to require additional insurance should HCDE deem additional insurance necessary, in HCDE’s sole discretion.
- 13. Parent and Community Engagement.** Provider will work closely with HCDE to ensure EHS parents are engaged and included in the full range of child development and family support services that are available and appropriate for each family. This will include a parent advisory committee with representation from partnership parents as well as members of the community, as appropriate. Provider will engage parents and the community to obtain non-federal shares that are reasonable and necessary for the accomplishment of EHS program objectives.
- 14. Reporting and Recordkeeping.** For all EHS children served by Provider pursuant to this Agreement, Provider shall maintain up-to-date records of children’s attendance, menus, medical conditions (including appropriate consent forms) and all other items required by HCDE, HHS, DFPS Child Care Licensing, CACFP, and any governmental authority or applicable funding agency. Provider shall maintain daily performance and attendance reports, signature sheets and other documents required by HCDE and shall submit such reports to the HCDE Accounts Payable Department on a semi-monthly basis no later than the 1st and 5th business day after the due date. Provider shall maintain annual service calendars and shall submit such service calendars to HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required weeks of service are provided.
- 15. Solicitation of Parental Contributions Prohibited.** Provider shall not require or ask EHS parents to supply any items, including diapers, food, cash, and/or reimbursements for EHS children in Provider’s care.

- 16. Teaching Staff Credentials; Teacher-Child Ratio; Group Size.** Provider shall hire and employ qualified teachers and ensure all teaching staff attend all classes and complete all requirements necessary to obtain a Child Development Associate (“CDA”) credential for Infant and Toddler Caregivers within twelve months from beginning services. The Lead Teacher in each EHS partnership classroom must have a currently active CDA credential for Infant and Toddler Caregivers or an equivalent credential that addresses comparable competencies. Provider shall maintain a teacher-child ratio of one teacher for every four children. No more than eight children will be placed in any one classroom in which EHS partnership children will be enrolled. Any substitute teachers hired and employed by Provider shall meet all requirements detailed herein.
- 17. Training.** Provider will work with HCDE to develop professional development plans for all teachers working with EHS children, and to ensure access to professional development experiences that will foster the skills necessary to develop consistent, stable and supportive relationships with very young children, including trainings focused on increased knowledge of infant and toddler development, safety issues in infant and toddler care (e.g., reducing the risk of Sudden Infant Death Syndrome) and methods for communicating effectively with infants and toddlers, their parents and other staff members. Provider and Provider’s staff shall participate in required orientation, ongoing training, and professional development as deemed necessary by HCDE and/or EHS.
- 18. Performance.** Provider agrees to use best efforts to provide the service(s) subject to this Agreement. Provider shall employ only orderly and competent workers, skilled in the performance of the services which shall be performed under this Agreement. Provider, its employees, subcontractors, and subcontractor’s employees may not use or possess any firearms, alcoholic or other intoxicating beverages, illegal drugs or controlled substances while on the job or on HCDE’s property, nor may such workers be intoxicated or under the influence of alcohol or drugs on HCDE’s property.
- 19. Right to Use Name.** Provider hereby grants HCDE a non-exclusive right to use any of Provider’s names, trademarks or logos, and copyrighted materials and to publish such.

### ARTICLE III: RESPONSIBILITIES OF HCDE

- 1. Administrative and Financial.** HCDE is responsible for ensuring that all administrative and financial management requirements of the EHS-CC grant are met. HCDE will provide financial and program management information to Provider on at least a quarterly basis and will work closely with Provider to establish a partnership budget.
- 2. Assistance to Provider.** HCDE shall assist Provider in obtaining an EHS-CC curriculum that is evidence-based and developmentally appropriate for infants and toddlers; completing referrals for community agency assistance for EHS-CC families that need help or who are in crisis, assisting all enrolled EHS-CC families in attaining comprehensive services, including physical, mental and oral health, education, nutrition, and parent engagement services; and assisting Provider’s teachers in coordinating developmental, sensory, and behavioral screening and assistance with provision of follow-up services and assessments as mandated in the Head Start Performance Standards.
- 3. Compliance Monitoring.** HCDE shall incorporate Provider into an EHS-CC compliance monitoring and improvement plan system.
- 4. Early Head Start Plan.** HCDE shall be responsible for determining eligibility, recruitment, placement, and follow-up for EHS children. HCDE shall provide a plan to deliver ongoing supplemental services to EHS children and families. HCDE shall implement a recruitment plan and selection criteria to ensure the program enrolls children most in need in the community, namely: (1) children with disabilities, (2) families that receive child care subsidies, and (3) families eligible for public assistance.

5. **Disability Plans.** HCDE shall develop a disabilities service plan for each EHS enrolled child with a disability.
6. **Payment.** HCDE shall pay Provider the rate for the categories indicated in the chart below per day for each EHS child enrolled in Provider’s EHS Child Care program, as evidenced by the attendance and enrollment records provided by Provider under this Agreement and verified, if necessary, by HCDE. The amount not to exceed \$ **60,000.00**. All subsidy status changes must be reported immediately to HCDE. The Provider has 10 business days to inform the Assistant Director of Child Care Partnerships (ADCCP) in writing/email of student’s status change. If status change is not reported by the 10<sup>th</sup> workday, invoice adjustments will not be made. Overpayments will be recouped via reduction in future payments.

Age of EHS child	Subsidized	Not subsidized
Infant (0-17 months)	\$ 18.00	\$ 35.00
Toddler (18-35 months)	\$ 15.00	\$ 28.00

HCDE shall enroll, pay the initial assessment fee(s), and monitor progress of Provider’s teachers to take Infant-Toddler Child Development Associate Credential classes.

In accordance with Texas Government Code § 2251.021, payments are due to Provider within forty-five (45) days after the later of the following: (1) the date the performance of the service under the Agreement is completed; or (2) the date HCDE receives an invoice for the service. Provider agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Provider receives the payment from HCDE. The exceptions to payments made by HCDE and/or Provider listed in Texas Government Code § 2251.002 shall apply to this Agreement.

7. **Reimbursements.** HCDE may reimburse Provider for the costs of expenses incurred by Provider in the course of gaining and/or maintaining compliance with EHS-CC program requirements and/or increasing the quality of Provider’s EHS Child Care program. In order to receive reimbursement from HCDE, Provider must (1) obtain written approval of the expense from an authorized HCDE representative prior to Provider incurring the expense and (2) submit documentation of the expense (i.e., receipt, invoice, etc.) to HCDE. HCDE, in its sole discretion, may approve or disapprove Provider’s request(s) for reimbursements under this Section.
8. **Training.** HCDE shall provide training to Provider prior to participation in the EHS Child Care program. HCDE shall provide Provider’s EHS teachers with ongoing training, professional development plans, coaching, and mentoring, including providing technical assistance and training to Provider’s teachers throughout the CDA credentialing process. Professional development plans will emphasize continuity of care and relational learning that supports EHS children and their families and fosters school readiness.

**ARTICLE IV: TERM AND TERMINATION**

1. **Term.** This Agreement is effective from August 1, 2020 through August 31, 2021. The Parties may renew this Agreement by written agreement for up to four (4) additional terms of no more than one (1) year increments. All services must be completed during the effective dates of the Agreement.
2. **Termination of Contract.** This Agreement shall remain in effect until (1) the Agreement expires by its terms or (2) the Agreement is terminated by mutual agreement of HCDE and Provider. In the event of a breach or default of the Agreement and/or the procurement solicitation by Provider, HCDE reserves the right to enforce the performance of the Agreement and/or the procurement solicitation in any manner

prescribed by law or deemed to be in the best interest of HCDE. HCDE further reserves the right to terminate the Agreement immediately in the event Provider fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in this Agreement, the procurement solicitation, and/or set by HCDE; (2) comply with EHS program requirements, HSPPS, HHS Standards, or DFPS Minimum Standards; (3) maintain all required licenses, certifications, permits, or other required documentation; or (4) otherwise perform in accordance with this Agreement and/or the procurement solicitation. HCDE also reserves the right to terminate the Agreement immediately, with written notice to Provider, if HCDE believes, in its sole discretion, that it is in the best interest of HCDE to do so. Provider agrees that HCDE shall not be liable for damages in the event that HCDE declares Provider to be in default or breach of this Agreement and/or the procurement solicitation. Provider further agrees that upon termination of the Agreement for any reason, Provider shall, in good faith and with reasonable cooperation, aid in the transition to any new arrangement and/or Provider.

## **ARTICLE V: GENERAL PROVISIONS**

- 1. Amendment.** No amendment of this Agreement shall be permitted unless first approved in writing by HCDE, and no such amendments shall have any effect unless and until a written amendment to this Agreement is executed by HCDE's Superintendent or its Assistant Superintendent for Business Services (or their designees) after any necessary approvals have been obtained from the HCDE Board of Trustees.
- 2. Assignment of Agreement.** Provider may not assign this Agreement or any of its rights, duties, or obligations hereunder without the prior written approval of HCDE. Any attempted assignment of this Agreement by Provider shall be null and void. Any obligation, responsibility, or requirement imposed on Provider or HCDE property provided to Provider under this Agreement may not be transferred, assigned, subcontracted, mortgaged, pledged, or otherwise disposed of or encumbered in any way by Provider without the prior written approval of HCDE. Provider is required to notify HCDE when any material change in operations occurs, including but not limited to, changes to or revocation of required licenses, certifications, permits, or other documentation necessary to perform this Agreement; bankruptcy; material changes in financial condition; change of ownership; and the like, within three (3) business days of such change.
- 3. Captions.** The captions herein are for convenience and identification purposes only, are not an integral part hereof, and are not to be considered in the interpretation of any part hereof.
- 4. Entire Agreement.** This Agreement, the procurement solicitation issued by HCDE, and Provider's proposal submitted in response to HCDE's procurement solicitation (RFP # 20/039YR), and the attached and incorporated addendum or exhibits, including, but not limited to Exhibit A, contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supersede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Provider's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Provider's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, or similar documents relating hereto and which may be issued by Provider after the Effective Date of this Agreement.
- 5. Equal Opportunity.** It is the policy of HCDE not to discriminate on the basis of race, color, National origin, gender, limited English proficiency or handicapping conditions in its programs. Provider agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where

based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Provider further agrees that every subcontract entered into for the performance of this Agreement shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Agreement.

- 6. Force Majeure.** Neither HCDE or Provider shall be deemed to have breached any provision of this Agreement as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control. The parties to this Agreement are required to use due caution and preventive measures to protect against the effects of force majeure, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other party in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Agreement has not been terminated. Delay or failure of performance, by either party to this Agreement, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event. Neither party shall have any claim for damages against the other resulting from delays caused solely by force majeure. Notwithstanding any other provision of this Agreement, in the event the Provider's performance of its obligations under this Agreement is delayed or stopped by a force majeure event, HCDE shall have the option to terminate this Agreement. This section shall not be interpreted as to limit or otherwise modify any of HCDE's contractual, legal, or equitable rights.
- 7. Non-Appropriation.** Notwithstanding any other provision of this Agreement or obligation imposed on HCDE by this Agreement, HCDE shall have the right to terminate this Agreement without default or liability to Provider resulting from such termination, effective as of the end of any fiscal year of HCDE or of HCDE's Early Head Start program, if it is determined by HCDE, in HCDE's sole discretion, that there are insufficient funds to extend this Agreement, in accordance with Texas Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. HCDE anticipates it will receive Early Head Start grant funds from the United States Department of Health and Human Services in an amount equal to the cost of services to be provided under this Agreement. Provider further acknowledges that federal funds will be used to make all payments and pay for all of HCDE's obligations under this Agreement and that this Agreement is subject to appropriation and approval of an Early Head Start Grant by the United States federal government for the specific purpose of providing Early Head Start services in east and northeast Harris County. Notwithstanding anything to the contrary in this Agreement, this Agreement is contingent on HCDE receiving such funds. If HCDE does not receive sufficient funding to operate the Early Head Start program, HCDE may terminate this Agreement or reduce the scope of services provided under this Agreement, in HCDE's sole discretion, without penalty or further obligation to Provider, at any time upon written notice to Provider.
- 8. Governing Law and Venue.** The laws of the State of Texas, without regard to its provisions on conflicts of laws, govern this Agreement. Any dispute under this Agreement must be brought in the state and federal courts located in Houston, Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.
- 9. HCDE Property.** In the event of loss, damage, or destruction of any property owned by or loaned by HCDE that is caused by Provider or Provider's representative, agent, employee, contractor, or anyone under Provider's care, supervision, custody, and/or control, Provider shall indemnify HCDE and pay to HCDE the full value of or the full cost of repair or replacement of such property, whichever is greater, within thirty (30) days of Provider's receipt of written notice of HCDE's determination of the amount due. If Provider fails to make timely payment, HCDE may obtain such money from Provider by any

means permitted by law, including, without limitation, offset or counterclaim against any money otherwise due to Provider by HCDE.

- 10. Indemnification.** PROVIDER SHALL INDEMNIFY AND HOLD HCDE HARMLESS FROM ALL CLAIMS, LIABILITIES, COSTS, SUITS OF LAW OR IN EQUITY, EXPENSES, ATTORNEYS' FEES, FINES, PENALTIES OR DAMAGES ARISING FROM THE ACTS OR OMISSIONS OF PROVIDER, PROVIDER'S EMPLOYEES, AGENTS, CONTRACTORS, OR ANYONE UNDER PROVIDER'S CARE, SUPERVISION, CUSTODY, OR CONTROL, IN CONNECTION WITH THIS AGREEMENT. Provider's obligations under this clause shall survive expiration or termination of this Agreement.
- 11. Interpretation.** Provider agrees that the normal rules of construction that require that any ambiguities in this Agreement are to be construed against the drafter shall not be employed in the interpretation of this Agreement.
- 12. IRS W-9.** In order to receive payment under this Agreement, Provider shall have a current I.R.S. W-9 Form on file with HCDE.
- 13. No Agency or Endorsements.** HCDE and Provider are independent contractors and have no power or authority to assume or create any obligation or responsibility on behalf of the other party. This Agreement shall not be construed or deemed an endorsement of a specific company or product. It is the intention of the parties that Provider is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE, and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Provider or HCDE and any of Provider's agents. Provider agrees that HCDE has no responsibility for any conduct of any of Provider's employees, agents, representatives, contractors, subcontractors, or anyone under Provider's care, supervision, custody, or control.
- 14. Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be given by hand-delivery or by certified or registered mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

HCDE  
Attention: James Colbert, Jr., County School Superintendent  
6300 Irvington Blvd.  
Houston, Texas 77022

Let's Learn Innovative Learning Center  
Attention: Dornita Paul  
1511 North Tenth Street,  
Baytown, Texas 77520

Notice shall be deemed effective upon receipt. Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified or registered mail, return receipt requested.

- 15. Records Retention.** Provider shall maintain its records and accounts in a manner that shall assure a full accounting for all services provided by Provider under this Agreement. These records and accounts shall be retained by Provider and made available for audit by HCDE for a period of not less than two (2) years from the date of completion of the services, receipt of the goods, or the date of the receipt by HCDE of Provider's final invoice or claim for payment in connection with this Agreement, whichever is later. If an audit has been announced, Provider shall retain its records and accounts until such audit has been completed.



- 16. Right to Audit.** HCDE, upon written notice, shall have the right to audit all of Provider's records and accounts relating to this Agreement. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to HCDE in connection with the Agreement and shall be open to inspection and subject to audit and/or reproduction by HCDE or its authorized representative(s) to the extent necessary to adequately permit evaluation and verification of: (a) Provider's compliance with this Agreement and the requirements of the solicitation, (b) compliance with provisions for computing billings, attendance records, and other documents submitted to HCDE, and/or (c) any other matters related to this Agreement.
- 17. Safety.** Provider, its subcontractors, and their respective employees shall comply fully with all applicable federal, state, and local safety and health laws, ordinances, rules, and regulations in the performance of services under this Agreement, including, without limitation, those promulgated by HCDE, EHS, or HHS. In case of conflict, the most stringent safety requirements shall govern. Provider shall comply with all other safety guidelines and standards as required by HCDE. Provider shall indemnify and hold HCDE harmless from and against all claims, demands, suits, actions, judgments, fines, penalties, and liability of every kind arising from the breach of Provider's obligations under this provision.
- 18. Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 19. Subcontractors.** If Provider uses subcontractors in the performance of any part of this Agreement, Provider shall be fully responsible to HCDE for all acts and omissions of the subcontractors just as Provider is responsible for Provider's own acts and omissions. Nothing in this Agreement shall create for the benefit of any such subcontractor any contractual relationship between HCDE and any such subcontractor, nor shall it create any obligation on the part of HCDE to pay or to see to the payment of any moneys due any such subcontractor except as may otherwise be required by law.
- 20. Taxes.** HCDE is tax-exempt, and HCDE shall not pay taxes for goods and/or services provided under this Agreement. Provider represents and warrants that it shall pay all taxes or similar amounts resulting from this Agreement, including, without limitation, any federal, state, or local income, sales or excise taxes of Provider or its employees. HCDE shall not be liable for any taxes resulting from this Agreement.
- 21. Tax Responsibilities of Provider and Indemnification for Taxes.** Provider and all subcontractor(s) of Provider shall pay all federal, state, and local taxes applicable to their operation and any persons employed by Provider and all subcontractors of Provider. Provider shall require all subcontractors to hold HCDE harmless from any responsibility for taxes, damages, and interest. If applicable, contributions required under federal, state, and/or local laws and regulations and any other costs including, but not limited to, transaction privilege taxes, unemployment compensation insurance, Social Security, and Worker's Compensation, shall be the sole responsibility of Provider.
- 22. Third Parties.** Neither this Agreement, nor any provision or term hereof, nor any inclusion by reference shall be construed as being for the benefit of any party not in signatory hereto.
- 23. Waiver.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by duly authorized representatives of the parties hereto.

**IN WITNESS HEREOF**, HCDE and Provider have executed this Agreement to be effective on the date specified in Article IV, 1. Term, above.

Harris County Department of Education

Let's Learn Innovative Learning Center

\_\_\_\_\_  
James Colbert, Jr.  
County School Superintendent

*Dornita D. Paul*  
Dornita D. Paul (May 22, 2020 17:45 CDT)

\_\_\_\_\_  
Dornita Paul

\_\_\_\_\_  
Date

**Dornita D. Paul**

\_\_\_\_\_  
Printed Name

**Owner/Director**

\_\_\_\_\_  
Title

**May 22, 2020**

\_\_\_\_\_  
Date

**EARLY HEAD START CHILD CARE PARTNERSHIP AGREEMENT BETWEEN  
HARRIS COUNTY DEPARTMENT OF EDUCATION  
AND  
FELLOWSHIP OF PURPOSE EARLY CHILDHOOD LEARNING CENTER**

This Early Head Start Child Care Partnership Agreement (“Agreement”) is entered into by and between the Harris County Department of Education (“HCDE”), a political subdivision of the State of Texas, having its principal office and place of business at 6300 Irvington Blvd., Houston, Texas 77022 and Fellowship Of Purpose Early Childhood Learning Center (“Provider”), having its principal office and place of business at 846 Ashland Blvd., Channelview, Texas, 77530. HCDE and Provider shall be referred to collectively herein as the “Parties”.

**RECITALS**

**WHEREAS**, HCDE is a recipient of Early Head Start Child Care grant funds;

**WHEREAS**, Provider submitted a proposal in response to RFP #20/039YR, the procurement solicitation for Early Head Start Child Care services issued by HCDE;

**WHEREAS**, Provider’s proposal has been accepted and awarded by HCDE;

**WHEREAS**, HCDE and Provider desire to create a partnership to accomplish the shared objective of increasing access to quality comprehensive early childhood service for low-income families with infants and toddlers in east and northeast Harris County; and

**WHEREAS**, this Agreement sets forth the respective roles and responsibilities of Provider and HCDE in providing Early Head Start Child Care services for infants and toddlers (0-3 years old) in compliance with Early Head Start Child Care grant requirements and Head Start Performance Standards.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, HCDE and Provider, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

**ARTICLE 1: MUTUAL RESPONSIBILITIES OF THE PARTIES**

- 1. Confidentiality.** The Parties agree to secure the confidentiality of all information and records in accordance with applicable federal and state laws, rules, and regulations, including but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA), as applicable, and HCDE’s confidentiality procedures. The Parties understand that HIPAA and FERPA govern the privacy and security of medical and educational records and information and agree to abide by HIPAA and FERPA rules and regulations, as applicable. Provider also acknowledges that HCDE is subject to the Texas Public Information Act, and Provider waives any claim against and releases from liability HCDE, its officers, employees, agents, and attorneys with respect to disclosure of information provided under or in this Agreement or otherwise created, assembled, maintained, or held by Provider and determined by HCDE, the Attorney General of Texas, or a court of law to be subject to disclosure under the Texas Public Information Act.
- 2. Early Head Start Child Care Program.** The Parties agree to form an Early Head Start Child Care Partnership to provide Early Head Start Child Care (“EHS-CC”) services for up to 16 children ages 0-3 years old at Provider’s child care facility located at 846 Ashland Blvd., Channelview, Texas, 77530 in compliance with EHS-CC program requirements established by the United States Department of Health and Human Service (“HHS”). The Parties shall mutually assure that the families of all the EHS-

CC Partnership children served at Provider's facility shall have access to the full range of EHS-CC services and shall be mutually responsible for assuring continuity in implementing EHS-CC services. The Parties shall work in collaboration to ensure all EHS compliance issues are addressed and met.

3. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** The Parties will work together to ensure all children and families enrolled in the EHS-CC partnership are either income or categorically eligible for Early Head Start Services. The Parties will work together to identify partnership eligible families currently enrolled in Provider's child care program. HCDE will refer partnership eligible families to Provider when appropriate.
4. **Medical Screenings.** HCDE and Provider shall coordinate to provide all required developmental, sensory, behavioral and medical screenings for EHS-CC children within required 45-day timeframe and shall make referrals for follow-up treatment services, as needed.
5. **Reporting.** HCDE and Provider will meet quarterly to review this partnership. Any compliance monitoring issues or professional development needs will be addressed at these meetings. Minutes will be recorded and kept on site at the administrative offices of HCDE and Provider. Any correction plans developed in these meetings will also be recorded and kept on-site, with updates and completion of correction plans recorded in meeting minutes.
6. **Special Services.** HCDE and Provider shall provide special services to children diagnosed with disabilities, including training on inclusion of these children in a full range of activities. HCDE and Provider shall participate in transition meetings and Child Find meetings for enrolled children.
7. **Special Programs and Projects.** HCDE and Provider shall collaborate to plan and provide parent activities including Parent, Family and Community Engagement meetings, programs and projects. HCDE and Provider shall also collaborate to establish community partnerships that will offer resources to children and families.

## ARTICLE II: RESPONSIBILITIES OF PROVIDER

1. **Administrative and Financial.** Provider will provide program management information to HCDE on at least a quarterly basis. Provider will timely inform HCDE of subsidy eligibility changes for enrolled partnership families.
2. **Compliance with Laws and EHS Program Requirements.** Provider shall comply with all EHS program requirements, Head Start Program Performance Standards ("HSPPS"), HHS Standards, and Texas Department of Family and Protective Services ("DFPS") Minimum Standards, including but not limited to, all HCDE and EHS child attendance policies and procedures, all HCDE and EHS health and safety practices, and all DFPS Child Care Licensing regulations. Provider shall comply with all federal, state, and local laws, statutes, ordinances, rules, and regulations, including, if applicable, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, prompt payment and licensing laws and regulations. Provider agrees that the certifications and agreements included on the HCDE Vendor Certification Forms, attached hereto as Exhibit A and incorporated by reference in this Agreement for all purposes, are true and correct. For the entire duration of this Agreement, Provider shall maintain all required licenses, certifications, permits, and any other documentation necessary to perform this Agreement, including a valid DFPS Child Care License. When required or requested by HCDE, Provider shall furnish HCDE with satisfactory proof of Provider's compliance with this provision.
3. **Compliance Monitoring.** Provider will participate in the compliance monitoring and improvement plan system established by HCDE and will allow access to HCDE, EHS, and/or HHS and their

respective authorized representatives for classroom and staff observations as well as to all documentation relating to this Agreement.

4. **Criminal History Review.** Prior to commencing any work under this Agreement, Provider must certify that for each covered employee, volunteer or contractor of Provider who will have direct contact with students, Provider has obtained, as required by Texas Education Code Section 22.0834: (a) state criminal history record information from a law enforcement or criminal justice agency or a private entity that is a consumer reporting agency governed by the Fair Credit Reporting Act (15 U.S.C. Section 1681 et seq.) for each covered employee of Provider employed before January 1, 2008; and (b) national criminal history record information for each employee of Provider employed on or after January 1, 2008. Provider must also obtain similar certifications of compliance with Texas Education Code Chapter 22's requirements from any subcontractors. Covered employees with disqualifying criminal history are prohibited from serving at HCDE; Provider and any subcontracting entity may not permit a covered employee to provide services at a child care facility if the employee has been convicted of a felony or misdemeanor offense that would prevent a person from being employed under Tex. Educ. Code § 22.085(a) (i.e., Title 5 felony or an offense requiring registration as a sex offender and victim was under 18 years of age or was enrolled in a public school at the time the offense occurred).
5. **Curriculum and Child Assessment:** Provider will implement an evidence-based early childhood curriculum that is developmentally appropriate for infants and toddlers and conduct ongoing assessment(s) of children to individualize the instruction and learning for each child.
6. **Eligibility, Recruitment, Selection, Enrollment and Attendance.** Provider will provide HCDE with attendance reports by each Tuesday. Provider must promote regular attendance and partner with HCDE EHS to implement strategies to support a monthly average daily attendance rate of a minimum of 85% per student. Provider will work closely with enrolled families and HCDE to successfully complete subsidy applications and subsidy re-determinations. Provider shall comply with the plan developed by HCDE to deliver ongoing supplemental services to EHS children and families. Provider shall also comply with the disabilities service plan developed by HCDE for each EHS enrolled child with a disability.
7. **Facility and Equipment Requirements.** Provider shall provide a child care facility that serves children ages 0–3 years old. Classroom(s) at Provider's child care facility may have a maximum of eight children with a ratio of one teacher per four children, and classroom(s) must accommodate a minimum of 35 square feet per child, not including crib space. Provider's facility shall meet all Head Start Program Performance Standards, EHS Program Standards and all DFPS Child Care Licensing regulations, including requirements for facilities, square footage, health and safety, and appropriate crib and sleep spacing and arrangements. Provider's facility shall include secure space for confidential files to be kept locked on Provider's premises, and Provider shall ensure that all confidential files are kept locked in said secure space on Provider's premises. Provider shall maintain a working computer and email capability for the entire Term of this Agreement. Provider shall maintain and secure any property, including all equipment and materials, provided by HCDE, and all such property shall remain the sole property of HCDE. Provider agrees that upon termination or expiration of the Agreement, Provider shall return all HCDE property, including all equipment and materials provided by HCDE, to HCDE within thirty of days after the effective date of termination or expiration of this Agreement.
8. **Full Day/Full Year Early Head Start Child Care.** Provider shall operate a full-day/full-year EHS program as defined by HCDE and EHS and shall provide comprehensive child development services to all EHS children in its care pursuant to this Agreement and in accordance with the specifications identified in the Early Head Start rules and regulations. Provider shall provide EHS CC services at least ten (10) hours per day and at least 48 weeks per year. Provider shall submit annual service calendars to HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required

weeks of service are provided. Provider shall implement educational services in accordance with EHS and HCDE requirements.

- 9. Health and Nutrition.** Provider shall enroll in the United States Department of Agriculture’s Child and Adult Care Food Program (“CACFP”), maintain good standing within CACFP, and ensure that children receive two thirds of the required daily nutrition while participating in CACFP. Provider shall provide breakfast, lunch, and afternoon snack to all EHS children, and all meals and snacks served by Provider must meet EHS requirements.
- 10. Home Visits; Parent-Teacher Conferences.** Provider shall make, at a minimum, two home visits per year for each EHS child served by Provider pursuant to this Agreement. Provider shall hold two parent-teacher conferences per year with each EHS enrolled family or primary guardian. Provider shall maintain adequate documentation of said home visits and parent-teacher conferences.
- 11. Inspection.** Provider shall allow HCDE staff and its authorized representatives, at any time during normal business hours, with or without notice, to inspect Provider’s facilities; observe Provider’s performance; and observe, evaluate, screen, and interact with EHS children served by Provider pursuant to this Agreement.
- 12. Insurance.** Provider is required to maintain General Liability Insurance coverage in an amount of \$300,000 per occurrence for negligence and to provide HCDE with copies of certificates of insurance. Certificates of Insurance, name and address of Provider, the limits of liability, the effective dates of each policy, and policy number shall be delivered to HCDE prior to commencement of any work under this Agreement and updated certificates of insurance shall be submitted to HCDE annually. The insurance company insuring Provider shall be licensed in the State of Texas and shall be acceptable to HCDE. Provider shall give HCDE a minimum of ten (10) days’ notice prior to any modifications or cancellation of said policies of insurance. Provider shall require all subcontractors performing any work under or relating to this Agreement to maintain coverage as specified herein. Upon request, certified copies of original insurance policies shall be furnished to HCDE. HCDE reserves the right to require additional insurance should HCDE deem additional insurance necessary, in HCDE’s sole discretion.
- 13. Parent and Community Engagement.** Provider will work closely with HCDE to ensure EHS parents are engaged and included in the full range of child development and family support services that are available and appropriate for each family. This will include a parent advisory committee with representation from partnership parents as well as members of the community, as appropriate. Provider will engage parents and the community to obtain non-federal shares that are reasonable and necessary for the accomplishment of EHS program objectives.
- 14. Reporting and Recordkeeping.** For all EHS children served by Provider pursuant to this Agreement, Provider shall maintain up-to-date records of children’s attendance, menus, medical conditions (including appropriate consent forms) and all other items required by HCDE, HHS, DFPS Child Care Licensing, CACFP, and any governmental authority or applicable funding agency. Provider shall maintain daily performance and attendance reports, signature sheets and other documents required by HCDE and shall submit such reports to the HCDE Accounts Payable Department on a semi-monthly basis no later than the 1st and 5th business day after the due date. Provider shall maintain annual service calendars and shall submit such service calendars to HCDE annually by June 30<sup>th</sup> of each year during the Term to enable HCDE to verify that the required weeks of service are provided.
- 15. Solicitation of Parental Contributions Prohibited.** Provider shall not require or ask EHS parents to supply any items, including diapers, food, cash, and/or reimbursements for EHS children in Provider’s care.

- 16. Teaching Staff Credentials; Teacher-Child Ratio; Group Size.** Provider shall hire and employ qualified teachers and ensure all teaching staff attend all classes and complete all requirements necessary to obtain a Child Development Associate (“CDA”) credential for Infant and Toddler Caregivers within twelve months from beginning services. The Lead Teacher in each EHS partnership classroom must have a currently active CDA credential for Infant and Toddler Caregivers or an equivalent credential that addresses comparable competencies. Provider shall maintain a teacher-child ratio of one teacher for every four children. No more than eight children will be placed in any one classroom in which EHS partnership children will be enrolled. Any substitute teachers hired and employed by Provider shall meet all requirements detailed herein.
- 17. Training.** Provider will work with HCDE to develop professional development plans for all teachers working with EHS children, and to ensure access to professional development experiences that will foster the skills necessary to develop consistent, stable and supportive relationships with very young children, including trainings focused on increased knowledge of infant and toddler development, safety issues in infant and toddler care (e.g., reducing the risk of Sudden Infant Death Syndrome) and methods for communicating effectively with infants and toddlers, their parents and other staff members. Provider and Provider’s staff shall participate in required orientation, ongoing training, and professional development as deemed necessary by HCDE and/or EHS.
- 18. Performance.** Provider agrees to use best efforts to provide the service(s) subject to this Agreement. Provider shall employ only orderly and competent workers, skilled in the performance of the services which shall be performed under this Agreement. Provider, its employees, subcontractors, and subcontractor’s employees may not use or possess any firearms, alcoholic or other intoxicating beverages, illegal drugs or controlled substances while on the job or on HCDE’s property, nor may such workers be intoxicated or under the influence of alcohol or drugs on HCDE’s property.
- 19. Right to Use Name.** Provider hereby grants HCDE a non-exclusive right to use any of Provider’s names, trademarks or logos, and copyrighted materials and to publish such.

### ARTICLE III: RESPONSIBILITIES OF HCDE

- 1. Administrative and Financial.** HCDE is responsible for ensuring that all administrative and financial management requirements of the EHS-CC grant are met. HCDE will provide financial and program management information to Provider on at least a quarterly basis and will work closely with Provider to establish a partnership budget.
- 2. Assistance to Provider.** HCDE shall assist Provider in obtaining an EHS-CC curriculum that is evidence-based and developmentally appropriate for infants and toddlers; completing referrals for community agency assistance for EHS-CC families that need help or who are in crisis, assisting all enrolled EHS-CC families in attaining comprehensive services, including physical, mental and oral health, education, nutrition, and parent engagement services; and assisting Provider’s teachers in coordinating developmental, sensory, and behavioral screening and assistance with provision of follow-up services and assessments as mandated in the Head Start Performance Standards.
- 3. Compliance Monitoring.** HCDE shall incorporate Provider into an EHS-CC compliance monitoring and improvement plan system.
- 4. Early Head Start Plan.** HCDE shall be responsible for determining eligibility, recruitment, placement, and follow-up for EHS children. HCDE shall provide a plan to deliver ongoing supplemental services to EHS children and families. HCDE shall implement a recruitment plan and selection criteria to ensure the program enrolls children most in need in the community, namely: (1) children with disabilities, (2) families that receive child care subsidies, and (3) families eligible for public assistance.

5. **Disability Plans.** HCDE shall develop a disabilities service plan for each EHS enrolled child with a disability.
6. **Payment.** HCDE shall pay Provider the rate for the categories indicated in the chart below per day for each EHS child enrolled in Provider’s EHS Child Care program, as evidenced by the attendance and enrollment records provided by Provider under this Agreement and verified, if necessary, by HCDE. The amount not to exceed **\$110,000.00**. All subsidy status changes must be reported immediately to HCDE. The Provider has 10 business days to inform the Assistant Director of Child Care Partnerships (ADCCP) in writing/email of student’s status change. If status change is not reported by the 10<sup>th</sup> workday, invoice adjustments will not be made. Overpayments will be recouped via reduction in future payments.

Age of EHS child	Subsidized	Not subsidized
Infant (0-17 months)	\$ 18.00	\$ 35.00
Toddler (18-35 months)	\$ 15.00	\$ 28.00

HCDE shall enroll, pay the initial assessment fee(s), and monitor progress of Provider’s teachers to take Infant-Toddler Child Development Associate Credential classes.

In accordance with Texas Government Code § 2251.021, payments are due to Provider within forty-five (45) days after the later of the following: (1) the date the performance of the service under the Agreement is completed; or (2) the date HCDE receives an invoice for the service. Provider agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Provider receives the payment from HCDE. The exceptions to payments made by HCDE and/or Provider listed in Texas Government Code § 2251.002 shall apply to this Agreement.

7. **Reimbursements.** HCDE may reimburse Provider for the costs of expenses incurred by Provider in the course of gaining and/or maintaining compliance with EHS-CC program requirements and/or increasing the quality of Provider’s EHS Child Care program. In order to receive reimbursement from HCDE, Provider must (1) obtain written approval of the expense from an authorized HCDE representative prior to Provider incurring the expense and (2) submit documentation of the expense (i.e., receipt, invoice, etc.) to HCDE. HCDE, in its sole discretion, may approve or disapprove Provider’s request(s) for reimbursements under this Section.
8. **Training.** HCDE shall provide training to Provider prior to participation in the EHS Child Care program. HCDE shall provide Provider’s EHS teachers with ongoing training, professional development plans, coaching, and mentoring, including providing technical assistance and training to Provider’s teachers throughout the CDA credentialing process. Professional development plans will emphasize continuity of care and relational learning that supports EHS children and their families and fosters school readiness.

**ARTICLE IV: TERM AND TERMINATION**

1. **Term.** This Agreement is effective from August 1, 2020 through August 31, 2021. The Parties may renew this Agreement by written agreement for up to four (4) additional terms of no more than one (1) year increments. All services must be completed during the effective dates of the Agreement.
2. **Termination of Contract.** This Agreement shall remain in effect until (1) the Agreement expires by its terms or (2) the Agreement is terminated by mutual agreement of HCDE and Provider. In the event of a breach or default of the Agreement and/or the procurement solicitation by Provider, HCDE reserves the right to enforce the performance of the Agreement and/or the procurement solicitation in any manner



prescribed by law or deemed to be in the best interest of HCDE. HCDE further reserves the right to terminate the Agreement immediately in the event Provider fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in this Agreement, the procurement solicitation, and/or set by HCDE; (2) comply with EHS program requirements, HSPPS, HHS Standards, or DFPS Minimum Standards; (3) maintain all required licenses, certifications, permits, or other required documentation; or (4) otherwise perform in accordance with this Agreement and/or the procurement solicitation. HCDE also reserves the right to terminate the Agreement immediately, with written notice to Provider, if HCDE believes, in its sole discretion, that it is in the best interest of HCDE to do so. Provider agrees that HCDE shall not be liable for damages in the event that HCDE declares Provider to be in default or breach of this Agreement and/or the procurement solicitation. Provider further agrees that upon termination of the Agreement for any reason, Provider shall, in good faith and with reasonable cooperation, aid in the transition to any new arrangement and/or Provider.

## ARTICLE V: GENERAL PROVISIONS

1. **Amendment.** No amendment of this Agreement shall be permitted unless first approved in writing by HCDE, and no such amendments shall have any effect unless and until a written amendment to this Agreement is executed by HCDE's Superintendent or its Assistant Superintendent for Business Services (or their designees) after any necessary approvals have been obtained from the HCDE Board of Trustees.
2. **Assignment of Agreement.** Provider may not assign this Agreement or any of its rights, duties, or obligations hereunder without the prior written approval of HCDE. Any attempted assignment of this Agreement by Provider shall be null and void. Any obligation, responsibility, or requirement imposed on Provider or HCDE property provided to Provider under this Agreement may not be transferred, assigned, subcontracted, mortgaged, pledged, or otherwise disposed of or encumbered in any way by Provider without the prior written approval of HCDE. Provider is required to notify HCDE when any material change in operations occurs, including but not limited to, changes to or revocation of required licenses, certifications, permits, or other documentation necessary to perform this Agreement; bankruptcy; material changes in financial condition; change of ownership; and the like, within three (3) business days of such change.
3. **Captions.** The captions herein are for convenience and identification purposes only, are not an integral part hereof, and are not to be considered in the interpretation of any part hereof.
4. **Entire Agreement.** This Agreement, the procurement solicitation issued by HCDE, and Provider's proposal submitted in response to HCDE's procurement solicitation (RFP #20/039YR), and the attached and incorporated addendum or exhibits, including, but not limited to Exhibit A, contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supersede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Provider's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Provider's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, or similar documents relating hereto and which may be issued by Provider after the Effective Date of this Agreement.
5. **Equal Opportunity.** It is the policy of HCDE not to discriminate on the basis of race, color, National origin, gender, limited English proficiency or handicapping conditions in its programs. Provider agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Agreement, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where

based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Provider further agrees that every subcontract entered into for the performance of this Agreement shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Agreement.

6. **Force Majeure.** Neither HCDE or Provider shall be deemed to have breached any provision of this Agreement as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond such party's control. The parties to this Agreement are required to use due caution and preventive measures to protect against the effects of force majeure, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other party in writing, citing the details of the force majeure event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Agreement has not been terminated. Delay or failure of performance, by either party to this Agreement, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event. Neither party shall have any claim for damages against the other resulting from delays caused solely by force majeure. Notwithstanding any other provision of this Agreement, in the event the Provider's performance of its obligations under this Agreement is delayed or stopped by a force majeure event, HCDE shall have the option to terminate this Agreement. This section shall not be interpreted as to limit or otherwise modify any of HCDE's contractual, legal, or equitable rights.
7. **Non-Appropriation.** Notwithstanding any other provision of this Agreement or obligation imposed on HCDE by this Agreement, HCDE shall have the right to terminate this Agreement without default or liability to Provider resulting from such termination, effective as of the end of any fiscal year of HCDE or of HCDE's Early Head Start program, if it is determined by HCDE, in HCDE's sole discretion, that there are insufficient funds to extend this Agreement, in accordance with Texas Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. HCDE anticipates it will receive Early Head Start grant funds from the United States Department of Health and Human Services in an amount equal to the cost of services to be provided under this Agreement. Provider further acknowledges that federal funds will be used to make all payments and pay for all of HCDE's obligations under this Agreement and that this Agreement is subject to appropriation and approval of an Early Head Start Grant by the United States federal government for the specific purpose of providing Early Head Start services in east and northeast Harris County. Notwithstanding anything to the contrary in this Agreement, this Agreement is contingent on HCDE receiving such funds. If HCDE does not receive sufficient funding to operate the Early Head Start program, HCDE may terminate this Agreement or reduce the scope of services provided under this Agreement, in HCDE's sole discretion, without penalty or further obligation to Provider, at any time upon written notice to Provider.
8. **Governing Law and Venue.** The laws of the State of Texas, without regard to its provisions on conflicts of laws, govern this Agreement. Any dispute under this Agreement must be brought in the state and federal courts located in Houston, Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.
9. **HCDE Property.** In the event of loss, damage, or destruction of any property owned by or loaned by HCDE that is caused by Provider or Provider's representative, agent, employee, contractor, or anyone under Provider's care, supervision, custody, and/or control, Provider shall indemnify HCDE and pay to HCDE the full value of or the full cost of repair or replacement of such property, whichever is greater, within thirty (30) days of Provider's receipt of written notice of HCDE's determination of the amount due. If Provider fails to make timely payment, HCDE may obtain such money from Provider by any

means permitted by law, including, without limitation, offset or counterclaim against any money otherwise due to Provider by HCDE.

- 10. Indemnification.** PROVIDER SHALL INDEMNIFY AND HOLD HCDE HARMLESS FROM ALL CLAIMS, LIABILITIES, COSTS, SUITS OF LAW OR IN EQUITY, EXPENSES, ATTORNEYS' FEES, FINES, PENALTIES OR DAMAGES ARISING FROM THE ACTS OR OMISSIONS OF PROVIDER, PROVIDER'S EMPLOYEES, AGENTS, CONTRACTORS, OR ANYONE UNDER PROVIDER'S CARE, SUPERVISION, CUSTODY, OR CONTROL, IN CONNECTION WITH THIS AGREEMENT. Provider's obligations under this clause shall survive expiration or termination of this Agreement.
- 11. Interpretation.** Provider agrees that the normal rules of construction that require that any ambiguities in this Agreement are to be construed against the drafter shall not be employed in the interpretation of this Agreement.
- 12. IRS W-9.** In order to receive payment under this Agreement, Provider shall have a current I.R.S. W-9 Form on file with HCDE.
- 13. No Agency or Endorsements.** HCDE and Provider are independent contractors and have no power or authority to assume or create any obligation or responsibility on behalf of the other party. This Agreement shall not be construed or deemed an endorsement of a specific company or product. It is the intention of the parties that Provider is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE, and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Provider or HCDE and any of Provider's agents. Provider agrees that HCDE has no responsibility for any conduct of any of Provider's employees, agents, representatives, contractors, subcontractors, or anyone under Provider's care, supervision, custody, or control.
- 14. Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be given by hand-delivery or by certified or registered mail, return receipt requested. Notice shall be sufficient if made or addressed as follows:

HCDE  
Attention: James Colbert, Jr., County School Superintendent  
6300 Irvington Blvd.  
Houston, Texas 77022

Fellowship of Purpose Early Childhood Learning Center  
Attention: Marcella Murray  
846 Ashland Boulevard  
Channelview, Texas 77530

Notice shall be deemed effective upon receipt. Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified or registered mail, return receipt requested.

- 15. Records Retention.** Provider shall maintain its records and accounts in a manner that shall assure a full accounting for all services provided by Provider under this Agreement. These records and accounts shall be retained by Provider and made available for audit by HCDE for a period of not less than two (2) years from the date of completion of the services, receipt of the goods, or the date of the receipt by HCDE of Provider's final invoice or claim for payment in connection with this Agreement, whichever is later. If an audit has been announced, Provider shall retain its records and accounts until such audit has been completed.

- 16. Right to Audit.** HCDE, upon written notice, shall have the right to audit all of Provider's records and accounts relating to this Agreement. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to HCDE in connection with the Agreement and shall be open to inspection and subject to audit and/or reproduction by HCDE or its authorized representative(s) to the extent necessary to adequately permit evaluation and verification of: (a) Provider's compliance with this Agreement and the requirements of the solicitation, (b) compliance with provisions for computing billings, attendance records, and other documents submitted to HCDE, and/or (c) any other matters related to this Agreement.
- 17. Safety.** Provider, its subcontractors, and their respective employees shall comply fully with all applicable federal, state, and local safety and health laws, ordinances, rules, and regulations in the performance of services under this Agreement, including, without limitation, those promulgated by HCDE, EHS, or HHS. In case of conflict, the most stringent safety requirements shall govern. Provider shall comply with all other safety guidelines and standards as required by HCDE. Provider shall indemnify and hold HCDE harmless from and against all claims, demands, suits, actions, judgments, fines, penalties, and liability of every kind arising from the breach of Provider's obligations under this provision.
- 18. Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 19. Subcontractors.** If Provider uses subcontractors in the performance of any part of this Agreement, Provider shall be fully responsible to HCDE for all acts and omissions of the subcontractors just as Provider is responsible for Provider's own acts and omissions. Nothing in this Agreement shall create for the benefit of any such subcontractor any contractual relationship between HCDE and any such subcontractor, nor shall it create any obligation on the part of HCDE to pay or to see to the payment of any moneys due any such subcontractor except as may otherwise be required by law.
- 20. Taxes.** HCDE is tax-exempt, and HCDE shall not pay taxes for goods and/or services provided under this Agreement. Provider represents and warrants that it shall pay all taxes or similar amounts resulting from this Agreement, including, without limitation, any federal, state, or local income, sales or excise taxes of Provider or its employees. HCDE shall not be liable for any taxes resulting from this Agreement.
- 21. Tax Responsibilities of Provider and Indemnification for Taxes.** Provider and all subcontractor(s) of Provider shall pay all federal, state, and local taxes applicable to their operation and any persons employed by Provider and all subcontractors of Provider. Provider shall require all subcontractors to hold HCDE harmless from any responsibility for taxes, damages, and interest. If applicable, contributions required under federal, state, and/or local laws and regulations and any other costs including, but not limited to, transaction privilege taxes, unemployment compensation insurance, Social Security, and Worker's Compensation, shall be the sole responsibility of Provider.
- 22. Third Parties.** Neither this Agreement, nor any provision or term hereof, nor any inclusion by reference shall be construed as being for the benefit of any party not in signatory hereto.
- 23. Waiver.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by duly authorized representatives of the parties hereto.

**IN WITNESS HEREOF**, HCDE and Provider have executed this Agreement to be effective on the date specified in Article IV, 1. Term, above.

Harris County Department of Education

Fellowship of Purpose Early Childhood Learning Center

\_\_\_\_\_  
James Colbert, Jr.  
County School Superintendent

  
\_\_\_\_\_  
Marcella Murray (May 21, 2020 16:59 CDT)

Marcella Murray

\_\_\_\_\_  
Date

Marcella Murray

\_\_\_\_\_  
Printed Name

Owner Director

\_\_\_\_\_  
Title

May 21, 2020

\_\_\_\_\_  
Date

**Regular Board Meeting**

**7.B.**

**Meeting Date:** June 17, 2020

**Title:** Fourth amendment to the lease agreement with KQC Investors, LLC for Baytown Head Start

**Submitted For:** Venetia Peacock, Head Start

**Submitted By:** Sharon McBride

**Recommended Action:** Approve

**HCDE Goal(s):**  
1. Impact education/respond to evolving needs  
2. Deliver value responsibly  
3. Advocate for learners through innovation  
4. Provide cost savings by leveraging tax dollars

**Additional Resource**

**Facilities/Technology**

**Personnel:**

**Approval Needed?:**

**Information**

**Posted Agenda Item:**

**Consider approval of the fourth amendment to the lease agreement with KQC Investors, LLC for Baytown Head Start** located at 317 Massey Tompkins Road, Baytown, Texas 77521, regarding additional parking and payment therefore (\$250,000 funded by general fund and remainder funded by Head Start/Early Head Start grants).

**Subject:**

Fourth amendment to the lease agreement with KQC Investors, LLC for Baytown Head Start

**Rationale:**

This lease is amended to add approximately one acre of property adjacent to the existing Premises in the approximate location identified on Exhibit A attached hereto (the "Additional Parking Premises"), effective upon Lessor's acquisition of that property.

Upon its acquisition of the Additional Parking Premises, Lessor shall commence to construct additional paved parking areas substantially as shown on Exhibit A, or with such configuration as the parties may hereafter agree in writing, to provide additional parking spaces for the Facility. The additional parking will be constructed to the same standards and specifications as the existing parking lot already constructed on the Premises.

**Fiscal Impact**

**Attachments**

Fourth Amendment KQC Baytown Lease

**Form Review**

**Inbox**

Head Start  
Purchasing Alternate

**Reviewed By**

Venetia Peacock  
Kendra Jackson

**Date**

05/28/2020 09:29 PM  
05/29/2020 08:26 AM

**FOURTH AMENDMENT TO LEASE AGREEMENT**  
**317 Massey Tompkins Road, Baytown, Texas**

This Fourth Amendment to Lease Agreement ("Amendment") is entered into with effect as of the \_\_\_\_ day of May, 2020, by and between KQC INVESTORS, LLC, a North Carolina limited liability company with its mailing address at P.O. Box 609, Lewisville, North Carolina 27023 ("Lessor") and HARRIS COUNTY DEPARTMENT OF EDUCATION, a political subdivision of the State of Texas, having its principal office address at 6300 Irvington Blvd., Houston, Texas 77022-5618 ("Lessee").

WHEREAS, Lessor and Lessee entered into a Lease Agreement dated March 1, 2016, amended by an Amendment to Lease Agreement dated September 20, 2017, a Second Amendment dated September 19, 2018 and a Third Amendment dated November 14, 2018 (together, the "Lease"), pursuant to which Lessor agreed to construct and lease to Lessee and Lessee agreed to lease from Lessor, upon completion of construction, a child care facility (the "Facility") located on three (3) +/- acres of real property acquired by Lessor with an address of 317 Massey Tompkins Road, Baytown, Texas (the "Premises"), for an initial term of twenty (20) years commencing upon completion of Lessor's construction of the Facility;

WHEREAS, construction of the Facility has been completed and Lessee has taken occupancy; and

WHEREAS, Lessor and Lessee have agreed on terms for Lessor to acquire 1.0 +/- acre of real property adjacent to the Premises and to construct additional parking areas for the Facility;

NOW, THEREFORE, in consideration of the foregoing premises and other valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. Leased Premises. The definition of the Premises in the Lease is amended to add approximately one acre of property adjacent to the existing Premises in the approximate location identified on Exhibit A attached hereto (the "Additional Parking Premises"), effective upon Lessor's acquisition of that property.

2. Construction of Parking Lot. Upon its acquisition of the Additional Parking Premises, Lessor shall commence to construct additional paved parking areas substantially as shown on Exhibit A, or with such configuration as the parties may hereafter agree in writing, to provide additional parking spaces for the Facility. The additional parking shall be constructed to the same standards and specifications as the existing parking lot already constructed on the Premises.

3. Payment and Rent Adjustment. Within fifteen (15) days after Lessor's closing on acquisition of the Additional Parking Premises, Lessee shall make a one-time payment in the amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) to offset Lessor's costs related to providing the Additional Parking Premises. In addition, commencing the first day of the month

following Lessor's completion of the Additional Parking Premises pursuant to this Amendment, monthly Rent for the remainder of the initial five (5) years of the Lease Term shall increase by \$1,500.00 for a total of Twenty-Two Thousand Six Hundred Sixty-Two Dollars (\$22,662.00). Adjustments to Rent for future lease years during the Term shall be calculated based on this adjusted Rent amount for the initial five-year period.

4. Lease Amendment Contingency. This Amendment shall be null and void in its entirety if Lessor is unable to negotiate a contract with the neighboring property owner to acquire the Additional Parking Premises, or if Lessor terminates a contract to purchase the Additional Parking Premises as a result of its property inspections or does not acquire such property for any other reason by no later than August 31, 2020; provided, however, that Lessor may extend the deadline to acquire the Additional Parking Premises for a reasonable period of time if necessitated by government closures, quarantines or any other situation making it impossible or reasonably impracticable to close on the acquisition. If Lessor, in its reasonable discretion, extends the deadline to acquire the Additional Parking Premises, Lessor shall provide Lessee with written notice thereof and a revised deadline for acquisition.

5. Miscellaneous. Except as expressly amended by this Fourth Amendment and as previously amended, the Lease shall continue in full force and effect, according to its original terms. Capitalized terms used in this Amendment shall have the meanings given to them in the Lease. The parties agree that this Amendment may be delivered in multiple counterparts, each of which shall have the same effect as an original, and may be executed and delivered electronically.

IN WITNESS WHEREOF, an authorized representative of each of the parties has executed this Amendment effective as of the date first set forth above.

**[Separate Signature Page Follows]**



**SEPARATE SIGNATURE PAGE TO  
FOURTH AMENDMENT TO LEASE AGREEMENT**

**317 Massey Tompkins Road, Baytown, Texas**


**LESSOR:**

KQC INVESTORS, LLC

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

  
\_\_\_\_\_  
HOWARD KAPLAN  
MEMBER  
\_\_\_\_\_

**LESSEE:**

HARRIS COUNTY DEPARTMENT OF  
EDUCATION

By: \_\_\_\_\_

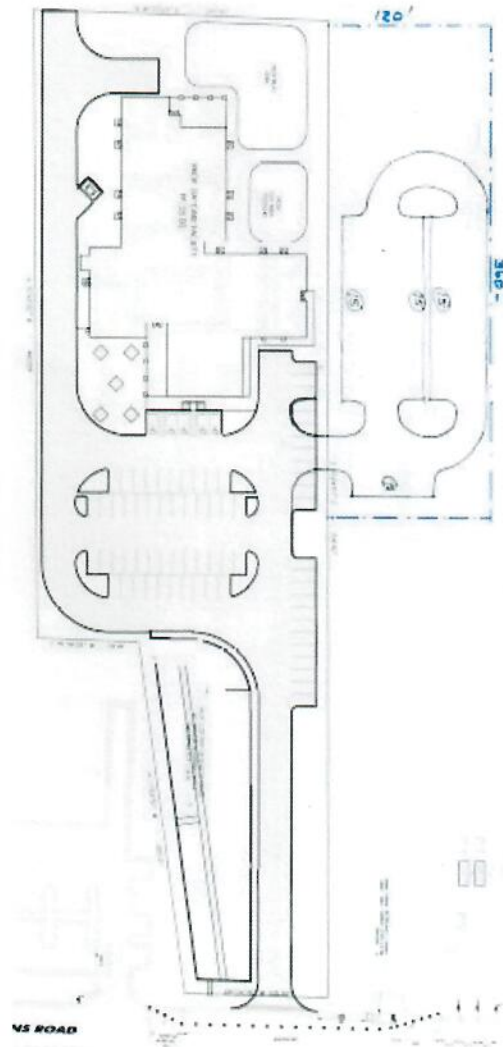
Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Exhibit A

Map depicting Additional Parking Premises



**Regular Board Meeting**

**7.C.**

**Meeting Date:** June 17, 2020  
**Title:** Approval of Private Sale per tax code section 34.05  
**Submitted For:** Jaime Martinez, Business Office

**Submitted By:** Jaime Martinez  
**HCDE Goal(s):** 2. Deliver value responsibly  
4. Provide cost savings by leveraging tax dollars

**Recommended Action:** Approve

**Additional Resource Personnel:** Stephanie Barnett

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Approval of private sale under the tax code section 34.05 of HCAD No. 034-082-062-0028** to the City of South Houston as recommended by Harris County Commissioner’s Court.

**Subject:**

**SUBJECT:**

Approval of private sale under the tax code section 34.05 of HCAD No. 034-082-062-0028 to the City of South Houston as recommended by Harris County Commissioner’s Court.

**Rationale:**

**RATIONALE:**

The City of South Houston submitted a request for approval of a private resale to Harris County. This property is adjacent to a city war memorial park and is maintained by the City of South Houston. Harris County Commissioners approved the private resale in March 2020 for the County, Flood & Hospital. Attached are the following documents.

- City of South Houston Private Resale
- Google picture of the property in question
- Harris County Private Resale approved orders

**Some of the Property Tax Account Details are as follows:**

- Ownership: United Motor, John Wygal 1998-2017
  - Pasadena ISD 01-03-2017
- Address: 0 Virginia
- Legal Description: LT 28 BLK 162 South Houston
- Tax Years Due in Judgement: 1996-2014
  - Taxes Due (non-ISD) \$2,926.03
- Post Judgment Tax year 2015-2017
  - Tax Due (non-ISD) \$1,168.57
- The jurisdictions involved are as follows:
  - Pasadena ISD,
  - HCTO representative Jurisdictions - Harris County, Department of Education, San Jacinto College & City of South Houston

**The Tax Sale Details are as follows:**

- This property was coded as a scrap tract on 9/29/2015 and the sale was canceled by Harris County.
- The property was subsequently posted by Pasadena ISD. Due to no bids entered the property was stuck off to Pasadena ISD 1/3/2017. Pasadena ISD is holding in trust for all taxing units in the judgment.
- **The adjudged value was \$21,300-** Taxable value at time of judgment
- The minimum bid was \$8,285.17- Taxes and Court Costs
- The offer is for \$2,366.00 which is derived from court costs of \$1,000 ad-litem fee and \$1,366 in court costs.

**The Tax Code authority is Sec. 34.05(i):**

1. In lieu of a sale pursuant to Subsections (c) and (d) of this section, the taxing unit that purchased the property may sell the property at a private sale for an amount less than required under Subsection (h) of this section with the consent of each taxing unit entitled to receive proceeds of the sale under the judgment. This subsection does not authorize a sale of property in violation of Section [52](#), Article III, Texas Constitution.

The Tax Revenue implications are as follows:

Value	Per \$100	HCDE Tax Rate	HCDE Tax due
\$ 21,300	\$ 213	0.005	1.065

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**Fiscal Impact**

**Attachments**

City South Houston Bid  
Court Private Resale

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**Form Review**

**Inbox**

Assistant Superintendent - Business  
Form Started By: Jaime Martinez  
Final Approval Date: 06/02/2020

**Reviewed By**

Jesus Amezcua

**Date**

06/02/2020 08:26 PM  
Started On: 05/18/2020 03:45 PM



# City of South Houston

1018 Dallas • P.O. Box 238 • South Houston, TX 77587-0238 • 713-947-7700

May 10, 2019

County of Harris  
Commissioners Court  
1001 Preston Street, Suite 911  
Houston, TX 77002

RE: Offer on Property Struck off to Pasadena Independent School District, Cause Number 2013-36003 and Tax ID Number 034-082-062-0028

To Whom It May Concern:

The City of South Houston offers the amount of Two Thousand Three Hundred Sixty-six dollars (\$2,366.00) for the property struck off to Pasadena Independent School District also known as Lot 28 Block 162 City of South Houston Plat located in the 500 block of Virginia Street.

The subject property is adjacent to the City's War Memorial Park. The property has been and will continue to be maintained as a part of the Park by the City and has done so since the late 1990's,

The City's offer to purchase the lot is based on the Tex. Prop. Tax Code 34.05 (a) in which case the offer has been accepted by the Board of Trustees at Pasadena Independent School District and now needs the consent of Commissioners Court of Harris County.

Sincerely,

Joe Soto  
Mayor



**ANN HARRIS BENNETT**

Tax Assessor-Collector & Voter Registrar  
www.hctax.net

March 31, 2020

Honorable Commissioners Court  
9th Floor, Administration Building  
Houston, Texas 77002

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Honorable Court Members:

Please place on the April 07, 2020 Commissioners Court Agenda the following item:

**ORDER AUTHORIZING  
PRIVATE RESALE UNDER TAX CODE SECTION 34.05 OF HCAD NO. 034-082-062-0028  
TO CITY OF SOUTH HOUSTON**

The enclosed orders authorize private resale to City of South Houston under Tax Code Section 34.05 for Harris County, the Harris County Flood Control District, and the Harris County Hospital District d/b/a Harris Health System.

The County Attorney's Office has reviewed the attached orders and approves as to their form.

Respectfully submitted,

*Ann Harris Bennett*

Ann Harris Bennett  
Harris County Tax Assessor-Collector & Voter Registrar

Presented to Commissioners Court

April 7, 2020

Approve: G/E

ORDER OF COMMISSIONERS COURT  
Authorizing Private Resale to City of South Houston

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on April 7, 2020, with all members present except None

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A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING  
PRIVATE RESALE UNDER TAX CODE SECTION 34.05 OF HCAD NO. 034-082-062-0028  
TO CITY OF SOUTH HOUSTON

Commissioner A. Garcia introduced an order and moved that Commissioners Court adopt the order. Commissioner Ellis seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

IT IS ORDERED that:

1. Harris County on behalf of itself, the Harris County Flood Control District and the Harris County Hospital District d/b/a Harris Health consents to the private resale of TRACT 1: LOT TWENTY-EIGHT (28), BLOCK ONE HUNDRED SIXTY-TWO (162), SOUTH HOUSTON, AN ADDITION IN HARRIS COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 2, PAGE 42 OF THE MAP RECORDS OF HARRIS COUNTY, TEXAS HCAD DESCRIPTION: LT 28 BLK 162 SOUTH HOUSTON, 0.0815 ACRES HCAD No. 034-082-062-0028 (the "Property") from Pasadena Independent School District to City of South Houston in accordance with the Texas Tax Code Section 34.05.

2. The Property was bid off to Pasadena ISD at the January 3, 2017, tax sale in accordance with Section 34.01j. The City of South Houston has represented to Harris County that the Property will be maintained in perpetuity as part of City of South Houston's War Memorial Park. Harris County on behalf of itself, the Harris County

Presented to Commissioners Court

April 7, 2020

Approve: G/E

Flood Control District, and the Harris County Hospital District d/b/a Harris Health consents to the sale in the amount of \$2,366.00.

3. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.



**Regular Board Meeting**

7.D.

**Meeting Date:** June 17, 2020  
**Title:** Avanade Consulting and Training Services  
**Submitted For:** Lowell Ballard, Technology

**Submitted By:** Simone Llorens  
**HCDE Goal(s):** 2. Deliver value responsibly  
4. Provide cost savings by leveraging tax dollars

**Recommended Action:** Approve

**Additional Resource Personnel:** Danielle Clark, Dr. Jesus Amezcua, Bill Monroe, Inga Ash

**Facilities/Technology Approval Needed?:** Technology

**Information**

**Posted Agenda Item:**

**Consider approval of Consulting and Training Services with Avanade LLC. Job No 20/022YR in an amount not to exceed \$100,0000.**

**Subject:**

Avanade Consulting and Training Services

**Rationale:**

Consultants will work with divisions to collaboratively identify needs and define improvements to existing processes. Enhancements will cross system and/or division boundaries. use of consultants provides expertise and experience needed to begin systematic improvements in HCDE processes on a broader scale. Streamlined processes will reduce ongoing labor costs and increase response time for core HCDE projects.

**Fiscal Impact**

**Attachments**

Intelligent Automation Assessment  
PowerBI Training  
Form 1295

**Form Review**

**Inbox**

Technology  
Chief Information Officer  
Purchasing Alternate  
Purchasing  
Assistant Superintendent - Business  
Form Started By: Simone Llorens  
Final Approval Date: 06/03/2020

**Reviewed By**

Lowell Ballard  
Danielle Clark  
Inga Ash  
Bill Monroe  
Jesus Amezcua

**Date**

05/27/2020 08:57 PM  
05/27/2020 09:29 PM  
06/01/2020 12:31 PM  
06/01/2020 01:00 PM  
06/03/2020 11:39 PM  
Started On: 05/27/2020 02:36 PM

**Harris County Department of Education #01**  
**PROJECT NAME: Intelligent Automation Discovery & Assessment**

This SOW #01 (this “SOW”) is entered into pursuant to the Software as a Service & Professional Services Agreement (the “Agreement”) between Avanade Inc. (“Avanade”) and Harris County Department of Education (“Client”), that was executed on 5/15/2020 (contract #AVND202003006) and is effective as of 05/15/2020 (the “SOW Effective Date”).

**1. Project Description.**

Avanade will perform a feasibility assessment on a selected set of up to 20 processes to identify workflow opportunities and develop a high-level business case and an implementation roadmap. The engagement will include showing the proof of value by defining a workflow for a simple process leveraging Nintex Promapp licenses. The overall project approach and schedule is below:

#	Activity	Timeline
1	Shortlist Opportunity	End of Week 1
2	Conduct Discovery Workshops	End of Week 2
3	Develop Business Case	End of Week 3
4	Create Implementation Roadmap	End of Week 3

**2. In Scope Services.**

Pursuant to this SOW, Avanade will provide the following Services:

**2.1 Shortlist Opportunity Areas**

- 2.1.1. Review business pain points and automation potential for selected processes (up to 20 in one line of business).
- 2.1.2. Identify processes for deep dive and detailed analysis
- 2.1.3. Gather existing documentation for the identified process areas

**2.2. Conduct Discovery Workshop**

- 2.2.1. Conduct deep dive sessions to gather current process details and relevant metrics
- 2.2.2. Assess each candidate process for complexity, sizing, and workflow viability
- 2.2.3. Identify high level benefits from defining the workflow for the selected processes

**2.3. Develop Business Case**

- 2.3.1. Derive potential costs and benefits for each identified opportunity
- 2.3.2. Develop high level business case
- 2.3.3. Present findings and recommendations

**2.4. Create Implementation Roadmap**

2.4.1. Create a value centric high-level roadmap for the program

2.4.2. Collaborate and initiate implementation activities

### 2.5. Automate one simple process using Nintex Promapp

2.5.1. Create workflow for one simple process in a non-production environment

## 3. Out of Scope Services.

Unless otherwise agreed to in writing by the Parties through the Change Control Procedure (described below in this SOW), Section 2 of this SOW describes Avanade's complete scope of services, and any activities not specifically described in Section 2 shall be considered as out of scope for Avanade. Furthermore, the Parties agree that the out of scope services for this SOW include, but are not limited to, the following:

- a) Develop/design to-be state process flows or solution design for all processes
- b) Evaluate potential automation or RPA software options and vendors
- c) Process re-engineering or optimization
- d) Identify detailed infrastructure requirements to implement automation
- e) Setup infrastructure requirements to support implementation
- f) Implement any of the identified opportunities except conducting POC for one process.
- g) Formal change management analysis and planning
- h) Avanade is not providing regulatory or legal advice or opinions in connection with the Services. Client should consult its legal advisors with respect to any compliance, regulatory, or other matters that require legal interpretation. Changes in law and/or its interpretation may take place after the date that our Project commences or may be retrospective in effect. Client is solely responsible for assessing and interpreting changes in any applicable laws or regulations that may occur.
- i) Avanade will not design or evaluate controls, or develop specifications including those associated with Sarbanes-Oxley or any other law or regulation.

4. **Assumptions/Client Responsibilities/Dependencies.** Below is a list of items upon which Avanade has relied in agreeing to perform the Services described in this SOW. Client understands that the success of this SOW is a collaborative effort and includes certain actions which are under the control of the Client or otherwise outside of Avanade's control. The Parties agree that if any item is not performed, performed late or proves to be invalid, incorrect or untrue (a "Failure"), it may impact the schedule, fees & expenses, the Services, Deliverables (if any), and/or level of effort required and result in delays to the Project and/or increased cost to Client. Remediation of a Failure will be addressed and agreed upon by the Parties pursuant to the Change Control Procedure. Avanade will be excused from its performance obligations to the extent Avanade's performance is adversely impacted by a Failure of any of the following:

#### **4.1 Assumptions:**

- 4.1.1** It is assumed that this engagement would be delivered in a “remote” delivery model. Project services will be delivered by resources working remotely during normal business hours (Central time zone), from Monday to Friday.
- 4.1.2** All documentation and deliverables will be produced in English language only. Avanade will not be responsible for translation of any document or system data or process in any other language.
- 4.1.3** Client will assign a Project Manager for the duration of this project to manage activities that the Client team is responsible for.
- 4.1.4** Avanade will perform the following delivery management tasks and do so in collaboration with Project Manager
  - Weekly status reporting and progress checkpoint
  - Risks and issues management
  - Tasks management in accordance with Avanade scope
  - Avanade team management
  - Integrated work plan contributions for Avanade tasks
- 4.1.5** For each process that is identified as a suitable candidate for workflow or automation, a detailed process discovery session will be required post this assessment, to refine the benefits and the implementation costs.
- 4.1.6** Client will work with Avanade to finalize the business processes (up to 20) that will be analyzed for their workflow potential as a part of the engagement at least 1 week prior to the start of the engagement.
- 4.1.7** For the processes in scope Client will identify key business owners/ process SME who will participate in all discovery workshops and have the business knowledge and authority to make decisions as related to their response areas of business. The required attendees are able to participate in the interviews/ workshops remotely. Unavailability of stakeholders will impact the overall project timelines
- 4.1.8** As required for Avanade’s performance of the Services, Client will provide the required resources, information, and decisions and will ensure that they meet the agreed timelines between both parties, particularly ensuring timely completion of tasks which has Avanade’s tasks dependent on them. Avanade’s successful completion of this project is dependent on Client completing their relevant tasks as outlined herein.
- 4.1.9** Client will provide Avanade with business process documentation for the processes identified for assessment two business days prior to the start of the deep dive sessions.
- 4.1.10** Client will provide Avanade resources with appropriate access to Client’s data network and access to all systems that are necessary for the Services.
- 4.1.11** Client will validate recommendations related to automation candidates, prioritization, business case and roadmap. Retain overall responsibility for making all strategic and material business decisions with respect to the Services and Deliverables, including but not limited to the determination of any requirements and specifications needed for compliance with Client’s policies and legal or regulatory obligations.
- 4.1.12** Client will help to resolve issues that may present barriers or roadblocks to the conduct of the Services.
- 4.1.13** Avanade will provide Services and Deliverables only in accordance with the specific written specifications of Client as identified in this SOW. Client shall be responsible for determining if and how it will implement any recommendations made by Avanade. Avanade does not represent or

warrant that its Services or Deliverables will result in any specific cost/savings or business case benefits, and there can be no assurances that such benefits will arise or be fully achieved.

- 4.1.14** Avanade has no responsibility for the accuracy or validity of information supplied by Client or a third party under the control of Client. In the event that Avanade becomes aware or identifies any concerns with the accuracy or validity of the information supplied to it by Client it shall notify Client as soon as reasonably practicable and the parties will discuss any impact that this may have on the Services or any Deliverables. Client shall be responsible for its operation and use of the Deliverables and for collaborating to ensure that the Deliverables meet Client's requirements. Client understands and agrees that Client will be responsible for determining whether the Services and Deliverables provided by Avanade hereunder, including any revised business processes implemented pursuant to this SOW, (i) meet Client's business requirements, and (ii) comply with Client's applicable internal guidelines, long-term goals and any related agreements.
- 4.1.15** Client will provide licenses and access as needed to fulfill the objectives of the Project. Client will be responsible for obtaining, at no cost to Avanade, consents for Avanade's use of Client systems and any third-party products agreed necessary for Avanade to perform its obligations.
- 4.1.16** Client will provide a detailed business process awareness for the processes identified for assessment. Client subject matter experts (SME) will demonstrate the business process including any exception scenarios during the deep dive sessions/workshop. The demonstration will be recorded by Client. Recording of any Avanade personnel is not permitted.
- 4.1.17** Client will provide personnel to provide information that specifies how existing system implementations are configured and utilized. Client shall validate the inputs and perform additional due diligence or analysis if required. It is not anticipated that Avanade will perform primary research and will depend upon Client personnel and its system integrators to provide input on how systems are utilized.
- 4.1.18** Avanade personnel will take direction from Client for the Services under this SOW and Client assumes overall responsibility for providing guidance to Avanade personnel, which shall include without limitation, monitoring, training, and oversight related to, and enforcement of, Client's privacy and security policies and procedures; provided that, such policies and procedures have been delivered to Avanade in writing and mutually agreed upon. Avanade standard IT policies and procedures will govern Avanade's use of any Avanade resources, equipment, and network.
- 4.1.19** Unless otherwise specified in any other section of this SOW, each Avanade resource shall provide the Services during standard working hours (excluding public holidays) of the location where the resource resides. A standard working day is eight (8) hours, and a standard working week is 40 hours. If Avanade resources will provide Services outside of these working hours, including weekends, overtime will be invoiced to the Client and a change request may be required to cover the additional charges.
- 4.1.20** Avanade is entitled to rely upon the information provided by Client's personnel, and to reasonably rely on that of any vendors and other associated third parties that Client has authorized to interact with Avanade. If information provided by Client's personnel, vendors, or other associated third parties proves to be defective or contains errors that prevent Avanade from performing the Services, Avanade will notify Client and Client will promptly assess and remedy the issue.

## **4.2 Client Responsibilities:**

- (a) Expected roles and responsibilities of key Client stakeholders include:

STAKEHOLDER	RESPONSIBILITY
<b>Executive Sponsor</b>	<ul style="list-style-type: none"> <li>▪ Provide leadership guidance to the project</li> <li>▪ Approve scope prior to project kick-off</li> <li>▪ Participate in project kick-off and other executive updates</li> <li>▪ Provide inputs related to the roadmap &amp; prioritization</li> <li>▪ Support business case review &amp; analysis</li> </ul>
<b>Project Manager</b>	<ul style="list-style-type: none"> <li>▪ Assist with project management from Harris County</li> <li>▪ Participate in Discovery workshops</li> <li>▪ Identify key stakeholders, set expectations, help with scheduling business stakeholder meetings</li> <li>▪ Set priorities and resolve project conflicts when required</li> </ul>
<b>Business Process Owners/ SMEs (e.g. HR, Finance, etc.)</b>  <b>IT SMEs (Application SMEs, Enterprise Architects)</b>	<ul style="list-style-type: none"> <li>▪ Provide demo of current business processes and process insights</li> <li>▪ Participate in Discovery workshops</li> <li>▪ Provide inputs on process characteristics, volumetric, exception handling, FTEs etc.</li> <li>▪ Identify key KPIs and assist with business benefit identification</li> <li>▪ Provide any additional background materials (e.g., process documentation &amp; desktop procedures, etc.)</li> </ul> <ul style="list-style-type: none"> <li>▪ Provide inputs around the current system landscape</li> <li>▪ Provide any additional background materials (e.g., technology infrastructure diagrams, data maps, etc.)</li> </ul>

- (b) Client must promptly as needed coordinate meetings with Avanade and key Client personnel, vendors and/or third parties, for the purposes of providing input and validation of key service requirements.
- (c) Client must promptly validate and endorse recommendations and identified business and technical requirements, designs, and specifications. Client has overall responsibility for making all strategic and material business decisions with respect to the Services, including but not limited to the determination of any requirements and specifications needed for compliance with Client’s policies and legal obligations.
- (d) Client must help resolve issues that may present barriers or roadblocks to the Services in a timely manner

**4.3 Dependencies:**

- (a) Nintex Promapp licenses and infrastructure required for the POC implementation for one (1) simple process would need to be made available by Client (for the Avanade project team).

**5. Project Deliverables.**

**5.1 Identification of Deliverables:**

#/Title of Deliverable	Deliverable In Scope	Description of Deliverable	Due Date	File type (Word, Excel, etc.)
1.	List of processes identified for deep dive	List of process suitable for deep dive for workflow and viability assessment.	End of Week 1	Microsoft Excel
2.	Current processes and metrics	Workflow potential and viability metrics computed through process automation potential and complexity assessment.	End of Week 3	Microsoft Excel
3.	High-level solution options	High level solution options (e.g. process re-design/ automation etc.) for each opportunity and a high-level business case	End of Week 3	Microsoft PowerPoint
4.	1 simple process mapped	Proof of Concept implementation for 1 simple process leveraging Nintex Promapp	End of Week 3	Nintex Promapp Proof of Concept

Notwithstanding the Agreement, Client grants to Avanade a worldwide, perpetual, irrevocable, non-exclusive, royalty-free right and license (with the right to sublicense) to exploit for any purpose the intellectual property rights in such Deliverables.

**5.2 Deliverables Feedback:**

- (a) Under this SOW, the Client representative responsible for providing feedback, if applicable, for each Deliverable is: TBD.
- (b) The Client representative shall provide feedback for each Deliverable above within 2 days after its delivery by Avanade (the “Feedback Period”). If there is no written response from the Client representative within the Feedback Period, the Deliverable shall be deemed accepted. If the Client representative delivers feedback to Avanade within the Feedback Period, Avanade will have a reasonable period of time to adjust or revise the Deliverable accordingly and redeliver the Deliverable(s) to Client. There will be a maximum of one (1) round, if any, of Client requested revisions for all Deliverables. Additional revisions will affect Project timeline and require a change request.

**5.3 Feedback Scope.** Unless the Parties otherwise mutually agree, the scope of the Feedback for each documentary Deliverable stated above will be limited to the fact that the Deliverable:

- (i) is clearly written, in language that appropriately skilled readers who will need to refer to the document ought reasonably to be able to understand.
- (ii) is complete, with an appropriate level of detail and any relevant cross-references; and
- (iii) has no obvious errors of spelling, grammar, numbering or order, duplications, or omissions.

6. **Estimated dates of performance of the Services**<sup>1</sup>. 05/25/2000 to 06/12/2020

7. **Payment**

7.1 **Fixed Fee:** Client agrees to pay Avanade for the Services performed under this SOW on a fixed price basis, and for Avanade’s expenses, as shown below. Avanade will bill Client at the dates specified below.

Invoice Trigger	Estimated Invoice Date	Fee (USD)
• Upon conclusion of the engagement	06/05/2020 <sup>1</sup>	USD \$49,700
<b>Total</b>		<b>USD \$49,700</b>

7.2 **Total Fees:** \$49,700 including expenses, excluding taxes.

7.3 **Avanade Personnel:**

Role
Automation Advisory (part-time)
Automation SME

8. **Issue Escalation.** In the event either Party determines it is not getting adequate resolution to a problem which may have material impact on the successful performance of this SOW, the following represents the escalation path to be followed:

8.1 Issues will initially be brought to the attention of each Party’s Project Representative (Christopher Russo for Avanade; TBD for Client).

8.2 If either Project Representative is unable or unwilling to address the issue, issues may next be taken directly to the Project Representative’s supervisor (Kyle Kelin for Avanade; TBD for Client).

9. **Change Control Procedure.**

9.1 **Procedure.** If this SOW requires modification, the Parties will utilize the following Change Control Procedure. The Party that identifies the need for a change will begin the process by requesting a change request. The Client Project Manager or Avanade Project Representative will then prepare an impact analysis, review, and agree on action to be taken, and document the approved change. The Change Control Procedure can be initiated at any time by either Party if there is a reasonable good faith belief that such change is required. Any disputes shall be resolved by following the procedure in the above Issue Escalation Section.

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<sup>1</sup> These dates are an estimate only. The Services may progress beyond the end of this date range without any further required action on the part of either Party.



**10. Client Personal Data.**

Client agrees that, except as described below, Client will not provide Avanade with access to any Client Personally Identifiable Information (as defined in the Agreement) as part of the Services under this SOW.

The Parties agree that, with respect to data regarding the other Party's employees, agents or representatives exchanged in the ordinary course of business for the purpose of a business relationship, any access to that business contact data shall be treated as Confidential Information of Client for purposes of this SOW.

**11. Additional Terms and/or Amendments to Agreement**

11.1 Rights in Deliverables. Subject to Client's compliance with the Agreement (including payment of Fees) and rights in Avanade IP and third-party products, Client owns the Deliverables, including intellectual property rights therein. On Client's request and at its expense, Avanade will reasonably assist Client in securing Client's rights in Deliverables. Subject to Section 11.4 of this SOW, Client grants to Avanade a worldwide, perpetual, irrevocable, non-exclusive, royalty-free right and license (with the right to sublicense) to exploit for any purpose the intellectual property rights in such Deliverables.

11.2 Each party agrees that: (a) Avanade is not licensed, certified, and/or registered in any jurisdiction as an insurer, insurance intermediary, bank, investment advisor, investment firm, accountant or tax advisor or any other advisory professional and that the Services will exclude functions that by law or custom are provided by, or reserved to, entities which are so regulated; (b) Avanade shall not provide any legal, accounting, attestation, audit, regulatory, compliance or tax advice; (c) Avanade shall provide Services only in accordance with Client's detailed written guidelines, rules and specifications. Accenture will not design or evaluate controls, or develop specifications, associated with Sarbanes-Oxley (SOX) or any other similar laws or regulations for Client.

11.3 **Alliance Relationship Disclosure.** Avanade is partially owned by Microsoft and Accenture and has a close alliance with Microsoft, which is also Avanade's primary vendor. Client acknowledges that Avanade works closely with Microsoft on marketing and technical matters to promote solutions using the Microsoft platform and may receive compensation or other benefits in connection with the development, promotion or sales of products and services.

11.4 Section 2 of the Agreement shall be replaced with the following: **Confidentiality.** Each Party may have access to information that relates to the other Party's business activities, including research, development, products, services, processes and technical knowledge, which is identified by the disclosing Party as confidential or is reasonably understood to be confidential ("**Confidential Information**"). Each Party will protect the confidentiality of the other Party's Confidential Information in the same manner as it protects its own similar information, but in any event using a reasonable standard of care. Each Party will use the other Party's Confidential Information only as necessary to perform its obligations under this Agreement and will restrict access to such Confidential Information to its and its Affiliates' personnel engaged in the performance, receipt or use of the Services, provided that such personnel are bound by obligations of confidentiality no less protective than under this Agreement. Except for any license or right expressly granted under this Agreement, each Party reserves all right, title and interest in or to its Confidential Information. The Parties' obligations with respect to Personal Information are set forth in Section 3 of the Agreement. Nothing in this Agreement will limit use of information (a) previously known to a Party without an obligation of confidentiality; (b) independently developed by or for a Party without use

of the other Party's Confidential Information; (c) acquired by a Party from a third party which was not, to such Party's knowledge, under an obligation of confidentiality; or (d) publicly available through no breach of this Agreement. If a Party receives a subpoena or other valid legal process requiring disclosure of the other Party's Confidential Information, such Party may comply to the extent required by law and will, unless required by law, promptly notify the other Party and reasonably cooperate (at the other Party's request and expense) in opposing such a demand.

IN WITNESS WHEREOF, the Parties have entered this SOW with effect as of the SOW Effective Date.

**Avanade Inc.**

**Client**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

5/11/2020

Lowell Ballard  
Harris County Department of Education  
6300 Irvington Blvd, Houston, TX 77022

Re: Letter of Agreement regarding Power BI Training

Dear Lowell

This letter of agreement (“LOA”) sets forth the understanding between Avanade Inc., a Washington corporation (“Avanade”), and Harris County Department of Education a Texas corporation (“Customer”), with respect to the performance of services and the furnishing of deliverables by Avanade, its subsidiaries or authorized consultants on behalf of Customer. Avanade and Customer, collectively, shall be referred to herein as “the Parties”, and individually, as a “Party”. Please indicate your acceptance hereof by signing where indicated below, and returning a copy of this LOA to me.

1. Scope. The scope of services to be performed (“Services”) and the deliverables to be furnished (“Deliverables”) pursuant hereto are set forth in the attached Appendix A. Avanade agrees to perform the Services and furnish any Deliverables to Customer according to the terms described herein and in Appendix A.

2. Services and Payment. Customer will pay Avanade for its Services, delivered as requested in Appendix A, at the rates set forth below (“Fees”). The below Rate(s) are Confidential Information.

Resource	Total Rate (Fixed Fee)
Data & Analytics Delivery Director	\$13,500

Except as otherwise indicated by Avanade, the Fees are exclusive of all taxes that Avanade may be assessed in the performance of its obligations pursuant to this LOA. Customer will also pay Avanade for all charges imposed by any governmental authority, including, without limitation, taxes, customs, duties and fees, excluding federal income tax imposed on revenue. In addition, Customer will reimburse Avanade for actual expenses incurred pursuant to the following rates:

Expense	Rate
Airfare if applicable, & lodging	N/A
Mileage	N/A
Telephone charges (e.g. calling cards; cell and/or land-line phone charges, including tax)	N/A

Avanade will submit one invoice upon the completion of Services set forth in the attached Appendix A. Customer will pay Avanade within thirty (30) days of its receipt of invoice.

3. Non-Disclosure. Except for any license or other right expressly granted under this LOA, each Party retains all right, title and interest in or to any and all Confidential Information (as defined below) that it discloses to the other Party under this LOA. The Party receiving Confidential Information (“Recipient”) will protect Confidential Information of the Party disclosing Confidential Information (“Discloser”) against any unauthorized use, dissemination and disclosure to the same extent that the Recipient protects its own Confidential Information of a similar nature against unauthorized use, dissemination or disclosure, but in no event using less than a reasonable standard of care. Recipient will use any and all Confidential Information of the Discloser solely for the Recipient to exercise its right and perform its obligations hereunder. This Section will not be interpreted or construed to prohibit any use or disclosure by the Recipient made with the written consent of the Discloser. Recipient may disclose Confidential Information

of the Discloser to the extent required by applicable law (e.g. pursuant to applicable securities laws or legal process), provided that Recipient provides Discloser advance notice thereof as reasonably practicable so as to afford Discloser an opportunity to oppose or otherwise limit such disclosure. "Confidential Information" means any trade secrets or other confidential and/or proprietary information that is disclosed by one party to the other party under this LOA that is: conspicuously marked or otherwise identified as confidential or proprietary upon receipt by Recipient; or, Recipient otherwise knows or has reason to know that the same is Confidential Information of Discloser. Confidential Information may be of a technical, business or other nature (including, but not limited to, information which relates to Discloser's technology, research, development, products, services, pricing of products and services, customers, employees, contractors, marketing plans, finances, contracts, legal affairs, or business affairs.) However, Confidential Information does not include any information that: (a) was known to Recipient prior to receiving the same from the Discloser; (b) is independently developed by or for Recipient without use of or reference to the other Party's Confidential Information; (c) is acquired by Recipient from a third party which was not, to the Recipient's knowledge, under an obligation not to disclose such information; or (d) is or becomes publicly available through no breach of this LOA.

#### 4. Data Privacy.

(a) The Parties acknowledge that Avanade will not access, collect, use, store, manipulate, disclose, transfer, analyze, or destroy ("Process"), during the provision of the Services or delivery of Deliverables, any data which is owned or controlled by Customer and which names or identifies a natural person such as: (i) data that is explicitly defined as a regulated category of data under data privacy laws applicable to Customer or its customers; (ii) non-public personal data, such as national identification number, passport number, social security number, driver's license number; (iii) health or medical information, such as insurance information, medical prognosis, diagnosis information or genetic information; (iv) financial information, such as a policy number, credit card number and/or bank account number; and/or (v) sensitive personal data, such as mother's maiden name, race, religion, marital status, disability, or sexuality, (jointly and severally, "Personal Data"). Customer will use commercially reasonable efforts to restrict Avanade's access to Customer Personal Data.

(b) The Services being delivered under this LOA shall be limited to staff augmentation. Accordingly, Customer shall be responsible for the supervision of all staffing resources provided to Customer by Avanade hereunder, which shall include making staffing resources aware of Customer's policies and procedures related to, and enforcement of, Customer's privacy and security policies and procedures. Without limiting the foregoing, Customer's security and privacy policies and procedures shall govern the activities performed by the staffing resources under this LOA and Appendix A.

#### 5. Ownership of Deliverables and Confidential or Proprietary Information:

(a) Subject to the terms and conditions of this LOA (including payment for the Services or Deliverables), Avanade hereby grants to Customer a non-transferable, non-exclusive, non-distributable, non-sublicenseable, perpetual, paid-up, royalty-free, right and license (the "License") to use, copy, and modify the Deliverables for solely for Customer's internal purposes.

(b) Except for any license or other right expressly granted under this LOA, each Party reserves any and all right (including all intellectual property rights), title and interest in or to any and all Confidential Information that it may disclose to the other Party under this LOA, Proprietary Items and Deliverables. For clarity, Customer will have no rights in Avanade's Proprietary Items (as defined below), or in any modifications or enhancements thereto, other than to the extent the Proprietary Items (and/or any modifications or enhancements thereto) are incorporated into a Deliverable, which shall be in accordance with (a) above. For purposes hereof, "Proprietary Item(s)" means any work, materials, technology, software and/or other tangible or intangible property owned or controlled by Avanade and used by it in the course of its performance under this LOA, regardless of whether any such Proprietary Item was conceived, created or reduced to practice prior to the date of this LOA or independently of the Services or Deliverables.

6. Alliance Relationships. Avanade is partially owned by Microsoft and Accenture and has a close alliance with Microsoft, which is also Avanade's primary vendor. Customer acknowledges that Avanade works closely with Microsoft on marketing and technical matters to promote solutions using the Microsoft platform, and may receive compensation or other benefits in connection with the development, promotion or sales of products and services. Client agrees to provide the following information, related to their M365 Subscription: Microsoft Customer Domain Name, Directory ID (Tenant ID) & in order to assist Avanade in being recognized as Partner of Record.

7. Export Compliance Provisions. Each party shall comply with all export control and economic sanctions laws (collectively, "International Trade Control Laws") applicable to its performance under this LOA, including the use and transfer of any products, software, technology or services subject to this LOA (collectively, "Items"). Without limiting the foregoing, neither party shall transfer or cause the other party to transfer any Items: (i) to any country or region subject to comprehensive economic sanctions (including without limitation Cuba, Iran, North Korea, Sudan, Syria, or the Crimea region of Ukraine (each a "Restricted Country/Region")); (ii) to any party in violation of applicable International Trade Control Laws; or (iii) that require government authorization to use or transfer without first obtaining: (a) the informed consent of the other party; and (b) the required authorization. Avanade may decline to engage in any activity under this LOA with any connection to a Restricted Country/Region, or that Avanade otherwise determines could constitute a violation of applicable International Trade Control Laws, without creating any liability on its part under this LOA.

8. Entire Agreement. This LOA and the attached Appendix A constitute the entire agreement between the Parties with respect to the Services to be performed, any Deliverables to be furnished, and the Proprietary Items, and any other items to be provided hereunder. This LOA will not be modified except by a written agreement signed on behalf of Avanade and Customer by their respective duly authorized representatives.

9. Limitation of Liability. Avanade shall not be liable for any incidental, consequential or indirect damages or for any loss of profit, revenue, data, business or use arising out of or related to the Services or Deliverables provided pursuant hereto, whether an action for such damages and losses lies in contract or tort. Furthermore, Avanade's total cumulative liability for any and all claims arising out of or in connection with this LOA will not exceed the compensation paid by Customer to Avanade pursuant hereto.

10. Limited Warranty. Avanade warrants to Customer for a period of 30 days after delivery of Services or Deliverables, as applicable that: (a) the Services will be performed in a good and workmanlike manner; and (b) the Deliverables will perform in all material respects with the applicable written specifications. THE WARRANTIES SET FORTH IN THIS SECTION ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, WITH RESPECT TO ANY ERROR, DEFECT, DEFICIENCY OR NONCOMPLIANCE IN ANY SERVICES, DELIVERABLES, AVANADE PROPRIETARY ITEMS OR OTHER ITEMS FURNISHED BY OR ON BEHALF OF AVANADE UNDER THIS LOA (INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, NONINFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE).

11. Effect of LOA. The Parties agree that this LOA is binding and enforceable according to its terms. In the event any breach or threatened breach of the provisions under the "Non-Disclosure" section above, each Party acknowledges and agrees that Discloser would not have an adequate remedy at law, and will be irreparably harmed. Accordingly, Discloser will be entitled to seek injunctive relief to prevent such breach or threatened breach and specifically enforce such provisions, in addition to any other remedies to which it may be entitled at law or in equity.

12. Term and Termination.

The term of this LOA shall commence on the first date of performance and shall terminate upon completion of the Services or delivery of Deliverables in accordance with Appendix A, unless earlier terminated by either party by providing the other party with fifteen (15) days written notice. Upon termination of this LOA, Customer will pay Avanade any fees, expenses or other amounts payable for Services performed or Deliverables furnished hereunder.

13. Survival.

Sections 3, 4, 5, 6, 7, 8, 9, 10, 11, 13 and 14 shall survive termination; except, however, if this LOA is terminated by either party prior to the completion of Services or Deliverables under Appendix A, the License granted under Section 5 shall not survive.

14. Governing Law.

This LOA will be interpreted, construed and enforced in accordance with the laws of Texas, without regard to its conflicts of laws principles. The application of the U.N. Convention on Contracts for the International Sale of Goods (1980) to this Agreement is excluded.

Yours sincerely,

AVANADE INC.

\_\_\_\_\_

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ACCEPTANCE by Lowell Ballard**

Accepted and agreed on 15<sup>th</sup> May, 2020 on behalf of Harris County Department of Education

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Appendix A**  
**Description of Services and Deliverables**

**1. Services:**

Delivery of two training courses: “Dashboard in a Day” and “Shape Your Data into a Data Model with M”.

**Dashboard in a Day:**

Microsoft 1 day introductory course that will guide users through the creation of a Power BI dashboard over the course of this workshop.

**Shape Your Data into a Data Model with M:**

Microsoft 1 day program that reviews more advanced methods of obtaining and transforming data via transformations with M Query. While an advanced course, it will help students understand the context of more involved data acquisitions and transformations.

Both courses will utilize digital Microsoft created content that the students can retain for reference. No paper or hard copies of course materials will be provided. Client and Avanade will collaborate on a schedule for the courses that is mutually agreeable.

Client will provide a roster of students they have selected to take the courses and not exceed 15 students. Client agrees to have students complete all course pre-requisites before the beginning of the courses. Pre-requisites will be provided separately via email to the students.

**2. Deliverables: None.**

**3. Estimated Dates of Performance<sup>1</sup>:** The Services are estimated to require 2 days. Services are currently scheduled to commence no later than June 22, 2020.

**4. Estimated Dollar Amount<sup>2</sup>:** \$13,500, as follows:

(a)	Services	\$13,500
(b)	Expenses	\$0

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<sup>1</sup> Estimated hours set forth herein are provided for administrative and planning purposes only. Work may progress beyond the end of range without any further required action on the part of either party.

<sup>2</sup> Estimated dollars set forth herein are provided for administrative and planning purposes only. Work may progress above these amounts without any further required action on the part of either party.



# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

2 of 2

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Avanade, Inc.  
Houston, TX United States

Certificate Number:  
2020-578897

Date Filed:  
01/20/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Harris County Department of Education

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

20/022YR  
Consulting, Training, and/or staff augmentation for the Harris County Department of Education Technology Division

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.


6 UNSWORN DECLARATION

My name is Linh P Nguyen, and my date of birth is 3/12/69.

My address is 750 Town & Country Blvd #710, Houston, TX, 77024, USA.  
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Harris County, State of TX, on the 20<sup>th</sup> day of January, 20 20.  
(month) (year)

  
Signature of authorized agent of contracting business entity  
(Declarant)

**Regular Board Meeting**

**7.E.**

**Meeting Date:** June 17, 2020  
**Title:** CH Local FY 20 - Revised  
**Submitted For:** Bill Monroe, Purchasing

**Submitted By:** Kendra Jackson  
**HCDE Goal(s):** 2. Deliver value responsibly

**Recommended Action:** Approve

**Additional Resource Personnel:** Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson, Yaritza Roman

**Facilities/Technology Approval Needed?:** None

**Information**

**Posted Agenda Item:**

**Consider approval to increase the allowable maximum contract amount under CH Local FY 2020** for CDW-G (original \$600,000), requesting new total of \$1,200,000 (increase of \$350,000), for unexpected laptop/devices and other related purchases due to the COVID19 pandemic. Some purchases to be paid for with federal funds.

**Subject:**

Request an increase in maximum allowable spending under CH Local

**Rationale:**

The CH Local allowed maximum expenditures need to be increased to reflect actual and anticipated spending.

**Fiscal Impact**

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

Purchasing  
Assistant Superintendent - Business  
Form Started By: Kendra Jackson  
Final Approval Date: 06/03/2020

**Reviewed By**

Bill Monroe  
Jesus Amezcua

**Date**

05/28/2020 11:01 AM  
06/03/2020 11:39 PM  
Started On: 05/28/2020 10:44 AM

**Regular Board Meeting**

7.F.

**Meeting Date:** June 17, 2020

**Title:** Approval of contract continuation with Linebarger, Goggan, Blair & Sampon, LLP, law firm for collection of delinquent taxes for HCDE.

**Submitted For:** Bill Monroe, Purchasing **Submitted By:** Kendra Jackson

**Additional Resource Personnel:**

**Information**

**Posted Agenda Item:**

**Consider approval to extend HCDE's contract for delinquent tax collection on a month-to month contract with Linebarger, Goggan, Blair and Sampson, LLP. consistent with Harris County's month-to-month contract.**

**Subject:**

The department contracts with a delinquent tax attorney to collect delinquent taxes. The department has contracted with Linebarger Goggan Blair & Sampson, LLP- Attorneys at Law which are the same attorneys for Harris County. This allows for HCDE to participate in all efforts of the firm with Harris County and minimize the cost of this service to HCDE. The firm is paid from the attorney's fees charged to the delinquent taxpayers.

Recommendation

It is recommended that the department continue to contract with Linebarger, Goggan, Blair and Sampson LLP on a month to month basis.

**Rationale:**

Linebarger Law Firm is the current delinquent ad valorem tax collection contractor for Harris County and the Harris County Department of Education (HCDE).

**Attachments**

Agreement

**Form Review**

**Inbox**

Purchasing  
Purchasing Alternate (Originator)  
Purchasing  
Form Started By: Kendra Jackson  
Final Approval Date: 05/30/2020

**Reviewed By**

Kendra Jackson  
Kendra Jackson  
Bill Monroe

**Date**

05/29/2020 10:02 PM  
05/29/2020 10:04 PM  
05/30/2020 12:35 PM  
Started On: 05/29/2020 09:30 PM

**ACTION OF THE BOARD OF TRUSTEES OF THE HARRIS COUNTY  
DEPARTMENT OF EDUCATION EXTENDING THE CONTRACT  
FOR DELINQUENT TAX COLLECTION**

Whereas Harris County, the Harris County Flood Control District, the Harris County Hospital District and the Harris Health System, the Port of Houston Authority of Harris County, Texas, and the Harris County Department of Education jointly entered into a Contract dated January 1, 2017, with the law firm of Lineberger Goggan Blair & Samson, LLP for the collection of delinquent property taxes and

Whereas the Harris County Commissioners Court has adopted an order of the Commissioners extending said Contract on a month-to-month basis until further action of the Court

Now, therefore, the Board of Trustees of the Harris County Department of Education does hereby take the following action:

1. The Harris County Department of Education does hereby continue the Contract dated January 1, 2017, with Lineberger Goggan Blair & Samson, LLP for the collection of delinquent property taxes on a month-to-month basis until further action of the Board.

APPROVED AND ADOPTED on \_\_\_\_\_, 2020.

**Regular Board Meeting**

**7.G.**

**Meeting Date:** June 17, 2020  
**Title:** Collateral funding  
**Submitted For:** Bill Monroe, Purchasing

**Submitted By:** Kendra Jackson

**Additional Resource Personnel:**

**Information**

**Posted Agenda Item:**

**Consider approval of amendment to the depository contract with Chase Bank to allow the use of Letters of Credit from a Federal Home Loan Bank (FHLB)** in accordance with Section 2257.002-(4)(F) of the Texas Government Code. This change will allow the bank to provide Letters of Credit to properly provide collateral over (at 110%) deposits and allow HCDE to earn a higher earnings credit to offset banking fees.

**Subject:**

Collateral funds

**Rationale:**

Amending the depository contract with Chase Bank to allow the use of Letters of Credit from a Federal Home Loan Bank (FHLB) in accordance with Chapter 2257.002 (4)(F) of the Government Code. This change will allow the bank to provide Letters of Credit to properly provide collateral over (at 110%) deposits and allow HCDE to earn a higher earnings credit to offset banking fees.

**Attachments**

PUD Letter  
Policy  
Sample Letter

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing	Bill Monroe	05/30/2020 12:37 PM
Form Started By: Kendra Jackson		Started On: 05/29/2020 10:12 PM
Final Approval Date: 05/30/2020		

# Letter of Credit Program

## Securing Public Unit Deposits



# Who We Are

The FHLB Cincinnati (FHLB) is a regional wholesale bank providing financial services for residential housing and economic development to 639 member-stockholders in the FHLB System's Fifth District of Kentucky, Ohio and Tennessee. Eligible stockholders include banks, thrifts, credit unions, insurance companies and community development financial institutions. We are one of 11 Federal Home Loan Banks nationwide, a system created by Congress in 1932 to support housing finance.

Our mission is to provide our member-stockholders with financial services and a competitive return on their capital investment to help them facilitate and expand housing finance and community investment, and achieve their objectives for liquidity and asset liability management.

Find out more about the FHLB by visiting our website at [www.fhlbcin.com](http://www.fhlbcin.com) and selecting the "Who We Are" link.

# What is an FHLB Letter of Credit?

An FHLB Letter of Credit is a Bank issued document that guarantees payment upon presentation of a sight draft by the named beneficiary.

## Why should I accept a Letter of Credit from the FHLB in lieu of a security pledge?

- The FHLB is highly rated by both S&P (AA+/Stable/A-1+) and Moody's (Aaa – Senior unsecured) rating services. Because we are highly rated, our Letters of Credit are widely accepted by state treasurers and local municipalities across the country.
- Unlike securities, FHLB Letters of Credit do not fluctuate in value. The face amount is in force up to the stated expiration date of the letter.



# Why should I accept a Letter of Credit from the FHLB in lieu of a security pledge? (Cont'd)

- An FHLB Letter of Credit cannot be called or revoked prior to the stated expiration date.
- An FHLB Letter of Credit can quickly and efficiently be drawn upon in the unlikely event the depository fails to meet their obligation.
- An FHLB Letter of Credit is available for same day issuance if requested by 2:00 PM Eastern Time.
- Additional questions regarding an FHLBank Letter of Credit can be directed to the Credit Operations department at [CreditOperations@fhlbcin.com](mailto:CreditOperations@fhlbcin.com) or by calling 1-800-828-4191.

GOVERNMENT CODE

TITLE 10. GENERAL GOVERNMENT

SUBTITLE F. STATE AND LOCAL CONTRACTS AND FUND MANAGEMENT

CHAPTER 2257. COLLATERAL FOR PUBLIC FUNDS

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 2257.001. SHORT TITLE. This chapter may be cited as the Public Funds Collateral Act.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.002. DEFINITIONS. In this chapter:

(1) "Bank holding company" has the meaning assigned by Section 31.002(a), Finance Code.

(2) "Control" has the meaning assigned by Section 31.002(a), Finance Code.

(3) "Deposit of public funds" means public funds of a public entity that:

(A) the comptroller does not manage under Chapter 404; and

(B) are held as a demand or time deposit by a depository institution expressly authorized by law to accept a public entity's demand or time deposit.

(4) "Eligible security" means:

(A) a surety bond;

(B) an investment security;

(C) an ownership or beneficial interest in an investment security, other than an option contract to purchase or sell an investment security;

(D) a fixed-rate collateralized mortgage obligation that has an expected weighted average life of 10 years or less and does not constitute a high-risk mortgage security;

(E) a floating-rate collateralized mortgage obligation that does not constitute a high-risk mortgage security; or

(F) a letter of credit issued by a federal home loan bank.

(5) "Investment security" means:

(A) an obligation that in the opinion of the attorney general of the United States is a general obligation of the United States and backed by its full faith and credit;

(B) a general or special obligation issued by a public agency that is payable from taxes, revenues, or a combination of taxes and revenues; or

(C) a security in which a public entity may invest under Subchapter A, Chapter 2256.

(6) "Permitted institution" means:

(A) a Federal Reserve Bank;

(B) a clearing corporation, as defined by Section 8.102, Business & Commerce Code;

(C) a bank eligible to be a custodian under Section 2257.041; or

(D) a state or nationally chartered bank that is controlled by a bank holding company that controls a bank eligible to be a custodian under Section 2257.041.

(7) "Public agency" means a state or a political or governmental entity, agency, instrumentality, or subdivision of a state, including a municipality, an institution of higher education, as defined by Section 61.003, Education Code, a junior college, a district created under Article XVI, Section 59, of the Texas Constitution, and a public hospital.

(8) "Public entity" means a public agency in this state, but does not include an institution of higher education, as defined by Section 61.003, Education Code.

(9) "State agency" means a public entity that:

(A) has authority that is not limited to a geographic portion of the state; and

(B) was created by the constitution or a statute.

(10) "Trust receipt" means evidence of receipt, identification, and recording, including:

(A) a physical controlled trust receipt; or

(B) a written or electronically transmitted advice of transaction.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1995, 74th Leg., ch. 76, Sec. 5.48(a), eff. Sept. 1, 1995; Acts 1995, 74th Leg., ch. 914, Sec. 5, eff. Sept. 1, 1995; Acts 1997, 75th Leg., ch. 254, Sec. 1, eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 891, Sec. 3.22(4), eff. Sept. 1, 1997; Acts 1997, 75th Leg., ch. 1423, Sec. 8.70, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 62, Sec. 7.63, eff. Sept. 1, 1999.

Amended by:

Acts 2011, 82nd Leg., R.S., Ch. 783 (H.B. [2103](#)), Sec. 1, eff. June 17, 2011.

Sec. 2257.0025. HIGH-RISK MORTGAGE SECURITY. (a) For purposes of this chapter, a fixed-rate collateralized mortgage obligation is a high-risk mortgage security if the security:

(1) has an average life sensitivity with a weighted average life that:

(A) extends by more than four years, assuming an immediate and sustained parallel shift in the yield curve of plus 300 basis points; or

(B) shortens by more than six years, assuming an immediate and sustained parallel shift in the yield curve of minus 300 basis points; and

(2) is price sensitive; that is, the estimated change in the price of the mortgage derivative product is more than 17 percent, because of an immediate and sustained parallel shift in the yield curve of plus or minus 300 basis points.

(b) For purposes of this chapter, a floating-rate collateralized mortgage obligation is a high-risk mortgage security if the security:

(1) bears an interest rate that is equal to the contractual cap on the instrument; or

(2) is price sensitive; that is, the estimated change in the price of the mortgage derivative product is more than 17 percent, because of an immediate and sustained parallel shift in the yield curve of plus or minus 300 basis points.

Added by Acts 1997, 75th Leg., ch. 254, Sec. 2, eff. Sept. 1, 1997.

Sec. 2257.003. CHAPTER NOT APPLICABLE TO DEFERRED

COMPENSATION PLANS. This chapter does not apply to funds that a public entity maintains or administers under a deferred compensation plan, the federal income tax treatment of which is governed by Section 401(k) or 457 of the Internal Revenue Code of 1986 (26 U.S.C. Sections 401(k) and 457).

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.004. CONFLICT WITH OTHER LAW. This chapter prevails over any other law relating to security for a deposit of public funds to the extent of any conflict.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.005. CONTRACT GOVERNS LEGAL ACTION. A legal action brought by or against a public entity that arises out of or in connection with the duties of a depository, custodian, or permitted institution under this chapter must be brought and maintained as provided by the contract with the public entity.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

#### SUBCHAPTER B. DEPOSITORY; SECURITY FOR DEPOSIT OF PUBLIC FUNDS

Sec. 2257.021. COLLATERAL REQUIRED. A deposit of public funds shall be secured by eligible security to the extent and in the manner required by this chapter.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.022. AMOUNT OF COLLATERAL. (a) Except as provided by Subsection (b), the total value of eligible security to secure a deposit of public funds must be in an amount not less than the amount of the deposit of public funds:

(1) increased by the amount of any accrued interest;  
and

(2) reduced to the extent that the United States or an instrumentality of the United States insures the deposit.

(b) The total value of eligible security described by Section 45.201(4)(D), Education Code, to secure a deposit of public funds of a school district must be in an amount not less than 110

percent of the amount of the deposit as determined under Subsection (a). The total market value of the eligible security must be reported at least once each month to the school district.

(c) The value of a surety bond is its face value.

(d) The value of an investment security is its market value.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 2003, 78th Leg., ch. 201, Sec. 46, eff. Sept. 1, 2003.

Sec. 2257.023. COLLATERAL POLICY. (a) In accordance with a written policy approved by the governing body of the public entity, a public entity shall determine if an investment security is eligible to secure deposits of public funds.

(b) The written policy may include:

(1) the security of the institution that obtains or holds an investment security;

(2) the substitution or release of an investment security; and

(3) the method by which an investment security used to secure a deposit of public funds is valued.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.024. CONTRACT FOR SECURING DEPOSIT OF PUBLIC FUNDS. (a) A public entity may contract with a bank that has its main office or a branch office in this state to secure a deposit of public funds.

(b) The contract may contain a term or condition relating to an investment security used as security for a deposit of public funds, including a term or condition relating to the:

(1) possession of the collateral;

(2) substitution or release of an investment security;

(3) ownership of the investment securities of the bank used to secure a deposit of public funds; and

(4) method by which an investment security used to secure a deposit of public funds is valued.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1999, 76th Leg., ch. 344, Sec. 5.006, eff. Sept. 1,

1999.

Sec. 2257.025. RECORDS OF DEPOSITORY. (a) A public entity's depository shall maintain a separate, accurate, and complete record relating to a pledged investment security, a deposit of public funds, and a transaction related to a pledged investment security.

(b) The comptroller or the public entity may examine and verify at any reasonable time a pledged investment security or a record a depository maintains under this section.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1997, 75th Leg., ch. 891, Sec. 3.16, eff. Sept. 1, 1997.

Sec. 2257.026. CHANGE IN AMOUNT OR ACTIVITY OF DEPOSITS OF PUBLIC FUNDS. A public entity shall inform the depository for the public entity's deposit of public funds of a significant change in the amount or activity of those deposits within a reasonable time before the change occurs.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

#### SUBCHAPTER C. CUSTODIAN; PERMITTED INSTITUTION

Sec. 2257.041. DEPOSIT OF SECURITIES WITH CUSTODIAN. (a) In addition to other authority granted by law, a depository for a public entity other than a state agency may deposit with a custodian a security pledged to secure a deposit of public funds.

(b) At the request of the public entity, a depository for a public entity other than a state agency shall deposit with a custodian a security pledged to secure a deposit of public funds.

(c) A depository for a state agency shall deposit with a custodian a security pledged to secure a deposit of public funds. The custodian and the state agency shall agree in writing on the terms and conditions for securing a deposit of public funds.

(d) A custodian must be approved by the public entity and be:

- (1) a state or national bank that:

(A) is designated by the comptroller as a state depository;

(B) has its main office or a branch office in this state; and

(C) has a capital stock and permanent surplus of \$5 million or more;

(2) the Texas Treasury Safekeeping Trust Company;

(3) a Federal Reserve Bank or a branch of a Federal Reserve Bank;

(4) a federal home loan bank; or

(5) a financial institution authorized to exercise fiduciary powers that is designated by the comptroller as a custodian pursuant to Section [404.031\(e\)](#).

(e) A custodian holds in trust the securities to secure the deposit of public funds of the public entity in the depository pledging the securities.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1995, 74th Leg., ch. 1010, Sec. 1, eff. June 17,

1995; Acts 1997, 75th Leg., ch. 891, Sec. 3.17, eff. Sept. 1, 1997;

Acts 1999, 76th Leg., ch. 344, Sec. 5.007, eff. Sept. 1, 1999.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. [638](#)), Sec. 3, eff. September 1, 2009.

Sec. 2257.042. DEPOSIT OF SECURITIES WITH PERMITTED INSTITUTION. (a) A custodian may deposit with a permitted institution an investment security the custodian holds under Section [2257.041](#).

(b) If a deposit is made under Subsection (a):

(1) the permitted institution shall hold the investment security to secure funds the public entity deposits in the depository that pledges the investment security;

(2) the trust receipt the custodian issues under Section [2257.045](#) shall show that the custodian has deposited the security in a permitted institution; and

(3) the permitted institution, on receipt of the investment security, shall immediately issue to the custodian an



advice of transaction or other document that is evidence that the custodian deposited the security in the permitted institution.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.043. DEPOSITORY AS CUSTODIAN OR PERMITTED INSTITUTION. (a) A public entity other than a state agency may prohibit a depository or an entity of which the depository is a branch from being the custodian of or permitted institution for a security the depository pledges to secure a deposit of public funds.

(b) A depository or an entity of which the depository is a branch may not be the custodian of or permitted institution for a security the depository pledges to secure a deposit of public funds by a state agency.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.044. CUSTODIAN AS BAILEE. (a) A custodian under this chapter or a custodian of a security pledged to an institution of higher education, as defined by Section 61.003, Education Code, whether acting alone or through a permitted institution, is for all purposes the bailee or agent of the public entity or institution depositing the public funds with the depository.

(b) To the extent of any conflict, Subsection (a) prevails over Chapter 8 or 9, Business & Commerce Code.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.045. RECEIPT OF SECURITY BY CUSTODIAN. (a) On receipt of an investment security, a custodian shall immediately identify on its books and records, by book entry or another method, the pledge of the security to the public entity.

(b) For a deposit of public funds under Subchapter F, the custodian shall issue and deliver to the comptroller a trust receipt for the pledged security.

(c) For any other deposit of public funds under this chapter, at the written direction of the appropriate public entity officer, the custodian shall:

(1) issue and deliver to the appropriate public entity

officer a trust receipt for the pledged security; or

(2) issue and deliver a trust receipt for the pledged security to the public entity's depository and instruct the depository to deliver the trust receipt to the public entity officer immediately.

(d) The custodian shall issue and deliver the trust receipt as soon as practicable on the same business day on which the investment security is received.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 434 (S.B. 581), Sec. 1, eff. June 14, 2013.

Sec. 2257.046. BOOKS AND RECORDS OF CUSTODIAN; INSPECTION.

(a) A public entity's custodian shall maintain a separate, accurate, and complete record relating to each pledged investment security and each transaction relating to a pledged investment security.

(b) The comptroller or the public entity may examine and verify at any reasonable time a pledged investment security or a record a custodian maintains under this section. The public entity or its agent may inspect at any time an investment security evidenced by a trust receipt.

(c) The public entity's custodian shall file a collateral report with the comptroller in the manner and on the dates prescribed by the comptroller.

(d) At the request of the appropriate public entity officer, the public entity's custodian shall provide a current list of all pledged investment securities. The list must include, for each pledged investment security:

(1) the name of the public entity;

(2) the date the security was pledged to secure the public entity's deposit;

(3) the Committee on Uniform Security Identification Procedures (CUSIP) number of the security;

(4) the face value and maturity date of the security;

and

(5) the confirmation number on the trust receipt issued by the custodian.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1997, 75th Leg., ch. 891, Sec. 3.18, eff. Sept. 1, 1997.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 434 (S.B. 581), Sec. 2, eff. June 14, 2013.

Sec. 2257.047. BOOKS AND RECORDS OF PERMITTED INSTITUTION.

(a) A permitted institution may apply book entry procedures when an investment security held by a custodian is deposited under Section 2257.042.

(b) A permitted institution's records must at all times state the name of the custodian that deposits an investment security in the permitted institution.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.048. ATTACHMENT AND PERFECTION OF SECURITY INTEREST. (a) A security interest that arises out of a depository's pledge of a security to secure a deposit of public funds by a public entity or an institution of higher education, as defined by Section 61.003, Education Code, is created, attaches, and is perfected for all purposes under state law from the time that the custodian identifies the pledge of the security on the custodian's books and records and issues the trust receipt.

(b) A security interest in a pledged security remains perfected in the hands of a subsequent custodian or permitted institution.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

#### SUBCHAPTER D. AUDITS AND EXAMINATIONS; PENALTIES

Sec. 2257.061. AUDITS AND EXAMINATIONS. As part of an audit or regulatory examination of a public entity's depository or custodian, the auditor or examiner shall:

(1) examine and verify pledged investment securities

and records maintained under Section [2257.025](#) or [2257.046](#); and

(2) report any significant or material noncompliance with this chapter to the comptroller.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1997, 75th Leg., ch. 891, Sec. 3.19, eff. Sept. 1, 1997.

Sec. 2257.062. PENALTIES. (a) The comptroller may revoke a depository's designation as a state depository for one year if, after notice and a hearing, the comptroller makes a written finding that the depository, while acting as either a depository or a custodian:

(1) did not maintain reasonable compliance with this chapter; and

(2) failed to remedy a violation of this chapter within a reasonable time after receiving written notice of the violation.

(b) The comptroller may permanently revoke a depository's designation as a state depository if the comptroller makes a written finding that the depository:

(1) has not maintained reasonable compliance with this chapter; and

(2) has acted in bad faith by not remedying a violation of this chapter.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1997, 75th Leg., ch. 891, Sec. 3.19, eff. Sept. 1, 1997.

Sec. 2257.063. MITIGATING CIRCUMSTANCES. (a) The comptroller shall consider the total circumstances relating to the performance of a depository or custodian when the comptroller makes a finding required by Section [2257.062](#), including the extent to which the noncompliance is minor, isolated, temporary, or nonrecurrent.

(b) The comptroller may not find that a depository or custodian did not maintain reasonable compliance with this chapter if the noncompliance results from the public entity's failure to

comply with Section [2257.026](#).

(c) This section does not relieve a depository or custodian of the obligation to secure a deposit of public funds with eligible security in the amount and manner required by this chapter within a reasonable time after the public entity deposits the deposit of public funds with the depository.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1997, 75th Leg., ch. 891, Sec. 3.19, eff. Sept. 1, 1997.

Sec. 2257.064. REINSTATEMENT. The comptroller may reinstate a depository's designation as a state depository if:

(1) the comptroller determines that the depository has remedied all violations of this chapter; and

(2) the depository assures the comptroller to the comptroller's satisfaction that the depository will maintain reasonable compliance with this chapter.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1997, 75th Leg., ch. 891, Sec. 3.19, eff. Sept. 1, 1997.

#### SUBCHAPTER E. EXEMPT INSTITUTIONS

Sec. 2257.081. DEFINITION. In this subchapter, "exempt institution" means:

(1) a public retirement system, as defined by Section [802.001](#); or

(2) the permanent school fund, as described by Section [43.001](#), Education Code.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Amended by Acts 1997, 75th Leg., ch. 165, Sec. 6.31, eff. Sept. 1, 1997.

Sec. 2257.082. FUNDS OF EXEMPT INSTITUTION. An exempt institution is not required to have its funds fully insured or collateralized at all times if:

(1) the funds are held by:

(A) a custodian of the institution's assets under a trust agreement; or

(B) a person in connection with a transaction related to an investment; and

(2) the governing body of the institution, in exercising its fiduciary responsibility, determines that the institution is adequately protected by using a trust agreement, special deposit, surety bond, substantial deposit insurance, or other method an exempt institution commonly uses to protect itself from liability.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

Sec. 2257.083. INVESTMENT; SELECTION OF DEPOSITORY. This chapter does not:

(1) prohibit an exempt institution from prudently investing in a certificate of deposit; or

(2) restrict the selection of a depository by the governing body of an exempt institution in accordance with its fiduciary duty.

Added by Acts 1993, 73rd Leg., ch. 268, Sec. 1, eff. Sept. 1, 1993.

#### SUBCHAPTER F. POOLED COLLATERAL TO SECURE DEPOSITS OF CERTAIN PUBLIC FUNDS

Sec. 2257.101. DEFINITION. In this subchapter, "participating institution" means a financial institution that holds one or more deposits of public funds and that participates in the pooled collateral program under this subchapter.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.102. POOLED COLLATERAL PROGRAM. (a) As an alternative to collateralization under Subchapter B, the comptroller by rule shall establish a program for centralized pooled collateralization of deposits of public funds and for monitoring collateral maintained by participating institutions. The rules must provide that deposits of public funds

of a county are not eligible for collateralization under the program. The comptroller shall provide for a separate collateral pool for any single participating institution's deposits of public funds.

(b) Under the pooled collateral program, the collateral of a participating institution pledged for a public deposit may not be combined with, cross-collateralized with, aggregated with, or pledged to another participating institution's collateral pools for pledging purposes.

(c) A participating institution may pledge its pooled securities to more than one participating depositor under contract with that participating institution.

(d) The pooled collateral program must provide for:

(1) participation in the program by a participating institution and each affected public entity to be voluntary;

(2) uniform procedures for processing all collateral transactions that are subject to an approved security agreement described by Section [2257.103](#); and

(3) the pledging of a participating institution's collateral securities using a single custodial account instead of an account for each depositor of public funds.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. [638](#)), Sec. 1, eff. September 1, 2009.

Sec. 2257.103. PARTICIPATION IN POOLED COLLATERAL PROGRAM.

A financial institution may participate in the pooled collateral program only if:

(1) the institution has entered into a binding collateral security agreement with a public agency for a deposit of public funds and the agreement permits the institution's participation in the program;

(2) the comptroller has approved the institution's participation in the program; and

(3) the comptroller has approved or provided the collateral security agreement form used.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. [638](#)), Sec. 1, eff. September 1, 2009.

Sec. 2257.104. COLLATERAL REQUIRED; CUSTODIAN TRUSTEE. (a) Each participating institution shall secure its deposits of public funds with eligible securities the total value of which equals at least 102 percent of the amount of the deposits of public funds covered by a security agreement described by Section 2257.103 and deposited with the participating institution, reduced to the extent that the United States or an instrumentality of the United States insures the deposits. For purposes of determining whether collateral is sufficient to secure a deposit of public funds, Section 2257.022(b) does not apply to a deposit of public funds held by the participating institution and collateralized under this subchapter.

(b) A participating institution shall provide for the collateral securities to be held by a custodian trustee, on behalf of the participating institution, in trust for the benefit of the pooled collateral program. A custodian trustee must qualify as a custodian under Section 2257.041.

(c) The comptroller by rule shall regulate a custodian trustee under the pooled collateral program in the manner provided by Subchapter C to the extent practicable. The rules must ensure that a custodian trustee depository does not own, is not owned by, and is independent of the financial institution or institutions for which it holds the securities in trust, except that the rules must allow the following to be a custodian trustee:

- (1) a federal reserve bank;
- (2) a banker's bank, as defined by Section 34.105, Finance Code; and
- (3) a federal home loan bank.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.105. MONITORING COLLATERAL. (a) Each participating institution shall file the following reports with the comptroller electronically and as prescribed by rules of the comptroller:

- (1) a daily report of the aggregate ledger balance of



deposits of public agencies participating in the pooled collateral program that are held by the institution, with each public entity's funds held itemized;

(2) a weekly summary report of the total market value of securities held by a custodian trustee on behalf of the participating institution;

(3) a monthly report listing the collateral securities held by a custodian trustee on behalf of the participating institution, together with the value of the securities; and

(4) as applicable, a participating institution's annual report that includes the participating institution's financial statements.

(b) The comptroller shall provide the participating institution an acknowledgment of each report received.

(c) The comptroller shall provide a daily report of the market value of the securities held in each pool.

(d) The comptroller shall post each report on the comptroller's Internet website.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.106. ANNUAL ASSESSMENT. (a) Once each state fiscal year, the comptroller shall impose against each participating institution an assessment in an amount sufficient to pay the costs of administering this subchapter. The amount of an assessment must be based on factors that include the number of public entity accounts a participating institution maintains, the number of transactions a participating institution conducts, and the aggregate average weekly deposit amounts during that state fiscal year of each participating institution's deposits of public funds collateralized under this subchapter. The comptroller by rule shall establish the formula for determining the amount of the assessments imposed under this subsection.

(b) The comptroller shall provide to each participating institution a notice of the amount of the assessment against the institution.

(c) A participating institution shall remit to the

comptroller the amount assessed against it under this section not later than the 45th day after the date the institution receives the notice under Subsection (b).

(d) Money remitted to the comptroller under this section may be appropriated only for the purposes of administering this subchapter.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.107. PENALTY FOR REPORTING VIOLATION. The comptroller may impose an administrative penalty against a participating institution that does not timely file a report required by Section 2257.105.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.108. NOTICE OF COLLATERAL VIOLATION; ADMINISTRATIVE PENALTY. (a) The comptroller may issue a notice to a participating institution that the institution appears to be in violation of collateral requirements under Section 2257.104 and rules of the comptroller.

(b) The comptroller may impose an administrative penalty against a participating institution that does not maintain collateral in an amount and in the manner required by Section 2257.104 and rules of the comptroller if the participating institution has not remedied the violation before the third business day after the date a notice is issued under Subsection (a).  
Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.109. PENALTY FOR FAILURE TO PAY ASSESSMENT. The comptroller may impose an administrative penalty against a participating institution that does not pay an assessment against it in the time provided by Section 2257.106(c).

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.110. PENALTY AMOUNT; PENALTIES NOT EXCLUSIVE.

(a) The comptroller by rule shall adopt a formula for determining the amount of a penalty under this subchapter. For each violation and for each day of a continuing violation, a penalty must be at least \$100 per day and not more than \$1,000 per day. The penalty must be based on factors that include:

(1) the aggregate average weekly deposit amounts during the state fiscal year of the institution's deposits of public funds;

(2) the number of violations by the institution during the state fiscal year;

(3) the number of days of a continuing violation; and

(4) the average asset base of the institution as reported on the institution's year-end report of condition.

(b) The penalties provided by Sections 2257.107-2257.109 are in addition to those provided by Subchapter D or other law.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.111. PENALTY PROCEEDING CONTESTED CASE. A

proceeding to impose a penalty under Section 2257.107, 2257.108, or 2257.109 is a contested case under Chapter 2001.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.112. SUIT TO COLLECT PENALTY. The attorney

general may sue to collect a penalty imposed under Section 2257.107, 2257.108, or 2257.109.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. 638), Sec. 1, eff. September 1, 2009.

Sec. 2257.113. ENFORCEMENT STAYED PENDING REVIEW.

Enforcement of a penalty imposed under Section 2257.107, 2257.108, or 2257.109 may be stayed during the time the order is under judicial review if the participating institution pays the penalty to the clerk of the court or files a supersedeas bond with the court in the amount of the penalty. A participating institution that

cannot afford to pay the penalty or file the bond may stay the enforcement by filing an affidavit in the manner required by the Texas Rules of Civil Procedure for a party who cannot afford to file security for costs, subject to the right of the comptroller to contest the affidavit as provided by those rules.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. [638](#)), Sec. 1, eff. September 1, 2009.

Sec. 2257.114. USE OF COLLECTED PENALTIES. Money collected as penalties under this subchapter may be appropriated only for the purposes of administering this subchapter.

Added by Acts 2009, 81st Leg., R.S., Ch. 486 (S.B. [638](#)), Sec. 1, eff. September 1, 2009.



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## IRREVOCABLE LETTER OF CREDIT

State Treasurer

[REDACTED]  
[REDACTED]  
[REDACTED]

Date: September 12, 2019

No: [REDACTED]

Greetings:

At the request and for the account of JPMorgan Chase Bank, National Association, Columbus, OH, ("Member"), the Federal Home Loan Bank of Cincinnati (the "Bank") hereby establishes in favor of the State Treasurer of the State of [REDACTED] (the "Beneficiary") this irrevocable Letter of Credit, pursuant to which, subject to the terms and conditions contained herein, the Bank authorizes you to draw upon the Bank an amount not exceeding \$570,000,000.00 (the "Credit Amount"), at any time from the date hereof until the close of the Bank's business on September 11, 2020 (the "Expiration Date"). Partial drawings on the aggregate amount under this Letter of Credit are permitted.

Your certification to us in the form of Exhibit A (written on your letterhead and signed by your authorized official, with the blanks appropriately completed) (the "Certificate") and presented in full compliance with the terms and conditions of this Letter of Credit at or before 12:00 p.m. (Pacific Time) on a Business Day will be honored by our payment of the amount specified in Paragraph (2) of the Certificate in immediately available funds no later than 12:00 p.m. (Pacific Time) on the next Business Day following the date of presentment. Documents received after 12:00 p.m. (Pacific Time) will be deemed to have been received on the following Business Day. For purposes of this Letter of Credit, a Business Day is defined as any day on which the Bank is open to conduct business.

Unless you have been notified that presentation of the Certificate shall be made at another location, presentation of your Certificate must be made at the Bank's offices at 221 E. Fourth Street, Suite 600, Cincinnati, OH 45202, Attention: Credit Operations. We will make payment under this Letter of Credit by wire transfer funds to the account designated in your Certificate.

If a demand for payment made by you hereunder does not conform to the terms and conditions of this Letter of Credit, we will notify you that the purported demand was not effected in accordance with the Letter of Credit and we will hold the documents for disposal at your instruction or return the same to you, as you may elect. Any correction or resubmission of your demand will be deemed a new demand.

Upon the earliest of (i) the Bank's honoring Certificates presented hereunder equal in aggregate to the Credit Amount; (ii) your surrender to the Bank of this Letter of Credit for cancellation; or (iii) the Expiration Date, this Letter of Credit will automatically terminate.

State Treasurer

September 12, 2019

By paying you an amount demanded in accordance with this Letter of Credit, we make no representations as to the correctness of the amount demanded, the authority of any person signing on behalf of the Beneficiary, or as to your representations on the Certificate.

This Letter of Credit is governed by the laws of the State of [REDACTED] Communications with respect to this Letter of Credit must be in writing, must specifically refer to the number of this Letter of Credit, and must be delivered to the Bank at the address indicated above.

This Letter of Credit is not transferable or assignable, either in whole or in part, except with the express written consent of the Bank and the Beneficiary.

This Letter of Credit sets forth in full the undertaking of the Bank, and this undertaking may not be modified, amended or amplified in any way without the written consent of the Bank and the Beneficiary.

Very truly yours,

FEDERAL HOME LOAN BANK OF  
CINCINNATI,

By:  
Title:  
By:  
Title:

  
[REDACTED]

**EXHIBIT A TO IRREVOCABLE LETTER OF CREDIT  
FEDERAL HOME LOAN BANK OF CINCINNATI**

CERTIFICATE  
Demand Deposit

Date: \_\_\_\_\_

Federal Home Loan Bank of Cincinnati  
221 E. Fourth Street, Suite 600  
Cincinnati, OH 45202

Attention: Credit Operations

Re: Letter of Credit No. 5-29423

Greetings:

The undersigned is the Beneficiary of the above-referenced Letter of Credit, issued for the account of \_\_\_\_\_ (the "Member"). The undersigned hereby certifies to you that:

(1) The Member held certain demand deposits of the State Treasurer (the "Depositor" and "Beneficiary") as of \_\_\_\_\_, \_\_\_\_\_, in the aggregate principal amount of \$ \_\_\_\_\_, denominated as [deposit account numbers], and

(a) The Member has failed or refused to permit the withdrawal of any deposit of the Depositor held by the Member as requested by an authorized official of the Depositor; or

(b) The Member:

- (i) is insolvent or has otherwise failed; or
- (ii) has been closed or seized by a state or federal regulator; or
- (iii) is the subject of an application for the appointment of a receiver, conservator, or other such official; or
- (iv) has had a receiver, conservator, or other such official appointed to conduct the business and affairs of the Member;

(2) The amount of \$ \_\_\_\_\_ (the "Draft Amount") is required to satisfy the obligation of the Member in respect of the above-referenced deposit;

(3) The Draft Amount does not exceed the Credit Amount of the Letter of Credit; and

Federal Home Loan Bank of Cincinnati

Date: \_\_\_\_\_

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(4) To the extent the Draft Amount is paid by the Federal Home Loan Bank of Cincinnati, the undersigned will not attempt to collect the Draft Amount from the Member or the insurer of the Member's deposits in respect of the above-referenced deposits.

(5) Wire Instructions: \_\_\_\_\_  
\_\_\_\_\_

Sincerely

State Treasurer

████████████████████

By: \_\_\_\_\_

Title: \_\_\_\_\_



**Regular Board Meeting**

**10.A.**

**Meeting Date:** June 17, 2020  
**Title:**  
**Submitted By:** Melissa Godbout  
**Recommended Action:** Approve  
**Additional Resource Personnel:**

**HCDE Goal(s):**  
**Facilities/Technology Approval Needed?:**

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**Information**

**Posted Agenda Item:**  
**Human Resources Information Items**

**Subject:**

**Rationale:**

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**Fiscal Impact**

**Attachments**

HR Information Items

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**Form Review**

Form Started By: Melissa Godbout  
Final Approval Date: 06/03/2020

Started On: 06/03/2020 10:44 AM



## PERSONNEL INFORMATION ITEMS

### RESIGNATIONS:

Name	Division	Position	Status	DOH	Effective
Aguilar, Jeffrey	Adult Education	AE Teacher	P	09/16/19	05/18/20
Akua, Rukiya	Adult Education	AE Teacher	P	12/02/19	05/18/20
Black, Okinccia	Adult Education	AE Teacher	P	03/23/18	05/08/20
Chinn, Pula	Highpoint School East	I-3 Educational Aide III	F	05/26/16	06/05/20
Chizer, Celeste	Academic and Behavior School East	TS Teacher	F	08/26/13	06/05/20
Dolen, Gene	Academic and Behavior School East	TS Teacher	F	08/10/15	06/06/20
Dunham, Danielle	Highpoint School East	Long-Term Substitute Teacher	P	08/14/17	05/08/20
Erickson, Julie	School-Based Therapy Services	P-3 Occupational Therapist	P	09/01/15	05/08/20
Espinoza, Karen	Records Management	S-1 Student Intern	P	02/12/20	04/16/20
Jaime, Mary	Adult Education	AE Teacher	P	05/16/18	05/18/20
McLeod, Kimberly	Schools	A-5 Compliance & Tech. Support Offcer.	F	07/01/15	05/29/20
Ramirez, Jesse	Records Management	S-1 Student Intern	P	02/12/20	04/16/20
Saldivar, Raul	Adult Education	AE Teacher	P	11/18/19	05/18/20
Thomas, Ouindetta	Fortis Academy	TS Teacher	F	08/14/17	06/05/20
Truong, John	Adult Education	AE Teacher	P	08/27/12	05/18/20
Valles, Jasmyn	Head Start	I-1 Substitute Teaching Assistant	P	01/22/18	05/08/20
Watson, Anne	School-Based Therapy Services	P-4 Manager	F	08/03/15	06/15/20

### REDUCTION IN FORCE:

Name	Division	Position	Status	DOH	Effective
Amar, Christian	Head Start	I-4 Teacher	F	01/22/19	07/31/20
Carter, Lisa	Head Start	I-4 Teacher	F	04/04/16	07/31/20
Cunningham, Nigeria	Head Start	I-1 Teaching Assistant	F	02/05/18	07/31/20
Garcia, Raquel	Head Start	I-4 Teacher	F	01/13/20	07/31/20
Gurrola, Myrna	Head Start	I-4 Teacher	F	03/23/20	07/31/20
Mickens, Tynasha	Head Start	I-4 Teacher	F	08/28/08	07/31/20
Nelson, Byzanium	Head Start	I-4 Teacher	F	04/01/19	07/31/20
Sanders, Marta	Head Start	I-1 Teaching Assistant	F	02/25/19	07/31/20
Smith, LaShawnda	Head Start	I-1 Teaching Assistant	F	11/26/18	07/31/20

### RETIREMENTS:

Name	Division	Position	Status	DOH	Effective
Demarr, Cherie	School-Based Therapy Services	S-7 Occupational Therapy Assistant	F	08/03/09	06/03/20
Matthews, Belinda	School-Based Therapy Services	P-3 Physical Therapist	F	08/09/99	06/15/20
Russom, Lynn	School-Based Therapy Services	S-7 Occupational Therapy Assistant	F	10/05/98	05/29/20
Toyota, Janice	School-Based Therapy Services	P-4 Manager	F	08/12/10	07/30/20

### CELL PHONE ALLOWANCE:

Name	Division	Position	Status	Effective	Hourly Rate
Al Hazbari, Hicham	Information Technology Services	T-2 Help Desk Analyst II	F	03/23/20	\$1,200.00/yrly
Ali, Syed	Information Technology Services	T-4 Systems Analyst	F	03/23/20	\$1,200.00/yrly
Arida, Ahmad	Information Technology Services	T-4 Systems Analyst	F	03/23/20	\$1,200.00/yrly
Arteaga, Brenda	Teaching and Learning Center	A-6 Director – Special Population Curric.	F	08/01/19	\$1,200.00/yrly
Barnett, Stephanie	Business Services	A-7 Chief Accounting Officer	F	04/10/20	\$1,200.00/yrly
Chaisson-Llorens, Simone	Information Technology Services	S-5 Administrative Assistant	F	03/23/20	\$1,200.00/yrly
Garcia, Monica	Information Technology Services	T-2 Help Desk Analyst II	F	03/23/20	\$1,200.00/yrly
Gibson, Stephen	Choice Partners	A-4 Contract Manager II	F	05/05/20	\$1,200.00/yrly
Henderson, Taneeeka	Information Technology Services	T-4 Systems Analyst	F	03/23/20	\$1,200.00/yrly
Jumonville, Andre	Information Technology Services	T-1 Help Desk Analyst I	F	03/23/20	\$1,200.00/yrly
Sanchez, Steven	Information Technology Services	T-1 Help Desk Analyst I	F	03/23/20	\$1,200.00/yrly
Unia, Yunus	Information Technology Services	T-1 Help Desk Analyst I	F	03/23/20	\$1,200.00/yrly

### PROFESSIONAL DEVELOPMENT STIPEND:

Name	Division	Position	Status	Effective	Hourly Rate
Alcazar, Gisselle	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
Barker, Ashley	Adult Education	AE Substitute Teacher	P	03/05/20	\$20.00/hrly
Ben Mansour, Thanh	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Booker, Barbara	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Browning, Gail	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly

Bucsanyi, Beverly	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Calvo, Maria de Lourdes	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Carter, Barbara	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
Chizer, Celeste	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Cook, Christopher	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Curl, Vitrina	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
David, Maxceine	Adult Education	AE Transition Specialist	P	05/10/20	\$20.00/hrly
Eagle, Adrian	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Eivet, Clara	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
Gromic, Alla	Adult Educatiob	AE Teacher	P	04/11/20	\$20.00/hrly
Hampton, Monica	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Hunt, Yolanda	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Hunter, Lakisha	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Javier Josefina	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Jones, Joymesha	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Leal, Aurora	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
Livingston, Jacqueline	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
McDonald, Anamilena	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Morales, Viviana	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Nance, Larry	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Nieves Aviles, Emmanuel	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
Omana, Ana	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
Oneil, Debra	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Owings, Kathleen	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Patin, Linda	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Richardson, Carolyn	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Rivera, Raquel	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Rocha, Andrea	Adult Education	S-1 Receptionist	F	04/04/20	\$15.00/hrly
Rocha, Andrea	Adult Education	S-1 Receptionist	F	04/04/20	\$13.33/hrly
Rodriguez, Graciela	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Rodriguez, Yvonne	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Salinas, Pablo	Adult Education	AE Teacher	P	05/13/20	\$20.00/hrly
Stoot, Jennifer	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Tanksley, Virginia	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Thibodeaux, Julie	Adult Education	AE Clerical Aide	P	04/25/20	\$20.00/hrly
Tran, Christine	Adult Education	AE Clerical Aide	P	05/10/20	\$20.00/hrly
Trigo, Irma	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Truan, Ismelda	Adult Education	AE Teacher	P	04/09/20	\$20.00/hrly
Truong, Lily	Adult Education	AE Clerical Aide	P	05/13/20	\$20.00/hrly
Valdez, Maria	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Valenzuela, Carlos	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly
Vargas, Esmeralda	Adult Education	AE Program Assistant	P	03/05/20	\$20.00/hrly
Vaughn, Susan	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Vega, Marlene	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Wood, Deborah	Adult Education	AE Teacher	P	05/10/20	\$20.00/hrly
Yann, Marin	Adult Education	AE Teacher	P	03/05/20	\$20.00/hrly

#### TEACHING SUPPLEMENT:

Name	Division	Position	Status	Effective	Hourly Rate
Hall, Sandra	Head Start	I-1 Teaching Assistant	F	02/24/20	\$1.61/hrly
Jones, Kimberley	Head Start	I-1 Teaching Assistant	F	05/11/20	\$1.61/hrly

#### TECHNOLOGY ALLOWANCE:

Name	Division	Position	Status	Effective	Hourly Rate
Aguilar, Yolanda	Head Start	I-1 Teaching Assistant	F	03/23/20	\$50.00/mthly
Akubue, Mary-Thecla	Head Start	A-1 Assistant Center Manager	F	03/23/20	\$50.00/mthly
Ali, Syed	Information Technology Services	A-4 Systems Analyst	F	03/23/20	\$50.00/mthly
Ali, Tayyaba	Academic and Behavior School West	TS Transition Specialist	F	03/23/20	\$50.00/mthly
Allison, Ashlyn	Head Start	A-3 Health Services Coordinator	F	03/23/20	\$50.00/mthly
Alvarado, Elena	Head Start	A-1 Family Services Provider	F	03/23/20	\$50.00/mthly
Amaya, Sandra	Head Start	O-1 Cook	F	03/23/20	\$50.00/mthly
Araza, Lucila	Head Start	I-1 Teaching Assistant	F	04/06/20	\$50.00/mthly
Arana, Tracey	Academic and Behavior School West	I-2 Educational Aide II	F	03/23/20	\$50.00/mthly
Arceneaux, Ashlee	Head Start	I-2 Teacher	F	04/07/20	\$50.00/mthly
Archie, Terrance	Academic and Behavior School West	A-5 Assistant Principal	F	03/23/20	\$50.00/mthly
Armstrong, Connie	Head Start	I-4 Teacher	F	04/06/20	\$50.00/mthly
Ates, Rolanda	Head Start	I-1 Teaching Assistant	F	04/06/20	\$50.00/mthly
Avery, Paula	Teaching and Learning Center	S-5 Financial Assistant/Secretary	F	04/16/20	\$50.00/mthly
Bacchus, Miriam	Head Start	I-1 Teaching Assistant	F	04/06/20	\$50.00/mthly
Ball, Danielle	Head Start	I-2 Teacher	F	04/07/20	\$50.00/mthly
Ballard, Lowell	Information Technology Services	T-7 Director	F	03/23/20	\$50.00/mthly
Barcus, Marie	Head Start	A-3 Center Manager	F	03/23/20	\$50.00/mthly

Barnhart, Jeanette	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Bautista, Maria	Fortis Academy	S-4	Secretary	F	03/23/20	\$50.00/mthly
Bell, DeWanna	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Bermudez, Ivan	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Bernal, Maricruz	Head Start	I-1	Teaching Assistant	F	03/25/20	\$50.00/mthly
Berry, Mildred	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Bischof, Thomas	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Blake, Cindy	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Blue, Ruby	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Boone, Lisa	Head Start	A-5	Assistant Director – Operations	F	03/23/20	\$50.00/mthly
Bowen, Shawanka	Academic and Behavior School East	I-3	Educational Aide III	F	04/23/20	\$50.00/mthly
Bowie, Remika	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Boyd, Alexis	Academic and Behavior School East	I-3	Educational Aide III	F	04/23/20	\$50.00/mthly
Boyd, Suzanne	Academic and Behavior School West	TS	Teacher	F	03/23/20	\$50.00/mthly
Branch, Ashley	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Briggs, Toni	Academic and Behavior School West	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Brown, Deserae	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Bryan, Ashley	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Caldwell, LaMonica	Head Start	I-4	Teacher	F	04/07/20	\$50.00/mthly
Carrier, Bridgette	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Carter, Tara	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Castillo, Denise	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Castillo, Nora	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Castillo-Rivera, Gloriane	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Cates, Suzanne	Head Start	A-4	Operations Manager	F	03/23/20	\$50.00/mthly
Causey, Mary	Choice Partners	A-4	Contract Compliance Specialist	F	04/13/20	\$50.00/mthly
Chan Verdin, Maria	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Chinn, Pula	Highpoint School East	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Clarke, Melissa	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Clark, Reginald	Academic and Behavior School West	I-3	Educational Aide III	F	04/27/20	\$50.00/mthly
Clay, Sonja	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Clay, Tonna	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Comeaux, Dawn	School-Based Therapy Services	P-3	Physical Therapist	P	04/09/20	\$50.00/mthly
Cook, Connie	Head Start	S-4	Data Compliance Specialist	F	03/17/20	\$50.00/mthly
Cook, Judith	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Cooksey, Marion	Highpoint School East	A-7	Principal	F	03/23/20	\$50.00/mthly
Cooper-Hosea, Nicole	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Cordova, Guadalupe	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Cruikshank, Paula	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Cuadra, Maria	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Curi, Mayra	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Davidson, Claudea	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Davis, Jade	Head Start	A-3	Nurtition Services Coordinator	F	03/17/20	\$50.00/mthly
Davis, James	Information Technology Services	T-6	Applications Manager	F	03/23/20	\$50.00/mthly
Davis, Sylvia	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
De Garza, Petra	Head Start	O-1	Housekeeper	F	03/23/20	\$50.00/mthly
De La Cruz, Yadira	Head Start	A-3	Education & Spec. Serv. Coordinator	F	03/17/20	\$50.00/mthly
De Los Angeles, Severa	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Deleon, Norma	Head Start	O-1	Cook	F	03/25/20	\$50.00/mthly
Denman, Kassidy	Head Start	I-1	Teaching Assistant	F	03/26/20	\$50.00/mthly
DeSantis, Angela	Head Start	A-1	Family Services Provider	F	03/25/20	\$50.00/mthly
Eagleton, Sherry	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Erukulla, Srivani	Head Start	T-5	Senior Software Developer	F	03/23/20	\$50.00/mthly
Epps, Nadia	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Estrada, Emily	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Execus, Patrece	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Farley, Lacresha	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Fausto, Randi	Head Start	O-1	Housekeeper	F	04/06/20	\$50.00/mthly
Fernandez-Castillo, Rosa	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Fisher, Bianca	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Fisher, Elnita	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Flores Sanchez, Eveny	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Flowers, Maya	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Ford, Davietta	Academic and Behavior School West	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Ford, Shanice	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Forero, Marcela	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Francis, Marie	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Gallegos, Alma	Head Start	O-1	Housekeeper	F	04/06/20	\$50.00/mthly
Garcia, Raquel	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Garcia, Silva	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Garr, Glythenia	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Garrett, Mary	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly

Garza, Alejandra	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Garza, Elizabeth	Head Start	O-1	Cook	F	04/01/20	\$50.00/mthly
Gibson, Stephen	Choice Partners	A-4	Contract Manager II	F	04/13/20	\$50.00/mthly
Gilbert, Debra	Head Start	O-1	Cook	F	03/25/20	\$50.00/mthly
Goebel, Mariadel Pilar	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Gomez, Maria	Head Start	A-3	Education & Spec. Serv. Coordinator	F	03/23/20	\$50.00/mthly
Gomez, Nancy	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Gonzalez, Chassidy	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Gonzalez, Daniela	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Gonzalez, Nadia	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Gonzalez, Stacy	Head Start	O-1	Cook	F	03/23/20	\$50.00/mthly
Gonzalez Castillo, Yuridia	Head Start	A-1	Family Services Provider	F	04/01/20	\$50.00/mthly
Gonzalez DeLaO, Evelyn	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Gonzalez-Trip., Martha	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Gordon, Tiffany	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Gray, Tiffany	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Grays, Ollie	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Greenway, Kathy	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Gurrola, Myrna	Head Start	I-4	Teacher	F	03/26/20	\$50.00/mthly
Hall, Sandra	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Harris, Frank	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Hawkins, Kayla	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Hayes, Roland	Academic and Behavior School West		Long-Term Substitute Teacher	P	03/23/20	\$50.00/mthly
Henderson, Taneeka	Information Technology Services	T-4	Systems Analyst	F	03/23/20	\$50.00/mthly
Henry, Sabrina	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Henry Doussa, Esta	Head Start	O-1	Cook	F	04/06/20	\$50.00/mthly
Herbert, Monica	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Hernandez, Elizabeth	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Hernandez-Cont., Claudia	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Herrera-Payne, Maria	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Hines, Shenekia	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Hodge, Yudalchia	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Holiday, Lynnet	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Hollins, Maria	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Horn, Cynthia	Highpoint School East	TS	Transition Specialist	F	03/23/20	\$50.00/mthly
Houston, Traci	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Huerta, Elena	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Humber, Trelicia	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Hunt, Cynthia	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Ibarra, Lisset	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
J Reyes, Andrea	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Jack, Barbara	Schools	S-4	General Office Clerk II	F	04/23/20	\$50.00/mthly
Jackson, Dale	Academic and Behavior School East	I-3	Educational Aide	F	03/23/20	\$50.00/mthly
Jackson, Earika	Head Start	O-1	Cook	F	04/20/20	\$50.00/mthly
James, Melissa	Academic and Behavior School East	P-2	Behavior Intervention Specialist	F	03/26/20	\$50.00/mthly
Jeffery, Jacqueline	Head Start	A-1	Family Services Provider	F	04/13/20	\$50.00/mthly
Jinwright, Munirah	Academic and Behavior School East	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Johnson, Constance	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Johnson, Cynthia	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Johnson, Kim	Head Start	A-1	Assistant Center Manager	F	03/25/20	\$50.00/mthly
Johnson, Patricia	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Jones, Catherine	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Jones, Debbie	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Jones, Donna	Academic and Behavior School East	A-5	Assistant Principal	F	03/23/20	\$50.00/mthly
Jones, Johnnie	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Jones, Onnesia	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Jones, Kimberley	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Jones-Lee, Pamela	Head Start	A-4	Education & Spec. Serv. Manager	F	03/23/20	\$50.00/mthly
Jordan, Charlotte	Head Start	P-3	Occupational Therapist	F	04/09/20	\$50.00/mthly
Joseph, Naisha	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Juarez, Jisselle	Head Start	S-2	Cener Clerk	F	04/06/20	\$50.00/mthly
Kamaya, Rodrigue	Head Start	A-4	Data Compliance Manager	F	03/16/20	\$50.00/mthly
Kelley, Laura	Head Start	A-3	Operations Coordinator	F	03/23/20	\$50.00/mthly
Kendrick, Stephen	Choice Partners	A-4	Sr. Manager of Facilities Planning	F	04/13/20	\$50.00/mthly
Keys, Victor	Academic and Behavior School West	A-7	Principal	F	03/23/20	\$50.00/mthly
Kline, Aldona	School-Based Therapy Services	S-7	Occupational Therapy Assistant	F	04/09/20	\$50.00/mthly
Kuskos, Patricia	Head Start	A-3	Education & Spec. Serv. Coordinator	F	03/23/20	\$50.00/mthly
Lane, Evelyn	Head Start	O-1	Cook	F	04/20/20	\$50.00/mthly
Lawson, April	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Lazalde, Rosa	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Leal, Diana	Head Start	I-1	Teaching Assistant	F	03/30/20	\$50.00/mthly
Lemus Loya, Ivett	Head Start	A-3	Family Services Coordinator	F	03/17/20	\$50.00/mthly

Leps de Jager, Johanna	School-Based Therapy Services	P-3	Physical Therapist	F	04/09/20	\$50.00/mthly
LeVeaux, Carla	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Lewis, Lenora	Highpoint School East	TS	Transition Specialist	F	03/23/20	\$50.00/mthly
Lewis, Vernella	Head Start	O-1	Cook	F	04/06/20	\$50.00/mthly
Licklider, Alexandria	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Limas, Ethelvina	Head Start	I-4	Teacher	F	03/25/20	\$50.00/mthly
Lindley, Selena	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Liu, Xiaorong	Information Technology Services	T-4	Software Developer	F	03/23/20	\$50.00/mthly
Loreto, Anayelit	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Love, Mercedes	Highpoint School East	A-5	Assistant Principal	F	03/23/20	\$50.00/mthly
Luchin, Lacharia	Academic and Behavior School West		Long-Term Substitute Teacher	P	03/24/20	\$50.00/mthly
Madrigal, Rosa	Highpoint School East	S-4	Secretary	F	03/23/20	\$50.00/mthly
Manuel Ntabazzi, Lisa	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Marks, Adrienne	Head Start	S-4	Data Compliance Specialist	F	03/23/20	\$50.00/mthly
Martin, Kimberly	Head Start	O-1	Cook	F	03/23/20	\$50.00/mthly
Martinez, Jaime	Business Services	A-5	Budget & Business Analyst	F	04/10/20	\$50.00/mthly
Martinez, Lisbeth	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Mathew, Vilsy	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Mays, Anthony	Schools	A-8	Senior Director	F	03/23/20	\$50.00/mthly
McBride, Lakeisha	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
McCartney, Christina	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
McDonald, Tara	Head Start	I-4	Teacher	F	03/25/20	\$50.00/mthly
McNeese, NaTashia	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Medellin, Amanda	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Mejia, Celina	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Menefee, Rose	Head Start	S-3	General Office Clerk	F	03/23/20	\$50.00/mthly
Menesses, Rosalia	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Mickens, Tynasha	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Miller, Lauren	Head Start	I-4	Teacher	F	04/06/20	\$50.00/mthly
Mitchell, Lani	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Mixon-Kennard, Latosha	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Mohammed, Patches	Academic and Behavior School West	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Monette, Cordegus	Academic and Behavior School West	TS	Transition Specialist	F	03/23/20	\$50.00/mthly
Montalvo, Marisol	Head Start	A-3	Family Services Coordinator	F	03/23/20	\$50.00/mthly
Montgomery, Irene	Head Start	O-1	Cook	F	03/23/20	\$50.00/mthly
Moore, Nicki	Academic and Behavior School West	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Moten, Anthony	Fortis Academy	A-7	Principal	F	03/24/20	\$50.00/mthly
Mullins, Brenda	Schools	A-7	Curriculum & Compliance Director	F	04/23/20	\$50.00/mthly
Murry-Owens, Linda	Head Start	O-1	Cook	F	03/23/20	\$50.00/mthly
Nelson, Byzanium	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Nicholas, Tamara	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Nieh, Shu	Academic and Behavior School West	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Niles, Monica	Head Start	A-3	Nutrition Services Coordinator	F	03/23/20	\$50.00/mthly
Nolasco, Chloe	Head Start	A-3	Professional Development Coordinator	F	03/23/20	\$50.00/mthly
Norman, Tracey	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Nwokobia, Michele	Head Start	A-3	Family Services Coordinator	F	03/23/20	\$50.00/mthly
Oba, Mariam	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Okeadu, Abigail	Academic and Behavior School West	TS	Teacher	F	03/25/20	\$50.00/mthly
Oliva, Alicia	Head Start	S-3	General Office Clerk	F	03/23/20	\$50.00/mthly
Olivier, Thaddeus	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Ortiz Loreda, Maria	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Owens, Cassandra	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Parker, Nai'Imah	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Pearson, Sandra	Head Start	A-4	Nutrition Services Manager	F	03/16/20	\$50.00/mthly
Pena, Erika	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Pereira, Cesilia	Head Start	A-3	Family Services Coordinator	F	03/17/20	\$50.00/mthly
Pickney, Roni	Head Start	O-1	Cook	F	04/06/20	\$50.00/mthly
Platero Estrada, Nancy	Head Start	O-1	Cook	F	04/06/20	\$50.00/mthly
Poblete, Tania	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Polk, Marissa	Academic and Behavior School West	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Pouncy, Shalonda	Academic and Behavior School West		Long-Term Substitute Teacher	P	03/25/20	\$50.00/mthly
Powell, Shandra	Choice Partners	S-4	Contract Assistant	F	04/13/20	\$50.00/mthly
Price, Jon-Erik	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Price Jr, Charles	Academic and Behavior School East	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Prince, Christopher	Head Start	O-2	Courier	F	03/23/20	\$50.00/mthly
Rajani, Ishan	Head Start	A-3	Data Coordinator	F	03/23/20	\$50.00/mthly
Ramirez, Joana	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Ramirez, Luz	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Ramos, Leslie	Head Start	A-1	Family Services Provider	F	03/25/20	\$50.00/mthly
Ransom, Sabrina	Head Start	I-2	Teacher	F	04/07/20	\$50.00/mthly
Rayford, Shantel	Academic and Behavior School East	P-2	Counselor	F	03/23/20	\$50.00/mthly
Reece, Donna	Head Start	O-1	Housekeeper	F	03/23/20	\$50.00/mthly

Reed, Lanashia	Head Start	A-1	Family Services Provider	F	04/01/20	\$50.00/mthly
Reed, Lenora	Head Start	A-3	Education & Spec. Serv. Coordinator	F	03/17/20	\$50.00/mthly
Reed, Tomeisha	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Reliford, Odessa	Head Start	A-3	Operations Coordinator	F	03/23/20	\$50.00/mthly
Rios, Lorena	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Rivera, Victoria	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Robinson, Chimiara	Head Start	S-3	General Office Clerk I	F	03/23/20	\$50.00/mthly
Robinson, Jacquelyn	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Robles, Michael	Choice Partners	A-4	Contract Manager II	F	04/13/20	\$50.00/mthly
Rodriguez, Florencia	Head Start	O-1	Housekeeper	F	04/20/20	\$50.00/mthly
Rodriguez, Maria	Head Start	O-1	Cook	F	03/23/20	\$50.00/mthly
Rose, Lois	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Ross, Merevonna	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Ross, Stephanie	Adult Education	A-7	Director	F	03/30/20	\$50.00/mthly
Rowe, Michael	Academic and Behavior School West	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Rueda, Leslie	Head Start	I-1	Teaching Assistant	F	04/01/20	\$50.00/mthly
Salas, Migdalia	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Sampson, Sheila	Head Start	I-1	Teaching Assistant	F	03/25/20	\$50.00/mthly
Samuel, Melvina	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Sanders, Gaylynn	Academic and Behavior School West	A-5	Assistant Principal	F	03/23/20	\$50.00/mthly
Sierra, Jennifer	Head Start	O-1	Cook	F	04/01/20	\$50.00/mthly
Simpson, Ra'Kesia	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Singleton, Adrian	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Sirias, Daisy	Head Start	O-1	Housekeeper	F	04/01/20	\$50.00/mthly
Smith, Brenda	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Smith, Lashawnda	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Smith, Tashauna	Head Start	I-1	Teaching Assistant	F	03/25/20	\$50.00/mthly
Smither, Aurick	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Sneed, Andrea	Highpoint School East	P-2	Counselor	F	03/23/20	\$50.00/mthly
Starr, Norma	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Stephens, Valerie	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Stredic, Scarlett	Head Start	A-1	Assistant Center Manager	F	03/25/20	\$50.00/mthly
Suarez, Claudia	Head Start	I-1	Teaching Assistant	F	04/06/20	\$50.00/mthly
Swan, Anastasia	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Swenson, Dickey	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Thomas, Destinee	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Thomas, Jeanette	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Thomas, Ouindetta	Fortis Academy	TS	Teacher	F	03/23/20	\$50.00/mthly
Trevino-Jones, Donna	Academic and Behavior School East	A-7	Principal	F	03/23/20	\$50.00/mthly
Varghese, Juby	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Villalobos, Magnolia	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Vongsaly, Amanda	Head Start	A-3	Health Services Coordinator	F	03/23/20	\$50.00/mthly
Walker, Diamond	Head Start	A-1	Family Services Provider	F	03/23/20	\$50.00/mthly
Ward Franklin, Vanessa	Head Start	A-3	Education & Spec. Serv. Coordinator	F	03/23/20	\$50.00/mthly
Washington, Diane	Head Start	I-4	Teacher	F	03/23/20	\$50.00/mthly
Washington, Kathleen	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Waters, Courtney	Highpoint School East	A-5	Assistant Principal	F	03/23/20	\$50.00/mthly
Webster, Khy	Head Start	I-1	Teaching Assistant	F	03/23/20	\$50.00/mthly
Wells, Lisa	Head Start	A-3	Center Manager	F	03/23/20	\$50.00/mthly
Weston, Hattie	Head Start	A-1	Family Services Provider	F	03/27/20	\$50.00/mthly
WhitmireScott, Thelmatria	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Wilder, Melissa	Head Start	A-3	Nutrition Services Coordinator	F	03/23/20	\$50.00/mthly
Williams, Darrylynn	Head Start	O-1	Housekeeper	F	03/23/20	\$50.00/mthly
Wilson, Thomas	Head Start	I-3	Educational Aide III	F	03/23/20	\$50.00/mthly
Woods, VaShandra	Head Start	I-4	Teacher	F	04/01/20	\$50.00/mthly
Wooldridge, Ashley	Head Start	A-1	Assistant Center Manager	F	03/23/20	\$50.00/mthly
Wyatt, Broderick	Highpoint School East	TS	Teacher	F	03/23/20	\$50.00/mthly
Yielding, Karla	School-Based Therapy Services	S-7	Occupational Therapy Assistant	F	04/09/20	\$50.00/mthly
Zeno, Reynique	Head Start	S-3	Operations Clerk	F	03/23/20	\$50.00/mthly
Zuniga, Ana	Head Start	S-4	Administrative Assistant	F	03/17/20	\$50.00/mthly



Employee Count - May 2020

DIVISION	Full-Time								Part-Time								FT/PT
	A	I	O	P	S	T	TS	Total	A	AE	I	O	P	S	TS	Total	Total
Academic & Behavior School East	4	22	1	3	0	0	20	50	0	0	0	0	0	0	2	2	52
Academic & Behavior School West	3	22	0	2	2	0	21	50	0	0	0	0	0	0	0	0	50
Administration	6	0	0	0	4	0	0	10	0	0	0	0	0	0	0	0	10
Adult Education	10	0	1	0	11	0	0	22	1	206	0	1	0	0	0	208	230
Business Services	9	0	0	0	7	0	0	16	0	0	0	0	0	1	0	1	17
Center For Grants Development	5	0	0	0	1	0	0	6	0	0	0	0	0	0	0	0	6
Center Safe & Secure Schools	4	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	4
Choice Partners	12	0	0	0	5	0	0	17	0	0	0	0	0	0	0	0	17
Client Engagement	3	0	0	0	1	0	0	4	0	0	0	0	0	0	0	0	4
Communications & Creative Services	5	0	0	0	0	2	0	7	0	0	0	0	0	0	0	0	7
Center For Afterschool, Summer & Enrichment	20	0	0	0	4	0	0	24	1	0	0	0	0	4	0	5	29
Educator Certification & Advancement	4	0	0	0	1	0	0	5	0	0	0	0	0	1	0	1	6
Facilities	5	0	40	0	6	0	0	51	0	0	0	0	0	0	0	0	51
Fortis Academy	1	1	0	2	1	0	5	10	0	0	0	0	0	0	0	0	10
Head Start	83	147	28	0	13	0	0	271	2	0	2	0	0	0	0	4	275
Highpoint East	3	4	0	2	3	0	20	32	0	0	1	0	0	0	1	2	34
Human Resources	7	0	0	0	3	0	0	10	0	0	0	0	0	0	0	0	10
Purchasing Support	0	0	0	0	1	20	0	21	0	0	0	0	0	0	0	0	21
Records Management	4	0	0	0	2	0	0	6	0	0	0	0	0	0	0	0	6
Research & Evaluation	2	0	7	0	5	0	0	14	0	0	0	0	0	0	0	0	14
School-Based Therapy Services	7	0	0	0	1	0	0	8	0	0	0	0	0	0	0	0	8
Schools	1	0	0	86	29	0	0	116	0	0	0	0	38	4	0	42	158
Teaching And Learning Center	2	0	1	1	2	0	0	6	0	0	0	0	0	0	9	9	15
Technology	8	0	0	0	4	0	0	12	0	0	0	0	0	1	0	1	13
<b>Total</b>	<b>208</b>	<b>196</b>	<b>78</b>	<b>96</b>	<b>106</b>	<b>22</b>	<b>66</b>	<b>772</b>	<b>4</b>	<b>206</b>	<b>3</b>	<b>1</b>	<b>38</b>	<b>11</b>	<b>12</b>	<b>275</b>	<b>1,047</b>

A = Administration  
 AE = Adult Education  
 I = Instructional Support  
 O = Operations Support  
 P = Professional Support  
 S = Administrative Support  
 T = Technology  
 TS = Teachers

Meeting Date: June 17, 2020



**Regular Board Meeting**

**10.C.**

**Meeting Date:** June 17, 2020  
**Title:** Grant Submission  
**Submitted For:** Gayla Rawlinson, Center for Grants Development  
**Submitted By:** Illiana Gonzalez  
**Additional Resource Personnel:**

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**Information**

**Posted Agenda Item:**

**Submission of grant application for a Walmart Local Community Grants via the Education Foundation** of Harris County in the amount of \$5,000 to support Schools ABS-West's Boy's Town Social Skills and Life Skills Programs. Funds will serve 98 students.

**Subject:**

Grant proposal; Schools, Walmart Local Community Grants; Education Foundation of Harris County

**Rationale:**

Center for Grants Development assisted Schools ABS-West to submit a grant request for \$5,000 to Walmart Local Community Grants to promote positive student behavior. ABS-West operates on a token economy whereby students receive reinforcers/tokens for their good behavior. Students work on their social skills to earn these reinforcers/tokens. After acquiring a certain number of reinforcers/tokens, students can exchange them to purchase items from the school's store. Requested funds will cover expenses for items purchased for the school store.

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**Attachments**

*No file(s) attached.*

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**Form Review**

Form Started By: Illiana Gonzalez  
Final Approval Date: 05/29/2020

Started On: 05/19/2020 10:15 AM

**Regular Board Meeting**

**10.D.**

**Meeting Date:** June 17, 2020  
**Title:** Revised awarded vendor name for RFP 19/031IA-2  
**Submitted For:** Bill Monroe, Purchasing **Submitted By:** Kendra Jackson  
**Additional Resource Personnel:** Dr. Jesus A. Amezcua, Bill Monroe, Kendra Jackson, Inga Ash

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**Information**

**Posted Agenda Item:**

**Vendor YAWP Records, LLC. was awarded under RFP 19/031IA-2 (CASE for Kids After School and Summer Direct Service Providers)** at the 07/17/2019 Board meeting, and under RFP 19/031IA-2 (CASE for Kids Kids Contracted Services) at the 10/16/2019 Board meeting, and under RFP 20/012IA (Contracted Services for the Teaching and Learning Center) at the 11/20/2019 Board meeting. The vendor's name appeared on the agenda items as "YAMP Records, LLC" which was incorrect. The correct name is "YAWP Records, LLC".

**Subject:**

Correction of vendor name

**Rationale:**

Vendor YAWP Records, Inc. was awarded under RFP 19/031IA-2 (CASE for Kids Contracted Services) at the October 16, 2019, Board meeting. The vendor's name appeared on the agenda item as "YAMP Records, LLC." which was incorrect. The correct name is "YAWP Records, Inc."

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**Attachments**

*No file(s) attached.*

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing	Bill Monroe	05/28/2020 09:51 AM
Form Started By: Kendra Jackson		Started On: 05/28/2020 09:14 AM
Final Approval Date: 05/28/2020		